



Board of Supervisors
Chairman Brian Shea
Scott Belt
Tim Wichman
Susan Miller
Jeff Jorgensen

Monday, October 9 @ 10:00 A.M.

BOARD OF SUPERVISORS' HEARING ROOM
POTTAWATTAMIE COUNTY COURTHOUSE, 2ND FLOOR
227 South 6th Street
Council Bluffs, IA 51501
Ph: 712-328-5644 | Fax: 712-328-5770
PottCounty-ia.gov

AGENDA

Tuesday, October 10, 2023

10:00 A.M.

How to Participate in this meeting:

- In Person
 - Telephone Conference Call: (712) 328-5848
 - YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>
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Pledge of Allegiance

1. CONSENT AGENDA

- October 3, 2023, Minutes as read.
- September 2023 Vendor Publication Report.
- Renewal of Special Class C Retail Alcohol License/ Outdoor Service to Pioneer Trail Orchard and Pumpkin L.L.C. d/b/a Pioneer Trail Orchard and Pumpkin Patch L.L.C, Council Bluffs.
- Owner Update for Class E Retail Alcohol License (LE) granting privileges of Class E Liquor License (LE) to Kum & Go LC d/b/a Kum & Go #23, Neola.

2. SCHEDULED SESSIONS

- Judge Kathleen Kilnoski– Discussion and/or decision to approve Application for Use of Pottawattamie County Grounds for use of County Courthouse for National Adoption Day Celebration on Saturday, November 18, 2023.
- Al Wegman/ Trustee Clerk, Lewis Township – Discussion and/or decision to hold more than 3 meetings for Lewis Township.
- Al Wegman/Lewis Township Fire Department – Discussion concerning light on HWY 92.
- Tina Treantos/Operations Administrator, Secondary Roads – Discussion and/or decision to approve and authorize Board to sign: **Resolution No. 65-2023** entitled: Resolution approving agreement between Pottawattamie County Secondary Roads and the Iowa Department of Transportation for Living Roadway Trust Fund Grant.
- Mark Shoemaker/Director and/or Jeff Franco/Deputy Director, Conservation - Discussion and/or decision to approve purchase of snowcat for Mt. Crescent Ski Area.
- Paula Hazelwood/CEO, and Shalimar Mazetis/Rural Development Manager, Advance Southwest Iowa Corporation – Discussion and/or decision to approve funding for Advance Southwest Iowa Des Moines Bus Tour for Pottawattamie County City Clerks, Administrators, Mayors, and City Council Members scheduled for October 26th.

3. OTHER BUSINESS

- A. John Rasmussen/Engineer - Discussion and/or decision for approval to create a new classification, job description, and wages for an Assistant Engineer classification within the Secondary Roads Department.
- B. Dixie Wilson/Assistant Finance & Tax Officer – Discussion and/or decision to approve/disallow the following applications made to the Assessor’s Office: Homestead (approximately 299 recommend allowed, 25 recommend disallowed), Military (23 recommend allowed, 5 recommend disallowed), Disabled Veteran Homestead (6 recommend allowed, 0 recommend disallowed), Family Farm (13 recommend allowed, 2 recommend disallowed).

4. COMMITTEE APPOINTMENTS

- A. Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

- A. Report(s):
 - 1) Recorder Fee Book for September 2023.
- B. Salary Action(s):
 - 1) Thriving families Alliance - Payroll status changes for Jordan Morse, Erika Kirchoff, Carrie Powders, and Jessica Rayment.

6. PUBLIC COMMENTS

Tuesday, October 10, 2023		
5:45 P.M.	Conservation Board	Wichman/Shea
Wednesday, October 11, 2023		
11:00 A.M.	MAPA	Belt/Miller
2:00 P.M.	Quarterly Department Head Meeting	
Thursday, October 12, 2023		
1:00 P.M.	Canvass of City of Carter Lake Primary	
5:00 P.M.	West Pottawattamie Soil & Water	Wichman/Belt
Monday, October 16, 2023		
3:00 P.M.	Veterans Service	Jorgensen/Shea
5:30 P.M.	Planning and Zoning	