

Consent Agenda

September 7, 2021

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Wichman, and second by Shea,

- A. August 31, 2021, Minutes as read.
- B. Publication of Claims for August 2021.

UNANIMOUS VOTE. Motion Carried. __

2. SCHEDULED SESSIONS

Motion by Schultz, second by Shea, to open Public Hearing on proposed preliminary plat of The Boonies, a subdivision situated in Lewis Township.

Roll Call Vote: AYES: Belt, Wichman , Grobe, Schultz, Shea.

Nick Hansen; 1440 Rolling Hills Loop, Council Bluffs; appeared before the Board to speak in support of the proposed preliminary plat of The Boonies Subdivision.

Motion by Wichman, second by Shea, to close Public Hearing.

Roll Call Vote: AYES: Belt, Wichman , Grobe, Schultz, Shea.

Motion by Wichman, second by Shea, to approve and authorize Board to sign Planning and Zoning Resolution No. 2021-03.

PLANNING AND ZONING
RESOLUTION NO. 2021-03

WHEREAS, the proposed preliminary plat and supporting documents for **The Boonies**, a subdivision situated in **Lewis Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2021-02**; and

WHEREAS, said Commission conducted a public hearing on **August 16, 2021**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **September 7, 2021** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County’s Planning and Zoning Commission’s recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **The Boonies**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

Dated this 7th Day of September, 2021.

ROLL CALL VOTE

| | AYE | NAY | ABSTAIN | ABSENT |
|----------------------------------|-----|-----|---------|--------|
| _____ Scott A. Belt, Chairman | ○ | ○ | ○ | ○ |
| _____ | ○ | ○ | ○ | ○ |

| | | | | |
|----------------|---|---|---|---|
| Tim Wichman | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Lynn Grobe | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Justin Schultz | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Brian Shea | | | | |

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman , Grobe, Schultz, Shea.

Motion by Wichman, second by Schultz, to open Public Hearing on proposed designation of the Heartland Ridge Subdivision Urban Renewal Area.

Roll Call Vote: AYES: Belt, Wichman , Grobe, Schultz, Shea.

Mark Hanwright; 23974 Pioneer Trail, Council Bluffs; appeared before the Board to speak in support of the proposed designation of the Heartland Ridge Subdivision Urban Renewal Area.

Motion by Shea, second by Grobe, to close Public Hearing.

Roll Call Vote: AYES: Belt, Wichman , Grobe, Schultz, Shea.

Motion by Schultz, second by Shea, to approve and authorize Board to sign **Resolution No 97-2021** to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan and Projects for the Heartland Ridge Subdivision Urban Renewal Area.

RESOLUTION NO. 97-2021

Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan and Projects for the Heartland Ridge Subdivision Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa counties by Chapter 403 of the Code of Iowa (the “Urban Renewal Law”) a county must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the county and that the development of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the county; and

WHEREAS, it has been proposed by the Board of Supervisors of Pottawattamie County, Iowa (the “County”), that the Heartland Ridge Subdivision Urban Renewal Area (the “Urban Renewal Area”) be established on the property (the “Property”) described in Exhibit A to this Resolution; and

WHEREAS, the proposal demonstrates that sufficient need exists to warrant finding the Urban Renewal Area to be an economic development area; and

WHEREAS, a proposed urban renewal plan (the “Plan”) has been prepared for the governance of projects and initiatives to be undertaken in the Urban Renewal Area and which authorizes a certain initial urban renewal project (the “Project”) to be undertaken thereon consisting of providing tax increment financing support to JJHP, LLC in connection with the construction of public infrastructure necessary to support the development of a residential subdivision; and

WHEREAS, notice of a public hearing by the Board of Supervisors on the question of establishing the Urban Renewal Area and on the Plan and the Projects was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted said hearing on September 7, 2021; and

WHEREAS, the Planning and Zoning Commission of the County has reviewed and commented on the proposed Plan; and

WHEREAS, copies of the Plan, notice of public hearing and notice of a consultation meeting with respect to the urban renewal plan were mailed to the Lewis Central Community School District; the consultation meeting was held on August 23rd, 2021; and responses to any comments or recommendations received following the consultation meeting were made as required by law; and

WHEREAS, a portion of the Property lies within two miles of the incorporated limits of the City of Council Bluffs, Iowa (the “City”), and a joint agreement (the “Joint Agreement”) has been executed by the City to satisfy the consent requirements of Section 403.17 of the Code of Iowa; and

WHEREAS, pursuant to Section 403.17 of the Code of Iowa, the County has received an executed consent agreement from the owner of the “agricultural land” proposed for inclusion in the Urban Renewal Area; and

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

Section 1. An economic development area as defined in Chapter 403 of the Code of Iowa is found to exist on the Property.

Section 2. The Property is hereby declared to be an urban renewal area, in conformance with the requirements of Chapter 403 of the Code of Iowa, and is hereby designated the Heartland Ridge Subdivision Urban Renewal Area.

Section 3. The development of the Property is necessary in the interest of the public health, safety or welfare of the residents of the County.

Section 4. It is hereby determined by this Board of Supervisors as follows:

- A.** The proposed urban renewal plan and the proposed projects and initiatives described therein conform to the general plan of the County as a whole;
- B.** Proposed development in the Urban Renewal Area is necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.
- C.** It is not anticipated that any families will be displaced in connection with the County’s undertakings under the Plan. Should such issues arise, then the County will develop a feasible method of relocating any displaced persons into decent, safe and sanitary dwelling accommodations within their means and without undue hardship.

Section 5. The Plan is made a part hereof and is hereby in all respects approved in the form presented to this Board, and the County is hereby authorized to undertake the projects and initiatives described therein.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Dated this 7th Day of September, 2021.

ROLL CALL VOTE

| | AYE | NAY | ABSTAIN | ABSENT |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____ Scott A. Belt, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Tim Wichman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Lynn Grobe | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Justin Schultz | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Brian Shea | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman , Grobe, Schultz, Shea.

Motion by Schultz, second by Shea, to approve First Consideration of **Ordinance No. 2021-05** entitled: An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Heartland Ridge Subdivision Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa (**First Consideration**), and to set date for Second Consideration for September 14th at 10:00 A.M.

Roll Call Vote: AYES: Belt, Wichman , Grobe, Schultz, Shea.

Motion by Wichman, second by Schultz, to approve and authorize Board to sign **Resolution No 98-2021** Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with JJHP, LLC, Including Tax Increment Payments.

RESOLUTION NO. 98-2021

Resolution Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with JJHP, LLC, Including Tax Increment Payments

WHEREAS, Pottawattamie County, Iowa (the “County”), pursuant to and in strict compliance with all laws applicable to the County, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an urban renewal plan for the Heartland Ridge Subdivision Urban Renewal Area (the “Urban Renewal Area”); and

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|-------------------------|---|---|---|---|
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| Scott A. Belt, Chairman | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Tim Wichman | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Lynn Grobe | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Justin Schultz | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Brian Shea | | | | |

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman , Grobe, Schultz, Shea.

Motion made by Schultz, second by Shea, to approve and authorize Chairman to sign 28E agreement with Mills County to assist with Electrical Inspections pending legal approval. UNANIMOUS VOTE. Motion Carried.

Motion made by Wichman, second by Shea, to approve Time Clocks quote for new timekeeping system. UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Schultz, to approve and authorize Board to sign **Resolution No 99-2021** entitled: RESOLUTION for Transfer from Property Acquisition/Improvement Fund to Special Law Enforcement Fund.

RESOLUTION NO. 99-2021

RESOLUTION for Transfer from Property Acquisition/Improvement Fund to Special Law Enforcement Fund

WHEREAS, it is desired to transfer money from Property Acquisition/Improvement Fund to Special Law Enforcement Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa; and

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$32,291.93 is ordered to be transferred from Property Acquisition/Improvement Fund to Special Law Enforcement Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 7th Day of September, 2021.

ROLL CALL VOTE

| | AYE | NAY | ABSTAIN | ABSENT |
|-------------------------|-----|-----|---------|--------|
| _____ | ○ | ○ | ○ | ○ |
| Scott A. Belt, Chairman | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Tim Wichman | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Lynn Grobe | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Justin Schultz | | | | |
| _____ | ○ | ○ | ○ | ○ |
| Brian Shea | | | | |

ATTEST: _____
 Melvyn Houser, County Auditor

Roll Call Vote: AYES: Belt, Wichman , Grobe, Schultz, Shea.

