

Consent Agenda

December 5, 2023

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Jorgensen, and second by Miller, to approve:

- A. November 28, 2023, Minutes as read.
- B. November 29, 2023, Minutes as read.
- C. Communications – Employment of Hayley Lee as a Telecommunicator.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Wichman, second by Jorgensen, to approve funding request of \$15,000 for West Central Community Action from gaming for the FY 24/25.

UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Belt, to approve and authorize Board to sign **Resolution No. 73-2023** to add north and southbound stop signs at the Juniper Avenue intersection.

RESOLUTION NO. 73-2023

**RESOLUTION FOR THE ESTABLISHMENT OF A STOP SIGN
AT THE INTERSECTION OF JUNIPER ROAD AND 240TH STREET**

WHEREAS, under the provisions of Section 321.255 and 321.236 (1.C.6) of 2021 Code of Iowa, the Board of Supervisors and County Engineer are empowered to designate the location and erection of stop signs.

AND WHEREAS, The County Board and County Engineer may designate certain roads as through roads and erect stop signs at specified locations to furnish access thereto or designate any intersection as a stop intersection and erect like signs at one or more locations of access to such intersections.

AND WHEREAS, there are currently no stop signs controlling northbound or southbound traffic on 240th Street at the intersection.

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Pottawattamie County on this 5th day of December, 2023, recognize a four way stop condition at Juniper Road and 240th Street and cause the erection of stop signs on 240th Street.

Dated this 5th day of December 2023.

	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	○	○	○	○
_____ Scott Belt	○	○	○	○
_____ Tim Wichman	○	○	○	○
_____ Susan Miller	○	○	○	○
_____ Jeff Jorgensen	○	○	○	○

ATTEST: _____
Melvyn Houser, County Auditor

Recommended: _____
Pottawattamie County Engineer

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

Motion by Belt, second by Jorgensen, to approve and authorize Board Chairman to sign Railroad Crossing Safety Improvement for BNSF crossing on 192nd Street (L31).
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Miller, to approve a continuation of the moratorium on Special Assessment Districts until January 1, 2024.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve and authorize Board to sign **Resolution No. 74-2023** entitled: Resolution for Transfer from Rural Services Basic Fund to Financial Assurance Fund.

RESOLUTION NO. 74-2023

RESOLUTION Transfer from Rural Services Basic Fund to Financial Assurance Fund

WHEREAS, it is desired to transfer money from Rural Services Basic Fund to Financial Assurance Fund; and

WHEREAS, said transfer is in accordance with Section 331.432, Code of Iowa; and

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors as follows:

SECTION 1: The sum of \$6,575 is ordered to be transferred from Rural Services Basic Fund to Financial Assurance Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating transfer.

Dated this 5th day of December, 2023.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea, Chairman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.**

3. OTHER BUSINESS

Jason Slack/Director, Buildings and Grounds appeared before the Board to request the removal of tree from Parcel #744412380001. Board requested additional quotes.
Discussion only. No action taken.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.
Discussion only. No action taken.

5. RECEIVED/FILED

- A. Report(s):
 - 1) GAAP Summary Report
 - 2) Recorder Fee Book for November 2023.
- B. Salary Action(s):
 - 1) Conservation – Employment of Kaelyn McKinney, Gia Stang, and William Borgaila, as Chair Lift Operators.
 - 2) Conservation - Employment of Anna Melville and Andrew Namuth as Chair Lift Attendants.
 - 3) Conservation – Employment of Ginny Epp, Coleton Townsend, and Nathan Carver as Kitchen Staff Team Members.
 - 4) Conservation – Employment of Lance Brisbois, Jacob Raine, Nicole Truax, Caden Reece, Quinn Boland, Nate Jensen, and Jason Boulton as Snowmaking Team Members.
 - 5) Conservation – Employment of Mikayla Yanovich, Edward Shaefer, Brett Zarantonello, Ted Duitsman, Jacqueline Ericson, Jeanette Augustryn, Richard Womack, Nathan Hunt, and Charles McGovern as Ski/Snowboard Instructors.
 - 6) Conservation – Employment of Quintin Ahmann, Noah Kiley, Peyton Bell, Elliott Coziahr, Kodie Donovan, Jack Jaffe, Taiven Stang, Nolan Duitsman, Rex Eicher, Cooper Schaa, and Ryland Waterkotte as Rental Shop Team Members.
 - 7) Conservation – Employment of Christine Hampton, Madeline Leland, Mallory Kjeldgaard, and Caysie Schlins as Hospitality and Guest Services Workers.
 - 8) Medical Examiner – Payroll status change for Cody Pane.
 - 9) Conservation – Employment of Troy Para and Terry Friis as Snowmaking Team Leads.
 - 10) Conservation – Employment of Chlole Subbert-Borgaila as a Kitchen Staff Team Lead.
 - 11) Conservation – Employment of Cody Black as a Rental Shop Manager.
- C. Out of State Travel Notification(s):
 - 1) Sheriff – Out of State Travel Notification for Chad Freeberg.

6. PUBLIC COMMENTS

No Public Comments.

7. CLOSED SESSIONS

Motion by Wichman, second by Miller, to go into Closed Session pursuant Iowa Code 21.5(1)(j) for discussion and/or decision on the purchase or sale of real estate.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

Motion by Wichman, second by Miller, to go out of Closed Session.

Roll Call Vote: AYES: Shea, Belt, Wichman, Miller, Jorgensen. Motion Carried.

8. STUDY SESSION

9. ADJOURN

Motion by Miller, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:05 A. M

Brian Shea, Chairman

ATTEST:

Melvyn Houser, County Auditor

APPROVED: December 12, 2023

PUBLISH: X

I, Melvyn Houser, Auditor of Pottawattamie County, verify the following to be a correct copy of all claims allowed by the Pottawattamie County Board of Supervisors for the month of November 2023.

Vendor Name	Payable Description	Total Payments
3312 WEST BROADWAY PROPERTIES LLC	RENT - PUB HEALTH	1,623.65
3RD DEGREE SCREENING INC	PROF SVC - HR	43.50
4IMPRINT INC	SUPPLIES - WIC	1,006.16
88 TACTICAL OMAHA LLC	PROF SVC - SHERIFF	1,790.00
AA WHEEL & TRUCK SUPPLY INC	ROADS/PARTS	5.32
ABBIE ASHCRAFT	REIMB EXP - SWIA MHDS REGION	187.39
ACCURATE LAWN & IRRIGATION LLC	PROF SVC - B&G	2,768.00
ACME RESTORATIONS INC	PROF SVC - SHERIFF	4,287.96
ADAM FIELDS	REIMB EXP - SHERIFF	2,060.23
ADRIENNE KARR	ELECTION WORKER – AUDITOR	200.00
ADVANCE SOUTHWEST IOWA CORPORATION	PROF SVC - BOARD	30,142.50
AGRILAND FS INC	FUEL - CONSERVATION	3,469.68
AGRIVISION GROUP LLC	ROADS/PARTS	230.11
AHLERS & COONEY PC	LEGAL SVC - CO ATTORNEY	378.00
AIRGAS INC	ROADS/RENT	53.78
ALBERT PLEAS	RENT ASSIST - GA	480.00
ALEGENT CREIGHTON CLINIC	MED SVC - HR/RISK	4,763.00
ALEGENT CREIGHTON CLINIC	MED SVC - JAIL	3,169.60
ALEGENT HEALTH BERGAN MERCY HEALTH SYSTEM	MED SVC - JAIL	12,384.00
ALICIA BECKMAN-PETERSEN	ELECTION WORKER – AUDITOR	45.00
ALL CARE HEALTH CENTER	PRESCRIPTION ASSIST - GA	211.65
ALL COPY PRODUCTS INC	PROF SVC - WIC	79.15
ALLIED OIL & TIRE COMPANY	SUPPLIES - CONSERVATION	963.02
ALLISON HEAD	REIMB EXP - PUB HEALTH	73.77
ALUVII INC	PROF SVC - CONSERVATION	50.00
AMAZON CAPITAL SERVICES INC	SUPPLIES - JAIL	20,358.78
AMERICAN LEGION POST 227	PRECINT RENT - AUDITOR	200.00
AMERICAN NATIONAL BANK	PROCESSING FEE - JAIL	549.99
AMERICAN NATIONAL BANK	MO BILL - SHERIFF	50,787.77
ANCHOR HOMES INC	SUPPORT SVC - SWIA MHDS REGION	20,353.26
ANDREW DEWEY	REIMB EXP - IT	171.61
ANITA FARWELL	ELECTION WORKER – AUDITOR	200.00
ANNETT PETERSON	ELECTION WORKER – AUDITOR	200.00
ANTHONY LAINSON	ELECTION WORKER – AUDITOR	200.00
ANTHONY PORTERO PAFF	ELECTION WORKER – AUDITOR	250.00
APPLIED US LP	ROADS/PARTS	782.42
ARAMARK UNIFORM & CAREER APAREL GROUP INC	SUPPLIES - JAIL	65,254.36
ARDETH CHRISTIE	ELECTION WORKER – AUDITOR	250.00
ARLENE BERNEMANN	ELECTION WORKER – AUDITOR	200.00
ARLENE EKLUND TANNAHILL	ELECTION WORKER – AUDITOR	250.00
ARROWHEAD SCIENTIFIC INC	SUPPLIES - SHERIFF	706.41
ASP ENTERPRISES INC	ROADS/SUPPLIES	2,389.58
ASSOCIATION OF PUBLIC SAFETY COMMUNICATIONS OFFICIALS INTERNATIONAL	MEMBERSHIP - COMMUNICATIONS	2,000.00
AT&T MOBILITY LLC	MO BILL - EMA	380.11
AUSTIN KAY	MEETING - PLANNING	35.48
AUTUMN PARK OF SHENANDOAH	RENT ASSIST - SWIA MHDS REGION	25.00
AUTUMN SMELSER	ELECTION WORKER – AUDITOR	200.00
AVOCA BUILDING MATERIAL CENTER INC	ROADS/SUPPLIES	41.94
AVOCA VETERINARY	PROF SVC - ANIMAL CONTROL	1,891.35
B & K MECHANICAL CONTRACTORS LLC	PROF SVC - NON-DEPARTMENTAL	14,327.46
BAIRD HOLM LLP	LEGAL SVC - BOARD	10,000.00
BARBARA CHENEY	REIMB EXP - SWIA MHDS REGION	349.12
BARBARA HARRISON	ELECTION WORKER – AUDITOR	200.00
BARBARA WHITE	ELECTION WORKER – AUDITOR	200.00
BAUER BUILT INC	ROADS/TIRES	3,863.24
BENTLEY EAST INC	LANDSCAPING - EAST POTT SWCD	1,530.00
BETHANY WATSON	ELECTION WORKER – AUDITOR	250.00
BETSY HENRY	ELECTION WORKER – AUDITOR	250.00
BEVERLY FLANAGAN	ELECTION WORKER – AUDITOR	286.79
BEVERLY THOMPSON	ELECTION WORKER – AUDITOR	250.00
BEVERLY WEIS	ELECTION WORKER – AUDITOR	200.00
BILLS WATER CONDITIONING INC	MO BILL - JAIL	641.35
BISHOP BUSINESS EQUIPMENT COMPANY	EQUIP - AUDITOR	1,533.17
BLACK HILLS UTILITY HOLDING	MO BILL - JAIL	6,673.00
BOB BARKER COMPANY INC	SUPPLIES - JAIL	88.20
BODE DUE INC	ROADS/TIRES - 392	154.00
BOLTON & MENK INC	DRAINAGE - C&R - PROF SVC	5,419.00
BOMGAARS SUPPLY INC	SUPPLIES - B&G	617.31
BONITA MOORE	ELECTION WORKER – AUDITOR	200.00
BOO INC	PROF SVC - B&G	10,458.08
BOUND TREE MEDICAL LLC	SUPPLIES - CONSERVATION	242.15
BOYD JONES CONSTRUCTION COMPANY	PROF SVC - NON-DEPARTMENTAL	71,156.00
BP ENTERPRISES INC	PROF SVC - SHERIFF	399.57
BRADY DEYEAGER	ROADS/REIMB	11.75
BRANDES FARMS INC	TOWER RENTAL - COMMUNICATIONS	5,193.45
BRANDON FISHER	RENT ASSIST - GA	1,400.00
BRANDON RAMSEY	REIMB EXP - SHERIFF	199.78
BREDA TELEPHONE CORPORATION	MO BILL - COMMUNICATIONS	734.00
BRENDA KIBLER	ELECTION WORKER – AUDITOR	200.00
BRENDA R HENRY-SCHREIBER	SUPPORT SVC - SWIA MHDS REGION	125.00

BRENT MCKEE	PROF SVC - CONSERVATION	370.33
BRETT LARSON	MEETING - PLANNING	36.79
BRIAN MILLER	REIMB EXP - SHERIFF	69.73
BRIAN BLACKMAN	ELECTION WORKER – AUDITOR	200.00
BRIAN HANSEN	ELECTION WORKER – AUDITOR	45.00
BRIAN MCMILLIN	PROF SVC - BOARD	2,475.00
BRITTANY MCGEE	REIMB EXP - PUB HEALTH	187.45
BROADWAY CHRISTIAN CHURCH	PRECINT RENT - AUDITOR	200.00
BROADWAY UNITED METHODIST CHURCH	PRECINT RENT - AUDITOR	400.00
BRUMLEY SUPPLIES LLC	ROADS/SUPPLIES - CENTRAL	10,650.57
BRUSH AND WEED CONTROL SPECIALISTS	ROADS/PROJECT	69,185.00
C & J INDUSTRIAL SUPPLY INC	PROF SVC - JAIL	326.75
CADE HICKERSON	TOWER RENTAL - COMMUNICATIONS	5,193.44
CALLIE SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
CANDY LEWIS	REIMB EXP - AUDITOR	55.02
CAROL JEAN KOCH	ELECTION WORKER – AUDITOR	325.66
CAROL STOTTS	ELECTION WORKER – AUDITOR	200.00
CAROL TERRY	ELECTION WORKER – AUDITOR	250.00
CAROL WEIS	ELECTION WORKER – AUDITOR	200.00
CAROLYN GRIEDER	ELECTION WORKER – AUDITOR	200.00
CARRIE KREISER	ELECTION WORKER – AUDITOR	200.00
CASEY PETERS	ELECTION WORKER – AUDITOR	200.00
CASS COUNTY (IA)	MHA - SWIA MHDS REGION	4,189.48
CASS COUNTY (NE)	SVC FEES - BOARD	31.30
CATHY WRAY	ELECTION WORKER – AUDITOR	200.00
CDW LLC	SUPPLIES - SHERIFF	2,883.60
CEN PRO	PROF SVC - BOARD	140.00
CENTEC CAST METAL PRODUCTS INC	SUPPLIES - VA	170.11
CENTRAL IOWA JUVENILE DETENTION CENTER	TRANSPORT - SWIA MHDS REGION	813.80
CENTRAL IOWA READY MIX	ROADS/MATERIAL	11,700.00
CENTURY LINK COMMUNICATIONS LLC	MO BILL - COMMUNICATIONS	3,062.18
CENTURYLINK INC	ROADS/UTILITIES	1,158.96
CHARLES FORD	ELECTION WORKER – AUDITOR	200.00
CHEELECTRIC	ROADS/REPAIRS - HANCOCK	11,672.50
CHERRYL MUFFLEY	ELECTION WORKER – AUDITOR	200.00
CHERYL BOROUGHS	ELECTION WORKER – AUDITOR	200.00
CHRISTINE CIRCO	REIMB EXP - CO ATTORNEY	45.00
CHRISTOPHER JON ELLIOTT	MED SVC - MED EXAMINER	6,666.67
CHS INC	FUEL - EMA	271.32
CINDY WIESE	ELECTION WORKER – AUDITOR	200.00
CINTAS CORPORATION NO 2	ROADS/SUPPLIES	294.27
CITIBANK NA	SUPPLIES - B&G	16.74
CITY OF AVOCA	CONTRIBUTION - BOARD	17,493.00
CITY OF CARSON	ROADS/UTILITIES	68.34
CITY OF CARTER LAKE	CITIES PROGRAM - BOARD	242,092.00
CITY OF CARTER LAKE PUBLIC LIBRARY	CONTRIBUTION - BOARD	1,299.00
CITY OF COUNCIL BLUFFS	CONTRIBUTION - BOARD	150,548.00
CITY OF COUNCIL BLUFFS	PROF SVC - CONSERVATION	10,746.87
CITY OF CRESCENT	CITIES PROGRAM - BOARD	488,783.00
CITY OF HANCOCK	CITIES PROGRAM - BOARD	54,823.87
CITY OF LOGAN	RENT - WIC	100.00
CITY OF NEOLA	CITIES PROGRAM - BOARD	4,555.47
CITY OF OAKLAND	MO BILL - ENV HEALTH	35.00
CITY OF ONAWA	RENT - WIC	120.00
CITY OF TREYNOR	CITIES PROGRAM - BOARD	705,576.00
CITY OF WALNUT	CONTRIBUTION - BOARD	3,734.50
CITYLIGHT COUNCIL BLUFFS CHURCH OF THE CHRISTIAN & MISSIONARY ALLI	PRECINT RENT - AUDITOR	200.00
CLARK JEPPESEN	PROF SVC - ENV HEALTH	75.00
COLLEEN MILLIGAN	ELECTION WORKER – AUDITOR	200.00
COMMERCIAL FARM INDUSTRIAL TIRE SERVICE INC	PROF SVC - CONSERVATION	2,343.00
COMMSYS INC	PROF SVC - IT	12,068.75
COMMUNITY OF CHRIST PRARIE BLUFFS	PRECINT RENT - AUDITOR	200.00
COMPASS CHRISTIAN CHURCH	PRECINT RENT - AUDITOR	200.00
CONCERNED INC	SUPPORT SVC - SWIA MHDS REGION	326.39
CONNER PSYCHOLOGICAL SERVICES PC	MED SVC - COMMUNICATIONS	425.00
CONNIE GILLILAND	ELECTION WORKER – AUDITOR	200.00
CONNIE HALL	ELECTION WORKER – AUDITOR	200.00
CONTROL MANAGEMENT INC	PROF SVC - JAIL	2,660.00
COOKS DIRECT INC	SUPPLIES - JAIL	245.37
CORPORATE TRANSLATION SERVICES INC	PROF SVC - COMMUNICATIONS	159.89
CORPUS CHRISTI CATHOLIC CHURCH	PRECINT RENT - AUDITOR	400.00
COTT SYSTEMS INC	PROF SVC - AUDITOR	150.00
COUNCIL BLUFFS WATER WORKS	MO BILL - B&G	9,363.96
COUNCIL BLUFFS WINSUPPLY INC	SUPPLIES - JAIL	315.95
COUNCIL HITCH INC	ROADS/PARTS	599.80
COUNTRY CARE CENTER CORPORATION	RCF - SWIA MHDS REGION	47,653.20
COX COMMUNICATIONS INC	MO BILL - VARIOUS	5,786.93
CREEKSIDE CHURCH	PRECINT RENT - AUDITOR	200.00
CRYSTAL CLEAR WATER INC	MO BILL - RECORDER	30.25
CSI SSP INC	PROF SVC - VA	172.56
CURTIS DANA HALL	ELECTION WORKER – AUDITOR	200.00
CURTIS STENDER	ELECTION WORKER – AUDITOR	112.65
CUTLER ONEILL INC	MED SVC - MED EXAMINER	1,950.00
CYNTHIA HUTCHESON	ELECTION WORKER – AUDITOR	250.00

