

**POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS
REGULAR SESSION AGENDA
TUESDAY, MARCH 17, 2020
BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE
227 SOUTH 6TH STREET
COUNCIL BLUFFS, IOWA 51501**

9:00 AM Pledge of Allegiance.

1. CONSENT AGENDA

- A. March 10, 2020, Minutes as read.
- B. Emergency Management – Employment of Travis Hitchcock, as Emergency Management Specialist.

2. SCHEDULED SESSIONS

- A. Courtney Harter and Joe Munch / Pottawattamie County Trails; and Mark Shoemaker / Director, Conservation – Update on Pottawattamie County Trails; and discussion and/or decision on seeking outside assistance and contractors.
- B. Jason Slack / Director, Buildings and Grounds – Discussion and/or decision to approve change order from HGM Associates, Inc. and Olson Brothers Construction Company on B wing demolition.
- C. Penny Ravlin / Assessor; and Leanne Gifford / Assistant County Attorney – Discussion and/or decision to set public hearing to designate properties in Pottawattamie County, Iowa, as priority properties for which exemptions may be granted if completed rehabilitation is certified by the State Historic Preservation Office, State Historical Society of Iowa, pursuant to Iowa Code Chapter 427.16.
- D. Nick Jedlicka / Director, Veteran Affairs – Discussion and/or decision to approve:
 - 1) Rules of Use and Application for Use of Pottawattamie County Property filed by Pottawattamie County Public Health, for May 6, 2020;
 - 2) Rules of Use and Application for Use of Pottawattamie County Property filed by Loess Hills Suicide Prevention Coalition, for the 2nd Thursday of every month;
 - 3) Rules of Use and Application for Use of Pottawattamie County Property filed by VFW Post 11355, for the 2nd Tuesday of every month (quarterly);
 - 4) Rules of Use and Application for Use of Pottawattamie County Property filed by Iowa Veteran's Foundation, for the 2nd Thursday of the month (quarterly); and

- 5) Rules of Use and Application for Use of Pottawattamie County Property filed by Pottawattamie County Public Health, for one Saturday a month.
- E. Matt Wyant / Director, Planning and Zoning – Discussion and/or decision to approve emergency funding request for COVID-19 Response Team and Efforts, and authorization to execute contracts.
- F. Jeff Danker / Sheriff; Tiffany Mass / Jail Administrator; and Steve Noecker / Detention Officer – Discussion and/or decision on disciplinary action.
- G. John Rasmussen / Engineer – Discussion and or decision to approve:
 - 1) Right of Way Contract with David and Joyce Kardell in Section 9, Township 76N, Range 39 W (Valley Township); and
 - 2) Right of Way Contract with Shane Hoepner in Section 8, Township 76N, Range 39 West (Valley Township).

3. PUBLIC HEARING(S)

10:00 AM

- A. Becky Belt / Finance, Auditor's Office – Discussion and/or decision on:
 - 1) Authorization of a Loan Agreement and the issuance of not to exceed \$900,000 General Obligation Capital Loan Notes (Essential County Purpose #1), in order to provide funds to pay the costs of:
 - a) equipping, remodeling, or reconstruction of public buildings including equipping the Courthouse with a fiber network;
 - b) equipping, remodeling, or reconstruction of public buildings including software and card readers for doors on multiple public buildings; and
 - c) equipping of public buildings including software for the County Attorney's office;

and to sign **Resolution No. 28-2020** instituting proceedings to take additional action.
 - 2) Authorization of a Loan Agreement and the issuance of not to exceed \$455,000 General Obligation Capital Loan Notes (Essential County Purpose #2), in order to provide funds to pay the costs of peace officer communication equipment and other emergency services communication equipment and systems including a vehicle for emergency response situations; and to sign **Resolution No. 29-2020** instituting proceedings to take additional action.
 - 3) Authorization of a Loan Agreement and the issuance of not to exceed \$45,000 General Obligation Capital Loan Notes (General County Purpose #3), in order to provide funds to pay the costs of a vehicle for the use of risk management which is necessary for the operation of the county; and to sign **Resolution No. 30-2020** instituting proceedings to take additional action.
 - 4) Authorization of a Loan Agreement and the issuance of not to exceed \$300,000 General Obligation Capital Loan Notes (General County Purpose #4), in order to provide funds to pay the costs of sheriff vehicles which are necessary for the

operation of the county or the health and welfare of its citizens, for general county purposes; and to sign **Resolution No. 31-2020** instituting proceedings to take additional action.