Motion made by Schultz second by Wichman, to approve / disallow the following applications made to the Assessor’s Office: Homestead (107 recommended allowed, 1 recommended disallowed), Military (13

recommended allowed, 1 recommended disallowed), Disabled Veteran Homestead (5 recommended allowed, 0 recommended disallowed), Business Property Tax Credit (9 recommended allowed, 1 recommended disallowed), Family Farm Tax Credit (4 recommended allowed, 0 recommended disallowed).

UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

A. Salary Actions

- 1) Conservation – Employment of Caleb Strand as Hawkwatch Counter.
- 2) Jail – Payroll Status Change for Trevor Nelson, Matt Corum.

5. ADJOURN

Motion by Wichman, second by Shea, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:50 A.M.

Scott A. Belt, Chairman

ATTEST:

Becky Lenihan, Finance & Tax Officer

APPROVED: September 14, 2021

PUBLISH: X

Scheduled Sessions

**Matt Wyant/Director, Planning and Zoning and/or Pam
Kalstrup, Acting Director:**

**Discussion and/or decision to approve Second
Consideration of Ordinance No. 2021-05 entitled: An
Ordinance Providing for the Division of Taxes Levied on
Taxable Property in the Heartland Ridge Subdivision
Urban Renewal Area, Pursuant to Section 403.19 of the
Code of Iowa (First Consideration) and to adopt said
ordinance into law.**

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2021-05

An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Heartland Ridge Subdivision Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa

BE IT ENACTED by the Board of Supervisors of Pottawattamie County, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the Heartland Ridge Subdivision Urban Renewal Area, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by Pottawattamie County to finance projects in such area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

“County” shall mean Pottawattamie County, Iowa.

“Urban Renewal Area” shall mean the taxable real property situated in Heartland Ridge Subdivision Urban Renewal Area, the boundaries of which are set out below, such property having been identified in the Urban Renewal Plan approved by the Board of Supervisors by resolution adopted on September 7, 2021:

Certain real property situated in Pottawattamie County, State of Iowa, more particularly described as follows:

PARCEL "A" BEING A PORTION OF THE SOUTHEAST QUARTER OF SECTION 23 AND A PORTION OF THE SOUTHWEST QUARTER OF SECTION 24, ALL IN TOWNSHIP 74 NORTH, RANGE 43 WEST OF THE 5TH PRINCIPAL MERIDIAN, POTTAWATTAMIE COUNTY, IOWA BEING MORE FULLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST QUARTER CORNER OF SAID SECTION 24;

THENCE ON THE NORTH LINE OF SAID SOUTHWEST QUARTER, SOUTH 87 DEGREES 34 MINUTES 51 SECONDS EAST, 1372.59 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF PIONEER TRAIL (G66), SAID POINT ALSO BEING ON A NON-TANGENT CURVE CONCAVE NORTHERLY, TO WHICH POINT A RADIAL LINE BEARS SOUTH 09 DEGREES 29 MINUTES 29 SECONDS WEST, 3324.30 FEET;

THENCE ON SAID SOUTHERLY RIGHT-OF-WAY LINE AND EASTERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 06 DEGREES 15 MINUTES 28 SECONDS, 363.07 FEET;

THENCE SOUTH 16 DEGREES 38 MINUTES 25 SECONDS WEST, 1201.92 FEET TO THE BEGINNING OF A CURVE, CONCAVE NORTHWESTERLY HAVING A RADIUS OF 883.09 FEET;

THENCE SOUTHWESTERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 77 DEGREES 31 MINUTES 18 SECONDS, 1194.83 FEET TO A POINT ON THE NORTHERLY RIGHT-OF-WAY LINE OF THE FORMER WABASH RAILROAD COMPANY (WABASH TRACE TRAIL, BOOK 91, PAGE 21365, POTTAWATTAMIE COUNTY RECORDER'S OFFICE);

THENCE ON SAID NORTHERLY RIGHT-OF-WAY LINE THE FOLLOWING TWO (2) COURSES:

1. NORTH 85 DEGREES 50 MINUTES 17 SECONDS WEST, 1156.90 FEET TO THE BEGINNING OF A CURVE, CONCAVE NORTHERLY HAVING A RADIUS OF 1385.15 FEET;
2. WESTERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 31 DEGREES 00 MINUTES 03 SECONDS, 749.45 FEET TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID SOUTHEAST QUARTER (SW1/4SE1/4);

THENCE ON SAID EAST LINE, NORTH 02 DEGREES 15 MINUTES 16 SECONDS EAST, 223.04 FEET TO THE NORTHEAST CORNER OF SAID SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW1/4SE1/4);

THENCE ON THE NORTH LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER (SW1/4SE1/4), NORTH 88 DEGREES 44 MINUTES 53 SECONDS WEST, 260.77 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF SAID FORMER WABASH RAILROAD COMPANY, SAID POINT ALSO BEING ON A NON-TANGENT CURVE CONCAVE NORTHEASTERLY, TO WHICH POINT A RADIAL LINE BEARS SOUTH 49 DEGREES 16 MINUTES 09 SECONDS, 1385.15 FEET;

THENCE ON SAID EASTERLY RIGHT-OF-WAY LINE THE FOLLOWING TWO (2) COURSES:

1. NORTHERLY ON SAID CURVE THROUGH A CENTRAL ANGLE OF 51 DEGREES 39 MINUTES 19 SECONDS, 1248.78 FEET;
2. NORTH 10 DEGREES 55 MINUTES 28 SECONDS EAST, 181.35 FEET TO A POINT ON THE NORTH LINE OF SAID SOUTHEAST QUARTER (SE1/4);

THENCE ALONG SAID NORTH LINE, SOUTH 89 DEGREES 08 MINUTES 38 SECONDS EAST, 1901.57 FEET TO THE POINT OF BEGINNING

SAID PARCEL "A" CONTAINS AN AREA OF 5,735,794 SQUARE FEET (131.676 ACRES), MORE OR LESS.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Urban Renewal Area. After the effective date of this ordinance, the taxes levied on the taxable property in the Urban Renewal Area each year by and for the benefit of the State of Iowa, the County and any city, school district or other taxing district in which the Urban Renewal Area is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Urban Renewal Area, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the County certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the Urban Renewal Area on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Urban Renewal Area to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the County to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the County to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, taxes for the instructional support levy of a school district imposed pursuant to Section 257.19 of the Code of Iowa and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Urban Renewal Area exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the County for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the County to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word “taxes” includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

Passed and approved by the Board of Supervisors of Pottawattamie County, Iowa, on the 14th day of September, 2021.

Dated this 14th Day of September, 2021.

ROLL CALL VOTE

| | AYE | NAY | ABSTAIN | ABSENT |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <hr/> Scott A. Belt, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| <hr/> Tim Wichman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| <hr/> Lynn Grobe | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| <hr/> Justin Schultz | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| <hr/> Brian Shea | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST:

Melvyn Houser, County Auditor

**Matt Wyant/Director, Planning and Zoning and/or Pam
Kalstrup, Acting Director:**

**Discussion and/or decision to approve and authorize
Board to sign Amendment to 28E Agreement with Mills
County for Electrical Inspection Assistance.**

**AMENDMENT TO
28E AGREEMENT
POTTAWATTAMIE COUNTY ELECTRICAL INSPECTION
SUPPORT FOR MILLS COUNTY**

Pursuant to Article 6 of the abovementioned 28E Agreement between Mills County, Iowa, and Pottawattamie County, Iowa, the Agreement is amended by adding the following language:

ARTICLE 11 – LIABILITY AND INDEMNIFICATION. This Agreement shall not cause liability to be incurred by Pottawattamie County with regard to electrical inspection services provided to Mills County. Mills County agrees to defend, indemnify, and hold Pottawattamie County harmless in the event of any claims of liability made against Pottawattamie County as a result of services provided under this Agreement.

All remaining terms, provisions, and conditions of the abovementioned 28E Agreement remain as originally agreed to by the parties.

DATED this ____ day of September, 2021.