CYNTHIA PETERSON	ELECTION WORKER – AUDITOR	200.00
CYNTHIA SCHMIDT	ELECTION WORKER – AUDITOR	214.30
D M G INC	SUPPLIES - B&G	302.89
D R ANDERSON CONSTRUCTORS CO	PROF SVC - SHERIFF	211,650.01
DAKOTA UPREIT LIMITED PARTNERSHIP	RENT ASSIST - VA	1,000.00
DANELLE BRUCE	REIMB EXP - SWIA MHDS REGION	463.09
DARLA A FENT	ELECTION WORKER – AUDITOR	200.00
DARLA LOBENDO	ELECTION WORKER – AUDITOR	200.00
DAVES PLACE LLC	MED SVC - SWIA MHDS REGION	19,286.58
DAVID MCCAIN	ELECTION WORKER – AUDITOR	208.45
DAVID W COBERLY SR	PROF SVC - JAIL	146.00
DAWN CONRAD	ELECTION WORKER – AUDITOR	200.00
DEAN DOBMEIER	ELECTION WORKER – AUDITOR	200.00
DEAN FISCHER	ELECTION WORKER – AUDITOR	200.00
DEBORAH MARSHALL	ELECTION WORKER – AUDITOR	200.00
DEBORAH MILLER	REIMB EXP - PLANNING	191.70
DEBRA HELTON	ELECTION WORKER – AUDITOR	200.00
DEBRA HOTZE	ELECTION WORKER – AUDITOR	200.00
DEBRA SAAR	ELECTION WORKER – AUDITOR	200.00
DECISIONPOINT SYSTEMS INC	EQUIP - CONSERVATION	13,498.29
DECISIONS FOR LIFE LLC	SUPPORT SVC - SWIA MHDS REGION	3,600.00
DELAYNE JOHNSON	PROF SVC - CO ATTORNEY	375.90
DENA CROUCH	TRANSCRIPTS - CO ATTORNEY	133.00
DENNIS KEITHLEY	ELECTION WORKER – AUDITOR	200.00
DENNIS SUPPLY COMPANY	SUPPLIES - COMMUNICATIONS	2,918.68
DIAMOND OIL COMPANY	FUEL - CONSERVATION	5,371.00
DIANE CARLON	ELECTION WORKER – AUDITOR	200.00
DIANE STOLZ	ELECTION WORKER – AUDITOR	200.00
DIXIE SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
DLR GROUP INC	PROF SVC - B&G	831.25
DMC FLEET SERVICES	PROF SVC - SHERIFF	293.41
DOLLY GROVE	ELECTION WORKER – AUDITOR	200.00
DOLORES SILKWORTH	MEETING - PLANNING	34.17
DONALD NIELSON	PUBLICATIONS - BOARD	2,380.91
DONALD NIELSON	PUBLICATIONS - BOARD	2,380.91
DOUGLAS COUNTY (NE)	SVC FEES - BOARD	75.00
DOUGLAS MCLANEN	PROF SVC - CONSERVATION	275.00
DRAKE WILLIAMS STEEL INC	SUPPLIES - CONSERVATION	319.00
DUKE SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
EAST POTTAWATTAMIE SWCD	REIMB EXP - EAST POTT SWCD	454.99
ECHO GROUP INC	SUPPLIES - CONSERVATION	6,308.90
ECHOSAT INC	ROADS/UTILITIES	269.75
ECKLES MEMORIAL LIBRARY	CONTRIBUTION - BOARD	7,151.00
EDWARDS CHEVROLET CADILLAC INC	PROF SVC - SHERIFF	395.13
EDWARDS MOTORSPORTS LLC	VEHICLE - CONSERVATION	38,066.12
EILEEN MATTHEWS	ELECTION WORKER – AUDITOR	306.94
ELECTION SYSTEMS & SOFTWARE LLC	SUPPLIES - AUDITOR	18,457.91
ELLEN GARAFFA	ELECTION WORKER – AUDITOR	300.70
EMBRACE IOWA INC	MED SVC - SWIA MHDS REGION	929.50
ENGINEERING TECHNOLOGIES INC	PROF SVC - CONSERVATION	4,100.00
ERIC WINGERT	ELECTION WORKER – AUDITOR	98.95
EUGENE WRAY III	ELECTION WORKER – AUDITOR	250.00
EVELYN HALL IRWIN	ELECTION WORKER – AUDITOR	250.00
EYMAN PLUMBING INC	PROF SVC - CONSERVATION	1,453.50
FARM SERVICE COOPERATIVE	ROADS/FUEL	57,050.04
FARMERS MUTUAL COOPERATIVE TELEPHONE COMPANY	ROADS/UTILITIES	607.33
FASTENAL COMPANY	SUPPLIES - JAIL	491.79
FIELD DAY DEVELOPMENT LLC	PROF SVC - NON-DEPARTMENTAL	12,108.75
FIKES COMMERCIAL HYGIENE LLC	ROADS/UTILITIES - HANCOCK	307.10
FIREGUARD LLC	PROF SVC - B&G	1,568.50
FIRESPRING PRINT INC	PROF SVC - SHERIFF	75.03
FIRST WIRELESS INC	SUPPLIES - CONSERVATION	384.52
FMTC SWT INC	ROADS/UTILITIES	122.45
FOTOKITE US LLC	EQUIP - EMA	48,655.00
FRANCES PETERSEN	ELECTION WORKER – AUDITOR	200.00
FRANCOISE MATHIS	ELECTION WORKER – AUDITOR	200.00
FRONTIER COMMUNICATIONS OF IOWA LLC	MO BILL - COMMUNICATIONS	413.81
GAIL BROW	ELECTION WORKER – AUDITOR	200.00
GAIL PETERS	ELECTION WORKER – AUDITOR	200.00
GAWLEY TIRE & REPAIR INC	ROADS/TIRES - 325	8,283.08
GENERAL FIRE AND SAFETY EQUIPMENT CO OF OMAHA	PROF SVC - JAIL	625.65
GENIE SERVICES	PROF SVC - PUB HEALTH	55.00
GENUINE PARTS COMPANY INC	SUPPLIES - CONSERVATION	8.39
GEORGE QUIGLEY	ELECTION WORKER – AUDITOR	200.00
GEORGE SMITH	ELECTION WORKER – AUDITOR	200.00
GEORGIANN ANDERSEN	ELECTION WORKER – AUDITOR	200.00
GERALYNNE COHRS	ELECTION WORKER – AUDITOR	200.00
GETHEMANE PRESBYTERIAN CHURCH	PRECINT RENT - AUDITOR	400.00
GINA HUEBNER	REIMB EXP - SWIA MHDS REGION	206.42
GLAXOSMITHKLINE HOLDINGS (AMERICAS) INC	SUPPLIES - PUB HEALTH	1,811.07
GLENN GROVE	ELECTION WORKER – AUDITOR	250.00
GLORIA GARDNER	ELECTION WORKER – AUDITOR	200.00
GOVCONNECTION INC	PROF SVC - IT	1,224.34
GRACE UNITED METHODIST CHURCH	RENT - WIC	40.00

GRAHAM TIRE CO OF LINCOLN LLC	PROF SVC - SHERIFF	2,196.00
GREAT PLAINS COMMUNICATIONS HOLDINGS LLC	MO BILL - IT	1,771.03
GREAT PLAINS PEST SERVICES INC	PROF SVC - B&G	205.00
GREAT PLAINS UNIFORMS	PROF SVC - JAIL	544.44
GREG MATHIS	ELECTION WORKER – AUDITOR	200.00
GREGORY L DAVIS	MED SVC - JAIL	573.33
GRP & ASSOCIATES INC	PROF SVC - JAIL	142.00
GUY SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
GUYER MACHINE SHOP INC	ROADS/REPAIR - 616	776.83
HAMANN TRUCKING LLC	ROADS/MATERIAL	49,636.28
HAMELE GROUP INC	ROADS/TOOLS	228.60
HANEY SHOE STORE INC	SUPPLIES - CONSERVATION	211.85
HARRISON COUNTY (IA)	PRESCRIPTIONS - SWIA MHDS REGION	945.17
HARRISON COUNTY HOMEMAKERS	MED SVC - SWIA MHDS REGION	1,896.63
HARRISON COUNTY RURAL ELECTRIC COOPERATIVE	MO BILL - COMMUNICATIONS	538.22
HAWKEYE TRUCK EQUIPMENT CO INC	ROADS/PARTS	1,408.91
HEARTLAND FAMILY SERVICE	TLP - SWIA MHDS REGION	81,970.56
HEARTLAND TIRES AND TREADS INC	ROADS/TIRES	3,580.00
HEATHER SHAFER	ELECTION WORKER – AUDITOR	25.35
HENRY SCHEIN INC	SUPPLIES - JAIL	204.67
HERVETTA RONNFELDT	ELECTION WORKER – AUDITOR	200.00
HGM ASSOCIATES INC	ROADS/ROC	26,160.08
HILDRETH LANDSCAPE INC	PROF SVC - CONSERVATION	2,571.00
HOME DEPOT USA INC	SUPPLIES - CONSERVATION	401.66
HOPE RODARTE	REIMB EXP - CO ATTORNEY	78.60
HORIZON SIGNAL TECHNOLOGIES INC	ROADS/SYSTEM	36.00
HOTSY EQUIPMENT CO	ROADS/UNDERWOOD	9,729.50
HS MEDICAL BILLING SERVICES INC	PROF SVC - PUB HEALTH	6.82
HUGO SEGUNDO	ELECTION WORKER – AUDITOR	200.00
HUMAN SERVICES ADVISORY COUNCIL INC	REGISTRATION - GA	25.00
IMPRINTS INC	SUPPLIES - CONSERVATION	1,080.00
INDOFF INCORPORATED	SUPPLIES - TREASURER	613.28
INFOSAFE SHREDDING LLC	PROF SVC - DHS	737.00
INTOUCH TECHNOLOGY GROUP INC	PROF SVC - CONSERVATION	4,465.82
IOWA COMMUNITIES ASSURANCE POOL	INSURANCE - BOARD	915.00
IOWA DEPARTMENT OF TRANSPORTATION	ROADS/SUPPLIES	2,210.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING - SHERIFF	2,000.00
IOWA MUNICIPALITIES WORKERS COMPENSATION ASSOCIATION	WORK COMP - BOARD	24,970.00
IOWA STATE ASSOCIATION OF COUNTIES	ROADS/REGISTRATION	1,050.00
IOWA STATE SHERIFFS & DEPUTIES ASSOCIATION	MEMBERSHIP - JAIL	25.00
IOWA WASTE SERVICES HOLDING INC	MO BILL - JAIL	3,235.77
IOWA WASTE SERVICES HOLDINGS INC	PROF SVC - ENV HEALTH	2,544.15
IOWA WORKFORCE DEVELOPMENT	3RD Q 2023 UNEMPLOYMENT	659.00
IVAN DELGADO	MED SVC - JAIL	6,030.00
JACK SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
JACKSON SERVICES INC	SUPPLIES - B&G	932.85
JACOB BRANDON	ELECTION WORKER – AUDITOR	200.00
JACOB VEST	PROF SVC - CONSERVATION	3,849.00
JACQUELINE MASKER	ELECTION WORKER – AUDITOR	200.00
JACQUELINE NICHOLAS	ELECTION WORKER – AUDITOR	200.00
JAMES E TERRY	ROADS/SERVICES	100.00
JAMES MAJOREK	ELECTION WORKER – AUDITOR	250.00
JAMES ROSS	ELECTION WORKER – AUDITOR	200.00
JAMIE/AMY CASSON	PROF SVC - SHERIFF	730.28
JANE SEWING	ELECTION WORKER – AUDITOR	200.00
JANET SHEARER	MEETING - BOARD	360.00
JANICE SMITH	ELECTION WORKER – AUDITOR	200.00
JANIS REGIER	ELECTION WORKER – AUDITOR	200.00
JASON VANEVERY	RELOCATION - VA	2,500.00
JDW MIDWEST LLC	PROF SVC - PLANNING	2,252.56
JEFF ANDERSON	PROF SVC - CONSERVATION	1,180.00
JEFFERSON PARISH (LA)	SVC FEES - BOARD	110.00
JEFFREY JORGENSEN	REIMB EXP - BOARD	191.70
JEFFREY W ANDERSEN	ROADS/TIRES -387	5,012.69
JEFFS WASH & GLO	PROF SVC - SHERIFF	230.00
JENNIE JARVIS	RENT ASSIST - GA	450.00
JENNIFER M MINCHEW	REIMB EXP - PUB HEALTH	92.53
JEREDITH BRANDS LLC	MO BILL - B&G	27,251.28
JEREMY PETERSEN	REIMB EXP - SHERIFF	191.88
JEREMY YOST	REIMB EXP - CONSERVATION	49.10
JESSICA DAU	ELECTION WORKER – AUDITOR	200.00
JILL ALMONTE	ELECTION WORKER – AUDITOR	303.30
JILL CHAPMAN	MEETING - PLANNING	60.37
JIM DOTY	REIMB EXP - SHERIFF	196.41
JIM HAWK TRUCK TRAILERS INC	PROF SVC - NON-DEPARTMENTAL	1,250.90
JOANN SORENSEN	ELECTION WORKER – AUDITOR	200.00
JODI VANDERHEIDEN	TRANSCRIPTS - CO ATTORNEY	76.50
JODIE BECKMAN	REIMB EXP - AUDITOR	86.22
JOESEPH MACKENZIE	PROF SVC - CONSERVATION	19,800.00
JOHN AMDOR III	ELECTION WORKER – AUDITOR	250.00
JOHN DESANTIAGO JR	ELECTION WORKER – AUDITOR	200.00
JOHN DRAKE	ELECTION WORKER – AUDITOR	200.00
JOHN HAAS	ELECTION WORKER – AUDITOR	200.00
JOHN MACKNIGHT	PROF SVC - CO ATTORNEY	330.00

JOHN REDDISH	ELECTION WORKER – AUDITOR	200.00
JOHNSON CONTROLS INC	PROF SVC - B&G	1,362.99
JON THOMAS	MED SVC - JAIL	7,500.00
JONES AUTOMOTIVE INC	PROF SVC - SHERIFF	1,767.05
JONI PAEZ	ELECTION WORKER – AUDITOR	200.00
JOSE GUEVARA-DIAZ	RENT ASSIST - GA	1,280.00
JOSEPH NICHOLAS	ELECTION WORKER – AUDITOR	200.00
JOYCE OSBORN	LANDSCAPING - EAST POTT SWCD	8,538.75
JP BORING CO	PROF SVC - ENV HEALTH	10,554.00
JP LUMBER INC	ROADS/SUPPLIES	858.85
JUDITH DANKER	ELECTION WORKER – AUDITOR	200.00
JULIA CROWDER	ELECTION WORKER – AUDITOR	200.00
JUSTIN SCHULTZ	MEETING - PLANNING	29.59
KAITLIN CARLON	ELECTION WORKER – AUDITOR	45.00
KAKISH SCHMIDT AND PARTNERS	ROADS/DRUG SCREENING	50.00
KAMBY ENTERPRISES LLC	POSTAGE - CONSERVATION	25.59
KAREN ANDERSON	MEETING - PLANNING	30.90
KAREN RODRIGUEZ	ELECTION WORKER – AUDITOR	360.50
KAREN WEIS	ELECTION WORKER – AUDITOR	200.00
KATHLEEN FOX	ELECTION WORKER – AUDITOR	200.00
KATIE SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
KELLY CHRISTIE	ELECTION WORKER – AUDITOR	250.00
KELLY GREER	REIMB EXP - IT	22.14
KENNETH MCGLADE	ELECTION WORKER – AUDITOR	200.00
KEVIN CALABRO	ELECTION WORKER – AUDITOR	81.40
KIESLERS POLICE SUPPLY INC	SUPPLIES - SHERIFF	17,956.14
KIMBERLY BOWEN	ELECTION WORKER – AUDITOR	200.00
KIMBERLY SKILLETT	ELECTION WORKER – AUDITOR	250.00
KPE CONSULTING ENGINEERS INC	PROF SVC - CONSERVATION	3,600.00
KRIS WOOD	REIMB EXP - WIC	189.00
KRISTA M SMITH	ELECTION WORKER – AUDITOR	250.00
KRISTINA M RICHEY	REIMB EXP - SWIA MHDS REGION	484.70
KRONOS SAASHR INC	PROF SVC - IT	1,256.74
KRYSTAL BAKER	ELECTION WORKER – AUDITOR	200.00
KYLIE GUMPert	REIMB EXP - CONSERVATION	79.76
L & M PHARMACY CARE LLC	MED SVC - SWIA MHDS REGION	11.34
LAJEAN WEHRING	ELECTION WORKER – AUDITOR	200.00
LANCASTER COUNTY (NE)	SVC FEES - BOARD	35.00
LANGUAGE LINE SERVICE INC	MO BILL - JAIL	167.51
LARRY MOORE	ELECTION WORKER – AUDITOR	200.00
LARRY VANFOSSAN	RENT ASSIST - GA	1,400.00
LAURI HALL	ELECTION WORKER – AUDITOR	200.00
LAWRENCE FENT	ELECTION WORKER – AUDITOR	250.00
LEE BHM CORP	PUBLICATIONS - BOARD	2,095.34
LILY SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
LINDA SPENCER	ELECTION WORKER – AUDITOR	200.00
LINDA SPORVEN	ELECTION WORKER – AUDITOR	200.00
LOESS HILLS OXFORD	RENT ASSIST - GA	400.00
LOIS HANUSA	ELECTION WORKER – AUDITOR	200.00
LONNIE HENRY	ELECTION WORKER – AUDITOR	200.00
LORI STOPAK	ELECTION WORKER – AUDITOR	200.00
LUANN SMITH	ELECTION WORKER – AUDITOR	200.00
LUKAS PETERSEN	ELECTION WORKER – AUDITOR	250.00
LYMAN RICHEY CORPORATION	ROADS/MATERIAL	463.40
LYNN LEADERS	MEETING - PLANNING	149.67
M&K MILLS TREE SERVICE	ROADS/UTILITIES	900.00
MADHUMITHA MOHANRAJ	REIMB EXP - PUB HEALTH	10.28
MAIL SERVICES LLC	POSTAGE - TREASURER	7,133.49
MARC JOHNSON JR	ELECTION WORKER – AUDITOR	250.00
MARGARET PIERCE	ELECTION WORKER – AUDITOR	200.00
MARILYN HEIDER	ELECTION WORKER – AUDITOR	200.00
MARILYN KENNEDY	REIMB EXP - AUDITOR	180.78
MARILYN KNAUSS	ELECTION WORKER – AUDITOR	250.00
MARILYN WOLFF	ELECTION WORKER – AUDITOR	200.00
MARK LANDER	ELECTION WORKER – AUDITOR	200.00
MARNE & ELK HORN TELEPHONE COMPANY	MO BILL - COMMUNICATIONS	544.97
MARY BURMEISTER	ELECTION WORKER – AUDITOR	200.00
MARY KILLPACK	ELECTION WORKER – AUDITOR	200.00
MARY PEARSON	ELECTION WORKER – AUDITOR	200.00
MARY PERKINS	ELECTION WORKER – AUDITOR	225.00
MATHESON TRI GAS INC	SUPPLIES - CONSERVATION	275.74
MATTHEW REEVES	REIMB EXP - IT	19.00
MATTHEW ROWE	ELECTION WORKER – AUDITOR	200.00
MATTHEW WILBER	REIMB EXP - CO ATTORNEY	232.65
MAURA GOALEY	LEGAL REP - BOARD	4,065.00
MAX SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
MCCLURE ENGINEERING	ROADS/SERVICES	9,540.00
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	SUPPLIES - PUB HEALTH	102.63
MCMULLEN FORD INC	PROF SVC - PLANNING	4,412.42
MECO-HENNE CONTRACTING INC	PROF SVC - NON-DEPARTMENTAL	278,043.00
MEDLINE INDUSTRIES INC	SUPPLIES - PUB HEALTH	128.13
MELINDA HIVELY	ELECTION WORKER – AUDITOR	266.25
MELISSA MEDLEY	RENT ASSIST - GA	500.00
MENARDS INC	SUPPLIES - CONSERVATION	8,190.66

