

February 18, 2020**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present, with Schultz appearing via Skype. Chairman Pro-Tem Wichman presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve

- A. February 11, 2020, Minutes as read.
- B. Jail – Employment of Jamelyn Mass, as Full-Time RN.
- C. Communications – Employment of Tammy Lynn Jensen, as Telecommunicator.
- D. Communications – Employment of Joseph R. Master, as Telecommunicator.
- E. Renewal of C Native Wine (WCN), granting privileges of Class C Native Wine (WCN)/Outdoor Service/Sunday Sales for Prairie Crossing Vineyard and Winery d/b/a Prairie Crossing Vineyard and Winery, Treynor.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Iowa West Foundation President and CEO, Pete Tulipana appeared before the Board for a presentation of Iowa West Foundation's \$500 million funding milestone. No action was taken.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign Letter of Support to the DNR Derelict Building Grant Program Selection Board, in support of the City of Oakland's application to the Iowa Department of Natural Resources for the 2020 Derelict Building Grant Program Funding. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve 2020 Pottawattamie County Housing Trust Fund Application in support of Pottawattamie County General Assistance Gap Funding grant request. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Grobe, to approve and authorize Chairman to sign Farm Lease with Craig Hotze, for property legally described as: GROVE TWP 17-74-39 PT SE SE & 20-74-39 PT NE NE Comm 138.85' SE COR SEC 17 TH SW 669.08' N283.91' W 364.92' S307.35' SW276.37' SE 270.43' SW442.07' N 1934.4' E1327.46' S818.15' TO POB (INCLUDES PARCEL A SE SE PARCELS B & C NE NE) commonly referred to as Wheeler Grove Conservation Area. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake and seconded by Belt, to approve and authorize Chairman to sign Farm Lease with Craig Hotze, for property legally described as: Tract #1, The North Half of the Northeast Quarter (N ½ NE ¼) and the North Half of the Northwest Quarter (N ½ NW ¼) of the Section 14, Township 74 North, Range 39, West of the 5th P.M.; and Tract #2, the South Half of the Southeast Quarter (S ½ SE ¼) of Section 11, Township 74, Range 39, West of the 5th P.M. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve and authorize Chairman to sign Farm Lease with Frank Moran / Moran Enterprises, Inc., for property legally described as: Parcel #1: CRESCENT TWP 1-76-44 PT W ½ SW & P SE SE 2-76-44 COMM SE COR SECTION 2 TH WLY240.75' NLY441.5' ELY533.5' NE273.3' E44' N755.9' E302.09' NE 273.1' NW562' NE236.5' SE416.6' STO SE COR SW SW SECTION 1 W TO POB; Parcel #2 CRESCENT TWP 1-76-44 SE SW EXC E33' & EXC COMM 300' W S ¼ COR TH W85' NW405' NE 259' E117.3' SLY373.6' SW 103.6' TO POB; Parcel #3: CRESCENT TWP 12-76-44 NW NW EXC S330' & PT NE NW COMM 658.18'S NE COR TH

NWLY 781.48' W945.85' S1319.79' E379.61' NW348.24' E474.22' N144.98' NELY213.45' E78.39' SE114.52 NE22.22' SE162.32' N132.42' TO POB (INCLUDES PARCEL C NE NW).
UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake to postpone decision on payment to Central Square Technologies for Annual Software Maintenance to February 25, 2020. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake, and seconded by Grobe, to approve the setting of public hearing on Pottawattamie County's Maximum Property Tax Levy for Fiscal Year Ending June 30, 2021 for the 10th day of March, 2020, at 10:00 AM; and approve publication request. UNANIMOUS VOTE. Motion carried.

