

April 27, 2021

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Shea, and second by Schultz, to approve:

- A. April 20, 2021, Minutes as read.
- B. Planning – Employment of Alex McGee as Environmental Health Inspector
- C. Jail – Employment of Kayla Werneberg as Detention Officer

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion made by Shea, second by Wichman, to open Public Hearing on the plans, specifications, form of contract and estimated total cost of construction for the Combined Contract for the Pottawattamie County Sheriff's Office Expansion project.

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea

Motion made by Shea, second by Grobe, to close Public Hearing.

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea

Paula Hazelwood, Executive Director and Shalimar Mazetis, Manager Entrepreneurial Development from Advance Southwest Iowa Corporation appeared before the Board to discuss the County's partnership with Advance Southwest Iowa Corporation. Discussion only. No action taken.

Michael Williams and Jim Garbina from The Harry A. Koch Company and Human Resources Director Jana Lemrick appeared before the Board to discuss and provide an update on FY 21/22 employee health and dental insurance.

Motion by Wichman, second by Schultz to set aside agenda. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Schultz to approve Employee Dental Plan with Reliance Standard in the amount of \$350,396.64, to approve Employee Vision Plan with Reliance Standard VSP in the amount of \$43,907.04, and to approve employee health plan with IGHCP for FY 21/22. UNANIMOUS VOTE. Motion Carried.

Planning and Development Director Matt Wyant appeared before the Board to provide an update on Phase 2 of Pottawattamie County Public Health Vaccination Effort. Discussion only. No action taken.

Motion by Schultz, second by Shea, to approve purchase of 2020 Ford Transit Van for Mobile Vaccination Efforts. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Schultz, to approve and authorize Chairman to sign Final Design Services Agreement with HGM for the Roads Operational Center. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Schultz, to declare bid the from Mecco-Henne Contracting of \$5,525,000 as the lowest responsive bid and to award Courthouse Addition Project to Mecco-Henne Contracting with contract signing date to be set for May 4, 2021. UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Shea, second by Schultz, to approve and authorize Board to sign Resolution No. 19-2021 entitled: County of Pottawattamie Resolution to Adopt the National Incident Management System (NIMS) and Pottawattamie County NIMS Implementation Plan.

RESOLUTION NO. 19-2021

COUNTY OF POTTAWATTAMIE RESOLUTION TO ADOPT THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AND POTTAWATTAMIE COUNTY NIMS IMPLEMENTATION PLAN.

WHEREAS, emergencies, domestic incidents, and disasters transcend jurisdictional boundaries, making intergovernmental coordination essential in successful emergency response and recovery efforts; and

WHEREAS, Homeland Security Presidential Directive 5 (SHPD-5), Management of Domestic Incidents, requires all Federal departments and agencies to adopt NIMS and use it in their domestic incident management and emergency prevention, preparedness, response, recovery, and mitigation activities; and

WHEREAS, the HSPD-5 required Federal departments and agencies to make the adoption and institutionalization of NIMS by State, Local, Tribal, and Territorial organizations as a condition for Federal preparedness assistance; and

WHEREAS, the NIMS doctrine for incident management applies to all levels of government and all response agencies in each jurisdiction; and

WHEREAS, the Pottawattamie County Emergency Management Agency has developed for use the Pottawattamie County NIMS Implementation Plan and under authority of Iowa Code §29C, the Pottawattamie County Emergency Management Commission has adopted said plan for execution; and

WHEREAS, the Board of Supervisors of Pottawattamie County deems is advisable and with best interest to adopt said plan;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVORS OF POTTAWATTAMIE COUNTY that the U.S. Department of Homeland Security, Federal Emergency Management Agency’s National Incident Management System (NIMS) doctrine and Pottawattamie County National Incident Management System (NIMS) Implementation Plan be approved and adopted this day, and furthermore directs all subordinate agencies and departments within the jurisdiction to implement the provisions of said plan in coordination with the Pottawattamie County Emergency Management Agency.

PASSED and APPROVED this 27th day of April, 2021

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Scott A. Belt, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Lynn Grobe	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Justin Schultz	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Belt, Wichman, Grobe, Schultz, Shea**

4. RECEIVED/FILED

A. Salary Actions

- 1) Communications – Payroll Status Change for Joshua Derrington, Kena Wood

- 2) Jail – Payroll Status Change for Corey Little, Ryan Thompson, Samantha Stone
 - 3) WIC – Payroll Status Change for Luz Collins
 - 4) Juvenile Detention – Employment of Makenzie Ayers as Part-Time Youth Corrections Worker
- B. Reports
 - 1) Sheriff’s Report of Fees Collected and Disbursed for March 2021
 - C. Out of State Travel
 - 1) Sheriff - Out of State Travel Notification

5. CLOSED SESSION

Motion by Wichman, second by Schultz, to go into Closed Session pursuant to Iowa Code 20.17(3), for discussion and/or decision on labor negotiations / collective bargaining matters.

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea

Motion by Wichman, second by Shea, to go out of Closed Session.

Roll Call Vote: AYES: Belt, Wichman, Grobe, Schultz, Shea

6. ADJOURN

Motion by Shea, second by Grobe, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:26 P.M.

Scott A. Belt, Chairman

ATTEST:

Melvyn Houser, Pottawattamie County Auditor

APPROVED: May 4, 2021

PUBLISH: X