MERCHANTS BONDING COMPANY (MUTUAL)	BONDING - AUDITOR	300.00
METAL LOGOS & MORE	PROF SVC - BOARD	10,188.89
MICHAEL ANZALDO	PROF SVC - CONSERVATION	1,900.00
MICHAEL BADEN	PROF SVC - CO ATTORNEY	9,770.58
MICHAEL BATENHORST	ELECTION WORKER – AUDITOR	200.00
MICHAEL BECKMAN	ELECTION WORKER – AUDITOR	101.47
MICHAEL GENEREUX	MEETING - PLANNING	93.24
MICHAEL GRONSTAL	ELECTION WORKER – AUDITOR	67.10
MICHAEL M SALES	PROF SVC - SHERIFF	770.00
MICHAEL PETERSEN	WELL CLOSURE - ENV HEALTH	500.00
MICHAEL WETTERLIND	LANDSCAPING - EAST POTT SWCD	1,593.75
MICHAELA KENNEDY	ELECTION WORKER – AUDITOR	45.00
MICHEAL FLOOD	ELECTION WORKER – AUDITOR	200.00
MIDAMERICAN ENERGY COMPANY	MO BILL - JAIL	30,131.16
MIDLANDS HUMANE SOCIETY	CONTRACT - ANIMAL CONTROL	7,335.28
MIDWEST GLASS & GLAZING INC	PROF SVC - SHERIFF	849.93
MIDWEST MEDICAL AND SAFETY INC	SUPPLIES - JAIL	284.30
MINDEN UNITED CHURCH OF CHRIST	PRECINT RENT - AUDITOR	200.00
MINNIE WALSH	ELECTION WORKER – AUDITOR	250.00
MMB LLC	ROADS/PARTS	406.58
MMB LLC	SUPPLIES - CONSERVATION	79.26
MMB LLC	ROADS/PARTS	2,313.63
MMIS HOLDINGS LLC	PROF SVC - CONSERVATION	343,500.00
MOLLY SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
MONARCA ENTERPRISE LLC	RENT - SWIA MHDS REGION	2,000.00
MONOPRICE INC	SUPPLIES - IT	101.80
MONTGOMERY COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	418.70
MOSAIC	RENT - SWIA MHDS REGION	1,916.80
MUNICIPAL HOUSING AGENCY	RENT ASSIST - GA	50.00
MY FATHERS HOUSE MINISTRIES	PRECINT RENT - AUDITOR	200.00
MYRA NIXON	REIMB EXP - RECORDER	78.80
NAN SAMS	ELECTION WORKER – AUDITOR	200.00
NANCY RANEY	ELECTION WORKER – AUDITOR	200.00
NANCY STRONG	ELECTION WORKER – AUDITOR	281.85
NAOMI FRIEND	SUPPLIES - CONSERVATION	887.50
NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO)	MEMBERSHIP - PUB HEALTH	580.00
NATIONAL SHERIFFS ASSOCIATION	MEMBERSHIP - SHERIFF	142.00
NCH CORPORATION	PROF SVC - B&G	1,449.32
NEBRASKA IOWA INDUSTRIAL FASTENERS CORP	SUPPLIES - CONSERVATION	53.66
NEOLA TIRE INC	SUPPLIES - CONSERVATION	20.00
NEW CENTURY PHYSICIANS OF IOWA PC	MED SVC - JAIL	1,653.40
NEW HORIZON PRESBYTERIAN CHURCH	PRECINT RENT - AUDITOR	400.00
NEW LIFE ASSEMBLY OF COUNCIL BLUFFS IA INC	PRECINT RENT - AUDITOR	200.00
NEW MASONIC TEMPLE ASSOCIATION	PRECINT RENT - AUDITOR	200.00
NEWMAN SIGNS INC	ROADS/MATERIAL	3,948.86
NICHOLAS TARNEY	PROF SVC - CONSERVATION	500.00
NICKOLAS AMDOR	REIMB EXP - SHERIFF	70.00
NINA HOANG	REIMB EXP - JAIL	92.94
NISHNA PRODUCTIONS INC	VOC/DAY HAB/SUP SVC - SWIA MHDS REGION	45,653.56
NISHNABOTNA VALLEY RURAL ELECTRIC COOPERATIVE	ROADS/UTILITIES	2,004.76
NMC GROUP INC	ROADS/PARTS	12,408.47
NORA EVANS	REIMB EXP - PUB HEALTH	60.00
NORMA KOPPOLD	ELECTION WORKER – AUDITOR	200.00
NORTHWEST CHRISTIAN CHURCH INC	PRECINT RENT - AUDITOR	200.00
OFFICE PRODUCTS CENTER INC	SUPPLIES - CONSERVATION	1,664.00
OMAHA COMPOUND COMPANY	SUPPLIES - B&G	1,580.85
OMAHA MAGAZINE LTD	PROF SVC - CONSERVATION	1,550.00
OMAHA SLINGS INC	ROADS/SUPPLIES	4,396.03
OMAHA TRUCK CENTER COMPANY INC	ROADS/PARTS	3,065.47
OMAHA WINDUSTRIAL COMPANY	SUPPLIES - CONSERVATION	1,670.21
OMG MIDWEST INC	ROADS/MATERIAL	325.82
OMG MIDWEST INC	ROADS/MATERIAL	1,400.30
OMNI CENTRE LLC	RENT - WIC	1,983.00
OPTIMIZED SYSTEMS LLC	PROF SVC - NON-DEPARTMENTAL	11,925.00
OUTDOOR POWER GROUP INC	ROADS/PARTS	45.00
OVERLAND MHP 2 LLC	RENT ASSIST - GA	1,005.00
PARTNERSHIP FOR PROGRESS INC	SUPPORT SVC - SWIA MHDS REGION	12,562.75
PATRICIA HOLETON	ELECTION WORKER – AUDITOR	200.00
PATRICIA LUKE	ELECTION WORKER – AUDITOR	200.00
PATRICIA MCGINN	ELECTION WORKER – AUDITOR	200.00
PATRICIA SUE SETTLES	ELECTION WORKER – AUDITOR	200.00
PATRICIA WELLS	ELECTION WORKER – AUDITOR	200.00
PATRICK RIGG	RENT ASSIST - GA	625.00
PATSY COLEMAN	ELECTION WORKER – AUDITOR	200.00
PATTI FORD	ELECTION WORKER – AUDITOR	250.00
PAUL KOCH	ELECTION WORKER – AUDITOR	325.66
PAULETTE BRANDT	ELECTION WORKER – AUDITOR	250.00
PEACE CHURCH OF THE BRETHERN	PRECINT RENT - AUDITOR	200.00
PEGGY JARRELL	ELECTION WORKER – AUDITOR	200.00
PENNY ANKENBAUER	ELECTION WORKER – AUDITOR	200.00
PETERSEN LAW PLLC	SVC FEES - ENV HEALTH	540.64
PIERCE PUMP INC	ROADS/SUPPLIES	59.46
PILLAR PROPERTY MANAGEMENT LLC	RENT ASSIST - GA	650.00
POLARIS PHARMACY SERVICES OF WARRINGTON LLC	PROF SVC - JAIL	10,345.62

POMPS TIRE SERVICE INC	ROADS/TIRES - 115	16,736.86
POPCO INC	MO BILL - PUB HEALTH	53.00
POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS	INDIRECT COST - WIC	6,931.90
POTTAWATTAMIE COUNTY	DRAINAGE TAXES - CONSERVATION	109.00
POTTAWATTAMIE COUNTY IT DEPARTMENT	REIMB LICENSE - SWIA MHDS REGION	1,053.49
POTTAWATTAMIE COUNTY SHERIFF	TRANSPORT - BOARD	12,190.64
POTTAWATTAMIE COUNTY TREASURER	PROF SVC - CONSERVATION	5.00
PRAIRIE CONSTRUCTION COMPANY	ROADS/PA11	600,249.11
PREMIUM VELOCITY AUTO LLC	PROF SVC - SHERIFF	113.02
PRINOTH LLC	EQUIP - CONSERVATION	154,977.53
PROCESS LABEL SYSTEMS INC	SUPPLIES - CONSERVATION	3,065.12
PROTECH COMMERCIAL VEHICLE OUTFITTERS INC	EQUIP - B&G	2,860.71
QUADIENT INC	POSTAGE - VARIOUS	2,780.55
QUADIENT LEASING USA INC	PROF SVC - BOARD	1,776.51
QUICK REFERENCE PUBLISHING INC	SUPPLIES - CONSERVATION	145.40
R & S WASTE DISPOSAL LLC	ROADS/UTILITIES	934.55
RAFAEL RODRIGUEZ	REIMB EXP - IT	75.70
RANDAL CRUM	ELECTION WORKER - AUDITOR	200.00
RANDALL DERRIG	ELECTION WORKER - AUDITOR	200.00
RAY MARTIN COMPANY OF OMAHA	PROF SVC - B&G	1,752.77
RAY OHERRON CO INC	EQUIP - SHERIFF	381.17
REBECCA KING	ELECTION WORKER - AUDITOR	200.00
RED OAK WELDING SUPPLIES	ROADS/RENT	325.94
REGINA MYRES	ELECTION WORKER - AUDITOR	200.00
REGIONAL WATER INC	MO BILL - CONSERVATION	1,855.15
REPORTING SERVICES LLC	TRANSCRIPTS - CO ATTORNEY	2,102.15
RESOURCE RENTAL CENTER INC	RENTAL - B&G	668.26
REX PHARMACY INF	MED SVC - SWIA MHDS REGION	146.49
RICHARD JOHNSON	ELECTION WORKER - AUDITOR	200.00
RICHARD KAISER	ELECTION WORKER - AUDITOR	200.00
RICHARD TRIMMELL	ELECTION WORKER - AUDITOR	210.79
RICK FINK	ELECTION WORKER - AUDITOR	125.65
ROBERT A RIDNOUR	ELECTION WORKER - AUDITOR	97.49
ROBERT BOETTCHER	ELECTION WORKER - AUDITOR	250.00
ROBERT GRIFFITH	ELECTION WORKER - AUDITOR	217.55
ROBERT MORGAN	ELECTION WORKER - AUDITOR	200.00
ROGER CARLON	ELECTION WORKER - AUDITOR	45.00
ROGER HANSEN	ELECTION WORKER - AUDITOR	200.00
ROGER SCHNITKER	ELECTION WORKER - AUDITOR	200.00
ROLLINS INC	PROF SVC - JAIL	187.00
ROMAN SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
RONALD JAMES CISAR	PRESENTER - CONSERVATION	1,000.00
ROXANNE HESTER	ELECTION WORKER - AUDITOR	360.50
RYAN OLDEROG	REIMB EXP - SHERIFF	100.84
RYAN PENNEY	REIMB EXP - CONSERVATION	200.00
S & L SANITATION ENTERPRISES INC	MO BILL - CONSERVATION	124.00
SADIA SHAMAL	SVC FEES - BOARD	126.70
SAINT JOHN LUTHERAN CHURCH	PRECINT RENT - AUDITOR	200.00
SALEM UNITED METHODIST CHURCH	PRECINT RENT - AUDITOR	200.00
SALLY DEA	ELECTION WORKER - AUDITOR	315.00
SAM ASHER COMPUTING SERVICES INC	MO BILL - IT	249.64
SANDRA CADDELL	ELECTION WORKER - AUDITOR	200.00
SARAH YOUNG	ELECTION WORKER - AUDITOR	200.00
SAWIN CREATIONS INC	EQUIP - CONSERVATION	2,565.95
SCHILDBERG CONSTRUCTION COMPANY INC	ROADS/ROC	405,038.86
SEAN NEGUS CONSTRUCTION LLC	DRAINAGE - C&R - PROF SVC	74,296.76
SECURITY EQUIPMENT INC	PROF SVC - PUB HEALTH	210.00
SELDIN PROPERTIES	RENT ASSIST - GA	1,000.00
SERVTECH COMMERCIAL FOOD EQUIPMENT SERVICE AND REPAIR LLC	PROF SVC - JAIL	697.27
SHARON L BEDSAUL	PROF SVC - CONSERVATION	15.00
SHELBY COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	591.56
SHELIA BENTLEY	ELECTION WORKER - AUDITOR	200.00
SHELLEY WELTER	REIMB EXP - SWIA MHDS REGION	674.65
SHELLY HOVEY	REIMB EXP - SWIA MHDS REGION	367.46
SHERI JOHANNES	ELECTION WORKER - AUDITOR	210.01
SHIRLEY TRIMMELL	ELECTION WORKER - AUDITOR	210.79
SMITH DAVIS INSURANCE INC	INSURANCE - BOARD	62,565.56
SNAP ON INCORPORATED	ROADS/TOOLS	998.53
SNAP REALTY LLC	RENT ASSIST - GA	165.00
SOUTHINGTON TOOL & MFG CORP	SUPPLIES - CONSERVATION	928.15
SOUTHSIDE CHRISTIAN CHURCH	PRECINT RENT - AUDITOR	200.00
SOUTHWEST IOWA FAMILIES INC	OP - SWIA MHDS REGION	984.25
SOUTHWEST IOWA PLANNING COUNCIL	TRANSPORT - SWIA MHDS REGION	1,009.38
ST LUKES HEALTH RESOURCES	ROADS/DRUG SCREENING	168.00
ST PATRICK CHURCH	PRECINT RENT - AUDITOR	200.00
ST PAULS EPISCOPAL CHURCH	PRECINT RENT - AUDITOR	200.00
STACY HUDSON	ELECTION WORKER - AUDITOR	200.00
STAPLES CONTRACT & COMMERCIAL INC	SUPPLIES - DHS	201.42
STAPLES INC	SUPPLIES - TREASURER	1,233.16
STAPLES INC	SUPPLIES - DHS	1,440.40
STARLA PUNTENEY	ELECTION WORKER - AUDITOR	200.00
STATE OF COLORADO	PROF SVC - CO ATTORNEY	73.90
STATE OF IOWA	QTRLY BILLING - COMMUNICATIONS	10,705.50
STATE OF IOWA DEPARTMENT OF INSPECTIONS AND APPEALS	PROF SVC - CONSERVATION	300.00

STATE UNIVERSITY OF IOWA	PROF SVC - ENV HEALTH	430.00
STEARNS CONRAD AND SCHMIDT CONSULTING ENGINEERS INC	PROF SVC - ENV HEALTH	4,008.81
STELLA HUERTER	MEETING - PLANNING	80.14
STELLA SCHEFFLER	TOWER RENTAL - COMMUNICATIONS	472.13
STERICYCLE INC	PROF SVC - WIC	147.53
SUE BARRETT	ELECTION WORKER – AUDITOR	250.00
SUE MIZE	ELECTION WORKER – AUDITOR	200.00
SUNDQUIST ENGINEERING PC	DRAINAGE - 219 FLOOD - SOUTH NOBLE - PROF SVC	40.50
SUPERIOR DOOR LLC	PROF SVC - ENV HEALTH	1,000.00
SUSAN DRISCOLL	ELECTION WORKER – AUDITOR	200.00
SUSAN MILLER	REIMB EXP - BOARD	373.35
SUSANN CONLON	PROF SVC - CONSERVATION	157.50
SUZANNE BLACKBURN	ELECTION WORKER – AUDITOR	200.00
SUZANNE WATSON	REIMB EXP - SWIA MHDS REGION	444.09
SUZANNE WOOD	ELECTION WORKER – AUDITOR	200.00
SYNCHRONY BANK	SUPPLIES - CONSERVATION	1,308.37
T HALL ABC INC	PROF SVC - SHERIFF	66.00
TAMMY PEDRICK	ELECTION WORKER – AUDITOR	200.00
TANNER MILLER	REIMB EXP - SHERIFF	122.16
TARA FICHTER	ELECTION WORKER – AUDITOR	250.00
TERESA GERJEVIC	ELECTION WORKER – AUDITOR	200.00
TERI GARBEZ	ELECTION WORKER – AUDITOR	200.00
TERRENCE FORD	ELECTION WORKER – AUDITOR	200.00
TERRY BAILEY	ELECTION WORKER – AUDITOR	200.00
TERRY ROYER	ELECTION WORKER – AUDITOR	200.00
THE CHIEFTAIN LLC	RENT ASSIST - GA	68.00
THE COMMUNITY SUPPORTS NETWORK INC	SUPPORT SVC - SWIA MHDS REGION	21,805.96
THE FILTER SHOP INC	SUPPLIES - B&G	618.10
THE FIRST CHRISTIAN CHURCH OF THE CITY OF COUNCIL BLUFFS IA	PRECINT RENT - AUDITOR	200.00
THE PITNEY BOWES BANK INC	POSTAGE - DHS	10,000.00
THE SHERWIN WILLIAMS COMPANY	SUPPLIES - JAIL	238.28
THE WELLBEING PARTNERS	CONSULTING - PUB HEALTH	37,467.78
THERESA BOWERMAN	ELECTION WORKER – AUDITOR	200.00
THERISA HOWARD	ELECTION WORKER – AUDITOR	290.69
THIELE GEOTECH INC	ROADS/ROC	5,003.50
THINK SPACE IT	PROF SVC - IT	10,522.58
THOMAS BERNEMANN	ELECTION WORKER – AUDITOR	200.00
THOMAS SCOTT MEFFERD	ELECTION WORKER – AUDITOR	50.05
THOMAS SHIPP	ELECTION WORKER – AUDITOR	200.00
TIMEKEEPING SYSTEMS INC	PROF SVC - JAIL	2,034.10
TIMOTHY LUTHERAN CHURCH	PRECINT RENT - AUDITOR	200.00
TK ELEVATOR CORPORATION	PROF SVC - B&G	734.00
TORYANN CROZIER	PROF SVC - CONSERVATION	635.00
TOWN OF MINDEN	CITIES PROGRAM - BOARD	40,853.00
TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC	PROF SVC - SHERIFF	75.00
TREASURER OF STATE OF IOWA	MED SVC - SWIA MHDS REGION	6,896.91
TREASURER OF STATE OF IOWA	INDIGENT DEFENSE FUND - BOARD	44,951.00
TREVOR MAYBERRY	PROF SVC - ENV HEALTH	450.00
TRICIA SCHLEGEL	ELECTION WORKER – AUDITOR	317.86
TRITECH SOFTWARE SYSTEMS	PROF SVC - EMA	954.24
TRIVIUM LIFE SERVICES	SUP/DAY HAB - SWIA MHDS REGION	4,056.59
TROY PLAMBECK	PROF SVC - CONSERVATION	500.00
TYLER WOOLSONCROFT	ELECTION WORKER – AUDITOR	67.75
ULINE INC	SUPPLIES - RECORDER	1,105.28
UMB BANK NA	BOND - DBT SVC	246,312.50
UMBA (UNDERWOOD MEMORIAL BUILDING ASSOC)	PRECINT RENT - AUDITOR	200.00
UNDERWOOD FARM SUPPLY LLC	SUPPLIES - COMMUNICATIONS	546.78
UNITED STATES CELLULAR CORPORATION	MO BILL - COMMUNICATIONS	644.88
US BANK NATIONAL ASSOCIATION	MO BILL - EMA	1,130.75
US BANK NATIONAL ASSOCIATION	MO BILL - VARIOUS	6,192.51
VALLEY VIEW VETERINARY CLINIC PLLC	PROF SVC - ANIMAL CONTROL	352.60
VAN WALL EQUIPMENT	ROADS/PARTS	2,305.21
VERIZON COMMUNICATIONS INC	MO BILL - SHERIFF	11,928.55
VERIZON CONNECT FLEET USA LLC	ROADS/UTILITIES	1,685.72
VERNA JOHNSON	ELECTION WORKER – AUDITOR	200.00
VOCATIONAL DEVELOPMENT CENTER INC	SUPPORT SVC - SWIA MHDS REGION	10,100.00
VOLANO SOFTWARE LLC	PROF SVC - CO ATTORNEY	285.00
W W GRAINGER INC	ROADS/SUPPLIES	192.18
WAUBONSIE MENTAL HEALTH CENTER	CRISIS RESPONSE - SWIA MHDS REGION	11,500.00
WELLS FARGO FINANCIAL LEASING INC	MO BILL - DHS	971.62
WENDY BILLMAN	ELECTION WORKER – AUDITOR	250.00
WEST CENTRAL COMMUNITY ACTION	RENT - WIC	670.00
WEST POTTAWATTAMIE COUNTY AGRICULTURAL EXTENSION DISTRICT	SUP SVC - PUB HEALTH	15,000.00
WEST PUBLISHING CORPORATION	PROF SVC - CO ATTORNEY	9,416.39
WESTERN ENGINEERING COMPANY INC	ROADS/HANCOCK	349,199.82
WESTLAKE HARDWARE INC	SUPPLIES - B&G	191.14
WEX BANK	ROADS/FUEL	34,110.61
WHITE HAWK ROOFING & CONSTRUCTION LLC	PROF SVC - CONSERVATION	16,200.00
WILLIAM BUHRMAN	ELECTION WORKER – AUDITOR	200.00
WINDSTREAM HOLDINGS INC	MO BILL - COMMUNICATIONS	705.07
WOODBURY PINES APARTMENTS LLC	RENT ASSIST - GA	919.00
WOODHOUSE FORD CHRYSLER	ROADS/REPAIR	282.97
YANT TESTING SUPPLY & EQUIPMENT INC	PROF SVC - SHERIFF	1,425.00
YVONNE DENNIS	ELECTION WORKER – AUDITOR	200.00

