

January 11, 2022

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Grobe, and seconded by Shea, to approve:

- A. January 3, 2022, Minutes as read.
- B. December 2021 Vendor Publication Report.
- C. Sheriff’s Office – Employment of Bradly Oliver and Deondre Hook as Detention Officer.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Schultz, second by Shea, to open Public Hearing on proposed preliminary plat of Huneke Subdivision, a subdivision situated in Norwalk Township; and to approve and authorize Board to sign Planning and Zoning **Resolution No. 2022-01**.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Schultz, to close public hearing.

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to approve and authorize Board to sign Planning and Zoning **Resolution No. 2022-01**.

**PLANNING AND ZONING
RESOLUTION NO. 2022-01**

WHEREAS, the proposed preliminary plat and supporting documents for **Huneke Subdivision**, a subdivision situated in **Norwalk Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2021-03**; and

WHEREAS, said Commission conducted a public hearing on **December 20, 2021**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **January 11, 2022** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County’s Planning and Zoning Commission’s recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **Huneke Subdivision**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED January 11, 2022.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
Tim Wichman, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

_____	○	○	○	○
Lynn Grobe				
_____	○	○	○	○
Brian Shea				
_____	○	○	○	○
Justin Schultz				

Attest: _____
 Dixie Wilson, Assistant Tax and Finance Officer, Auditor’s Office
 Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Schultz, to approve and authorize Board approve submission of 2022 Pottawattamie County CITIES Program Re-Capitalization Grant.
 UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, it was decided to have legal review Eastern Hills Drive water main extension agreement with Council Bluffs Water Works to be reviewed on January 25, 2022.
 No Action Taken.

Motion by Schultz, second by Shea, to set date and time for open bids for the Pottawattamie County Secondary Roads Operations Center on February 15th at 10:00 A.M.
 UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

After discussion was held by the Board, a Motion was made by Shea, and seconded by Belt, to approve assignment to 2022 Representative Meetings as follows:

	Primary:	Secondary:
Advance SW Iowa Corp	Wichman	Shea
Council Bluffs Airport Authority	Belt	Schultz
Conservation Board	Wichman	Shea
E911 Board	Belt	Shea
East Pott Soil and Water Conserv.	Grobe	Belt
EMA Board	Shea	Schultz
Golden Hills RC&D	Grobe	Belt
Hungry Canyons	Grobe	Shea
Loess Hills Alliance Board	Shea	Grobe
PACE	Grobe	Schultz
712 Initiative	Schultz	Belt
Pott County Trails	Shea	Schultz
Promise Partners	Belt	Schultz
SW Iowa Juvenile Services	Grobe	Belt
SWIPCO/SWITA	Grobe	
Veteran Affairs	Schultz	Grobe
Public Health	Shea	Belt
West Central Community Action	Grobe	Shea
West Pott Soil and Water Conserv.	Wichman	Schultz
WIDA	Grobe	Shea
Workforce Investments Board	Belt	Schultz
Pott County Quarterly Dept. Head	Wichman	Belt
Pott County Operations Committee	Belt	Wichman
Pott County Wellness Committee	Schultz	Wichman
Pott County Tourism	Belt	Schultz
4 th Judicial	Belt	Schultz
MAPA	Belt	Wichman
MH&DS	Grobe	Wichman
IGHCP	Belt	Lemrick

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, and seconded by Schultz, to approve setting time and place for a public hearing on an amendment to the FY 2021/22 budget for February 1, 2022 at 10:00 A.M.
 UNANIMOUS VOTE. Motion Carried.

Motion by Schultz, second by Belt, to approve and authorize Board to sign **Resolution No. 09-2022** entitled: RESOLUTION transfer from General Basic Fund to Veterans Relocation Allocation Fund.

RESOLUTION NO. 09-2022

RESOLUTION for Transfer from General Fund to Veteran Relocation Allocation Fund.

WHEREAS, it is desired to transfer money from General Fund to Veteran Relocation Allocation Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa; and

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$22,500.00 is ordered to be transferred from General Fund to Veterans Relocation Allocation Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 11th Day of January, 2022.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Tim Wichman, Chairman	○	○	○	○
_____ Scott Belt	○	○	○	○
_____ Lynn Grobe	○	○	○	○
_____ Justin Schultz	○	○	○	○
_____ Brian Shea	○	○	○	○

ATTEST: _____
Dixie Wilson, Assistant Tax and Finance Officer, Auditor’s Office

Roll Call Vote: **AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.**

Motion by Shea, second by Belt, to reappoint Dr. Tana Perry to the Pottawattamie County Board of Health for a term of 3 years and Dr. Barbara Lee to the Pottawattamie County Board of Health for a term of 1 year: UNANIMOUS VOTE. Motion Carried

After discussion was held by the Board, a Motion by Schultz, and seconded by Shea, to deny CRC 003 – Chiller Heat Piping Change based on recommendation from Building & Grounds Director Jason Slack. UNANIMOUS VOTE. Motion Denied.

Motion by Schultz, second by Belt, to approve CRC 04 – CRAC Unit Condenser Unit Location. UNANIMOUS VOTE. Motion Carried.

Motion by Schultz, second by Belt, to authorize Board Chairman to sign agreement for annual maintenance with Tyler Technologies. UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

A. Salary Action(s):

- 1) Juvenile Detention Center– Payroll Status Change for weekend differential pay.
- 2) Public Health – Payroll Status Change for Carol Timm, Rebekkah Reilich and Jennifer Minchew.

B. Reports

- 1) Recorder Fee Book for December 2021.

5. BUDGET STUDY SESSION

- 1) Auditor

2) Board of Supervisors

The Board held Budget Study Sessions with the following departments: Melvyn Houser and Becky Lenihan / Auditor. The Board also discussed their own budget. Discussion only. No action taken.

6. CLOSED SESSION

Motion by Schultz, second by Shea, to go into Closed Session pursuant to Iowa Code §21.5(1)(j) for discussion and/or decision on possible litigation.

Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.

Motion by Schultz, second by Shea, to go out of Closed Session.

Roll Call Vote: AYES: Wichman, Belt, Grobe, Shea, Schultz. Motion Carried.

6. ADJOURN

Motion by Shea, second by Schultz, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 2:15 P.M.

Tim Wichman, Chairman

ATTEST: _____

Dixie Wilson, Assistant Tax and Finance Officer, Auditor's Office

APPROVED: January 20, 2022

PUBLISH: X