

September 19, 2023

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present, with Supervisor Jorgensen attending via phone. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Belt, and second by Miller, to approve:

- A. September 12, 2023, Minutes as read.
- B. Buildings and Grounds – Employment of Michael Hovey as a Maintenance Worker.
- C. Public Health – Employment of Allison Head as a Community Health Organizer.
- D. Communications – Employment of Andrea Catlin and Katherine Ritschard as Telecommunicators.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Wichman, second by Miller, to open Bids for the Pottawattamie County Secondary Road FY24 Bridge Materials. One bid was received.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Miller, to redistribute allocated funds from the Rural Pottawattamie County Infrastructure Coalition (RPCIC) in the amount of \$12,105 from McClelland to Hancock.

UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Wichman, to approve and authorize Board Chairman to sign construction contract with Boyd Jones for the Public Health building in the amount of \$6,097,304.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

3. OTHER BUSINESS

Motion by Belt, second by Miller, to adopt Resolution No. 63-2023 entitled: Rescinding Resolution No. 43-2023 for funds from Board of Supervisors (Department 01) to WIC (Department 48), and to sign Resolution No. 63-2023.

RESOLUTION NO. 63-2023

RESCINDING RESOLUTION 43-2023

WHEREAS, on June 6, 2023, the Board of Supervisors passed and adopted Resolution 43-2023, to re-appropriate money from Board of Supervisors (Department 01) to WIC (Department 48); and

WHEREAS, said re-appropriation is in accordance with Section 331-434(6), Code of Iowa, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION 1: The sum of \$16,105 was ordered to be re-appropriated from Board of Supervisors (Department 01) to WIC (Department 48), and

SECTION 2: The Auditor was directed to correct his/her book accordingly and to notify the Treasurer of this operating re-appropriation.

THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of Pottawattamie County, Iowa, that Resolution 43-2023 is hereby rescinded.

Dated this 19th Day of September, 2023.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____	○	○	○	○
Brian Shea, Chairman				

	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Scott Belt				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Susan Miller				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Jeff Jorgensen				

ATTEST: \_\_\_\_\_  
 Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Belt, second by Miller, to approve publication of County’s Annual Financial Report for Fiscal Year ending June 30, 2023.  
 UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve job description of Election Administrator and pay for Marilyn Kennedy.  
 UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Miller, to approve pay for Election Assistant, Jodie Beckman.  
 UNANIMOUS VOTE. Motion Carried.

Jana Lemrick/Director, Human Resources and Sam Arkfeld/Captain, Communications appeared before the Board to discuss job description for Operations Manager. Will revise and present on September 26<sup>th</sup> with updated job description.  
 Discussion only. No Action Taken.

**4. COMMITTEE APPOINTMENTS**

Board discussed Committee meetings from the past week.  
 Discussion only. No action taken.

**5. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) Southwest Iowa Juvenile Detention – Employment of Caitlyn Hanson and Anthony Williams as Part–time Youth Corrections Workers.
  - 2) Conservation – Payroll status changes for Natalie Shaw and Robert Hladik.
  - 3) Sheriff – Payroll status changes for Ryan Olderog, John Cool, Jeremy Petersen, and Nick Amdor.
- B. Report(s):
  - 1) Sheriff’s Report of Fees Disbursed and Collected for August 2023.
- C. Out of State Trave Notification(s):
  - 1) Sheriff – Out of State Travel Notification for Jim Doty and Anthony Kava.

**6. PUBLIC COMMENTS**

No Public Comments.

**7. ADJOURN**

Motion by Belt, second by Wichman to adjourn meeting.  
 UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:18 A M

\_\_\_\_\_  
 Brian Shea, Chairman

ATTEST: \_\_\_\_\_  
 Melvyn Houser, County Auditor

APPROVED: September 26, 2023  
 PUBLISH: X