Fund Summary

Fund	Payment Amount
0001 - GENERAL BASIC FUND	596,849.07
0002 - GENERAL SUPPLEMENTAL FUND	232,066.99
0003 - GAMBLING RESOURCES FUND	28,558.78
0005 - WIC/FEDERAL FUNDING FUND	13,395.98
0007 - LOST CONSERVATION FUND	55,737.02
0011 - RURAL SERVICES BASIC FUND	249,075.96
0019 - PROPERTY ACQUISITION/IMPROVEMENT/MAINTENA	226,808.72
0020 - SECONDARY ROADS FUND	1,097,618.15
0023 - REAP FUND	750.00
0027 - CO CONSERV LAND ACQ	10,746.87
0037 - LOST SOIL CONS EAST FUND	12,117.49
0040 - C.I.T.I.E.S. FUND	4,555.47
0041 - ANIMAL CONTROL DONATIONS FUND	352.60
0042 - AMERICAN RESCUE PLAN ACT (ARPA)	1,500,000.00
0052 - VETERANS RELOCATION ALLOCATION FUND	2,500.00
1630 - BOND SERIES 2021A CAPITAL FUND	1,334.80
1640 - BOND SERIES 2021B CAPITAL FUND	385,247.36
1650 - BOND SERIES 2022 CAPITAL FUND	13,030.21
1935 - 2021C ROADS CAPITAL PROJECT FUND	605,252.61
2200 - BOND SERIES 2016A DEBT FUND	4,162.50
2210 - BOND SERIES 2018 DEBT FUND	5,850.00
2220 - BOND SERIES 2020A DEBT FUND	21,750.00
2225 - BOND SERIES 2020B (LOSST) DEBT FUND	7,950.00
2230 - BOND SERIES 2021A DEBT FUND	14,550.00
2235 - BOND SERIES 2021C (LOSST) DEBT FUND	54,050.00
2240 - BOND SERIES 2021B DEBT FUND	109,500.00
2250 - BOND SERIES 2022 DEBT FUND	28,500.00
4000 - EMER MANAGEMENT SERVICE FUND	52,234.99
4010 - E911 FUND	20,558.95
4155 - MHDS REGION FUND	299,364.78
5400 - JUVENILE DETENTION	388.01
6000 - DRAINAGE	79,756.26
8000 - CRESCENT RIDGE SKI HILL	<u>577,338.07</u>
	<u>6,311,951.64</u>

Scheduled Sessions

**Marilyn Kennedy/Election Administrator,
Auditor's Office**

**Canvass of City of Avoca, and to authorize
Auditor to pay election costs.**

**Matt Wyant/Director, Planning
and Development and/or Pam
Kalstrup/Coordinator, Zoning
and Land Use**

**Public Hearing First Consideration of Ordinance No.
2023-06 entitled: An ordinance to amend Chapter 8
“Zoning Ordinance” of the Pottawattamie County, Iowa,
Code by adding a definition of Agricultural Experiences
to Section 8.002.020 A and amending Agricultural Uses
Exempt Section 8.001.050 and setting date of Second
Consideration.**

RECORDER'S COVER SHEET

Prepared by:

Pottawattamie County Office of Planning and Development
223 South 6th Street, Suite 4
Council Bluffs, IA 51501-4245
(712) 328-5792

Return Document to:

Pottawattamie County Office of Planning and Development
223 South 6th Street, Suite 4
Council Bluffs, IA 51501-4245
(712) 328-5792

Document Title:

Pottawattamie County
Ordinance #2023-06

POTTAWATTAMIE COUNTY, IOWA
ORDINANCE NO. 2023-06

AN ORDINANCE to amend the following Chapter 8, Pottawattamie County, Iowa Zoning Ordinance:

- Repeal a definition for AGRICULTURE: The use of land for agricultural purposes including farming, dairying, pasturage, agriculture, apiculture, horticulture, floriculture, viticulture, aquatic farming, and animal and poultry husbandry, and the necessary *accessory uses* for packing, treating, or storing the produce; provided, however, that the operation of such *accessory use* shall be secondary to that of normal agricultural activities. If the tract of land is less than thirty-five (35) acres, it shall be presumed that the tract is not primarily used for agricultural purposes. and replace with a definition for AGRICULTURE: The use of land for agricultural purposes including farming, dairying, pasturage, agriculture, apiculture, horticulture, floriculture, viticulture, aquatic farming, and animal and poultry husbandry, and the necessary *accessory uses* for packing, treating, or storing the produce; provided, however, that the operation of such *accessory use* shall be secondary to that of normal agricultural activities.

- Add a definition for AGRICULTURAL EXPERIENCES: Any agriculture-related activity, as a secondary use in conjunction with agricultural production, on a farm which activity is open to the public with the intended purpose or promoting or educating the public about agriculture, agricultural practices, agricultural activities, or agricultural products.

- Repeal Section 8.001.050 AGRICULTURAL USES EXEMPT: In accordance with the provisions of Chapter 335, Code of Iowa, as amended, no regulations or restrictions adopted under the provisions of this Ordinance shall be construed to apply to land, farm houses, farm barns, farm outbuildings, or other buildings or structures which are primarily adapted, by reason of nature and area, for use for agricultural purposes. WHILE SO USED; provided, however, that such regulations or ordinances which relate to any structure, building, dam, obstruction, deposits or excavation in or on the flood plains of any river or stream shall apply thereto.
 - .01 No Building Permit or Certificate of Occupancy shall be required for the use of land for agricultural purposes or the construction or use of buildings or structures incidental to the use for agricultural purposes of the land on which such buildings or structures are located.
 - .02 If a tract of land is less than thirty-five (35) acres, it shall be presumed that the tract is not primarily used for agricultural purposes.
 - .03 It shall be the responsibility of any person or group claiming that certain property is entitled to exemption on the basis of this section to demonstrate that the property is used for agricultural purposes.

and replace with Section 8.001.050 AGRICULTURAL USES EXEMPT: In accordance with the provisions of Chapter 335, Code of Iowa, as amended, no

regulations or restrictions adopted under the provisions of this Ordinance shall be construed to apply to land, farm houses, farm barns, farm outbuildings, or other buildings or structures which are primarily adapted, by reason of nature and area, for use for agricultural purposes. WHILE SO USED; provided, however, that such regulations or ordinances which relate to any structure, building, dam, obstruction, deposits or excavation in or on the flood plains of any river or stream shall apply thereto.

- .01 No Building Permit or Certificate of Occupancy shall be required for the use of land for agricultural purposes or the construction or use of buildings or structures incidental to the use for agricultural purposes of the land on which such buildings or structures are located.
- .02 Land enrolled in a soil or water conservation program shall be considered land primarily adapted for use for agricultural purposes.
- .03 It shall be the responsibility of any person or group claiming that certain property is entitled to exemption on the basis of this section to demonstrate that the property is used for agricultural purposes.
- .04 The factors which may be considered when determining whether land or structures are primarily used for agricultural purposes include, but are not limited to: the number of acres used for agricultural activities, the nature of those activities, the financial input by the owner or occupant, the role of the occupant in the agricultural activities, the time spent engaged in these activities, and the income derived from agricultural activities.
- .05 No conditional use permit, special use permit, special exception, or variance shall be required for agricultural experiences on property of which the primary use is agricultural production.

**BE IT ORDAINED BY THE COUNTY BOARD OF POTTAWATTAMIE COUNTY,
IOWA**

SECTION 1 - AMENDMENTS: That the Pottawattamie County, Iowa, Code, be and the same is hereby amended by repealing a definition for AGRICULTURE and replacing it thereto with the following new definition, to be codified as Section 8.002.020 A .030, definition of AGRICULTURE:

8.002.020 A

.030 The use of land for agricultural purposes including farming, dairying, pasturage, agriculture, apiculture, horticulture, floriculture, viticulture, aquatic farming, and animal and poultry husbandry, and the necessary *accessory uses* for packing, treating, or storing the produce; provided, however, that the operation of such *accessory use* shall be secondary to that of normal agricultural activities. If the tract of land is less than thirty-five (35) acres, it shall be presumed that the tract is not primarily used for agricultural purposes. and replace with a definition for AGRICULTURE: The use of land for agricultural

purposes including farming, dairying, pasturage, agriculture, apiculture, horticulture, floriculture, viticulture, aquatic farming, and animal and poultry husbandry, and the necessary *accessory uses* for packing, treating, or storing the produce; provided, however, that the operation of such *accessory use* shall be secondary to that of normal agricultural activities.

SECTION 2 - AMENDMENTS: That the Pottawattamie County, Iowa, Code, be and the same is hereby amended by adding a NEW definition for AGRICULTURAL EXPERIENCES, to be codified as Section 8.002.020 A .035, definition of AGRICULTURAL EXPERIENCES:

8.002.020 A

.035 AGRICULTURAL EXPERIENCES: Any agriculture-related activity, as a secondary use in conjunction with agricultural production, on a farm which activity is open to the public with the intended purpose or promoting or educating the public about agriculture, agricultural practices, agricultural activities, or agricultural products.

SECTION 3a – REPEAL OF CONFLICTING ORDINANCES: That Section 8.001.050 AGRICULTURAL USES EXEMPT is hereby repealed in its entirety. Furthermore, all other ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent necessary to give this Ordinance full force and effect.

SECTION 3b - AMENDMENTS: That the Pottawattamie County, Iowa, Code, be and the same is hereby amended by adding thereto the following new Section, to be codified as Section 8.001.050, as follows:

8.001.050 AGRICULTURAL USES EXEMPT

In accordance with the provisions of Chapter 335, Code of Iowa, as amended, no regulations or restrictions adopted under the provisions of this Ordinance shall be construed to apply to land, farm houses, farm barns, farm outbuildings, or other buildings or structures which are primarily adapted, by reason of nature and area, for use for agricultural purposes. WHILE SO USED; provided, however, that such regulations or ordinances which relate to any structure, building, dam, obstruction, deposits or excavation in or on the flood plains of any river or stream shall apply thereto.

- .01 No Building Permit or Certificate of Occupancy shall be required for the use of land for agricultural purposes or the construction or use of buildings or structures incidental to the use for agricultural purposes of the land on which such buildings or structures are located.
- .02 Land enrolled in a soil or water conservation program shall be considered land primarily adapted for use for agricultural purposes.

- .03 It shall be the responsibility of any person or group claiming that certain property is entitled to exemption on the basis of this section to demonstrate that the property is used for agricultural purposes.
- .04 The factors which may be considered when determining whether land or structures are primarily used for agricultural purposes include, but are not limited to: the number of acres used for agricultural activities, the nature of those activities, the financial input by the owner or occupant, the role of the occupant in the agricultural activities, the time spent engaged in these activities, and the income derived from agricultural activities.
- .05 No conditional use permit, special use permit, special exception, or variance shall be required for agricultural experiences on property of which the primary use is agricultural production.

SECTION 4 - SEVERABILITY: That should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, that decision shall not effect that validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid.

SECTION 5 - EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED _____, 2023.

	AYE	ROLL NAY	CALL ABSTAIN	VOTE ABSENT
_____ Brian Shea, Chairman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Tim Wichman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Jeff Jorgensen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Susan Miller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ Scott Belt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attest: _____
Melvyn Houser, County Auditor
Pottawattamie County, Iowa



NOTICE OF PUBLIC HEARING PUBLISHED:	December 7, 2023
PUBLIC HEARING:	December 12, 2023
FIRST CONSIDERATION:	December 12, 2023
SECOND CONSIDERATION:	December 19, 2023
PUBLICATION:	December 28, 2023
RECORD:	December 29, 2023

TO: Board of Supervisors
FROM: Matt Wyant
DATE: December 10, 2023
RE: Case #ZTA-2023-04

APPLICANT: Pottawattamie County

REQUEST: Zoning text to amend the Pottawattamie County, Iowa, Zoning Ordinance, Section 8.002.020 A and 8.001.050.

Proposal: On the advice of the County Attorney, in order to better align with the provisions of Chapter 335, Code of Iowa, Pottawattamie County is proposing to add a definition of Agricultural Experiences to Section 8.002.020 A and amend Agricultural Uses Exempt Section 8.001.050.

Attachment #1 – Chapter 335, Code of Iowa.

Attachment #2 – Zoning Ordinance proposed changes.

Attachment #3 – Informational Sheet and Request for Determination Form

COMMISSION

RECOMMENDATION: On November 20, 2023 the Planning Commission conducted their public hearing on this request and made the following recommendation:

to recommend the request of Pottawattamie County to amend the Pottawattamie County, Iowa, Zoning Ordinance, Chapter 8 by adding a definition of Agricultural Experiences to Section 8.002.020 A and amending Agricultural Uses Exempt Section 8.001.050. as filed under Case #ZTA-2023-04, be **approved by the Board of Supervisors.**

Motion by: Chapman.

Second by: Leaders.

Vote: Ayes –Larson, Leaders, Silkworth, Chapman. Nay - Schultz. Motion Carried.

CHAPTER 335 COUNTY ZONING

Referred to in §18B.2, 306B.2, 329.7, 331.304, 331.321, 354.1, 427B.2, 455B.305, 476A.5

335.1	Where applicable.	335.19	Review by court.
335.2	Farms exempt.	335.20	Record advanced.
335.2A	Sale of consumer fireworks — limitation.	335.21	Trial to court.
335.3	Powers.	335.22	Precedence.
335.4	Areas and districts.	335.23	Restraining order.
335.5	Regulations and comprehensive plan — considerations and objectives — notice, adoption, distribution.	335.24	Conflict with other regulations.
335.6	Procedure — hearings — notice.	335.25	Zoning for family homes.
335.7	Changes — protest.	335.26	Shooting ranges.
335.8	Commission appointed — powers and duties.	335.27	Agricultural land preservation ordinance.
335.9	Administrative officer.	335.28	Agricultural experiences.
335.10	Board of adjustment — review and remand.	335.29	Reserved.
335.11	Membership of board.	335.30	Manufactured and modular homes.
335.12	Rules.	335.30A	Land-leased communities.
335.13	Appeals to board.	335.31	Elder family homes. Repealed by 2004 Acts, ch 1101, §95.
335.14	Stay of proceedings.	335.32	Homes for persons with disabilities.
335.15	Powers of board.	335.33	Elder group homes.
335.16	Decision.	335.34	Home and community-based services waiver recipient residence.
335.17	Vote required.	335.35	Home-based businesses.
335.18	Petition to court.		

335.1 Where applicable.

The provisions of [this chapter](#) shall be applicable to any county of the state at the option of the board of supervisors of any such county.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.1]

C93, §335.1

Referred to in [§335.25](#)

335.2 Farms exempt.

1. Except to the extent required to implement [section 335.27](#), no ordinance adopted under [this chapter](#) applies to land, farm houses, farm barns, farm outbuildings, or other buildings or structures that are primarily adapted, by reason of nature and area, for use for agricultural purposes, while so used. However, the ordinances may apply to any structure, building, dam, obstruction, deposit, or excavation in or on the floodplains of any river or stream.

2. A county shall not require an application, an approval, or the payment of a fee in order for an ordinance to be deemed inapplicable to land, farm barns, farm outbuildings, or other buildings or structures that are primarily adapted for use for agricultural purposes under [this section](#).

3. Land, farm houses, farm barns, farm outbuildings, or other buildings or structures may qualify under [this section](#) independently or in combination with other agricultural uses. Land enrolled in a soil or water conservation program shall be considered land primarily adapted for use for agricultural purposes under [this section](#).

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, S81, §358A.2; 81 Acts, ch 117, §1070; 82 Acts, ch 1245, §16]

C93, §335.2

[2019 Acts, ch 24, §104](#); [2020 Acts, ch 1034, §1, 5, 6](#)

Referred to in [§335.3](#), [368.26](#), [414.23](#)

335.2A Sale of consumer fireworks — limitation.

A county shall not adopt or enforce any ordinance under [this chapter](#) to regulate, restrict, or prohibit the location of permanent buildings or temporary structures used for the sale

of consumer fireworks pursuant to [section 100.19](#), in any location zoned for commercial or industrial purposes.

[2022 Acts, ch 1019, §1, 4](#)

Similar provision, see [§414.1\(1\)\(f\)](#)

NEW section

335.3 Powers.

1. Subject to [section 335.2](#), the board of supervisors may by ordinance regulate and restrict the height, number of structures, and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, courts, and other open spaces, the density of population, and the location and use of buildings, structures, and land for trade, industry, residence, or other purposes, and may regulate, restrict, and prohibit the use for residential purposes of tents, trailers, and portable or potentially portable structures. However, such powers shall be exercised only with reference to land and structures located within the county but lying outside of the corporate limits of any city.

2. a. Except as provided in paragraph “b”, when there is a replacement of a preexisting manufactured, modular, or mobile home with any other manufactured, modular, or mobile home containing no more than the original number of dwelling units, or a replacement of a preexisting site-built dwelling unit with a manufactured, modular, or mobile home or site-built dwelling unit, within a manufactured home community or a mobile home park, the board of supervisors shall not adopt or enforce any ordinance, regulation, or restriction, or impose any conditions on the replacement home, home site upon which the home sits, or the owner’s property that were not required of the preexisting home, home site, or property, that would prevent the continuance of the property owner’s lawful nonconforming use that had existed relating to the preexisting home, home site upon which the home sat, or the owner’s property.

b. Paragraph “a” does not apply if any of the following conditions exist:

(1) The replacement of the preexisting home with the replacement home would substantially increase the risk to the safety of life or property.

(2) The property owner has discontinued and abandoned the nonconforming use for the period of time established by ordinance, unless such discontinuance is caused by circumstances outside the control of the property owner. The period of time so established shall be not less than one year. For purposes of this subparagraph, circumstances outside the control of the property owner include floods, fires, destructive thunderstorm events such as derechos and tornadoes, and similar catastrophic events causing widespread or localized severe property damage. For purposes of this subparagraph, a property owner shall not be considered to have discontinued and abandoned the nonconforming use if the property owner demonstrates that the applicable home site continues to be available for use as a home site for a replacement home.

(3) The replacement results in the overall nature and character of the present use being substantially or entirely different from the original lawful preexisting nonconforming use.

(4) The replacement results in an obstruction to a shared driveway or shared sidewalk providing vehicular or pedestrian access to other homes and uses unless the property owner makes modifications to such shared driveway or sidewalk that extinguishes such obstruction or the effects of such obstruction.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, S81, §358A.3; [81 Acts, ch 117, §1071](#)]

C93, §335.3

[2019 Acts, ch 43, §1](#); [2022 Acts, ch 1070, §17](#)

Subsection 2 amended

335.4 Areas and districts.

The board of supervisors may divide the county, or any area or areas within the county, into districts of such number, shape, and area as may be deemed best suited to carry out the purposes of [this chapter](#); and within such districts it may regulate and restrict the erection, construction, reconstruction, alteration, repair, or use of buildings, structures, or land. All such regulations and restrictions shall be uniform for each class or kind of buildings

throughout each district, but the regulations in one district may differ from those in other districts.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.4]

C93, §335.4

2020 Acts, ch 1063, §180

Referred to in §335.7

335.5 Regulations and comprehensive plan — considerations and objectives — notice, adoption, distribution.

1. The regulations shall be made in accordance with a comprehensive plan and designed to preserve the availability of agricultural land; to consider the protection of soil from wind and water erosion; to encourage efficient urban development patterns; to lessen congestion in the street or highway; to secure safety from fire, flood, panic, and other dangers; to protect health and the general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to promote the conservation of energy resources; to promote reasonable access to solar energy; and to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements. However, provisions of [this section](#) relating to the objectives of energy conservation and access to solar energy shall not be construed as voiding any zoning regulation existing on July 1, 1981, or to require zoning in a county that did not have zoning prior to July 1, 1981.