Richard Crouch, Chairman
Mills County Board of Supervisors

Attest: _____
Carol Robertson
Mills County Auditor

Scott Belt, Chairman
Pottawattamie County Board of Supervisors

Attest: _____
Melvyn Houser
Pottawattamie County Auditor

**Matt Wyant/Director, Planning and Zoning and/or Pam
Kalstrup, Acting Director:**

**Discussion and/or decision to approve and authorize
the Board to sign Resolution No 101-2021 approving the
Iowa Waste Systems Association 2022 Solid Waste
Comprehensive Plan Update.**

RESOLUTION NO. 101-2021

RESOLUTION APPROVING THE IOWA WASTE SYSTEMS ASSOCIATION 2022 SOLID WASTE COMPREHENSIVE PLAN UPDATE.

WHEREAS, section 455B.302 of the Code of Iowa requires every city and county of this state to provide for the establishment and operation of a comprehensive solid waste reduction program consistent with the waste management hierarchy under section 455B.301A, and a sanitary disposal project for final disposal of solid waste by its residents; and

WHEREAS, section 455B.302(1) of the Code of Iowa requires that all cities and counties file with the director of the Iowa Department of Natural Resources a comprehensive plan detailing the method by which the city or county will comply with the requirements of section 455B.302 to establish and implement a comprehensive solid waste reduction program for its residents; and

WHEREAS, a comprehensive plan, as described in section 455B.306 of the Code of Iowa has been prepared at the direction of and in participation with the County of Pottawattamie County, SCS Engineers, and dated June 28, 2021; and

WHEREAS, the County of Pottawattamie County has determined that the adoption and implementation of the proposed comprehensive plan is in the best interest of the County of Pottawattamie County with respect to satisfying the County of Pottawattamie County statutory duties.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE County of Pottawattamie County that the proposed comprehensive plan is hereby adopted as the comprehensive solid waste reduction plan of the County of Pottawattamie County.

AND BE IT FURTHER RESOLVED that the Southwest Iowa Solid Waste Management Agency shall implement and participate in the programs set forth in the comprehensive plan.

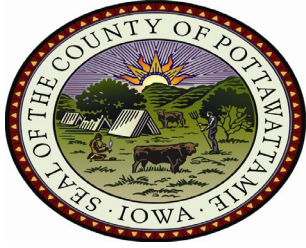
AND BE IT FURTHER RESOLVED that the comprehensive plan shall be submitted to the Iowa Department of Natural Resources, on behalf of the County of Pottawattamie County in satisfaction of section 455B.306(1) of the Code of Iowa.

Dated this 14th Day of September, 2021.

ROLL CALL VOTE

| | AYE | NAY | ABSTAIN | ABSENT |
|----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____ Scott A. Belt, Chairman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Tim Wichman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Lynn Grobe | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Justin Schultz | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Brian Shea | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: _____
Melvyn Houser, County Auditor



*Pottawattamie County
Office of Planning and Development*

TO: Board of Supervisors
FROM: Matt Wyant
DATE: September 8, 2021
RE: 2022 Solid Waste Comprehensive Plan Update

The Iowa Department of Natural Resources (DNR) requires that Solid Waste Comprehensive Plans be updated every 5-years. In order to adopt the Plan, Planning Area members are required to pass a resolution with specific language approved by the DNR. Drafts of the Plan were sent to all Iowa Waste Services Planning Area member communities and libraries on June 28, 2021 with requests for any comments or questions to be submitted to SCS Engineers or to be discussed at the public meeting. No comments or questions were received regarding the Plan. Therefore, the Plan is considered final and is ready for member communities to adopt.

Iowa Waste Services, LLC 2022 Comprehensive Plan Update

Iowa Waste Services Planning Area
59722 – 290th Street
Malvern, IA 51551
712.624.8039

SCS ENGINEERS

Project Number 27221020.00 | June 28, 2021

8450 Hickman Road, Suite 27
Clive, IA 50325
515.631.6159

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1.0 PLANNING AREA CHANGES

1.1 Permanent Changes in the Planning Area

The previous comprehensive plan update (Plan) for the Iowa Waste Services, LLC Planning Area (Planning Area) was approved by the Iowa Department of Natural Resources (DNR) on November 4, 2015. There have been no amendments to the Planning Area since the previous Plan was approved.

The current Planning Area members consist of the cities of Carson, Carter Lake, Crescent, Council Bluffs, Hancock, Macedonia, McClelland, Oakland, Treynor, Underwood, Walnut, and the unincorporated areas in Pottawattamie County; and the cities of Emerson, Glenwood, Hastings, Henderson, Malvern, Pacific Junction, Silver City, and the unincorporated areas in Mills County and all cities and the unincorporated area in Montgomery County.

In 2019, Waste Connections purchased the Loess Hills Regional Landfill (Landfill) from Iowa Waste Systems. This change in ownership did not modify the Planning Area.

No changes in waste streams have been observed due to new business or industry active within the Planning Area.

2.0 EVIDENCE OF COOPERATION

2.1 Resolution(s)

See Attachment A for the resolutions from each Planning Area member community adopting the 2022 Plan.

2.2 Letters of Cooperation

See Attachment B for a letter of cooperation from Waste Connections, which owns and operates the Loess Hills Regional Landfill, Montgomery County Transfer Station, and the Shenandoah Sanitation Transfer Station, which services the Planning Area.

2.3 List of Contracts and 28E Agreements that Have Changed

No changes have been made to applicable contracts since the previous Plan waste approved. The Planning Area members have not established a 28E.

3.0 PUBLIC PARTICIPATION

3.1 Public Input Strategies

The Planning Area held two public meetings to formally discuss the Plan on the following dates:

- April 15, 2021; and
- July 22, 2021.

Meetings were held at the City of Oakland Community Center from 6PM-7PM.

Methods of promoting these meetings and sign-in sheets are located in Attachment C.

The Planning Area submitted draft copies of the Plan to every member community and to area libraries on June 25, 2021. A letter was enclosed with the draft copy stating the objective of the Plan and inviting interested parties to submit comments. The letter also encouraged interested parties to attend the public meeting on July 22, 2021 to finalize the Plan.

3.2 Public Hearings/Meetings

The Planning Area held two public meetings to formally discuss the Plan on the following dates:

- April 15, 2021; and
- July 22, 2021.

Meetings were held at the City of Oakland Community Center from 6PM-7PM.

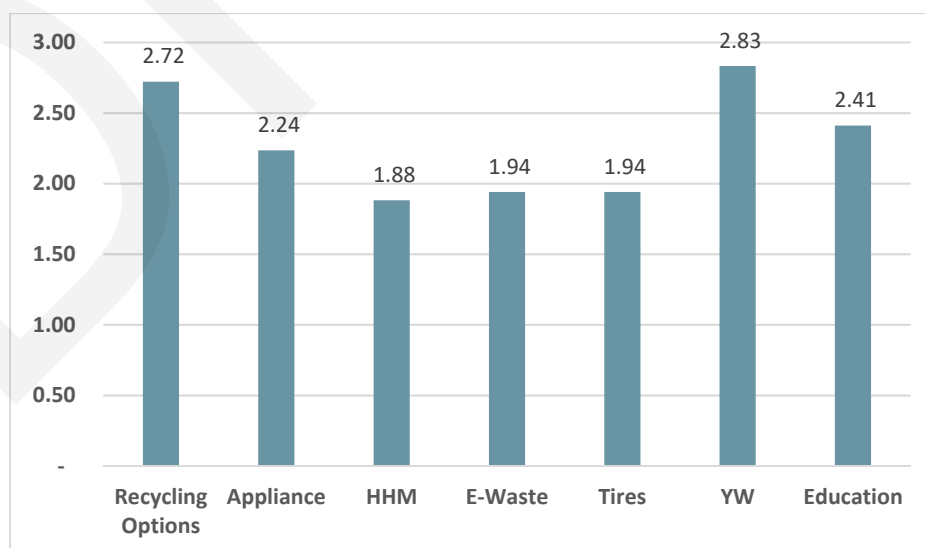
Prior to the first meeting, SCS Engineers (SCS) submitted surveys to the Planning Area members in February 2021 and followed up with non-responders in March 2021. The purpose of these surveys was to encourage Planning Area member engagement with the Plan, to obtain satisfaction levels for listed recycling and education programs, identify Planning Area member integrated solid waste management (ISWM) priorities and potential needs, and to capture information pertaining to current ISWM program services.

During the April 15, 2021 public meeting, SCS presented a summary of the survey results.

From the 27 member communities, SCS received 18 completed surveys. This represents a response rate of approximately 67%. The following sections provide a summary of the responses received.

