

December 20, 2022

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members, except Supervisor Grobe present. Chairman Wichman presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Schultz, and second by Shea, to approve:

- A. December 13, 2022, Minutes as read.

UNANIMOUS VOTE . Motion Carried.

2. SCHEDULED SESSIONS

Motion by Shea, second by Schultz, to open Public Hearing on proposed preliminary plat of RMP 87 Development LLC, a subdivision situated in Hardin Township; and to approve and authorize Board to sign **Planning and Zoning Resolution No. 2022-10**.

Roll Call Vote: **AYES: Wichman, Belt, Schultz, Shea. Motion Carried.**

Motion by Schultz, second by Belt, to close public hearing.

Roll Call Vote: **AYES: Wichman, Belt, Schultz, Shea. Motion Carried.**

Motion by Schultz, second by Shea, to approve and authorize Board to sign **Planning and Zoning Resolution No. 2022-10**.

PLANNING AND ZONING RESOLUTION NO. 2022-10

WHEREAS, the proposed preliminary plat and supporting documents for **RMP 87 DEVELOPMENT LLC**, a subdivision situated in **Hardin Township**, has been filed with the Pottawattamie County Planning and Zoning Commission for its study and recommendation under **Case #SUB-2022-03**; and

WHEREAS, said Commission conducted a public hearing on **November 21, 2022**, in accordance with Chapter 9.04 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and has given all parties an opportunity to be heard; and

WHEREAS, after careful study and being thoroughly familiar with the involved real estate and the surrounding area, said Commission has submitted its written recommendation to this Board to approve the preliminary plat; and

WHEREAS, this Board conducted a public hearing on **December 20, 2022** in accordance with the above-noted Ordinance and Statute, and has examined the proposed preliminary plat; and

WHEREAS, after careful study, and due consideration this Board has determined that the proposed preliminary plat conforms to the requirements of Chapter 9.01-9.30. Subdivision Ordinance of the Pottawattamie County, Iowa, Code; the Pottawattamie County, Iowa, Land Use Plan and Chapter 354, Code of Iowa, and has deemed it to be in the best interest of Pottawattamie County, Iowa, to concur with the County’s Planning and Zoning Commission’s recommendation:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA: That the proposed preliminary plat of **RMP 87 DEVELOPMENT LLC and cul-de-sac length variance**, be, and the same is hereby approved as the preliminary plat of said subdivision.

Provided however, that this Resolution shall not be construed as being a final acceptance or approval of said Plat with the meaning of Chapter 9.01-9.30, Subdivision Ordinance, of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa; that after completion of all improvements and satisfaction of all requirements for final plats required by the State and County Ordinances and this Resolution, the final plat shall be submitted to this Board for its consideration.

PASSED AND APPROVED December 20, 2022.

	AYE	NAY	ABSTAIN	ABSENT
Tim Wichman, Chairman	○	○	○	○

	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lynn Grobe				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Justin Schultz				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Brian Shea				

Attest: _____
 Becky Lenihan, Finance & Tax Officer
 Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: AYES: Wichman, Belt, Schultz, Shea. Motion Carried.

Matt Wyant/Director, Planning and Zoning and/or Maria Sieck/Administrator, Public Health and Representatives from Field Day Development and Alley Poyner Macchietto Architecture appeared before the Board to give an update on the status of Public Health Building Project.
 Discussion only. No action taken.

Kami Willet and Bernie Bolton, Board members for the East Pottawattamie Soil and Water Conservation appeared before the Board to discuss the beaver issue in the county.
 Discussion only. No Action Taken.

Motion by Belt, second by Shea, to approve and authorize Board to sign **Resolution No. 76-2022** entitled: TOWNSHIP TRUSTEE AND CLERK COMPENSATION.