2. The regulations shall be made with reasonable consideration, among other things, as to the character of the area of the district and the peculiar suitability of such area for particular uses, and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout such county.

3. The regulations and comprehensive plan shall be made with consideration of the smart planning principles under [section 18B.1](#) and may include the information specified in [section 18B.2, subsection 2](#).

4. a. A comprehensive plan recommended for adoption or amendment by the zoning commission established under [section 335.8](#) may be adopted by the board of supervisors. The board of supervisors shall not hold a public hearing or take action on the recommendation until it has received the zoning commission's final report containing the recommendation.

b. Before taking action on the recommendation, the board of supervisors shall hold a public hearing at which parties in interest and citizens shall have an opportunity to be heard. Notice of the time and place of the hearing shall be published as provided in [section 331.305](#).

c. The board of supervisors may amend a proposed comprehensive plan or amendment prior to adoption. The board of supervisors shall publish notice of the meeting at which the comprehensive plan or amendment will be considered for adoption. The notice shall be published as provided in [section 331.305](#).

d. Following its adoption, copies of the comprehensive plan or amended plan shall be sent or made available to neighboring counties, cities within the county, the council of governments or regional planning commission where the county is located, and public libraries within the county.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, S81, §358A.5; 81 Acts, ch 125, §1; 82 Acts, ch 1245, §17]

C93, §335.5

2010 Acts, ch 1184, §21; 2020 Acts, ch 1034, §2, 6, 7

Referred to in §335.8

2020 amendment to subsection 4 applies to comprehensive plans and amendments to comprehensive plans proposed or adopted on or after July 1, 2020; 2020 Acts, ch 1034, §7

335.6 Procedure — hearings — notice.

The board of supervisors shall provide for the manner in which the regulations and restrictions and the boundaries of the districts shall be determined, established, and enforced, and from time to time amended, supplemented, or changed. However, the regulation, restriction, or boundary shall not become effective until after a public hearing, at which parties in interest and citizens shall have an opportunity to be heard. Notice of the time and place of the hearing shall be published as provided in [section 331.305](#). The notice

shall state the location of the district affected by naming the township and section, and the boundaries of the district shall be expressed in terms of streets or roads if possible. The regulation, restriction, or boundary shall be adopted in compliance with [section 331.302](#).

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.6]

[87 Acts, ch 31, §1](#); [87 Acts, ch 43, §12](#)

C93, §335.6

Referred to in [§329.9](#), [335.7](#), [427B.1](#), [427B.20](#), [657.9](#)

335.7 Changes — protest.

The regulations, restrictions, and boundaries may be amended, supplemented, changed, modified, or repealed. Notwithstanding [section 335.4](#), as a part of an ordinance changing land from one zoning district to another zoning district or an ordinance approving a site development plan, a board of supervisors may impose conditions on a property owner which are in addition to existing regulations if the additional conditions have been agreed to in writing by the property owner before the public hearing required under [this section](#) or any adjournment of the hearing. The conditions must be reasonable and imposed to satisfy public needs which are directly caused by the requested change. In case, however, of a protest against the change signed by the owners of twenty percent or more either of the area included in the proposed change, or of the area immediately adjacent to the proposed change and within five hundred feet of the boundaries of the proposed change, the amendment shall not become effective except by the favorable vote of at least sixty percent of all of the members of the board of supervisors. The provisions of [section 335.6](#) relative to public hearings and official notice shall apply equally to all changes or amendments.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.7]

[85 Acts, ch 9, §1](#)

C93, §335.7

335.8 Commission appointed — powers and duties.

1. In order to avail itself of the powers conferred by this chapter, the board of supervisors shall appoint a commission consisting of eligible electors, as defined in [section 39.3](#), who reside within the county, but outside the corporate limits of any city, to be known as the county zoning commission. The commission may recommend the boundaries of the various districts and appropriate regulations and restrictions to be enforced in the districts. The commission shall, with due diligence, prepare a preliminary report and hold public hearings on the preliminary report before submitting the commission's final report. The board of supervisors shall not hold its public hearings or take action until it has received the final report of the commission. After the adoption of the regulations, restrictions, and boundaries of districts, the zoning commission may, from time to time, recommend to the board of supervisors amendments, supplements, changes, or modifications. The commission's report and any recommendations may include a proposed ordinance or amendments to an ordinance.

2. The zoning commission may recommend to the board of supervisors for adoption a comprehensive plan pursuant to [section 335.5](#), or amendments thereto.

3. The zoning commission, with the approval of the board of supervisors, may contract with professional consultants, regional planning commissions, the economic development authority, or the federal government, for local planning assistance.

[C50, 54, 58, §358A.8; C62, 66, 71, 73, §358A.8, 373.21; C75, 77, 79, 81, §358A.8]

C93, §335.8

[2010 Acts, ch 1184, §22](#); [2011 Acts, ch 118, §85, 89](#); [2020 Acts, ch 1034, §3, 6, 8](#); [2020 Acts, ch 1121, §116, 118, 119](#)

Referred to in [§329.9](#), [331.321](#), [335.5](#), [657.9](#)

335.9 Administrative officer.

The board of supervisors shall appoint an administrative officer authorized to enforce the resolutions or ordinances adopted by the board of supervisors. The administrative officer may be a person holding other public office in the county, or in a city or other governmental

subdivision within the county, and the board of supervisors is authorized to pay to the officer compensation as it deems fit.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.9]

[83 Acts, ch 123, §161, 209](#)

C93, §335.9

Referred to in [§331.321](#)

335.10 Board of adjustment — review and remand.

1. The board of supervisors shall provide for the appointment of a board of adjustment, and in the regulations and restrictions adopted pursuant to the authority of [this chapter](#) shall provide that the said board of adjustment may, in appropriate cases, and subject to appropriate conditions and safeguards, make special exceptions to the terms of the ordinances or regulations in harmony with its general purpose and intent and in accordance with the general or specific rules contained in the ordinances or regulations, and provide that any property owner aggrieved by the action of the board of supervisors in the adoption of such regulations and restrictions may petition the said board of adjustment direct to modify regulations and restrictions as applied to such property owners.

2. The board of supervisors may provide for its review of variances granted by the board of adjustment before their effective date. The board of supervisors may remand a decision to grant a variance to the board of adjustment for further study. If remanded, the effective date of the variance is delayed for thirty days from the date of the remand.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.10]

[89 Acts, ch 55, §1](#)

C93, §335.10

[2020 Acts, ch 1063, §181](#)

Referred to in [§329.12, 331.321](#)

335.11 Membership of board.

The board of adjustment shall consist of five members who are eligible electors, as defined in [section 39.3](#), and who reside within the county, but outside the corporate limits of any city, each to be appointed for a term of five years, excepting that when the board shall first be created one member shall be appointed for a term of five years, one for a term of four years, one for a term of three years, one for a term of two years, and one for a term of one year. Members shall be removable for cause by the appointing authority upon written charges and after public hearing. Vacancies shall be filled for the unexpired term of any member whose term becomes vacant.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.11]

C93, §335.11

[2020 Acts, ch 1034, §4, 6, 8; 2020 Acts, ch 1121, §117 – 119](#)

Referred to in [§331.321](#)

335.12 Rules.

The board of adjustment shall adopt rules in accordance with the provisions of any regulation or ordinance adopted pursuant to [this chapter](#). Meetings of the board of adjustment shall be held at the call of the chairperson and at such other times as the board may determine. The chairperson, or in the chairperson's absence, the acting chairperson, may administer oaths and compel the attendance of witnesses. All meetings of the board shall be open to the public. The board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the board and shall be a public record.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.12]

C93, §335.12

[2021 Acts, ch 80, §213](#)

Referred to in [§329.12](#)

335.13 Appeals to board.

Appeals to the board of adjustment may be taken by any person aggrieved or by any officer, department, board or bureau of the county affected by any decision of the administrative officer. Such appeal shall be taken within a reasonable time, as provided by the rules of the board of adjustment, by filing with the officer from whom the appeal is taken and with the board of adjustment a notice of appeal specifying the grounds thereof. The officer from whom the appeal is taken shall forthwith transmit to the board of adjustment all the papers constituting the record upon which the action appealed from was taken.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.13]

C93, §335.13

Referred to in §8C.7A, 329.12

335.14 Stay of proceedings.

An appeal stays all proceedings in furtherance of the action appealed from, unless the officer from whom the appeal is taken certifies to the board of adjustment after the notice of appeal shall have been filed with the officer that by reason of facts stated in the certificate a stay would, in the officer's opinion, cause imminent peril to life or property. In such case proceedings shall not be stayed otherwise than by a restraining order which may be granted by the board of adjustment or by a court of record on application on notice to the officer from whom the appeal is taken and on due cause shown.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.14]

C93, §335.14

Referred to in §329.12

335.15 Powers of board.

The board of adjustment shall have the following powers:

1. To hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement of [this chapter](#) or of any ordinance adopted pursuant thereto.
2. To hear and decide special exceptions to the terms of the ordinance upon which such board is required to pass under such ordinance.
3. To authorize upon appeal, in specific cases, such variance from the terms of the ordinance as will not be contrary to the public interest, where owing to special conditions a literal enforcement of the provisions of the ordinance will result in unnecessary hardship, and so that the spirit of the ordinance shall be observed and substantial justice done.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.15]

C93, §335.15

Referred to in §329.12, 335.16

335.16 Decision.

In exercising the powers in [section 335.15](#), the board of adjustment may, in conformity with the provisions of [this chapter](#), reverse or affirm, wholly or partly, or may modify the order, requirement, decision, or determination appealed from and may make such order, requirement, decision, or determination as ought to be made, and to that end shall have all the powers of the officer from whom the appeal is taken.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.16]

C93, §335.16

[2021 Acts, ch 80, §214](#)

Referred to in §329.12

335.17 Vote required.

The concurring vote of three members of the board of adjustment shall be necessary to reverse any order, requirement, decision, or determination of an administrative official, or to

decide in favor of the applicant on any matter upon which the board is required to pass under an ordinance or to effect any variation in an ordinance.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.17]

C93, §335.17

[2021 Acts, ch 80, §215](#)

Referred to in [§329.12](#)

335.18 Petition to court.

Any person or persons, jointly or severally, aggrieved by any decision of the board of adjustment under the provisions of [this chapter](#), or any taxpayer, or any officer, department, board, or bureau of the county, may present to a court of record a petition, duly verified, setting forth that such decision is illegal, in whole or in part, specifying the grounds of the illegality. Such petition shall be presented to the court within thirty days after the filing of the decision in the office of the board.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.18]

C93, §335.18

Referred to in [§329.12](#), [335.19](#), [335.22](#)

335.19 Review by court.

Upon the presentation of a petition under [section 335.18](#), the court may allow a writ of certiorari directed to the board of adjustment to review the decision of the board of adjustment and shall prescribe within the writ the time within which a return must be made and served upon the relator's attorney, which shall not be less than ten days and may be extended by the court. The allowance of the writ shall not stay proceedings upon the decision appealed from, but the court may, on application, on notice to the board, and on due cause shown, grant a restraining order.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.19]

C93, §335.19

[2021 Acts, ch 80, §216](#); [2022 Acts, ch 1021, §84](#)

Referred to in [§329.12](#), [335.20](#), [335.22](#)

Section amended

335.20 Record advanced.

The board of adjustment shall not be required to return the original papers acted upon by the board, but it shall be sufficient to return certified or sworn copies of the originals or of such portions of the originals as may be called for by the writ under [section 335.19](#). The return shall concisely set forth such other facts as may be pertinent and material to show the grounds of the decision appealed from and shall be verified.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.20]

C93, §335.20

[2021 Acts, ch 80, §217](#)

Referred to in [§329.12](#), [335.22](#)

335.21 Trial to court.

1. If upon the hearing which shall be tried de novo it shall appear to the court that testimony is necessary for the proper disposition of the matter, the court may take evidence or appoint a referee to take such evidence as the court may direct and report the evidence to the court with the referee's findings of fact and conclusions of law. The evidence and the referee's findings and conclusions shall constitute a part of the proceedings upon which the determination of the court shall be made. The court may reverse or affirm, wholly or partly, or may modify the decision brought up for review.

2. Costs shall not be allowed against the board of adjustment unless it appears to the court that the board acted with gross negligence or in bad faith or with malice in making the decision appealed from.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.21]

C93, §335.21

[2019 Acts, ch 24, §104](#); [2020 Acts, ch 1063, §182](#); [2021 Acts, ch 80, §218](#)

Referred to in [§329.12](#), [335.22](#)

335.22 Precedence.

All issues in any proceedings under [sections 335.18 through 335.21](#) shall have preference over all other civil actions and proceedings.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.22]

C93, §335.22

[2009 Acts, ch 133, §127](#)

335.23 Restraining order.

In case any building or structure is erected, constructed, reconstructed, altered, repaired, converted, or maintained; or any building, structure, or land is used in violation of [this chapter](#) or of any ordinance or other regulation made under authority conferred thereby, the board of supervisors, in addition to other remedies, may institute any appropriate action or proceedings to prevent such unlawful erection, construction, reconstruction, alteration, repair, conversion, maintenance, or use, to restrain, correct, or abate such violation, to prevent the occupancy of said building, structure, or land, or to prevent any illegal act, conduct, business, or use in or about such premises.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.23]

C93, §335.23

335.24 Conflict with other regulations.

If the regulations made under [this chapter](#) require a greater width or size of yards, courts, or other open spaces, or require a lower height of building or less number of stories, or require a greater percentage of lot to be left unoccupied, or impose other higher standards than are required in any other statute or local ordinance or regulation, the regulations made under [this chapter](#) govern. If any other statute or local ordinance or regulation requires a greater width or size of yards, courts, or other open spaces, or requires a lower height of building or a less number of stories, or a greater percentage of lot to be left unoccupied, or imposes other higher standards than are required by the regulations made under [this chapter](#), the other statute or local ordinance or regulation governs. If a regulation proposed or made under [this chapter](#) relates to any structure, building, dam, obstruction, deposit, or excavation in or on the floodplains of any river or stream, prior approval of the department of natural resources is required to establish, amend, supplement, change, or modify the regulation or to grant any variation or exception from the regulation.

[C50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §358A.24; [82 Acts, ch 1199, §67, 96](#)]

C93, §335.24

[2003 Acts, ch 108, §69](#)

335.25 Zoning for family homes.

1. It is the intent of [this section](#) to assist in improving the quality of life of persons with a developmental disability or brain injury by integrating them into the mainstream of society by making available to them community residential opportunities in the residential areas of this state. In order to implement this intent, [this section](#) shall be liberally construed.

2. a. "Brain injury" means brain injury as defined in [section 135.22](#).

b. "Developmental disability" means a disability of a person which has continued or can be expected to continue indefinitely and which is one of the following:

(1) Attributable to an intellectual disability, cerebral palsy, epilepsy, or autism.

(2) Attributable to any other condition found to be closely related to an intellectual disability because the condition results in impairment of general intellectual functioning or adaptive behavior similar to that of persons with an intellectual disability or requires treatment and services similar to those required for the persons.

(3) Attributable to dyslexia resulting from a disability described in either subparagraph (1) or (2).

(4) Attributable to a mental or nervous disorder.

c. "Family home" means a community-based residential home which is licensed as a residential care facility under [chapter 135C](#) or as a child foster care facility under [chapter 237](#) to provide room and board, personal care, habilitation services, and supervision in

a family environment exclusively for not more than eight persons with a developmental disability or brain injury and any necessary support personnel. However, family home does not mean an individual foster family home licensed under [chapter 237](#).

d. “Permitted use” means a use by right which is authorized in all residential zoning districts.

e. “Residential” means regularly used by its occupants as a permanent place of abode, which is made one’s home as opposed to one’s place of business and which has housekeeping and cooking facilities for its occupants only.

3. Notwithstanding the optional provision in [section 335.1](#) and any other provision of [this chapter](#) to the contrary, a county, county board of supervisors, or a county zoning commission shall consider a family home a residential use of property for the purposes of zoning and shall treat a family home as a permitted use in all residential zones or districts, including all single-family residential zones or districts, of the county. A county, county board of supervisors, or a county zoning commission shall not require that a family home, its owner, or operator obtain a conditional use permit, special use permit, special exception, or variance. However, new family homes owned or operated by public or private agencies shall be dispersed through the residential zones and districts and shall not be located within contiguous areas equivalent in size to city block areas. [Section 135C.23, subsection 2](#), shall apply to all residents of a family home.

4. A restriction, reservation, condition, exception, or covenant in a subdivision plan, deed, or other instrument of or pertaining to the transfer, sale, lease, or use of property in a county which permits residential use of property but prohibits the use of property as a family home for persons with a developmental disability or brain injury, to the extent of the prohibition, is void as against the public policy of this state and shall not be given legal or equitable effect.

[83 Acts, ch 11, §1](#)

CS83, §358A.25

C93, §335.25

[93 Acts, ch 90, §2](#); [94 Acts, ch 1023, §107](#); [94 Acts, ch 1170, §8](#); [96 Acts, ch 1129, §113](#); [2012 Acts, ch 1019, §126](#)

Referred to in [§135C.9, 335.32, 335.33, 504C.1](#)

Similar provision, see [§414.22](#)

335.26 Shooting ranges.

In approving the improvement of property acquired to establish, use, and maintain a new shooting range or in approving a substantial change to an existing shooting range pursuant to [section 657.9, subsection 1](#), the county zoning commission, or if there is not a county zoning commission, the county board of supervisors, shall apply and enforce regulations and restrictions established for each zoning district adopted pursuant to [this chapter](#) but shall not otherwise require a person seeking approval to comply with any conditions relating to the establishment, use, or maintenance of the shooting range that are more stringent than those imposed by state law.

[2020 Acts, ch 1099, §1](#)

Similar provision, see [§414.26](#)

335.27 Agricultural land preservation ordinance.

If a county adopts an agricultural land preservation ordinance under [this chapter](#) which subjects farmland to the same use restrictions provided in [section 352.6](#) for agricultural areas, then [section 6B.3, subsection 1](#), paragraph “f”, and [sections 352.10 through 352.12](#) shall apply to farms and farm operations which are subject to the agricultural land preservation ordinance.

[\[82 Acts, ch 1245, §15, 20\]](#)

C83, §358A.27

C93, §335.27

[2021 Acts, ch 80, §219](#)

Referred to in [§335.2, 352.6](#)

335.28 Agricultural experiences.

1. For purposes of [this section](#), “*agricultural experience*” includes any agriculture-related activity, as a secondary use in conjunction with agricultural production, on a farm which activity is open to the public with the intended purpose of promoting or educating the public about agriculture, agricultural practices, agricultural activities, or agricultural products.

2. To assist in the promotion of agricultural experiences, a county shall not require a conditional use permit, special use permit, special exception, or variance for agricultural experiences on property of which the primary use is agricultural production.