Discussion was held by the Board with Becky Belt, Finance with the Auditor's Office, concerning the FY Budget 20/21, and Bonding schedule. This was a discussion only. No action was taken.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Drake to approve a salary / contract adjustment for Matt Wyant, Director of Planning and Development, as follows: Said salary change will be effective February 17, 2020, at a prorated amount from his current pay of \$97,921.00 to \$106,832.00 until July 1, 2020, at which time Wyant's pay will reflect a 3% raise, and equal \$110,000.00, plus longevity. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Drake and seconded by Schultz, to approve annual salary increase from \$72,000 to \$75,000, as recommended by Pottawattamie County Commission of Veteran Affairs, effective February 17, 2020, for Director of Veteran Affairs, Nick Jedlicka. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve sick leave being utilized by employee for serious illness/injury for extended family member. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and authorization for Chairman to sign Farm Lease with Joe Respeliers, for property legally described as: A Parcel of Land being a portion of Government Lot 7 in the South Half of the Northeast Quarter, A Portion of the Southeast Quarter, and a portion of Government Lot 6 in the Northwest Quarter of the Southeast Quarter, all in Section 23 Township 75 North, Range 44 West of the 5th Principal Meridian, City of Council Bluffs, Pottawattamie County, Iowa. UNANIMOUS VOTE. Motion carried.

After discussion was held by the Board, a Motion was made by Belt, and seconded by Schultz, to approve filing an appeal should the Iowa Department of Natural Resources approve Mike Clifton's Poultry Application to build a confinement feeding operation; and to approve the hiring of outside legal counsel to represent the County on said appeal. UNANIMOUS VOTE. Motion carried.

4. CLOSED SESSION

Motion by Belt, and second by Grobe, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(c) for discussion and/or decision on pending litigation matter. **Roll Call Vote: AYES: Drake, Belt, Schultz, Wichman, Grobe. Motion carried.**

Motion by Belt, second by Schultz, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Schultz, Wichman, Grobe. Motion carried.**

Motion by Drake, second by Belt, to go into Closed Session as allowed by Code of Iowa, Chapter 21.5(1)(j) for discussion and/or decision on the purchase or sale of particular real estate. **Roll Call Vote: AYES: Drake, Belt, Schultz, Wichman, Grobe. Motion carried.**

Motion by Belt, second by Grobe, to go out of Closed Session. **Roll Call Vote: AYES: Drake, Belt, Schultz, Wichman, Grobe. Motion carried.**

After discussion was held by the Board, a Motion was made by Belt, and seconded by Drake, to approve and proceed with the purchase process of the particular real estate as discussed in the closed session. UNANIMOUS VOTE. Motion carried.

5. RECEIVED/FILED

A. Salary Actions:

- 1) Conservation – Payroll Status Change of Jeffrey Franco.
- 2) Communications - Payroll Status Change of Jaron Neumann, Alicia Cotton, Desiree Castro, Torie Brummett, Scott Vandervort.
- 3) Sheriff – Payroll Status Change of Christopher McCoy
- 4) Jail – Payroll Status Change of Yom Aleu, Dustin Ceder, Trevor Ceder, Stephanie Ford, Nina Hoang, David Hooper, Riley Jones, Nolan Nielsen, Rod Oliver, Aaron Patterson, Jon Poore.
- 5) Auditor – Payroll Status Change of Candy Becerra.
- 6) Medical Examiner – Payroll Status Change of Cheri Dahlheim.
- 7) Buildings and Grounds / Jail – Payroll Status Change of Roberto Estrada, Matthew Wiese.
- 8) SW Iowa Juvenile Detention – Employment of Megan Healy as Part-Time Youth Corrections Worker, and Morgan McBride, as Part-Time Youth Corrections Worker.

B. Reports:

- 1) Sheriff's Reports of Fees Collected and Disbursed for January 2020.

6. ADJOURN

Motion by Belt, second by Grobe, to adjourn meeting. UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:20 PM.

Justin Schultz, Chairman

ATTEST:

Melvyn Houser, County Auditor

APPROVED: February 25, 2020

PUBLISH: X