The survey asked respondents to rate their community's general satisfaction for a variety of services and programs related to recycling. Respondents were asked to rank each service or program category from very low (1) to very high (4). The average satisfaction rankings received are presented in Figure 1 below.

Figure 1. Average Service or Program Category Satisfaction Rankings



As shown in Figure 1 above, respondents indicated they were generally satisfied with recycling options, appliances, yard waste (YW), and education services and programs. However, respondents also indicated they were dissatisfied with HHM (household hazardous materials), E-waste (electronic waste), and tire services and programs.

Low satisfaction scores may indicate that respondents are unsatisfied with the available level, access, or cost of a particular service. Low satisfaction scores may also indicate that a respondent is unaware of the services or programs that are available. This would indicate that additional service and/or program promotion and outreach may be beneficial.

Table 1 below shows the total number of ranking votes that were received for each service and program category by satisfaction ranking.

Table 1. Total Votes for Satisfaction Ranking Votes by Service and Program Category

| Service or Program | Total Satisfaction Ranking Votes | | | | Total Votes |
|--------------------|----------------------------------|---|---|--------------|-------------|
| | 4 (very high) | 3 | 2 | 1 (very low) | |
| Recycling Options | 4 | 7 | 5 | 2 | 18 |
| Appliances | 2 | 4 | 7 | 4 | 17* |
| HHM | 1 | 4 | 4 | 8 | 17* |
| E-Waste | 2 | 3 | 4 | 8 | 17* |
| Tires | 2 | 3 | 4 | 8 | 17* |
| Yard Waste | 4 | 9 | 3 | 2 | 18 |
| Education | 3 | 3 | 9 | 2 | 17* |

* Response not received from one community

The next portion of the survey asked respondents to answer open-ended questions pertaining to their current efforts to promote waste diversion, the most important solid waste issues for their community, what they would like to see considered for implementation, and what assistance they may need to establish priority services or programs.

The following is a summary of the responses received for each open-ended question. Respondents were able to provide multiple answers. Similar responses were combined and are presented in the following sections.

Community Activities to Promote Recycling:

- 6 – Offer recycling bin or trailer in community
- 3 – Provides free annual cleanup event
- 2 – City website and social media
- 2 – Brochures or newsletters
- 2 – Curbside recycling services provided through contracted service
- 2 – Newspaper articles or ads
- 1 – Annual solid waste guide

- 1 – Curbside recycling services provided through contracted service
- 1 – Pay small stipend to communities that offer recycling services
- 1 – Recycle Coach App
- 1 – Recycling bins for purchase and weekly collection

Community's Most Important Issue Related to Solid Waste Management:

- 3 – Opportunities to recycle
- 2 – Costs
- 2 – Recycling of glass bottles
- 2 – Illegal dumping
- 1 – Affordable waste and recycling services
- 1 – Can recycling
- 1 – Education
- 1 – Identifying processors for recyclables
- 1 – New collection contract July 2023
- 1 – Plastic recycling
- 1 – Receiving collection services
- 1 – Yard waste

Programs the Community Would Like to See Considered for Implementation:

- 5 – Access to recycling bin or trailer within the community
- 4 – Access to HHM services
- 2 – Mandatory waste collection services
- 2 – Education materials
- 1 – Carted collection services
- 1 – Education for HHM
- 1 – Glass recycling
- 1 – Recycling for more items (i.e., glass, tin, etc.)
- 1 – Standardized recycling containers for residential recycling

Assistance Community May Need to Implement Desired Programs:

- 11 – Financial support (i.e., grants)
- 4 – Education Materials

At the conclusion of the survey results presentation, SCS then facilitated a public strategic planning session (Session) with meeting participants. The Session is designed to allow meeting participants an opportunity to communicate community ISWM priorities that they believe should be considered for possible implementation within the Planning Area. Participants listed the following items as possible ISWM priorities.

- Regional Funding Source for Programs
- Regional Coordinator
- Recycling Education – Focused on Program Awareness
- Regional Solid Waste Resource Guide
- Regional Electronic Waste (E-Waste) Program
- Consistent HHM Collection Service

SCS then asked meeting participants to select their top three ISWM priorities from the developed list. SCS collected and tallied the results. Individual selection scores were weighted according to the identified priority (i.e., 1st priority was weighted at 3, 2nd priority was weighted at 2, and 3rd priority was weighted at 1). The ISWM priorities as selected by the meeting participants are presented in Table 2 below.

Table 2. Identified ISWM Priorities for Planning Area

| Identified ISWM Priority | Weighted Priority Selection Total |
|--|-----------------------------------|
| Regional Funding Source for Programs | 22 |
| Regional Coordinator | 16 |
| Recycling Education – Focused on Program Awareness | 15 |
| Regional Solid Waste Resource Guide | 13 |
| Regional Electronic Waste (E-Waste) Program | 7 |
| Consistent HHM Collection Service | 4 |

The identified ISWM priorities assisted the Planning Area in developing a 5-year implementation timeline presented in Section 10 of this Plan.

3.3 Public Review Meetings

The Planning Area held two public meetings to formally discuss the Plan on the following dates:

- April 15, 2021; and
- July 22, 2021.

Meetings were held at the City of Oakland Community Center from 6PM-7PM.

Methods of promoting these meetings and sign-in sheets are located in Attachment C.

4.0 BASELINE WASTE STREAM REPORT

The DNR will provide an updated goal progress calculation using the most current complete fiscal year data set. This calculation will be performed at the time of Plan approval.

See Section 8.0 of this Plan for an analysis of historical goal progress reports and the goal progress calculation the DNR provided 12-months prior to the Plan's submittal due date.

5.0 CHANGES IN AREA DEMOGRAPHICS

The U.S. Census Bureau estimates the population of the Planning Area member communities at 115,222 for 2019. The previous approved Plan listed the total Planning Area population as 115,003 (2013). This represents less than a 0.2% change in Planning area population from 2013 to 2019.

No significant changes to employment, types of industries or manufacturers were noted since the previous Plan was approved.

6.0 CURRENT WASTE COMPOSITION AND GENERATION

6.1 Changes in Waste Generation Since Previous Approved Plan

No significant changes in waste generated within the Planning Area (either by volume or composition) were observed since the previous Plan was approved.

6.2 Changes in Waste Composition Since Previous Approved Plan

No significant changes in waste generated within the Planning Area (either by volume or composition) were observed since the previous Plan was approved.

6.3 Effects of Anticipated Planning Area Modifications

No changes within the Planning Area that would impact waste generation rates or waste composition are anticipated.

7.0 EXISTING INTEGRATED SOLID WASTE MANAGEMENT REPORT

7.1 New and Evolving Programs and Services

The following is a description of current and new and/or evolving strategies, efforts, and programs implemented within the Planning Area to address the following identified materials:

7.1.1 Motor Oil and Lead Acid Batteries

Motor oil and lead acid batteries are accepted at several automotive repair shops throughout the Planning Area for a user fee assessed to their customers. These shops are responsible for using a reputable company for proper transportation, and reuse or recycling.

The Council Bluffs Recycling Center and Pottawattamie County Rural Recycling Center accept motor oil and lead acid batteries for reuse and/or recycling.

7.1.2 Appliances

Several state approved appliance demanufacturers are located within the Planning Area that accept appliances. Typically these facilities accept appliances at no charge or a per unit fee for the demanufacturing and recycling.

The Council Bluffs Recycling Center is a state approved appliance demanufacturer and accepts appliances for a fee that varies based on the type and size of appliance. The scrap materials are then sold to various regional end markets.

The Pottawattamie County Rural Recycling Center accepts appliances for a fee that varies on the type and size of appliance.

The Loess Hills Regional Landfill accepts appliances for a variable fee. Accepted appliances are delivered to Alter Metal Recycling in Council Bluffs, Iowa for demanufacturing and recycling.

7.1.3 Tires

Tires are accepted at several automotive and tire repair shops throughout the Planning Area for a user fee assessed to their customers. These shops are responsible for using a reputable company for proper transportation, and reuse or recycling services.

The Council Bluffs Recycling Center accepts tires for pro-rated recycling fee of \$250/ton (with or without rims). The pro-rated recycling fee increases to \$500/ton if Recycling Center staff have to stack the tires.

Tires are accepted at the Loess Hills Regional Landfill for a variable fee. Received tires are transported to the Butler County Landfill (David City, Nebraska) for processing and disposal.