[2020 Acts, ch 1033, §1](#)

335.29 Reserved.**335.30 Manufactured and modular homes.**

1. A county shall not adopt or enforce zoning regulations or other ordinances which disallow the plans and specifications of a proposed residential structure solely because the proposed structure is a manufactured home. However, a zoning ordinance or regulation shall require that a manufactured home be located and installed according to the same standards, including but not limited to a permanent foundation system, set-back, and minimum square footage, which would apply to a site-built, single family dwelling on the same lot, and shall require that the home is assessed and taxed as a site-built dwelling. A zoning ordinance or other regulation shall not require a perimeter foundation system for a manufactured home which is incompatible with the structural design of the manufactured home structure. A county shall not require more than one permanent foundation system for a manufactured home. For purposes of [this section](#), a permanent foundation may be a pier footing foundation system designed and constructed to be compatible with the structure and the conditions of the site. When units are located outside a manufactured home community or mobile home park, requirements may be imposed which ensure visual compatibility of the permanent foundation system with surrounding residential structures. As used in [this section](#), “*manufactured home*” means a factory-built structure, which is manufactured or constructed under the authority of 42 U.S.C. §5403 and is to be used as a place for human habitation, but which is not constructed or equipped with a permanent hitch or other device allowing it to be moved other than for the purpose of moving to a permanent site, and which does not have permanently attached to its body or frame any wheels or axles. [This section](#) shall not be construed as abrogating a recorded restrictive covenant.

2. A county shall not adopt or enforce construction, building, or design ordinances, regulations, requirements, or restrictions which would mandate width standards greater than twenty-four feet, roof pitch, or other design standards for manufactured housing if the housing otherwise complies with 42 U.S.C. §5403. A county shall not adopt or enforce zoning or subdivision regulations or other ordinances which mandate width standards for a single modular or manufactured home which is sited upon land otherwise zoned as agricultural land. However, [this subsection](#) shall not prohibit a county from adopting and enforcing zoning regulations related to transportation, water, sewerage, or other land development.

3. A county shall not require an inspection of a manufactured home that has been inspected according to requirements of the United States department of housing and urban development and constructed in conformance with the federal manufactured home construction and safety standards provided in [24 C.F.R. pt. 3280](#).

[84 Acts, ch 1238, §1](#)

[C85, §358A.30](#)

[C93, §335.30](#)

[93 Acts, ch 154, §3; 94 Acts, ch 1110, §1; 97 Acts, ch 86, §1; 2001 Acts, ch 153, §16; 2020 Acts, ch 1062, §46; 2021 Acts, ch 80, §220; 2022 Acts, ch 1134, §1](#)

NEW subsection 3

335.30A Land-leased communities.

1. A county shall not adopt or enforce zoning or subdivision regulations or other ordinances which disallow or make infeasible the plans and specifications of land-leased

communities because the housing within the land-leased community will be manufactured housing.

2. “*Land-leased community*” means any site, lot, field, or tract of land under common ownership upon which ten or more occupied manufactured homes are harbored, either free of charge or for revenue purposes, and shall include any building, structure, or enclosure used or intended for use as part of the equipment of the land-leased community. The term “*land-leased community*” shall not be construed to include homes, buildings, or other structures temporarily maintained by any individual, educational institution, or company on their own premises and used exclusively to house their own labor or students. A manufactured home located in a land-leased community shall be taxed under [section 435.22](#) as if the manufactured home were located in a mobile home park.

[97 Acts, ch 86, §2](#); [98 Acts, ch 1107, §10, 33](#); [2020 Acts, ch 1062, §94](#)
 Referred to in [§331.301](#), [364.3](#), [435.1](#), [441.21](#), [562B.7](#)

335.31 Elder family homes. Repealed by [2004 Acts, ch 1101, §95](#).

335.32 Homes for persons with disabilities.

A county board of supervisors or county zoning commission shall consider a home for persons with disabilities a family home, as defined in [section 335.25](#), for the purposes of zoning, in accordance with [chapter 504C](#).

[93 Acts, ch 90, §3](#); [94 Acts, ch 1023, §108](#); [2010 Acts, ch 1079, §14](#)
 Similar provision, see [§414.30](#)

335.33 Elder group homes.

A county board of supervisors or county zoning commission shall consider an elder group home a family home, as defined in [section 335.25](#), for purposes of zoning, in accordance with [section 231B.4](#), and may establish limitations regarding the proximity of one proposed elder group home to another.

[93 Acts, ch 72, §7](#); [2005 Acts, ch 62, §22](#)
 Similar provision, see [§414.31](#)

335.34 Home and community-based services waiver recipient residence.

1. A county, county board of supervisors, or county zoning commission shall consider the residence of the recipient of services under a home and community-based services waiver as a residential use of property for the purposes of zoning and shall treat the use of the residence as a permitted use in all residential zones or districts, including all single-family residential zones or districts, of the county.

2. A county, county board of supervisors, or a county zoning commission shall not require that the recipient, or the owner of such a residence if other than the recipient, obtain a conditional use permit, special use permit, special exception, or variance. A county, county board of supervisors, or county zoning commission shall not establish limitations regarding the proximity of one such residence to another.

3. [This section](#) applies to the residence of a recipient of services under a home and community-based services waiver if the residence meets any of the following conditions:

a. The residence is a single-family dwelling owned or rented by the recipient.

b. The residence is a multifamily dwelling which does not hold itself out to the public as a community-based residential provider otherwise regulated by law, including but not limited to a residential care facility, and which provides dwelling units to no more than four recipients of services under a home and community-based services waiver at any one time.

4. For the purposes of [this section](#), “*home and community-based services waiver*” means “*waiver*” as defined in [section 249A.29](#).

[2007 Acts, ch 218, §130, 132](#)
 Similar provision, see [§414.32](#)

335.35 Home-based businesses.

1. For purposes of [this section](#):

a. “*Goods*” means any merchandise, equipment, products, supplies, or materials.

b. “Home-based business” means any business for the manufacture, provision, or sale of goods or services that is owned and operated by the owner or tenant of the residential property on which the business operates.

c. “No-impact home-based business” means a home-based business for which all of the following apply:

(1) The total number of on-site employees and clients does not exceed the county occupancy limit for the residential property.

(2) The business activities are characterized by all of the following:

(a) The activities are limited to the sale of lawful goods and services.

(b) The activities do not generate on-street parking or a substantial increase in traffic through the residential area.

(c) The activities occur inside the residential dwelling or in the yard of the residential property.

(d) The activities are not visible from an adjacent property or street.

2. The use of a residential property for a home-based business is a permitted use. However, [this subsection](#) does not supersede any of the following:

a. A deed restriction, covenant, or agreement restricting the use of land.

b. A master deed, bylaw, or other document applicable to a common interest ownership community.

3. A county shall not prohibit a no-impact home-based business or otherwise require a person to apply, register, or obtain any permit, license, variance, or other type of prior approval from the county to operate a no-impact home-based business.

4. A county may establish reasonable regulations on a home-based business if the regulations are narrowly tailored for any of the following purposes:

a. The protection of the public health and safety, including rules and regulations related to fire or building codes, health and sanitation, transportation or traffic control, solid or hazardous waste, pollution, or noise control.

b. Ensuring that the business is all of the following:

(1) Compatible with residential use of the property and surrounding residential use.

(2) Secondary to the use of the property as a residence.

(3) Complying with state and federal laws and paying applicable taxes.

c. Limiting or prohibiting the operation of a home-based business for the purposes of selling alcoholic beverages or illegal drugs, operating or maintaining a structured sober living home, creating or selling pornography, providing nude or topless dancing, or operating any other adult-oriented business.

5. A county shall not require as a condition of operating a home-based business that the property be rezoned for commercial use or that the business owner install or equip fire sprinklers in a single-family detached residential dwelling or any residential dwelling with not more than two dwelling units.

6. In any proceeding alleging that a county regulation does not comply with [this section](#), the county that enacted the regulation must establish by clear and convincing evidence that the regulation complies with [this section](#).

[2022 Acts, ch 1129, §12](#)

Similar provisions, see [§414.33](#)

NEW section

335.28 Agricultural experiences.

1. For purposes of [this section](#), “*agricultural experience*” includes any agriculture-related activity, as a secondary use in conjunction with agricultural production, on a farm which activity is open to the public with the intended purpose of promoting or educating the public about agriculture, agricultural practices, agricultural activities, or agricultural products.

2. To assist in the promotion of agricultural experiences, a county shall not require a conditional use permit, special use permit, special exception, or variance for agricultural experiences on property of which the primary use is agricultural production.

[2020 Acts, ch 1033, §1](#)

ZTA - 2023-04 Attachment # 2

8.002.020 A .030 AGRICULTURE: The use of land for agricultural purposes including farming, dairying, pasturage, agriculture, apiculture, horticulture, floriculture, viticulture, aquatic farming, and animal and poultry husbandry, and the necessary accessory uses for packing, treating, or storing the produce; provided, however, that the operation of such accessory use shall be secondary to that of normal agricultural activities. ~~If the tract of land is less than thirty-five (35) acres, it shall be presumed that the tract is not primarily used for agricultural purposes.~~ (Ordinance #2004-14/07-01-04)

AGRICULTURAL EXPERIENCES: Any agriculture-related activity, as a secondary use in conjunction with agricultural production, on a farm which activity is open to the public with the intended purpose of promoting or educating the public about agriculture, agricultural practices, agricultural activities, or agricultural products.

8.001.050 AGRICULTURAL USES EXEMPT: In accordance with the provisions of Chapter 335, Code of Iowa, as amended, no regulations or restrictions adopted under the provisions of this Ordinance shall be construed to apply to land, farm houses, farm barns, farm outbuildings, or other buildings or structures which are primarily adapted, by reason of nature and area, for use for agricultural purposes. WHILE SO USED; provided, however, that such regulations or ordinances which relate to any structure, building, dam, obstruction, deposits or excavation in or on the flood plains of any river or stream shall apply thereto. (Ordinance #2004-14/07- 01-04)

.01 No Building Permit or Certificate of Occupancy shall be required for the use of land for agricultural purposes or the construction or use of buildings or structures incidental to the use for agricultural purposes of the land on which such buildings or structures are located. (Ordinance #2015-05/12-18-2015)

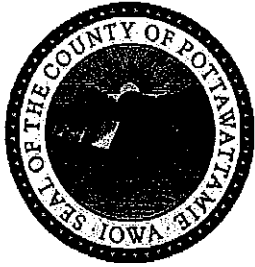
~~.02 If a tract of land is less than thirty-five (35) acres, it shall be presumed that the tract is not primarily used for agricultural purposes. (Ordinance #81-6/10-01-81)~~

.02 Land enrolled in a soil or water conservation program shall be considered land primarily adapted for use for agricultural purposes.

.03 It shall be the responsibility of any person or group claiming that certain property is entitled to exemption on the basis of this section to demonstrate that the property is used for agricultural purposes. (Ordinance #81-6/10-01-81)

.04 The factors which may be considered when determining whether land or structures are primarily used for agricultural purposes include, but are not limited to: the number of acres used for agricultural activities, the nature of those activities, the financial input by the owner or occupant, the role of the occupant in the agricultural activities, the time spent engaged in these activities, and the income derived from agricultural activities.

.05 No conditional use permit, special use permit, special exception, or variance shall be required for agricultural experiences on property of which the primary use is agricultural production.



INFORMATIONAL SHEET AND REQUEST FOR DETERMINATION

Pottawattamie County
Planning & Development Department
Building & Safety Division

Agricultural Exemption From Zoning & Building Regulations

What is the "farm exemption" and what qualifies for the exemption?

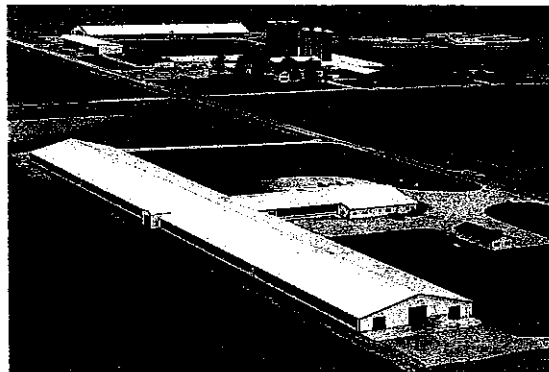
The State of Iowa has given counties the authority to develop zoning regulations and to adopt building codes for their unincorporated areas. However, the State has declared that farms should be able to operate relatively free from local restrictions. This "right to farm" is contained in the following sections from the Code of Iowa:

335.2 Farms exempt.

Except to the extent required to implement section 335.27, no ordinance adopted under this chapter applies to land, farm houses, farm barns, farm outbuildings or other buildings or structures which are primarily adapted, by reason of nature and area, for use for agricultural purposes, while so used. However, the ordinances may apply to any structure, building, dam, obstruction, deposit or excavation in or on the flood plains of any river or stream.

331.304.3.b Farms exempt.

A county building code shall not apply to farm houses or other farm buildings which are primarily adapted for use for agricultural purposes, while so uses or under construction for that use.



NOTE: Some financial institutions may require a "Certificate of Occupancy" as part of mortgage financing. The County will only issue a Certificate of Occupancy if building permits have been issued, building codes have been adhered to and inspections performed. If your proposed dwelling is granted a farm exemption, no permits will be issued and no inspections are performed, therefore, the County WILL NOT ISSUE A CERTIFICATE OF OCCUPANCY. However, if you choose to apply for building permits, pay the required fees and have inspections performed, a Certificate of Occupancy can be granted provided the structures are constructed to the applicable codes.



Farm Exemption and related definitions from the Pottawattamie County, Iowa, Zoning Ordinance, Chapter 8.002-Defintions.

8.002.020.030 AGRICULTURE: The use of land for agricultural purposes including farming, dairying, pasturage, agriculture, apiculture, horticulture, floriculture, viticulture, aquatic farming, and animal and poultry husbandry, and the necessary accessory uses for packing, treating, or storing the produce; provided, however, that the operation of such accessory use shall be secondary to that of normal agricultural activities. If the tract of land is less than thirty-five (35) acres, it shall be presumed that the tract is not primarily used for agricultural purposes.

8.002.0070.040 FARM: A tract or area of land which is primarily used for agricultural purposes and the growing and production of all farm products thereon, and their storage on the area, or for the raising thereon of poultry or livestock.

8.02.70.50 FARMSTEAD: The buildings and adjacent service areas of a farm.

Please complete and submit a Farm Exemption Request Information Sheet. The Development Director will make a determination and inform you of the decision within 7 to 10 working days. Any appeal of the Director's decision must be made within 30 days of the date of the decision to the Zoning Board of Adjustment (for an appeal of a denial of the exemption from zoning) or to the Building Board of Appeals (for an appeal of a denial of the exemption from building regulations).

If your proposal qualifies for an agricultural exemption you will be notified in writing. Exemptions are applicable to a particular improvement only. If your proposal does not qualify for an agricultural exemption, county zoning and building regulations will apply.



EFFECTIVE MARCH 1, 2009 ALL AGRICULTURAL BUILDINGS AND DWELLINGS WILL BE REQUIRED TO OBTAIN ELECTRICAL PERMITS. EFFECTIVE JULY 1, 2009 AGRICULTURAL ELECTRICAL PERMITS WILL BE ISSUED AND INSPECTED BY THE STATE OF IOWA

**State Electrical Division
(515) 725-6147 or (866) 923-1082**

**<http://iowaelectrical.gov>
einspinfo@dps.state.ia.us**

Area Electrical Inspector:

POTTAWATTAMIE COUNTY, IOWA AGRICULTURAL EXEMPTION REQUEST INFORMATION SHEET

PROPERTY OWNER	Name			
	Mailing Address	Street		City, State, Zip
	Contact Information <i>If Best Way to Contact</i>	Email <input type="checkbox"/>		Home # <input type="checkbox"/> Work # <input type="checkbox"/> Cellular <input type="checkbox"/>
OCCUPANT <small>(if different from owner)</small>	Name			
	Mailing Address	Street		City, St, Zip
	Contact Information <i>If Best Way to Contact</i>	Email <input type="checkbox"/>		Home # <input type="checkbox"/> Work # <input type="checkbox"/> Cellular <input type="checkbox"/>
PROPERTY INFORMATION	Is this address	<input type="checkbox"/> Same as above #1 <input type="checkbox"/> To be assigned by Planning Dept.		
	Call Number			
	zoning district	<input type="checkbox"/> A-1 <input type="checkbox"/> A-2 <input type="checkbox"/> A-3 <input type="checkbox"/> A-4 <input type="checkbox"/> R-1 <input type="checkbox"/> R-2 <input type="checkbox"/> R-3 <input type="checkbox"/> R-5 <input type="checkbox"/> C-1 <input type="checkbox"/> C-2 <input type="checkbox"/> C-3 <input type="checkbox"/> I-1 <input type="checkbox"/> I-2 <input type="checkbox"/> I-3		
	Parcel #	Legal Description	Acres	
	Use of Structure	<input type="checkbox"/> Agricultural <input type="checkbox"/> Residential		
IMPROVEMENTS	Description of Work <i>(if not exempt)</i>	<input type="checkbox"/>	Single-Family Dwelling	<input type="checkbox"/> Other <input type="checkbox"/> Addition to <input type="checkbox"/> Alter to <input type="checkbox"/> Change the form <input type="checkbox"/> Change the use
		<input type="checkbox"/>	Manufactured Home (Exempt to local zoning) (Structure must meet Agricultural Use and Tax)	
		<input type="checkbox"/>	Accessory Dwelling Unit (ADU) Dwelling	
		<input type="checkbox"/>	Accessory Building to Structure	
		<input type="checkbox"/>	Other	
		<input type="checkbox"/>	Addition to	
		<input type="checkbox"/>	Alter to	
		<input type="checkbox"/>	Change the form	
		<input type="checkbox"/>	Change the use	
	Septic System Design	<input type="checkbox"/> Septic System Designed for _____ <i>Annotation: Modifying footprints may require septic system upgrades per County's review.</i>		
AGRICULTURAL INFORMATION (STORAGE BUILDINGS & BARN)	Use of the structure. List what will be stored or kept in the structure, i.e. farm tractor, combine, agricultural chemicals, seed, hay, boat, camper or livestock.			
	Describe the percentage the structure that will be utilized for the agricultural purpose.	<input type="checkbox"/> 50% or less <input type="checkbox"/> Greater than 50%		

Additionally, in order to qualify for the exemption as a farm house, the occupants must be engaged in agriculture as defined. Please provide a detailed answer as appropriate to the following questions. Attach additional sheets if necessary. Engaged in agriculture shall include but not limited to any of the following:

AGRICULTURAL INFORMATION CONSTRUCTION OF A DWELLING OR ADDITION/REMODEL A DWELLING	Describe the percentage of monetary input you furnish to the agricultural operation.	<input type="checkbox"/> 50% or less <input type="checkbox"/> Greater than 50%	
	Describe what your active role is relating to the agricultural activities that take place on the properties described above.		
	Describe the average number of hours per week that you dedicate towards the agricultural activities on the properties described above on an annual basis.		
	Based on the 2000 Census Bureau information, the median household income in Pottawattamie County, Iowa, is \$40,089. Provide written documentation, such as the front page of your 1040 and IRS Schedule F, to document that you derive 50% of your gross income from agricultural. Please cross out your social security number.	Total gross income	\$ _____
	Total gross income derived from agricultural	\$ _____	
OTHER PERMITS REQUIRED	Will the proposed construction be serviced with electricity?	<input type="checkbox"/> Yes <input type="checkbox"/> No.	If yes, an Electrical Permit is required. Effective July 1, 2009 agricultural electrical permits and inspections will be done by the State of Iowa. Contact Ed Henke, State Electrical Inspector, 712.438.0530, henke@dps.state.ia.us .
	Is the proposed construction located in a floodplain or a floodway?	<input type="checkbox"/> Yes <input type="checkbox"/> No.	If yes, a floodplain Development Permit is required. See the Planning Department for this permit application.
I hereby acknowledge that should the use of the land or buildings change, or are discovered to not qualify under the exemption; such use shall be subject to the zoning and building regulations of Pottawattamie County, Iowa. To the best of my knowledge, the foregoing information is true and correct. I hereby give my consent for the Director (or designee) of Pottawattamie County Planning and Development reasonable access to conduct a site inspection of the property for the purpose of reviewing the request for exemption as described in this application.			
Property Owner	Signature		Date
	Type or Print Name		

COUNTY DEVELOPMENT DIRECTOR'S DETERMINATION			
<i>After having reviewed the above provided information, it has been determined that the described construction</i>			
Zoning Ordinance	<input type="checkbox"/> will be exempt <input type="checkbox"/> will not be exempt		
Building Codes	<input type="checkbox"/> will be exempt <input type="checkbox"/> will not be exempt		
<i>If it has been determined that the described construction is not exempt, a building permit will be required prior to starting construction. This decision can be appealed to the Zoning Board of Adjustment (Zoning Code appeal) or the Board of Appeals (Building Code appeal) within 30 days of the date of this decision</i>			
DEVELOPMENT DIRECTOR	Signature		Date
	Type or Print Name		

Stacie Kinney/Executive
Director, Western Iowa
Development Association

**Update on WIDA and discussion and/or decision on
funding request.**

WIDA Growth and Future Development

Tuesday, December 12 - 10 AM
Pottawattamie County Board of Supervisors



WE HELP YOU GROW YOUR BUSINESS
PROMOTE | ADVERTISE | SUPPORT | NETWORK | ADVOCATE

LET US TELL YOUR STORY. JOIN AS A MEMBER TODAY!
STRONG BUSINESS = STRONG COMMUNITY

**WIDA**
WESTERN IOWA
DEVELOPMENT ASSOCIATION



The role of Western Iowa Development Association is to facilitate economic opportunity, business success, community engagement, prosperity, and quality of life for rural western Iowa. Our primary functions are to provide services that are effective to both its business members and the communities as a whole and to act as a voice for the business and professional community!