- 5) Authorization of a Loan Agreement and the issuance of not to exceed \$300,000 General Obligation Capital Loan Notes (General County Purpose #5), in order to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including a maintenance building and shower facility at Botna Bend Park; and to sign **Resolution No. 32-2020** instituting proceedings to take additional action.
- 6) Authorization of a Loan Agreement and the issuance of not to exceed \$280,000 General Obligation Capital Loan Notes (General County Purpose #6), in order to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including a new dock and asphalt parking at Narrows Park; and to sign **Resolution No. 33-2020** instituting proceedings to take additional action.
- 7) Authorization of a Loan Agreement and the issuance of not to exceed \$150,000 General Obligation Capital Loan Notes (General County Purpose #7), in order to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including RV hook-ups and hard surface roads at Old Towne Park; and to sign **Resolution No. 34-2020** instituting proceedings to take additional action.
- 8) Authorization of a Loan Agreement and the issuance of not to exceed \$180,000 General Obligation Capital Loan Notes (General County Purpose #8), in order to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including a shower facility at Arrowhead Park; and to sign **Resolution No. 35-2020** instituting proceedings to take additional action.
- 9) Authorization of a Loan Agreement and the issuance of not to exceed \$300,000 General Obligation Capital Loan Notes (General County Purpose #9), in order to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including entrance renovation, a 3 lane entry and additional parking at Hitchcock Park; and to sign **Resolution No. 36-2020** instituting proceedings to take additional action.
- 10) Authorization of a Loan Agreement and the issuance of not to exceed \$200,000 General Obligation Capital Loan Notes (General County Purpose #10), in order to provide funds to pay the costs of acquisition and development of land for a public park or other recreation or conservation purpose, including road resurfacing at County Parks; and to sign **Resolution No. 37-2020** instituting proceedings to take additional action.
- 11) Authorization of Issuance of \$3,030,000 General Obligation Capital Loan Notes, Series 2020A, and Levying a Tax for the Payment thereof; and to sign **Resolution No. 38-2020** on said authorization.

10:05 AM

B. John Rasmussen / Engineer – Bid opening and award for Project L-2020(WS22) – 78.

4. OTHER BUSINESS

- A. Discussion and/or decision to approve support for Iowa Western Community College, Adult Education and Family Literacy Act program, and authorize Chairman to sign letter of support.
- B. Discussion and/or decision to approve and authorize Chairman to sign Initiative Agreements with Iowa West Foundation on the following grant awards:
 - 1) Conservation Property Acquisition (Grant No. C1 2020 138);
 - 2) CITIES Regional Housing Study (Grant No. C1 2020);
 - 3) CITIES 2020 (Grant No. C1 2020 #2); and
 - 4) Arrowhead Campground Bridge (Grant No. C1 2020 #19).
- C. Discussion and/or decision to approve support of the Lincoln Heritage Byway's Application for National Scenic Byway designation.

5. CLOSED SESSION(S)

- A. Jana Lemrick / Director, HR; and Leanne Gifford / Assistant County Attorney - Closed Session pursuant to Iowa Code 20.17(3), for discussion and/or decision on labor negotiations / collective bargaining matters.
- B. John Rasmussen / Engineer; and Leanne Gifford / Assistant County Attorney – Closed Session pursuant to Iowa Code Section 21.5(1)(j), for discussion and/or decision on purchase or sale of particular real estate.

6. DEPARTMENT HEAD / ELECTED OFFICIALS SESSION

11:30 AM

- A. Discussion and/or decision on COVID-19 procedures and policies.

7. RECEIVED/FILED

- A. Salary Actions:
 - 1) Sheriff – Payroll Status Change of Josh Harker, Richard Hiatt, Jon Hilz.
 - 2) Jail – Payroll Status Change of Joanna Fastje
 - 3) Communications – Payroll Status Change of Jaron Neumann
 - 4) WIC – Employment of Tonya Lea Danson, as Part-Time Dietitian.
 - 5) SWI Juvenile Detention – Employment of Noah Gilliam as Part-Time Youth Corrections Worker.
- B. Reports:
 - 1) Recorder's Fee Book for February 2020.
- C. Department Out of State Travel Notification:
 - 1) Conservation.

Wednesday, March 18, 2020

8:30 AM MAPA – Finance Committee, 2222 Cuming Street, Omaha (Schultz/Belt)
12:00 PM SW Iowa Juvenile Services, , Quaker Steak & Lube, 3320 Mid America Drive, Council Bluffs (Drake/Belt)
2:00 PM Leadership Council Bluffs, Rasmussen Mechanical, 3211 Nebraska Avenue, Council Bluffs (Belt)
4:00 PM Council Bluffs Airport Authority, 16801 McCandless Lane, Suite 2, Council Bluffs (Belt/Schultz)