7.1.4 Backyard Composting and Yard Waste

Several Planning Area member communities provide yard waste drop-off services for their residents. Some residents receive curbside yard waste collection services through an individual service provider or through a municipal collection contract coordinated by their community.

The Council Bluffs Recycling Center accepts tree debris and yard waste for a fee of \$27/ton with a minimum fee of \$5/load. These materials are ground into mulch and sold as landscape mulch for \$40/ton or construction lumber mulch at no charge for residents.

7.1.5 Household Hazardous Materials (HHM)

The Council Bluffs Recycling Center accepts household hazardous materials (HHM) at no charge to residents of Pottawattamie County. Residents outside of Pottawattamie County and businesses that classify as very small quantity generators (VSQGs) are assessed a user fee depending on type and quantity of materials accepted.

7.1.6 Glass, Paper, Plastic, and Metals

The Council Bluffs Recycling Center accepts paper, plastics, cardboard, and metals at no costs. Paper, plastic, and metals are processed and sold to various regional markets. Glass is collected by Ripple Glass for recycling.

The Pottawattamie County Rural Recycling Center accepts glass, paper, plastics, cardboard, and metals at no costs. These materials are processed and sold to various regional markets.

Several Planning Area member communities offer drop-off recycling containers for their residents and small businesses/organizations to recycle. Some residents receive curbside recycling collection services through an individual service provider or through a municipal waste collection contract coordinated by their community.

7.2 List of Tire and Appliance Collectors/Recyclers

There are no permitted waste tire storage or processing facilities located within the Planning Area.

Below is a list of companies within the Planning Area that are permitted by the DNR to accept discarded appliances for demanufacturing.

- Alter Metal Recycling – Council Bluffs, Iowa (Pottawattamie County)
- Council Bluffs Recycling Center – Council Bluffs, Iowa (Pottawattamie County)
- McCuen Salvage – Villisca, Iowa (Montgomery County)

7.3 Programs Implemented Since Previous Approved Plan

No new ISWM programs were implemented Planning Area wide since the previous Plan waste approved.

8.0 EVALUATION OF PROGRESS TOWARD GOALS

The Planning Area and its members remain committed to providing ISWM services that seek to increase waste reduction, diversion, participation, and program effectiveness.

Through the received surveys and facilitated planning Session, the Planning Area identified specific ISWM system goals and long-term objectives. The results of the surveys and planning Session helped the Planning Area prioritize ISWM goals and allow for the development of the specific milestones identified in Section 10.0 Implementation Timeline of this Plan.

Table 3 illustrates the total tons of waste generated within the Planning Area received for disposal for fiscal year (FY) 2014 and 2020.

Table 3. Total Planning Area Generated Tons Disposed

| FY | Planning Area Generated Tons Disposed | Percent Change in Total Planning Area Generated Tons Disposed |
|------|---------------------------------------|---|
| 2014 | 96,326 | |
| 2020 | 116,570 | 21.0% |

The Planning Area saw an increase in Planning Area generated tons disposed of 21%. Loess Hills Landfill staff and other solid waste planners within the Planning Area could not identify a specific reason for the increased tonnages. Loess Hills Landfill staff indicated that they have not seen a significant change in the specific types (i.e., residential, commercial, construction and demolition, etc.) of wastes received for disposal. Furthermore, Planning Area member communities and regional leaders could not identify a specific construction project or development phase that may account for the increase in tonnages.

The Planning Area will continue to observe incoming waste for changes in volumes and type of wastes received.

Table 4 illustrates the most recently approved waste diversion percentage and the current unofficial waste diversion percentage as provided by the DNR.

Table 4. Total Planning Area Generated Tons

| FY | Waste Diversion Percentage | Percent Change in Waste Diversion Percentage |
|------|----------------------------|--|
| 2014 | 63.99% | |
| 2020 | 56.40%* | (11.9%) |

*Unofficial figure. The DNR will provide an official figure using the most recent data when the Plan is approved.

Based on the unofficial figure provided by the DNR for FY 2020, the Planning Area may see a decrease in waste diversion by nearly 12%. However, it is anticipated that the Planning Area will still maintain a waste diversion percentage above the 50% goal as established by the State of Iowa.

9.0 ANALYSIS OF SOLID WASTE ALTERNATIVES

ISWM priorities identified as a result of the surveys and planning Session include the following and are listed in order of selected priority:

1. Regional Funding Source for Programs
2. Regional Coordinator
3. Recycling Education – Program Awareness
4. Regional Solid Waste Resource Guide
5. Regional E-Waste Program
6. Consistent HHM Collection Service

The following is a summary analysis of the potential impacts the of the identified ISWM priorities.

Regional Funding Source for Programs

Evaluating funding sources to support ISWM programs within the Planning Area was identified as a priority by Session participants. Planning Area member communities and counties are responsible for management of ISWM programs that service their constituents. Consistently allocating funding for ISWM programs can be challenging due to the variety of financial pressures and additional municipal service demands Planning Area members may have. Identifying regional funding sources

may provide opportunities for enhancement of existing or development of new ISWM programs that focus on increasing waste diversion efforts across the entire Planning Area.

Regional Coordinator

To help support coordination and cooperation within the Planning Area on ISWM programs and services, Session participants identified the potential for establishing a Regional Coordinator. This person would work with Planning Area members to coordinate ISWM programs and services activities within the Planning Area.

Recycling Education – Program Awareness

Session participants indicated a desire to have increased education efforts throughout the Planning Area. Increased education and outreach efforts can help increase awareness of and participation in available waste diversion programs. Improving awareness of these programs can increase the impact that established programs have on waste diversion.

Regional Solid Waste Resource Guide

To support education and outreach efforts concerning existing ISWM programs and services available within the Planning Area, Session participants identified the development of an education waste resource guide as a priority. A waste resource guide could help users locate outlets for materials for reuse, recycling, and/or proper waste disposal.

Regional E-Waste Program

Session participants identified the development of opportunities for Planning Area members to take their e-waste materials for recycling and proper management as a potential opportunity. While some Planning Area members have established e-waste management programs, others do not have access to these types of services. Increasing access to e-waste management programs would help divert these materials from disposal.

Consistent HHM Collection Service

Not all Planning Area member communities have regular access to HHM management services for residential or businesses categorized as very small quantity generators (VSQGs). Session participants indicated a desire to establish a HHM collection program that consistently offers services. Establishing consistent HHM collection services within the Planning Area would likely increase the amount of this material being collected for proper management.

10.0 IMPLEMENTATION TIMELINE

Below is a proposed 5-year implementation timeline for the Planning Area to consider for implementation. The timeline reflects the ISWM priorities identified during the planning Session, and shows proposed activities, engagement strategies, and anticipated waste diversion impacts. All of the proposed activities would occur within the Planning Area and the Planning Area members would be responsible for implementing selected activities.

| Proposed Activity | Education Strategies | Anticipated Waste Diversion Impact | Year of Activity |
|---|------------------------------------|---|------------------|
| <u>Regional Funding Source for Programs</u> | | | |
| Contact DNR staff to review potential state funding program opportunities. | None | None | 2022 |
| Contact government associations (i.e., Iowa League of Cities, Iowa State Association of Counties, Council of Governments, etc.) to review potential funding programs. | None | None | 2022 – 2023 |
| Consider surveying Planning Area members to assess specific financial needs for existing and/or expanded ISWM programs and services. | Surveys and meetings | None | 2022 – 2023 |
| Review local and regional grant and foundation programs that may offer financial assistance for desired ISWM programs and services. | None | None | 2023 |
| Work with Planning Area members to identify opportunities for implementation of ISWM programs or services that service the entire Planning Area. | Meetings | None | 2023 – 2024 |
| Work to evaluate ISWM program and service priorities, identified funding sources, and work with Planning Area members to determine coordination responsibilities. | Meetings | None | 2023 – 2024 |
| Consider implementation of regional funding program for support of ISWM service within the Planning Area. | Meetings, media, and word of mouth | Increased waste diversion program participation | 2024 |