MISSION STATEMENT



WIDA PURPOSE



We are inviting you to join our
RIBBON CUTTING CEREMONY
 Join us at the New City Hall Office

Community Center Foundation
40th Annual WALNUT ANTIQUE SHOW
FATHER'S DAY WEEKEND
 FRIDAY, JUNE 16 8AM - 5PM SATURDAY, JUNE 17 8AM - 5PM
 SUNDAY - JUNE 18

Prairie Crossing
 VINEYARD AND WINERY
Vineyard Vibes

05/06 Steve Taylor	07/22 Maddi Warren
05/14 Stephen Monroe*	07/29 Oreo Meatwagon
06/03 WINESTOCK*	08/12 Outatime
06/17 Outatime	08/13 Riverside Drive
07/01 Stephen Monroe*	08/26 Jocelyn
Union County	09/09 Union County
07/15 Defour	09/23 White Catfish
07/16 Lisa Lisa	10/15 Turnin Gears

*Relax at the vineyard with
 music, wine, and food*

Music is 2:00pm-5:00pm
 except as noted
 *5/14 1-4, *6/5 1-7, *7/11 1-2 and 2-5

What is a rural 501(c)6 and what does it mean for WIDA

- A 501 C (6) organization is tax speak for a business association such as a chamber of commerce. Although they're organized to promote business, they don't generate a profit and don't pay shares or dividends. That qualifies them as non-profit organizations, exempt from paying income tax.
- A chamber of commerce is an organization of business owners and entrepreneurs who promote the interests of their local business community. Chambers of commerce provide access to valuable resources, and relationships that help businesses save money and market their products. That is WIDA for Pottawattamie County.



A chance to be heard in the rural areas when needed the most!

WIDA was present for 7 ribbon cuttings in the past three months.



•GOALS AND OBJECTIVES

- Create and maintain an active website featuring all participating WIDA cities with a focus on promotion of rural county events, business owners and products.
- Market and promote the benefits of small-town business, living, and tourism.
- Create a social media presence promoting Pottawattamie County through beautiful photography, Facebook, Instagram, Newsletter (both electronic and printed).
- Extend community outreach as a central hub for communication of information regarding events, new business promotion, tourism, and opportunities throughout Pottawattamie County.



- Build relationships with businesses, nonprofits, and city officials.
- Strive to be the expert on rural Pottawattamie County.
- Be the collaborative agency for all groups that work in and around the rural areas of the County.
- Market what we already know to be the best place to live and raise a family.



A COMPARITIVE LOOK AT THE SOCIAL MEDIA NUMBERS OVER THE PAST TWO YEARS

2022 PAGE VIEWS showed 54,204 views which was 352.5% higher than 2021.

November of 2023, there were 11,189 PAGE VIEWS in a single month.

2023 is on pace to have more than 130,000 PAGE VIEWS.

2023 also shows more than 25,000 FB followers as of December 1st. That is more than 120% higher than 2022.



Upcoming Farmer's Markets

ADD THESE DATES TO YOUR CALENDAR NOW



Why Fund WIDA?

A voice for all of rural Pottawattamie County to tell their story and when events will affect them the most!



Coming Soon!



- * TASTING ROOM
- * EVENT VENUE
- * 2 AIRBNB/VRBO RENTAL APARTMENTS



6th Annual Carson Rodeo Poker Run
 Saturday June 17th, 2023



Registration 10 am - Noon @ The BarN & Grill

- Stop 1: Jake's Station - Hancock
- Stop 2: Twisted Tail - BeebeTown
- Stop 3: Sugar's Lounge and Diner
- Council Bluffs
- Stop 4: Silos - Treynor
- Stop 5: The Back Forty - Macedonia
- Last Stop: The BarN and Grill - Carson,



**CARSON RODEO
 CORNHOLE TOURNAMENT**

Join us following the 6th Annual Carson Rodeo Poker Run!

JUNE 17TH, 2023 @ 6pm

AT THE BARN & GRILL - CARSON, IA

**Presentation
 Honoring our Veterans**



Monday May 29th, 2023

3:00 pm

Deere Haven Retirement Home



**ACCEPTING
 APPLICATIONS
 UNTIL MAY 11**

please contact
 information
 rebecca.castle@g

application forms are

SPONSORED BY: MyNurse HEALTH, LLC. & QUELLE HEALTH

May Radshaw

**HOT TOPICS
 IN HEALTH**

Whether you're trying to lose your teenage weight and start of being with you and your, this educational workshop is for you! As founder of Quelle Health, Kate teaches people how to activate the body's innate ability to heal. You are guaranteed to learn something new! Come curious, Come with questions. No topic is off limits! Free and open to the public.

5.23.23
 4:00-6:00pm

NUTRITIONAL THERAPIST
Kate Garrison

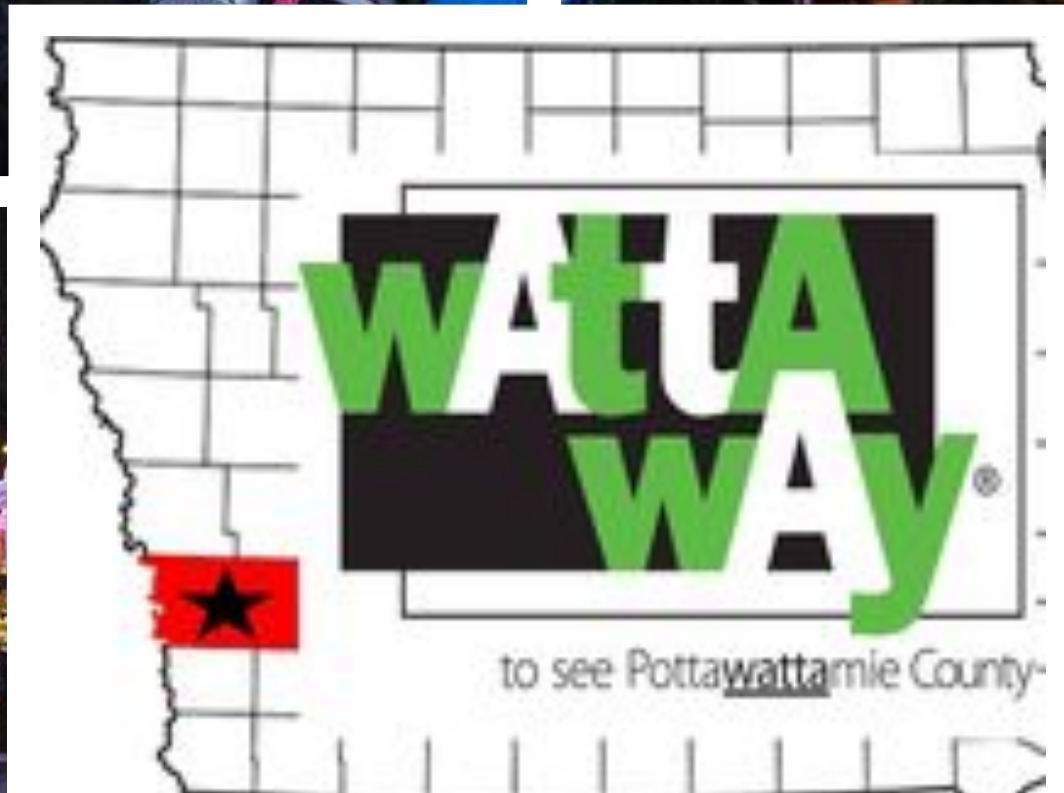
J's Coffee
 149 W Broadway, Council Bluffs

Stowattomie Countywide Tourism Promotion Committee

**GRANT
 OPPORTUNITY**

Deadline: Midnight on May 31, 2023

11 12 1







Have your pancakes get interested?
If it commits unwaivable activities

BREAKFAST IN CRESCENT!

LAST ONE IN 2022

SUNDAY, NOVEMBER 30
8 AM TO 11 AM

Assembly Room



LEGION
BREAKFAST
SUNDAY 9-11
FRESH CINNAMON
ROLLS, EGGS,
PANCAKES, SAUSAGE

Winter Market

February 26, 2023
Eat | Drink | Support Local

10:00 AM - 3:00 PM



Santa &
CLAUSE-T
CRAFT & VENDOR SHOW
During the 30th Annual
CHRISTMAS IN CARSON IOWA EVENT

Weds. Dec. 6th
5-7:30 PM

Where:
Carson Community Center
316 S. Commercial St.
Carson, IA 51525

OAKLAND Christmas

DECEMBER 2ND 9AM - 2PM

JOIN US FOR A Holiday CRAFT FAIR
9am - 2pm

- Pancake Breakfast - 9AM - 10AM (Free Will Donation)
- PICTURES WITH SANTA - 9AM - 11AM
- HOT CHOCOLATE - 9am - 11am (Destination and Cuisine)
- LOCAL AUTHORS STORY HOUR - 10AM

Carson's 30th Annual Community
Wishes from the Wi

Wednesday, Decem

A Shuttle will be provided to transport from Broadway to the Com
Community Center 5 - 7:30

Sponsored by Eckles Memorial Library

Soup Supper - Hosted by CVFD
Craft & Vendor Fair
Kids Activities
Selfie with an Elfie
Reindeer Run Start (Poker Run)
\$5.00 to play 50/50 prize

Town Events See
9am - 6pm Festiv
Hot Cocoa Bar at 1
TFS Agronomy In
Free Christmas Fe
Located in front of 1
I Spy the Carson Fi
Business Open In
List available at 8

Movie NIGHT







IMPACT *for women*

SUMMIT 2023

HEALTH, SAFETY +
WELL-BEING



Rebecca Bender

CEO and founder of Rebecca Bender Initiative and
Enovis Academy, and Published Author

ACCESS TO
CHILDCARE



Jackie Joyner-Kersey

Six-time Olympic gold medalist, motivational speaker
and founder of the Jackie Joyner-Kersey Foundation

AGING IN
PLACE



Catherine Wagner

Founder and former National Democratic and Campaign Manager

EDUCATION
+ S.T.E.M.



Tamara Johnson

Home Contracting LLC, NRG Properties, and KTM Apparel




Night

TREYNOR FARMERS MARKET

- ✓ Bubble Party
- ✓ Snow Cones



BECOME A WESTERN IOWA DEVELOPMENT ASSOCIATION MEMBER



- ✓ ADVOCACY
- ✓ BUSINESS EXPOSURE
- ✓ NETWORKING
- ✓ REFERRALS

Live-Work-Explore-Tour

widaiowa.org

MEASURING OUR SUCCESS FOR WIDA

Today, WIDA serves 10 member rural communities paying dues on a per-capita basis. Our primary goal is to provide value to and gain membership to the other four rural communities.

Increase the executive board participation from its current level to represent all of the communities. Currently, WIDA has an active board of six directors with two of them from Pottawattamie County. The other active board members are from Shelby, Minden, Walnut and Treynor.

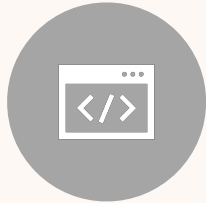


712-406-6234

WHERE WILL THE REQUEST FROM THE COUNTY GO?



SALARY/BENEFITS COST
FOR A DEDICATED
EXECUTIVE DIRECTOR.
(ADMINISTERED BY
GOLDEN HILLS RC&D)



WEBSITE MAINTENANCE
AND DEVELOPMENT.



TRAVEL AND PHYSICAL
COSTS FOR A PRESENCE IN
THE RURAL AREAS OF THE
COUNTY.



CELL PHONE AND
COMPUTER HARDWARE/
SOFTWARE.



PARTICIPATION IN
CONFERENCES AND
MEMBERSHIP FEES FOR
PEER ORGANIZATIONS IF
APPLICABLE.



GENERAL ADMINISTRATIVE
COSTS THAT INCLUDE
OFFICE NEEDS OUTSIDE
COMPUTER HARDWARE
AND SOFTWARE.

THANK YOU
FOR YOUR
TIME.

ANY
QUESTIONS?



Pottawattamie County Funding Request

Request Date Dec 8 2023

Board Meeting Date Dec 12 2023

Organization Name: Western Iowa Development Association

Are you a nonprofit organization (If yes, what type 501c3, I.E.)? Yes ___ / ___ No ⁵⁰¹~~9e06~~

Are you a registered not-for-profit? Yes ___ No ___

Organization Mailing Address: PO Box 72 Neola, Iowa 51559

Program or Project Name: _____

Contact Person: Stacie Kinney

Title: Executive Director

Telephone: 712-406-6234

E-Mail: westerniowadevelopment@outlook.com

Dollar Amount Requested: \$50,000

County Fiscal Year _____

Total Program/Project Cost: _____

Will County funding be leveraged with matching funds from another source? Yes ___ No ___

Summary of Funding Request and Project Goals and Objectives:

See Packet

Describe the Public Purpose(s) and specifically identify the Economic Development that will be served by the funding:

See Packet

Provide an Itemized Program/Project Budget Showing How the Funds will be expended:

See Packet

Attach additional pages if needed to fully answer any of the questions on this application

Adam Stamp, Dan Hansen, and
Steve Meek/Pottawattamie
County Fair Association Board

**Discussion and/or decision on funding request/letter of
intent.**

**Mike Geier/PLS, Business Unit
Leader, Snyder & Associates**

Discussion and/or decision on CO2 pipeline inspector.

Other Business

Peggy Becker/Administrator,
Veteran Service

**Discussion and/or decision on Application for use of
Pottawattamie County Grounds at the Veteran Service
Building for Iowa Veterans Foundation, Inc (FY24
Scheduled Meetings).**



APPLICATION FOR USE OF
POTTAWATTAMIE COUNTY GROUNDS

After you have completed this form, please return it to: Board of Supervisors, 227 South 6th Street, 2nd Floor, Council Bluffs, Iowa or by fax at (712) 328-5770. For questions concerning this application, please contact the Board of Supervisors at (712) 328-5644. All applications should be submitted at least three weeks in advance of your event.

This form must be accompanied by a cover letter describing event. Any changes to the event or Responsible Party after the Application has been approved must be reported to the Board of Supervisors at (712) 328-5644. Applications must be resubmitted on an annual basis.

All County grounds and buildings are Smoke-Free and Weapons-Free.

Requesting Use of: Courthouse Veteran's Building (Only available for use by approved Veteran's Organizations)

Date(s) of use: Jun 10, 2024, April 10, 2024, July 10, 2024, October 9, 2024

Time of use (start and end times): 5:00 p.m. - 6:30 p.m.

Group/Individual Requesting Use: Iowa Veterans Foundation, Inc

Name of Contact Person: Darlene McMartin

Contact Address: 25417 440th St, Hancock, Iowa 51536

Telephone Number: 712-249-5101 Fax Number: N/A

Contact E-mail Address: Mcmp15@gmail.com

Name of Event: Board of directors meetings

Type of Event/Use: meeting

Specific areas of Courthouse grounds you request to use: VA Conference Room

Is the event open to the general public? Yes No

*** FOR COUNTY USE ONLY ***

Certificate of Insurance Received: Yes Date Received: _____ No Waived

Buildings and Grounds: N/A Approved Denied

Sheriff/Courthouse Security N/A Approved Denied

BOARD OF SUPERVISORS DECISION

Board Meeting Date: _____

Board Decision: Approved Denied

Reason(s) for Denial: _____

Board of Supervisors, Chairman or Designee

VETERANS COMMISSION DECISION (Veteran's Building Only)

Commission Meeting Date: _____

Commission Decision: Approved Denied

Reason(s) for Denial: _____

Veteran's Commission, Chairman or Designee

Peggy Becker/Administrator,
Veteran Service

**Discussion and/or decision to update the Rules and
Application for Use of Pottawattamie County Property.**

RULES OF USE AND APPLICATION FOR USE OF POTTAWATTAMIE COUNTY PROPERTY

After you have read the rules and completed the Application, please return it, accompanied with a cover letter describing the event, and all other attachments, to:

*Pottawattamie County Veterans Service Office
623 6th Ave
Council Bluffs, Iowa 51501*

Or by Fax at: (712) 328-5726



Pottawattamie
County

Find Your Fire

Rules of Use:
Page 1

Application for Use:
Pages 3 – 4

County Approval/Denial:
Page 5

Revised: 11/9/2023

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RULES OF USE OF POTTAWATTAMIE COUNTY PROPERTY

1. These rules apply to use of any county-owned building, grounds or other property (other than use of county parks). Use of county property requires prior approval of the Pottawattamie County Board of Supervisors and will be awarded on a “first-come-first-served basis”. There shall be a pre-event meeting between county representatives and the Responsible Party to inspect the grounds and determine whether the property is appropriate for the requested use.
2. County property and buildings shall not be used for any unlawful purpose. Use of the building shall not extend past 10 p.m. for any event without prior approval of the Board of Supervisors.
3. The use of tobacco, e-cigarettes, vapor cigarettes, and the use of or possession of alcoholic beverages, of any kind, is prohibited, at all times on county property, or inside any county-owned building.
4. The use of the county property shall not interfere with normal county government operations or with normal public access to the property during business hours (Monday through Friday 8:00 am until 4:30 pm).
5. No loudspeakers, sound systems, bullhorns, or other such noise-making and/or noise-amplifying devices may be used during business hours.
6. No animals (except working service animals) are allowed on the county grounds without prior approval of the Board of Supervisors.
7. Nothing shall be placed on county property that could be harmful to the building, grass or trees.
8. County buildings and grounds shall be cleaned by the Responsible Party and returned to their pre-event condition immediately after the designated event or arrangements shall be made to pay the county for the cost of cleaning.
9. The Responsible Party must complete an application form acknowledging responsibility for the payment of any damages that might occur during the designated event.
10. Any group using and county building or property may be asked to provide the County with proof of insurance liability policy naming the County as an additional insured.
11. Violation of any of these rules may be cause to deny future use of county buildings and grounds.
12. Pottawattamie County reserves the right to refuse use of any county building or grounds.

POTTAWATTAMIE COUNTY VETERANS AFFAIRS BUILDING (PCVA BUILDING)

1. Only groups approved by the Pottawattamie County Veterans Affairs Commission and the Board of Supervisors are permitted to use the PCVA Building.
2. Only the conference room and commons area of the PCVA Building shall be used for any designated event.
3. All events will be approved by the Veterans Affairs Commission at the regularly scheduled monthly meeting occurring at least one month prior to the scheduled event.
4. Use of the PCVA building may require use of a security key card. Key cards will be picked up at the PCVA Building during regular business hours.
5. There will be a \$10 charge for all lost key cards.
6. **A renewal application will be required at the end of each term.**
7. **Special events will require another application for non-routine usage.**

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Find Your Fire

APPLICATION FOR USE OF POTTAWATTAMIE COUNTY GROUNDS

After you have completed this form, please return it to: Pottawattamie County Veterans Service Office, 623 6th Ave, Council Bluffs, Iowa or by fax to (712) 328-5726. For questions concerning this application, please contact the Veterans Service Office at (712) 328-5797. All applications should be submitted at least three weeks in advance of your event.

