

February 23, 2021

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. Chairman Pro-Tem Wichman presiding. Chairman Belt attending via phone.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Shea, and seconded by Schultz, to approve:

- A. February 16, 2021, Minutes as read.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Schultz, second by Shea, to open public hearing on Ordinance No. 2021-01, AN ORDINANCE to amend Chapter 8 of the Pottawattamie County, Iowa Zoning Ordinance, by adding a provision that temporary roadside fireworks stands and Christmas tree lots are a principal use in the class I-1 (General Industrial) District.

Roll Call Vote: AYES: Belt, Wichman, Grobe Schultz, Shea

Motion by Schultz, second by Shea, to close public hearing.

Roll Call Vote: AYES: Belt, Wichman, Grobe Schultz, Shea

Motion by Shea, second by Schultz to approve First Consideration of **Ordinance No. 2021-01** and to set second consideration for Tuesday, March 2nd, 2021 at 10:00 A.M. UNANIMOUS VOTE. Motion Carried.

Motion by Schultz, second by Shea, to open public hearing on Pottawattamie County's amendment to current county budget for fiscal year 2020-21.

Roll Call Vote: AYES: Belt, Wichman, Grobe Schultz, Shea

Motion by Schultz, second by Shea, to close public hearing.

Roll Call Vote: AYES: Belt, Wichman, Grobe Schultz, Shea

Motion by Schultz, second by Shea, to approve and authorize Board to sign **Resolution No. 12-2021**, a Resolution to Approve Pottawattamie County's amendment to current county budget for fiscal year 2020-21. Said Resolution is set out as follows:

RESOLUTION NO. 12-20201

WHEREAS, there were necessary expenses incurred in some county departments, causing the budget of that department to exceed 100% of costs; and

WHEREAS, the Board of Supervisors desires to allow those expenditures, and no tax increase will occur due to these expenditures; and

WHEREAS, the public had due notice of the Budget Amendment Hearing, and at the hearing, due time was allowed for objections to any and all portions of the amended budget.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County, hereby amends the Fiscal Year 2020/21 budget.

Dated this 23rd day of February, 2021.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Scott Belt, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman, Grobe Schultz, Shea

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Shea, to approve CRC 034 – Boiler Room FS and HVAC Clash. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Shea, and seconded by Schultz, to approve CRC 040 – Garage Sally Port Exterior Window Security. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Shea, to approve Parallel Technologies Quote for 24 user licenses. UNANIMOUS VOTE. Motion Carried.

Suzan Erem, Executive Director of Sustainable Iowa Land Trust (SILT) appeared before the Board to give a presentation on how the organization operates and on their new book “An Iowa Landowners Guide to Sustainable Food Crops.” Discussion only. No action taken.

The Board held a budget review session to go over final budget numbers for the FY21-22 budget. Jeff Theulen from the Sheriff’s office; Lynn Herrington, Marilyn Hebing from the Recorder’s office; Lea Voss from the Treasurer’s office; Matt Wyant and Maria Sieck from Planning and Development/Public Health; John Rasmussen from Roads; Nick Jedlicka from Veteran Affairs; Jason Slack from Buildings and Grounds; David Bayer from IT/GIS; Melvyn Houser from the Auditor’s office; Jana Lemrick from Human Resources; and Suzanne Watson from Community Services all appeared before the Board to discuss their budgets. The Board also discussed their own budget. Discussion only. No action taken.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Shea to accept and approve Human Resources Memo approving: paying Department Heads straight pay when working at the mass vaccination clinic, paying back-pay at straight pay to Department Heads who have previously worked at the mass vaccination clinic; out of class pay for VA Director and Safety Coordinator ,pay grade 532 and out of class back pay; for Department Heads

who are working COVID response, changing when they receive straight pay for hours worked from over 45 in a week, to over 40 hours worked a week; approval of back-pay of 5 hours per week for those mentioned in previous statement; and one time payout of 100 vacation hours for Planning Director and Public Health Administrator. UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, a Motion was made by Schultz, and seconded by Shea, to approve change to Employee Handbook policy #608, Inclement Weather/Emergency Courthouse Closing; In the event of an emergency closing, the Board of Supervisors Chairman will notify the Executive Assistant to the Board of Supervisors who will alert all employees through the County e-mail system. Notification of closing will also be announced as early as possible through the media. UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

A. Salary Actions:

- 1) Sheriff – Payroll Status change of Steve Maguire
- 2) Medical Examiner – Payroll status change of Cheri Dahlheim

5. CLOSED SESSION

Motion by Grobe, second by Shea, to go into Closed Session pursuant Iowa Code 20.17(3) for discussion and/or decision on labor negotiations / collective bargaining matters.

Roll Call Vote: AYES: Belt, Wichman, Grobe Schultz, Shea

Motion by Shea, second by Grobe, to go out of Closed Session.

Roll Call Vote: AYES: Belt, Wichman, Grobe Schultz, Shea

7. ADJOURN

Motion by Shea, second by Grobe, to adjourn meeting.
UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 3:20 P.M.

Tim Wichman, Chairman Pro -Tem

ATTEST:

Melvyn Houser, Pottawattamie County Auditor

APPROVED: March 2, 2021

PUBLISH: X