| Proposed Activity | Education Strategies | Anticipated Waste Diversion Impact | Year of Activity |
|---|----------------------|---|------------------|
| <u>Regional Coordinator</u> | | | |
| Consider contacting the DNR and government associations to discuss how other regional organizations have established and financially supported coordinator positions (e.g., watershed coordinators, conservation coordinators, etc.). | None | None | 2022 – 2023 |
| Work with Planning Area members to convene an advisory committee to evaluate information and develop recommendations for the Planning Area's consideration. | Meetings | None | 2023 |
| Work to have the established advisory committee contact organizations (i.e., Council of governments, environmental conservation programs, etc.) within the Planning Area and outside entities (i.e., consultants, education institutions, etc.) that may be able to offer regional coordinator services | Meetings | None | 2023 – 2024 |
| Work with the advisory committee to determine desired roles, responsibilities, and authority for a regional coordinator position. | Meetings | None | 2023 – 2024 |
| Work with the advisory committee to present recommendations to Planning Area member communities for consideration. | Meetings | Increased waste diversion program coordination and participation throughout the Planning Area | 2025 |

| Proposed Activity | Education Strategies | Anticipated Waste Diversion Impact | Year of Activity |
|---|--|---|------------------|
| Recycling Education – Program Awareness | | | |
| Work with Planning Area members to identify existing education needs. | Meetings | None | 2022 – 2023 |
| Contact DNR to determine what assistance is available to support Planning Area member community’s ISWM education initiatives. | None | None | 2022 – 2023 |
| Research available education campaign templates (i.e., #IaAmARecycler, etc.) that provide free templates for a variety of ISWM program, service, and awareness campaigns. | None | None | 2022 – 2023 |
| Work with Planning Area members to disseminate identified existing education campaign materials and encourage their use. | Meetings and distributed educational materials | Increased waste diversion program participation | 2023 – 2024 |
| Consider establishing a centralized folder to serve as a digital library for historical and current ISWM education materials and campaigns utilized by Planning Area members. | Meetings and access to educational materials | Increased waste diversion program participation | 2023 – 2024 |
| Consider establishing and maintaining a digital social media presence for the Planning Area. This digital social media presence could allow Planning Area members a destination to post ISWM information and direct individuals to this site. | Meetings and public access to ISWM program/service information | Increased waste diversion program participation | 2024 – 2027 |

| Proposed Activity | Education Strategies | Anticipated Waste Diversion Impact | Year of Activity |
|---|--|---|------------------|
| Regional Solid Waste Resource Guide | | | |
| Contact the DNR to determine what resources (i.e., funding, existing digital databases, etc.) may be available to develop, host, and disseminate ISWM program and service information. | None | None | 2022 – 2023 |
| Work with Planning Area member communities to determine what type(s) of media (printed, digital, or both) and what ISWM program and service information would be desired for local dissemination. | Meetings | None | 2022 – 2023 |
| Consider contacting other multi-county solid waste agencies to assess what methods they use to disseminate ISWM program and service information. | Meetings | None | 2023 – 2024 |
| Evaluate potential options, costs, and responsibilities for the development and coordination of a regional solid waste resource guide. | Meetings | None | 2023 – 2024 |
| Consider developing and disseminating a regional solid waste resource guide and provide to Planning Area member communities. | Meetings and distributed educational materials | Increased waste diversion program participation | 2024 – 2025 |

| Proposed Activity | Education Strategies | Anticipated Waste Diversion Impact | Year of Activity |
|--|--------------------------------|---|------------------|
| Regional E-Waste Program | | | |
| Contact entities that accept e-waste within the Planning Area to determine interest and potential capacity to accept additional e-waste materials from Planning Area member communities. | Meetings | None | 2023 – 2024 |
| Work with identified e-waste entities to determine resources needed (i.e., containers, storage space, funding, etc.) to accept and properly manage additional e-waste materials. | Meetings | None | 2023 – 2024 |
| Contact DNR to determine what funding sources may be available for municipal and/or private entities to collect and manage e-waste material. | None | None | 2023 – 2024 |
| Consider working with identified e-waste material management entities and Planning Area member communities to discuss collection methods (i.e., regional and/or on-site drop-off locations, scheduled collection events, etc.), service payment structures (i.e., user based fees, community contracts, etc.), and program promotion strategies. | Meetings | None | 2024 – 2025 |
| Work with Planning Area member communities to determine Planning Area’s involvement in coordinating and/or managing regional e-waste program. | Meetings and program education | Increased diversion of e-waste materials being disposed | 2025 – 2027 |

| Proposed Activity | Education Strategies | Anticipated Waste Diversion Impact | Year of Activity |
|---|--------------------------------|---|------------------|
| Consistent HHM Collection Service | | | |
| Work with Planning Area members to determine what type(s) of HHM collection services are desired (i.e., year-round collection, special collection events, etc.). | Meetings | None | 2023 - 2024 |
| Contact Regional Collection Centers (RCC) within Iowa (i.e., Council Bluffs Recycling Center, etc.) to determine potential capacities, abilities, and estimated costs for residential and VSQGs HHM services. | Meetings | None | 2024 - 2025 |
| Contact DNR to determine what funding sources may be available to support to establishment of HHM services within the Planning Area. | Meetings | None | 2024 - 2025 |
| Review and consider working with Planning Area members to implement HHM collection services. | Meetings and program education | Increased diversion of HHMs from the waste stream | 2025 - 2027 |

Attachments A - C

These will be provided with the final document submitted to the DNR

DRAFT

**Matt Wyant/Director, Planning and Zoning and/or Pam
Kalstrup, Acting Director:**

**Discussion and/or decision to approve and authorize
Chairman to sign 28E Agreement with Iowa Department
of Natural Resources for private well permitting.**

**IOWA DNR AGREEMENT ID 21ESDWQBEDAY0001
INTERGOVERNMENTAL (28E) AGREEMENT BETWEEN
THE IOWA DEPARTMENT OF NATURAL RESOURCES
AND
_____ COUNTY, IOWA**

THIS INTERGOVERNMENTAL (28E) AGREEMENT (Agreement) is entered into by the Iowa Department of Natural Resources (Department), the _____ County Board of Supervisors (County Board), and the designated County private water well permitting entity (Permitting Agency) (jointly referred to as the County.)

- I. **Authority**: This agreement is entered into pursuant to the authority in Iowa Code sub-sections 455B.172(3) and (9) and section 455B.187; 567 Iowa Administrative Code (IAC) sections 38.15-17; and Iowa Code chapter 28E.
- II. **Statement of Purpose**: The purpose of this agreement is to establish the terms and conditions for delegation to designated county Permitting Agencies of the Department's permit-issuing authority with respect to private water well construction and reconstruction (hereafter, jointly, "construction"), as provided in Iowa Code subsections 455B.172(3) and (9), section 455B.187 and administrative rules in Chapters 38 and 49 (IAC) applicable to county delegation. The agreement specifies the extent and manner of cooperation between the two agencies in conducting programs for the evaluation and issuance of private water well construction and reconstruction permits. This agreement places emphasis on assuring the County well program meets or exceeds the minimum standards required by the Department.
- III. **Entire Agreement**: This Agreement, its amendments, and its attachments shall constitute the entire agreement between the Department and the County with respect to delegation of the Department's authority to issue and ensure compliance with private water well construction permits. To the extent that the terms of this Agreement conflict with an act of the Iowa Legislature or with 567 IAC Chapters 38 and 49, (hereafter jointly referred to as Chapter 38 and Chapter 49 (IAC)), that act or those Chapters shall control.
- IV. A. **Concurrent Jurisdiction**: The Department retains concurrent jurisdiction with the County over the permitting for the construction and reconstruction of private water wells as provided in Iowa Code section 455B.187. Nothing in this Agreement or its attachments shall be construed as limiting the power of the Department to issue or deny private water well construction permits or to take any other action, including taking enforcement action in any manner and against any person, consistent with the provisions of Chapter 38 (IAC) and Chapter 49 (IAC), or any other rules established or to be established under Division III of Chapter 455B, which the Department and/or the Environmental Protection Commission deem necessary for the continued proper implementation of Iowa Code section 455B.187 or related sections of the Iowa Code.
B. **No Defense Created**: Nothing in this Agreement shall be construed as creating a defense for any person except the County in any action by or against the Department, and no person except the County may use the terms of this Agreement as a defense against the Department in any action by or against the Department.
- V. **Review for Compliance**: This section of this Agreement shall apply in the event that any of the following items are either rescinded, declared invalid or improper by a court of law, a final administrative action, or an act of the Iowa Legislature, or are rendered moot and/or void for any reason: all or part of this Agreement; and/or all or part of the applicable County ordinances, regulations, and/or resolutions

referred to in this agreement; and/or all or part of said Chapters 38 and 49 (IAC). In such an event, the remaining rules, ordinances, and/or resolutions shall remain in full force and effect. Upon notice of such an event, the Department shall promptly review the remaining rules, ordinances, and/or resolutions to determine this Agreement's continuing compliance with Iowa Code subsections 455B.172(3) and (9) and section 455B.187 and any rule enacted under the authority of those sections.