**RESOLUTION NO. 76-2022
 TOWNSHIP TRUSTEE AND CLERK COMPENSATION**

WHEREAS, the Pottawattamie County Board of Supervisors currently authorizes that all Township Trustees and Clerks be compensated at the rate of \$40.00 per meeting, and

WHEREAS, all Trustees are expected to attend a minimum of three (3) meetings per fiscal year (Budget, Pre-budget, and Financial Report). The number of county paid meetings may only be exceeded in any particular fiscal year by prior approval of the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors authorized the following Compensation and number of meetings effective January 1, 2023:

1. All Township Trustees will be compensated \$40.00 for each official meeting they attend. Trustees are expected to attend a minimum of three (3) meetings per fiscal year (Budget, Pre-budget, and Financial Report). The number of county paid meetings may only be exceeded in any particular fiscal year by prior approval of the Board of Supervisors.
2. All Township Clerks will be compensated \$40.00 per meeting they attend. Clerks are expected to conduct one work session per month at which they updated township receipts, disbursements, and other official records. Only Township Clerks will be compensated for said work sessions and said sessions are limited to twelve (12) per fiscal year. All Township Clerks will also be compensated for up to an additional three (3) official meetings per year (Pre-budget, Budget and Financial Report). Said compensation shall not exceed \$600.00 per fiscal year.
3. All Township Trustees and Clerks shall turn in their completed timesheets to the County auditor’s Office. Payment shall be made at the end of each quarter for meetings attended during that quarter.

Approved this 20th day of December 2022.

		ROLL CALL VOTE		
	AYE	NAY	ABSTAIN	ABSENT
Tim Wichman, Chairman	O	O	O	O
Scott Belt	O	O	O	O
Lynn Grobe	O	O	O	O
Justin Schultz	O	O	O	O
Brian Shea	O	O	O	O

ATTEST: _____

Becky Lenihan, Finance & Tax Officer

Roll Call Vote: **AYES: Wichman, Belt, Schultz, Shea. Motion Carried.**

3. OTHER BUSINESS

Motion by Schultz, second by Shea, to approve the policy on Leave Balance Payout for Elected Officials.
UNANIMOUS VOTE. Motion Carried.

Motion by Schultz, second by Shea, to approve ARPA funds for Small Town Projects as follows:
\$125,000 to each town.

UNANIMOUS VOTE. Motion Carried.

4. RECEIVED/FILED

A. Salary Action(s):

- 1) Conservation– Employment of Coy Wiederholt, Charles Menefee, Brett Zarantonello, Toni Henderson, Kevin Hess, Gabor Czako, Dennis Schaeppi and Jacqueline Ericson as Ski/Snowboard Instructors.
- 2) Conservation – Employment of Troy Parra as a Snowmaking Team Member.
- 3) Conservation – Employment of Warren Summers as a Rental Shop Team Member.
- 4) SWI Juvenile Detention Center – Employment of Armando Chavez as a part-time Youth Correction Worker.
- 5) Sheriff – Payroll status change for John Cool.
- 6) Jail – Payroll status changes for Brad Perdue, Garrett Lembke, Hunter Dysart, Bailey Ceder, Joseph McElroy, and Andrew Krueger.

B. Report (s):

- 1) Capital Plan 2022-2023 Summary.

C. Out of State Travel Notification:

- 1) GIS – Out of State Travel Notification for Jamie Petersen.

5. PUBLIC COMMENTS

No Public Comments

6. CLOSED SESSION

Motion by Schultz, second by Belt, to go into Closed Session pursuant to Iowa Code 20.17.(3) for discussion and/or decision on labor negotiations/collective bargaining matters.

Roll Call Vote: **AYES: Wichman, Belt, Schultz, Shea. Motion Carried.**

Motion by Shea, second by Schultz, to go out of Closed Session.

Roll Call Vote: **AYES: Wichman, Belt, Schultz, Shea. Motion Carried.**

7. BUDGET STUDY SESSION

Mitch Kay/Director, Finance and Budget appeared before the Board for a Budget Study Session.
Discussion only. No Action Taken.

8. ADJOURN

Motion by Shea, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:10 P. M.

Tim Wichman, Chairman

ATTEST: _____

Becky Lenihan, Finance & Tax Officer

APPROVED: December 27, 2022

PUBLISH: X