



**Board of Supervisors**  
Chairman Brian Shea  
Scott Belt  
Tim Wichman  
Susan Miller  
Jeff Jorgensen

Posted Monday, May 8 @ 8:45 A.M.

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>ND</sup> FLOOR  
227 South 6<sup>th</sup> Street  
Council Bluffs, IA 51501  
Ph: 712-328-5644 | Fax: 712-328-5770  
PottCounty-ia.gov

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## AGENDA

Tuesday, May 9, 2023

10:00 A.M.

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### How to Participate in this meeting:

- In Person
  - Telephone Conference Call: (712) 328-5848
  - YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>
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## Pledge of Allegiance

### 1. CONSENT AGENDA

- A. May 2, 2023, Minutes as read.
- B. April 2023 Vendor Publication Report.
- C. Communications – Employment of Kena Woods as a Telecommunicator.

### 2. SCHEDULED SESSIONS

- A. Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Zoning & Land Use Coordinator, Planning and Development – **Public Hearing** to consider disposing of real property by lease pursuant to Iowa Code Section 331.361(2).
- B. Matt Wyant/Director, Planning and Development and/or Pam Kalstrup/Zoning & Land Use Coordinator, Planning and Development –
  - 1) Discussion and/or decision to authorize the board to sign:
    - a. **Resolution No. 25-2023**, to authorize Chairman to enter into a Management Lease with Conservation Board for Part of the SE1/4 SE1/4 3-75-44 or 20970 Riverroad N.
    - b. **Resolution No. 26-2023**, to authorize Chairman to enter into a Farm Lease with Lora Walter for Part of the Government Lot 1 17-76-44 or 25834 Meadowlark Loop, to May 15, 2038.
    - c. **Resolution No. 27-2023**, to authorize Chairman to enter into a Farm Lease with Randall Williams for Part of the SW1/4 SE1/4 4-76-44 or 27233 145<sup>th</sup> Street, to May 15, 2038.
    - d. **Resolution No. 28-2023**, to authorize Chairman to enter into a Farm Lease with Ronald C Williams and Victoria L Williams for Part of the Government Lot 3 4-76-44 or 27265 145<sup>th</sup> Street, to May 15, 2038.
    - e. **Resolution No. 29-2023**, to authorize Chairman to enter into a Farm Lease with Ronald C Williams and Victoria L Williams for Part of the Government Lot 3 4-76-44 or 27377 145<sup>th</sup> Street, to May 15, 2038.
    - f. **Resolution No. 30-2023**, to authorize Chairman to enter into a Farm Lease with Robert Hansen for Hansen Sub Lt 2 & Part Lt 1 4-75-44 or 28119 145<sup>th</sup> Street, to May 15, 2038.
- C. Brandon Garrett/Chief of Staff, City of Council Bluffs - Presentation on the Light Rail.
- D. John Rasmussen/Engineer – Discussion and/or decision to approve amended Secondary Roads DOT Budget to reflect County Budget amended dated February 21, 2023.

- E. Jana Lemrick/Director, Human Resource, Andy Brown/Sheriff, Steve Winchell/Captain, Sheriff and Trish Bernhards/Detention Administrative Coordinator, Sheriff – Discussion on Organizational Structure at the Jail including decision to approve the following job descriptions, Sergeants, Lieutenants, Corporals and Certified Medication Aids at the jail.

**3. OTHER BUSINESS**

- A. Lea Voss/Treasurer and Mark Shoemaker/Director, Conservation – Discussion and/or decision to approve waiving of the delinquent taxes that were owed by Donna Rahel on Parcel No. 764411200002, 764412100003, 764412100004, 764412100009, 764412300001 from 2017 – 2021, now owned by the Pottawattamie County Conservation effective October 24, 2022.
- B. Jana Lemrick/Director, Human Resources - Discussion and/or decision to approve and authorize Board to sign Memorandum of Understanding Between Pottawattamie County and the American Federation of State, County and Municipal Employees (AFSCME), Local 2364-911 Agreement for the employees of the Pottawattamie County Communications Center, 12 Hour Shifts effective July 1, 2023, through June 30, 2024.
- C. Discussion and/or decision on letter of support for the East Pottawattamie Soil and Water for a grant application for dry hydrants to assist with the Volunteer Fire Departments with water access.

**4. COMMITTEE APPOINTMENTS**

- A. Update from Board members on Committee meetings from the past week.

**5. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) WIC – Payroll status change for Luz Collins for longevity.
  - 2) Conservation - Employment of Ashley Johnson and Carter Ross as a Natural Areas Management Intern – Hitchcock.
  - 3) SWI Juvenile Detention – Employment of Destiny Seyler as a Part-time Youth Corrections Worker.
- B. Report(s):
  - 1) Recorder Fee Book for April 2023.
- D. Out of Stat Travel Notification:
  - 1) Jail – Out of State Travel Notifications for Jon Poore and Roger Brannan.
  - 2) Jail – Out of State Travel Notifications for Matt O’Donnell, Shannon Holman, and Megan Albers.

**6. PUBLIC COMMENTS**

**7. CLOSED SESSION**

- A. Matt Wilber/Attorney - Closed Session pursuant to Iowa Code §21.5(1)(c) for pending or potential litigation.

<b>Tuesday, May 9, 2023</b>		
5:00 P.M.	West Pottawattamie Soil & Water	Wichman/Belt
7:00 P.M.	Conservation Board	Wichman/Shea
<b>Thursday, May 11, 2023</b>		
8:00 A.M.	712 Initiative	Miller/Belt

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**Friday, May 12, 2023**

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7:30 A.M.

Board of Health

Shea/Belt

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**Monday, May 15, 2023**

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5:30 P.M.

Planning and Zoning