VI. Certification of Authority: The County certifies it has lawfully adopted private well construction and reconstruction permitting ordinances or enforceable regulations in accordance with Iowa Code section 455B.172(3) that satisfy one of the following standards:

- The ordinances or regulations adopt by reference Chapters 38 and 49 (IAC); or
- The ordinances or regulations adopt Chapters 38 and Chapter 49 (IAC) in their entirety; or
- The ordinances or regulations are consistent with and no less stringent than Chapters 38 and 49 (IAC); or
- The ordinances and regulations grant express authority to the Permitting Agency to implement Chapters 38 and 49 (IAC) as provided in Iowa Code subsections 455B.172(3) and (9).

The County further certifies these ordinances and regulations grant the county authority to enforce violations of the above ordinances and regulations, or the authority to enforce violations of Chapters 38 and 49 (IAC) as provided in Iowa Code subsections 455B.172(3) and (9). The Department may periodically review the county ordinances and regulations to determine that they are consistent with and no less stringent than Chapters 38 and 49 (IAC), and that the County has adequate authority to enforce their local ordinances or regulations, or has the authority to enforce Chapters 38 and 49 (IAC) as provided in Iowa Code subsections 455B.172(3) and (9).

VII. Duties:

A. Duties of the County

1. Personnel: The County represents that it either has, or will acquire no later than the date of signing this agreement, all personnel required for the performance of the work specified under this Agreement.
2. Continued Employment: The County shall continue to employ sufficient personnel to perform the services of this Agreement for the duration of the Agreement.
3. Documentation: Prior to or immediately upon the signing of this Agreement, the County shall submit the following information to the Department:
 - i. The name(s), title(s), and all relevant work contact information of the employee(s) and/or the division(s) designated within the Permitting Agency that will be responsible for implementing the provisions of this agreement and the delegation authorities specified in Section VI above.
 - ii. A copy of the County regulations and/or County ordinance(s) and/or adopting resolutions authorizing the County to implement and enforce the water well construction permit rules of Chapters 38 and 49 (IAC) pursuant to the County's certification under Section V of this Agreement.
4. Compliance with Administrative Rules: The County shall comply with all applicable administrative rules in Chapter 38 and 49 (IAC).
5. Permit Application Review and Permit Issuance:
 - i. The Permitting Agency shall review all private water well construction permit applications for requests to construct private water wells (which shall include all applications to modify, repair, or upgrade existing private wells) on property or portions of property located within the County in accordance with the provisions of County ordinances, regulations, and the provisions of Chapters 38 and 49 (IAC), except as provided in subrule 567 IAC 38.15(4) and rule 567 IAC 38.16.

- ii. In its review, the Permitting Agency shall determine:
 - 1) If the proposed well location falls within an area that is regulated by federal, state, or local institutional controls.
 - 2) If the proposed well will withdraw less than 500 gallons per minute and the proposed location is known to be within 1000 feet of a previous or current known contaminated site or leaking underground storage tank (LUST) site as shown on the Department's Facility Explorer tool.
 - 3) If the proposed well will withdraw 500 gallons or more per minute and the proposed location is known to be within 2,500 feet of a previous or current known contaminated site or LUST site as shown on the Department's Facility Explorer tool.
 - 4) If the water well construction permit is submitted for a project requesting 10 or more boreholes.
 - 5) If the proposed well location falls within an area where the well is also regulated by a local governing body through the use of municipal ordinances or local covenants.

When proposed water well construction application meets any of the criteria stated in section VII.A.5.ii.1, VII.A.5.ii.2, VII.A.5.ii.3, VII.A.5.ii.4, or VII.A.5.ii.5 of this Agreement, the Permitting Agency shall consult with the Department before the issuance of a well construction permit.

- iii. If after the review of an application, the Permitting Agency determines that the proposed construction of a private water well complies with all applicable laws, rules, and county ordinances, and is pursuant to the authority granted to the County by this Agreement, the Permitting Agency shall issue a private well construction permit in a timely manner to the applicant.
 - iv. If the review by the Permitting Agency determines that an application should be denied, the Permitting Agency shall provide a written explanation to the applicant stating the reasons for the denial and shall include notice of the right to appeal the denial.
- 6. Compliance, Inspections and Monitoring: The County has the primary responsibility for enforcing its laws and regulations relating to the private water well construction permit program as long as this delegation agreement is in force.
 - 7. Monitoring for Compliance: It is expected that the County and/or Permitting Agency will monitor compliance with issued well construction permits by initiating full or partial on-site inspection and monitoring of permitted wells. The Department shall be allowed access to any reports of such or similar inspections or monitoring activities.
 - 8. Enforcement Action by the Permitting Agency: Should the Permitting Agency take enforcement action against permits issued by the Permitting Agency for applicable violations of Chapters 38 and 49 (IAC), as well as County rules, ordinances, and/or regulations, such enforcement action shall be handled in accordance with the noncompliance provisions of the County ordinances and regulations or any other applicable County ordinance, resolution, rules and/or regulations.
 - 9. Intergovernmental Cooperation: The County shall submit such information as the Department may require to show compliance with the private water well construction rules and the adequate implementation of the permitting authority delegated to the County.
 - 10. Reporting: Pursuant to 567 IAC 38.15(3), the Permitting Agency shall enter all new permit information on the internet access program called Private Well Tracking System (PWTS) before the well is constructed. The Permitting Agency shall ensure that well construction log information has also been entered in the PWTS within 90 days after well construction.

11. State Permit Fees: Pursuant to subrule 567 IAC 38.5(1), the County shall submit to the Department a fee of \$25 for each well permit issued. These fees shall be submitted within 90 days of well permit issuance. Fees must be submitted along with DNR form 542-8073.

B. Duties Of The Department

1. Administrator: The Department shall be the administrator of this Agreement for purposes of Iowa Code section 28E.6(1) to ensure its terms are properly carried out.
2. Review of County Program: The Department shall periodically review the rules, policies and procedures of the County and/or Permitting Agency to ensure consistency with Chapters 38 and 49 (IAC). The Department shall advise the County and Permitting Agency of its findings in writing. Such reviews shall not be more frequent than once a year unless the Department provides prior written notice. The Department shall conduct at least one review within the 12 months prior to the expiration date of this agreement.
3. Technical Assistance: The Department shall provide technical assistance and well program information to the County programs.
4. Areas of Contamination: The Department shall make available the technical resources to help the Permitting Agency determine the boundaries of known sources of contamination so that the Permitting Agency can determine if additional Department consultation and authorization is required by the applicant relating to the potential for groundwater contamination.
5. Water Allocation Permits: If the use of a proposed well intends to withdraw greater than 25,000 gallons per day, the Department shall, through its normal water allocation procedures under 567 IAC Chapters 50-54, provide the applicant a review of the proposed withdrawal prior to the use of the proposed well.
6. Compliance: The Department states its intention to limit its involvement in compliance activities or enforcement actions related to the Permitting Agency or private well construction permits issued by the Permitting Agency to:
 - i. Audits of the County and/or Permitting Agency's compliance with this Agreement; and
 - ii. Review and comment on any proposed changes in the County and/or Permitting Agency's rules, ordinances, policies, and/or procedures related to this Agreement; and
 - iii. Compliance activities or enforcement actions against any person where:
 - 1) The County specifically requests the Department's involvement and the Department agrees to accept responsibility; or
 - 2) The Department determines that the County program's enforcement response is inappropriate or untimely, after providing notice to the County and Permitting Agency in writing and allowing the County and/or Permitting Authority a reasonable opportunity to act prior to initiating any Department compliance activities or enforcement actions; or
 - 3) The Department is enforcing the provisions of 567 IAC 38.15(4), 38.16 and 38.17.
7. Intergovernmental Cooperation: In addition to the assistance and cooperation noted regarding specific issues above, the Department will keep the County informed of state and federal developments which may affect the private water well construction program in the County.

VIII. Amendments: This Agreement may be amended at a later date by mutual agreement of the parties. Additionally, this Agreement expressly includes "Attachment A: Memoranda of Understanding," which shall include all memorandums of understanding between the County and the Department that are entered into before or after the signing of this Agreement that provide for specific procedures to be used by those parties in the implementation of this Agreement.