This form must be accompanied by a cover letter describing the event. Any changes to the event or Responsible Party after the Application has been approved must be reported to the Board of Supervisors at (712) 328-5644. Applications must be resubmitted on an annual basis.

All County grounds and buildings are Smoke-Free and Weapons-Free.

Requesting Use of: Veteran's Building (Only available for use by approved Veterans Organizations)

Date(s) of use: _____

Time of use (start and end times): _____

Name of Contact Person: _____

Telephone Number: _____ Fax Number: _____

Contact E-mail Address: _____

Name of Event: _____

Type of Event/Use: _____

Is the event open to the general public? Yes No

Length of Term: One time only 1 year 3 years

Number of participants expected: _____

What equipment will be used on the grounds? (e.g.: chairs, tables, electrical equipment, restroom facilities) _____

When will equipment be set up? _____

Is food and/or beverage to be served? Yes No (NOTE: NO alcohol beverages are allowed.)
If yes, describe: _____

Has this group used Courthouse grounds for other events? Yes No

If so, please list functions and dates: _____

A liability insurance policy naming the County as an "additional insured" is required in the amount of at least \$1 million at the time of event.

Does this group have liability insurance to cover this event? Yes No N/A

.....

I have read the *Rules For Use of Pottawattamie County Courthouse Grounds*. I understand that Courthouse grounds will be left in a clean and neat condition after use. I am liable for all damages, expenses and loss caused by any person who attends or participates in this scheduled event. By signing this application, I agree to defend and hold the County (including its governing bodies, individual departments, employees, and agents) free and harmless from any damage, loss, liability, cost or expense that may arise during or be caused in any way by this scheduled event and any activities related to it.

Signature of Responsible Party

Date

*** FOR COUNTY USE ONLY ***

Certificate of Insurance Received: Yes Date Received: _____ No Waived

Buildings and Grounds: N/A One time Approved - 1 year Approved - 3 years Denied

Sheriff/Courthouse Security: N/A One time Approved - 1 year Approved - 3 years Denied

BOARD OF SUPERVISORS DECISION

Board Meeting Date: _____

Board Decision: One time Approved - 1 year Approved - 3 years Denied

Reason(s) for Denial: _____

Board of Supervisors, Chairman or Designee

VETERANS COMMISSION DECISION (Veterans Building Only)

Commission Meeting Date: _____

Commission Decision: One time Approved - 1 year Approved - 3 years Denied

Reason(s) for Denial: _____

Veterans Commission, Chairman or Designee

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Jana Lemrick/Director, Human Resources

**Discussion and/or decision to approve pay range
increase for Environmental Education Position in
Conservation.**

Pottawattamie County, Iowa

Class Description

Title: Environmental Education Intern (College Internship)

FLSA Status: Non-Exempt

Department: Conservation

Job Code:

Division: N/A

Updated: 12/019/20232

General Definition of Work

This is a full-time college internship program that runs from May into August.

The Environmental Education Intern is responsible for working with the Environmental Education department to develop and present all aspects of the interpretive program including, but not limited to, summer camps, general public programs, school programs, and special events under the supervision of the Environmental Education Coordinator and Naturalists.

Essential Functions

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Work with the Environmental Education team to plan, develop, present, and evaluate programs for various groups and individuals including, but not limited to, summer camps, schools, special events, and the general public with the primary focus on summer camps.

Produce environmental education content for social media, bulletin boards, blogs, and newsletters.

Keep accurate records, assist in reporting, and provide general administrative support as needed.

Staff the reception desk at Hitchcock Nature Center to serve as an ambassador for Hitchcock Nature Center and Pottawattamie Conservation by greeting visitors, answering phones, keeping brochures stocked & updated, and checking out equipment.

~~Assist with visitor services at the front gate and with traffic in the park.~~

Monitor the cleanliness of Loess Hills Lodge and spot clean facility as needed or as directed by ~~Supervisors, Educators, or Deputy Director.~~

Assist with new projects and perform other tasks as assigned.

Be able to work a "non-traditional" work week (some weekend and evening hours).

Be willing to travel to other county conservation parks as needed.

Perform other duties as directed or as the situation dictates.

Minimum Qualifications

Pottawattamie County, Iowa

Class Description

Must be eighteen (18) years old at the time of hire and attending or planning to attend college in the conservation/education field.

Special Qualifications

Must possess a valid driver's license at the time of hire and maintain it throughout the course of employment.

Certification in first aid is desirable.

Job Specifications

General knowledge of, or experience working in, the field of education, environmental education/interpretation, environmental studies, natural resources, or the biological sciences.

Previous experience working with children preferred.

General knowledge of, and ability to assist in, planning and participating in outdoor activities in all types of weather (e.g. heat, cold, rain, etc).

Ability to communicate effectively, both orally and in writing.

Ability to understand and follow both oral and written instructions.

Ability to establish and maintain effective working relationships and good rapport with individuals of all ages including supervisors, colleagues, children, and the general public.

Working Conditions

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Attendance at work is an essential function of this position. Work is performed indoors and outdoors and requires a considerable amount of physical activity, including extended periods of sitting, standing, kneeling, bending, crouching, reaching, stooping and climbing. Duties require the ability to walk for extended periods of time and the incumbent must have the ability to maneuver over rough terrain, climb steep banks and maneuver over ditches and uneven ground found in hiking. An incumbent must have the ability to tolerate outdoor weather conditions for extended periods of time and must be able to work in direct sunlight. An incumbent must have the ability to swim and canoe. An incumbent must also have the ability to transport themselves to and from various locations throughout the County and surrounding jurisdictions.

Duties also require the ability to tolerate an indoor and outdoor work environment that includes contact with dirt, dust, noxious odors, poor lighting, confined spaces, electrical hazardous, hazardous chemicals, vibrations, dampness, wetness, and inclement weather conditions. An incumbent must have the ability to frequently lift, push, pull and/or carry equipment, supplies and other materials weighing up to 25 lbs., and to occasionally lift, push, pull and/or carry equipment, supplies and other materials weighing up to 50 lbs. An incumbent must also

Pottawattamie County, Iowa

Class Description

possess the hand-eye coordination and manual dexterity necessary to use hands and arms to reach, finger, handle, grasp and feel, and operate the following: motorized vehicles, computers, hand and power tools, and any other pieces of equipment that are used to perform the essential functions of the job.

Work hours may occasionally be required before or after business hours. Noise level can be moderate to intense. Vision abilities, correctable to normal ranges, include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. Communication abilities include the ability to talk and hear within normal ranges.

Work requires interaction with children and the general public and may be stressful when meeting deadlines.

DRAFT

Committee Appointments

Update from Board members on Committee meetings from the past week.

Received/Filed

No 047287

Office of

Pottawattamie County Treasurer

11/29/2023 for October 2023
Date

Received from Pottawattamie County
Sheriffs office

Payor Pottawattamie County Sheriffs
office

Amount Fifty Eight Thousand Three Hundred
Ninty one Dollars & 92/100 \$ 58,391.92

Account to be credited See below

Descriptions of funds See below

Received by PA OKS

Date received 11/30/23

October 1, 2023

Pottawattamie County Sheriffs Office

Total	Description	Line Item
\$0.00	Bank Interest	0001-4-05-1060-600000-000
\$2,550.00	Weapon Permits	0001-1-05-1060-441000-000
\$55,841.92	Civil Fees	0001-1-05-1060-440000-000
\$0.00	Outstanding Checks	0001-1-05-1060-820000-000
\$58,391.92	Total Deposit	
	\$24,770.19	total check #223708
	\$33,621.73	total check #223709
	\$58,391.92	total deposit

Pottawattamie County Sheriff's Office

Report of Fees Disbursed for

10/02/2023 - 10/31/2023

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees disbursed by me from my office for the period 10/02/2023 - 10/31/2023.

Disbursements:

Paid to Others:

State - Weapon Permit Amount	580.00
Refunds; Publication; Sales; Com	282,014.17

Subtotal	282,594.17
-----------------	-------------------

Paid to Treasurer:

Service Fees - Notary Fees; Copy Fees	39,701.41
Postage	4,726.32
Transport - Officer Expenses	5,699.28
Mileage Amount	5,144.91
Report Amount	290.00
County - Weapon Permit Amount	2,550.00
Other - Subpoena	280.00

Subtotal	58,391.92
-----------------	------------------

Total	340,986.09
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The above information is respectfully submitted on 11/27/2023



Andy Brown
Pottawattamie County, IA

Pottawattamie County Sheriff's Office

Report of Fees Collected for

10/02/2023 - 10/31/2023

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees collected by me in my office for the period 10/02/2023 - 10/31/2023.

Receipts:

Service Fees - Notary Fees; Copy Fees	38,604.00
Postage	4,634.33
Transport - Officer Expenses	5,699.28
Mileage Amount	5,043.91
Report Amount	290.00
County - Weapon Permit Amount	2,760.00
State - Weapon Permit Amount	630.00
Refunds; Publication; Sales; Com	410,128.66
Other - Subpoena	280.00
Unapplied	454.00
Total	468,524.18

The above information is respectfully submitted on 11/27/2023



Andy Brown
Pottawattamie County, IA

Annual Urban Renewal Report, Fiscal Year 2022 - 2023

Levy Authority Summary

Local Government Name: POTTAWATTAMIE COUNTY
 Local Government Number: 78

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
POTTAWATTAMIE COUNTY INDUSTRIAL PARK URBAN RENEWAL	78003	0
POTTAWATTAMIE COUNTY/CITY OF SHELBY URBAN RENEWAL	78042	2

TIF Debt Outstanding: 900,000

TIF Sp. Rev. Fund Cash Balance as of 07-01-2022:	0	0	Amount of 07-01-2022 Cash Balance Restricted for LMI
---	---	---	---

TIF Revenue:	0
TIF Sp. Revenue Fund Interest:	0
Property Tax Replacement Claims	0
Asset Sales & Loan Repayments:	0
Total Revenue:	0

Rebate Expenditures:	0
Non-Rebate Expenditures:	0
Returned to County Treasurer:	0
Total Expenditures:	0

TIF Sp. Rev. Fund Cash Balance as of 06-30-2023:	0	0	Amount of 06-30-2023 Cash Balance Restricted for LMI
---	---	---	---

Year-End Outstanding TIF Obligations, Net of TIF Special Revenue Fund Balance: 900,000

Urban Renewal Area Data Collection

Local Government Name: POTTAWATTAMIE COUNTY (78)
 Urban Renewal Area: POTTAWATTAMIE COUNTY INDUSTRIAL PARK URBAN RENEWAL
 UR Area Number: 78003

UR Area Creation Date: 06/2020

UR Area Purpose: To help local officials promote economic development. To stimulate, through public involvement and commitment, private investment in new commercial and industrial development

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
--	-------------	------------------	----------------------------

Urban Renewal Area Value by Class - 1/1/2021 for FY 2023

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

TIF Sp. Rev. Fund Cash Balance as of 07-01-2022: **0** **0** **Amount of 07-01-2022 Cash Balance Restricted for LMI**

TIF Revenue:	0
TIF Sp. Revenue Fund Interest:	0
Property Tax Replacement Claims	0
Asset Sales & Loan Repayments:	0
Total Revenue:	0

Rebate Expenditures:	0
Non-Rebate Expenditures:	0
Returned to County Treasurer:	0
Total Expenditures:	0

TIF Sp. Rev. Fund Cash Balance as of 06-30-2023: **0** **0** **Amount of 06-30-2023 Cash Balance Restricted for LMI**

Projects For POTTAWATTAMIE COUNTY INDUSTRIAL PARK URBAN RENEWAL

I-29/I-80 Industrial Park

Description:	water and road infrastructure
Classification:	Industrial/manufacturing property
Physically Complete:	Yes
Payments Complete:	Yes

Debts/Obligations For POTTAWATTAMIE COUNTY INDUSTRIAL PARK URBAN RENEWAL

I-29/I-80 Industrial Park

Debt/Obligation Type:	TIF Revenue Bonds/Notes
Principal:	900,000
Interest:	0
Total:	900,000
Annual Appropriation?:	Yes
Date Incurred:	06/01/2020
FY of Last Payment:	2030

No revenue generated in FY23

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Sum of Private Investment Made Within This Urban Renewal Area
during FY 2023

0

Urban Renewal Area Data Collection

Local Government Name: POTTAWATTAMIE COUNTY (78)
 Urban Renewal Area: POTTAWATTAMIE COUNTY/CITY OF SHELBY URBAN RENEWAL
 UR Area Number: 78042

UR Area Creation Date: 02/2006

UR Area Purpose: ECONOMIC DEVELOPMENT

Tax Districts within this Urban Renewal Area

	Base No.	Increment No.	Increment Value Used
SHELBY CITY AG/AHSTW SCH/2005 POTTAWATTAMIE CO SHELBY UR TIF INCREM	780299	780300	0
SHELBY CITY/AHSTW SCH/2006 POTTAWATTAMIE CO SHELBY UR TIF INCREM	780309	780310	0

Urban Renewal Area Value by Class - 1/1/2021 for FY 2023

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

TIF Sp. Rev. Fund Cash Balance as of 07-01-2022: 0 0 **Amount of 07-01-2022 Cash Balance Restricted for LMI**

TIF Revenue: 0
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 0

Rebate Expenditures: 0
 Non-Rebate Expenditures: 0
 Returned to County Treasurer: 0
Total Expenditures: 0

TIF Sp. Rev. Fund Cash Balance as of 06-30-2023: 0 0 **Amount of 06-30-2023 Cash Balance Restricted for LMI**

Projects For POTTAWATTAMIE COUNTY/CITY OF SHELBY URBAN RENEWAL

GGF - GENE MCCOOL

Description:	SCHOOL REDEVELOPMENT
Classification:	Acquisition of property
Physically Complete:	Yes
Payments Complete:	Yes

ADMIN COSTS

Description:	SCHOOL REDEVELOPMENT
Classification:	Administrative expenses
Physically Complete:	Yes
Payments Complete:	Yes

FOUTCH BROTHERS

Description:	SCHOOL REDEVELOPMENT/APTS
Classification:	Commercial - apartment/condos (residential use, classified commercial)
Physically Complete:	Yes
Payments Complete:	Yes

DEVELOPER AGREEMENT

Description:	ECONOMIC DEVELOPMENT PAYMENTS
Classification:	Industrial/manufacturing property
Physically Complete:	Yes
Payments Complete:	Yes

DEVELOPER AGREEMENT

Description:	ECONOMIC DEVELOPMENT PAYMENTS
Classification:	Industrial/manufacturing property
Physically Complete:	Yes
Payments Complete:	Yes

Debts/Obligations For POTTAWATTAMIE COUNTY/CITY OF SHELBY URBAN RENEWAL

SCHOOL REDEVELOPMENT

Debt/Obligation Type:	Internal Loans
Principal:	0
Interest:	0
Total:	0
Annual Appropriation?:	No
Date Incurred:	11/19/2013
FY of Last Payment:	2015

Non-Rebates For POTTAWATTAMIE COUNTY/CITY OF SHELBY URBAN RENEWAL

TIF Expenditure Amount:	0
Tied To Debt:	SCHOOL REDEVELOPMENT
Tied To Project:	FOUTCH BROTHERS

◆ Annual Urban Renewal Report, Fiscal Year 2022 - 2023

This Urban Renewal Area did not generate revenue during FY18. UR Plan terminated 6/30/2015. The City of Shelby repealed original Ordinance 178 with Ordinance 1217 on 12/19/17. Pottawattamie County's repealed original Ordinance 2006-01.

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Sum of Private Investment Made Within This Urban Renewal Area
during FY 2023

0

TIF Taxing District Data Collection

Local Government Name:	POTTAWATTAMIE COUNTY (78)
Urban Renewal Area:	POTTAWATTAMIE COUNTY/CITY OF SHELBY URBAN RENEWAL (78042)
TIF Taxing District Name:	SHELBY CITY AG/AHSTW SCH/2005 POTTAWATTAMIE CO SHELBY UR TIF INCREM
TIF Taxing District Inc. Number:	780300
TIF Taxing District Base Year:	2005
FY TIF Revenue First Received:	
Subject to a Statutory end date?	No

UR Designation	
Slum	No
Blighted	No
Economic Development	No

TIF Taxing District Value by Class - 1/1/2021 for FY 2023

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2023	91,376	0	0	0	0

FY 2023 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name:	POTTAWATTAMIE COUNTY (78)
Urban Renewal Area:	POTTAWATTAMIE COUNTY/CITY OF SHELBY URBAN RENEWAL (78042)
TIF Taxing District Name:	SHELBY CITY/AHSTW SCH/2006 POTTAWATTAMIE CO SHELBY UR TIF INCREM
TIF Taxing District Inc. Number:	780310
TIF Taxing District Base Year:	2006
FY TIF Revenue First Received:	
Subject to a Statutory end date?	Yes
Fiscal year this TIF Taxing District statutorily ends:	2027

UR Designation	
Slum	No
Blighted	No
Economic Development	01/2007

TIF Taxing District Value by Class - 1/1/2021 for FY 2023

	Agricultural	Residential	Commercial	Industrial	Other	Military	Total	Gas/Electric Utility	Total
Assessed	0	0	0	0	0	0	0	0	0
Taxable	0	0	0	0	0	0	0	0	0
Homestead Credits									0

	Frozen Base Value	Max Increment Value	Increment Used	Increment Not Used	Increment Revenue Not Used
Fiscal Year 2023	29,163	0	0	0	0

FY 2023 TIF Revenue Received: 0



SPOKANE HEADQUARTERS
1405 N ASH ST
SPOKANE, WA 99201
PHONE: 509-326-7475
FAX: 509-326-7214
TOLL FREE: 800-301-1347

ARIZONA FACILITY
132 W JULIE DR
TEMPE, AZ 85283
PHONE: 800-301-1347

IOWA SALES OFFICE
PO BOX 377
DES MOINES, IA 50302
PHONE: 800-301-1347

HAWAII SALES OFFICE
47-525 KAMEHAMEHA HWY
KANEHOE, HI 96744
PHONE: 800-301-1347



www.themasterstouch.com



Pottawattamie County (IA) Auditor
HB-718 Mailing
Approximate 51,000 statements

Printed Materials –

1. #10 universal window on 24# ww (approx. 32,000 eps) - **\$.042 each.**
2. **OR** #10 statement window on 24# ww (approx. 32,000 eps) - **\$.048 each.**
3. Statement – 8 ½ x 11 prints black one or both sides – **\$.042 each**
4. 9 x 12 window catalog used only for large parcel packets - \$.75 each

Mail Processing -

- CASS Certify and PAVE presort.
- NCOA to comply with mandatory USPS move update.
- Supply Excel files with defective addresses to Auditor.
- Image static and variable data in black on 8 ½ x 11 on 24# white bond.
- Letter-fold statement and insert into #10 window.
- When two or more statements mail to the same name and address, enclose all in #10 envelopes, up to three #10s. When thickness is greater than one quarter inch, enclose in 9 x 12 catalog envelope.
- Quality check, presort, and tray per USPS rules for automation.
- Deliver to USPS bulk mail facility along with all postal paperwork to obtain automation postage discount rates.
- Provide one large complete PDF file for all statements printed and mailed – FREE for 2024!
- IMb Trace provided one way – FREE for 2024!
- Setup fee, waived with an agreement by December 1, 2023.
 - PDF's or data map with field definitions required

Mail service for letters: 5 cents each + Automation postage*
Mail service for flats: 7 cents each + Automation postage*

*Full service automation postage is additional. Current postage is .498 each for 5 digit presort.

Final pricing subject to a variation in quantity. Unit pricing may be modified if final parcel count exceeds plus or minus 10%.

Thank you for this opportunity!
Becca Bucknell
Regional Sales Executive
October 19, 2023

Accepted: *Melissa Stouffer*
Date: *Dec 6 2023*

Public Comments