- IX. Period of Agreement: This Agreement is valid for an initial period of up to five years, beginning upon approval and signature of the County and the Department, and shall end five years after the signed date. This Agreement may be renewed by amendment for up to an additional five years. Such an amendment may expressly include a duplication of this section of the Agreement to allow for future extensions. This Agreement may remain in effect up to a period of one month after the expiration date through a memorandum of understanding between the County and the Department if renewal negotiations are in progress and additional time is required.
- X. Legal or Administrative Entity Created: No new legal or administrative entity is created by this agreement.
- XI. Manner of Financing: The functions to be performed by the County, under the provisions of this agreement, are to be financed by the County at no obligation to the Department. The County may use permitting fees charged to all eligible applicants pursuant to 567 IAC 38.5. However, the County is not necessarily limited to the funding source referenced above.
- XII. Acquiring, Holding, or Disposing of Real Property: The functions of this Agreement do not require the acquisition, holding, or disposal of real property. In the event that an amendment to this Agreement or a memorandum of understanding included in Attachment A requires the acquisition, holding, or disposal of real property, this Agreement shall be amended to detail a manner of acquiring, holding, or disposing of real property.
- XIII. Termination: The Department or the County may terminate this agreement by providing to the other party a written notice of intent to terminate this agreement at least 60 days prior to the intended date of termination. The notice shall specify the reasons for termination, and shall be delivered by sending the notice to the person listed below via U.S. Certified Mail.

| | | |
|--|-----------------------------|---|
| Chairperson _____ _____ _____ _____ _____ | County Board of Supervisors | Director Department of Natural Resources 502 E 9 th St Des Moines IA 50319-0034 |
|--|-----------------------------|---|

Upon termination, the County shall transfer to the Department all private water well construction permit program records in its possession, including file copies of permits, permittee files, unused application forms, all pending applications and pending fees, and all other documents generated as a result of this program. No later than 30 days following the stated termination date, the County shall deliver the above materials to the Department at the following address: Iowa DNR - Water Supply Section, 502 E 9th St, Des Moines IA 50319-0034.

- XIV. Filing and Recording: The Department shall file a copy of this agreement electronically with the Iowa Secretary of State in accordance with Iowa Code section 28E.8.

ATTACHMENT A: Memoranda of Understanding

None.

IN WITNESS THEREOF, the Department and the County have executed two copies of this agreement that include, each of which shall be considered an original.

IOWA DEPARTMENT OF NATURAL RESOURCES

_____ Date: _____
Iowa Department of Natural Resources

_____ **COUNTY, IOWA**

_____ Date: _____
(Signature)

_____ Chairperson
(Type or print name)
County Board of Supervisors

County Authorized Permitting Agency

(Entity Name)

_____ Date: _____
(Authorized Signature)

_____ _____
(Type or print name) (Title)

Other Business

**Discussion and/or decision to accept Resignation
Letter of County Recorder Mark Brandenburg,
effective October 8th, 2021.**

Date: September 9, 2021

From: Mark A Brandenburg

To: Pottawattamie County Board of Supervisors

SUBJECT: Mark A. Brandenburg

Dear Honorable Pottawattamie County Board of Supervisors,

After a considerable amount of prayer, consulting with my family and considering what is the best for my health, I am submitting this letter to inform you of my retirement with my last day of employment being October 8th, 2021.

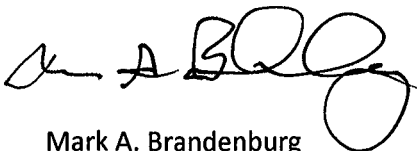
I would have preferred to complete my term but unfortunately, under the circumstances it wasn't meant to be. I have thoroughly enjoyed working for Pottawattamie County and with you as a Board!

I am proud to say that during my almost two terms as the Recorder, the Recorder's Office became a Passport Acceptance Office and moved forward with a project John Sciortino began when he was the Recorder in digitizing the Land Records. The Recorder's Office in the last six years scanned 1500 books dating back to 1853 and the early days of Pottawattamie County making the documents more accessible for the Recorder's Office Staff and in the future to the public. This would not have been possible without the support of you the Board of Supervisor's. Thank you for that!

I want to thank my staff, Pottawattamie County is fortunate to have the employees of the Recorder's Office as they are dedicated to the County and their jobs and they take pride in what they do and they are knowledgeable and endeavor every day to do the best job possible. I will miss them and I truly thank them for everything and bid them a fond farewell.

I have also had the great fortune and pleasure of working with the Board of Supervisors and all the Office and Department Heads and many employees of Pottawattamie County over the years. I have never seen a more dedicated and professional employees in all my years of my career! Pottawattamie County residents are fortunate to have these employees that serve them! Although everyone has been great to work with, I have to acknowledge Jana Lemrick, Heather Shafer and Melvyn Houser as three individuals that have been extremely helpful not only to me but to all they come in contact with.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark A. Brandenburg', with a large, stylized flourish at the end.

Mark A. Brandenburg

Received/Filed

Fee Book (08/01/2021 - 08/31/2021)

Criteria: {FMXFUS01_RPT_POTT.TndrDate} >=#08/01/2021# AND {FMXFUS01_RPT_POTT.TndrDate} <=#08/31/2021#

| | Count | Total Fund Amount |
|---------------------------------|-------------|---------------------|
| Recording Fees | | |
| RMA | 1588 | \$1,594.00 |
| E-Commerce | 1588 | \$1,594.00 |
| Audit | 412 | \$2,240.00 |
| Recording | 1588 | \$40,005.00 |
| County Transfer Tax | 229 | \$18,996.17 |
| State Transfer Tax | 229 | \$91,128.03 |
| Photo Copies | 28 | \$318.00 |
| Total For Recording Fees | 5662 | \$155,875.20 |
| Other Fees | | |
| COUNTY PASSPORT POSTAGE FUND | 51 | \$6,814.85 |
| Total For Other Fees | 51 | \$6,814.85 |
| Boats | | |
| Boat Writing | 22 | \$203.75 |
| Boat State | 22 | \$1,467.00 |
| Boat Title County | 20 | \$245.00 |
| Boat Title State | 20 | \$318.50 |
| Boat Liens State | 7 | \$45.50 |
| Use Tax | 22 | \$27,156.99 |
| Boat Lien County | 7 | \$35.00 |
| Road Pass | 7 | \$500.00 |
| DNR Postage | 10 | \$15.00 |
| Total For Boats | 137 | \$29,986.74 |
| ELSI | | |
| ELSI Couny | 41 | \$326.25 |
| ELSI State | 21 | \$1,257.50 |
| Total For ELSI | 62 | \$1,583.75 |
| Vitals | | |
| Cert Copy County | 60 | \$3,060.00 |
| Cert Copy State | 60 | \$8,415.00 |
| Marriage County | 61 | \$244.00 |
| Marriage State | 61 | \$1,891.00 |
| Total For Vitals | 242 | \$13,610.00 |
| Collected Total: | | \$207,870.54 |
| Charged Total: | | \$73.00 |
| Grand Total: | | \$207,943.54 |

Recorder

| MR # | 41457 | Aug-21 | ck# 5219 |
|--------------------|---------------------------|---------------------------------|--------------------------|
| Amount | Account # | Account Name | |
| \$3,304.00 | 0001-1-07-8110-413000-000 | Vital Records | |
| \$1,594.00 | 0024-1-07-8110-400001-000 | RMA | |
| \$326.25 | 0001-1-07-8110-409000-000 | ELSI | |
| \$18,996.17 | 0001-1-07-8110-404000-000 | Transfer Tax | |
| \$40,323.00 | 0001-1-07-8110-400000-000 | Office Fees | |
| \$2,240.00 | 0001-1-07-8110-410000-000 | Auditor Fees | |
| \$203.75 | 0001-1-07-8110-402000-000 | Boat Writing Fee | |
| \$35.00 | 0001-1-07-8110-402000-000 | Boat Liens | |
| \$6,814.85 | 0001-1-07-8110-414000-000 | Passports | |
| \$15.00 | 0001-1-07-8110-415000-000 | DNR Boat Postage | |
| \$500.00 | 0001-1-07-8110-407000-000 | ATV ROADPASS | |
| \$74,352.02 | Total | Checks prepared by: M.H. | Signed by: M.A.B. |

Sigmund Henningson, Deputy