



**Board of Supervisors**  
Chairman Brian Shea  
Scott Belt  
Tim Wichman  
Susan Miller  
Jeff Jorgensen

Posted Friday, December 29<sup>th</sup> @ 3:30 P.M.

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>ND</sup> FLOOR  
227 South 6<sup>th</sup> Street  
Council Bluffs, IA 51501  
Ph: 712-328-5644 | Fax: 712-328-5770  
PottCounty-ia.gov

---

## AGENDA

Tuesday, January 2, 2024

10:00 A.M.

---

### How to Participate in this meeting:

- In Person
  - Telephone Conference Call: (712) 328-5848
  - YouTube: <https://www.youtube.com/c/PottawattamieCountyIA>
- 

### Pledge of Allegiance

#### 1. CONSENT AGENDA

- A. December 26, 2023, Minutes as read.

#### 2. SCHEDULED SESSIONS

- A. Election of Board Chair and Chair Pro-Tem for 2024.
- B. John Rasmussen / County Engineer –
- 1) Discussion and/or decision to approve:
    - a. **Resolution No. 06-2024**, authorizing County Engineer to close Secondary Roads for Construction and/or Maintenance.
    - b. **Resolution No. 07-2024**, authorizing County Engineer to certify completion papers and make final acceptance of contract work on the Farm to Market and Federal Aid Systems.
    - c. **Resolution No. 08-2024**, authorizing County Engineer to issue and sign special permits for the movement of vehicles of excessive size and weight upon Pottawattamie County Secondary Roads.
    - d. And authorize the Chairperson to sign the Secondary Roads Department's Road Improvement Policy.
    - e. And authorize the Chairperson to sign the final voucher for project STBG-SWAP-C078(204) – FG-78 with Western Engineering.

#### 3. OTHER BUSINESS

- A. Adopt Robert's Rules of Order
- B. Establish Policy on Board Sessions
- C. **Resolution No. 01-2024**, payment of County Bills.
- D. **Resolution No. 02-2024**, authorizing Auditor to destroy county vouchers on or before January 1, 2014.
- E. **Resolution No. 03-2024**, approval of deputy appointments.
- F. **Resolution No. 04-2024**, Utilities Resolution.
- G. **Resolution No. 05-2024**, Construction Evaluation Resolution relating to the construction of a confinement feeding operation.
- H. Approval of Official Newspapers for Pottawattamie County for 2024.
- I. Discussion and/or decision on Legal Holidays for 2024.
- J. Approval of Federal Standard Mileage Rate for 2024.

- K. Discussion and/or decision of appointment to Southwest Iowa Region Mental Health & Disability Services Board for 2024.
- L. Discussion and/or decision of appointment to the Fourth Judicial District Department of Correctional Services Board of Directors for 2024.
- M. Discussion and/or decision on appointment of representatives to the IGHCP Board for 2024.
- N. Discussion and/or decision on appointment of MAPA representative for 2024.
- O. Discussion and/or decision on Board Members' assignments to 2024 Representative Appointments.
- P. Discussion and/or decision on monthly stipend amount for Elected Official's mobile cellular usage for 2024.
- Q. Jana Lemrick/Director, Human Resources - Discussion and/or decision to approve appointment of Jana Lemrick as Title VI Coordinator.
- R. Melvyn Houser/Auditor – Discussion and/or decision on Precinct Election Official compensation.
- S. Dixie Wilson/Assistant Finance & Tax Officer - Discussion and/or decision to approve and authorize the Board to sign **Resolution No. 09-2024** entitled: Township Trustee and Clerk Compensation.
- T. Debi Redmon/Supervisor, General Assistance – Discussion and/or decision to approve and authorize the Chairperson to sign Contract Number 23-01 for 2023 Pottawattamie County Housing Trust Fund Grant Amendment 1.

#### 4. COMMITTEE APPOINTMENTS

- A. Update from Board members on Committee meetings from the past week.

#### 5. RECEIVED/FILED

- A. Report(s):
  - 1) Sheriff Report of Fees Disbursed and Collected for November 2023.
- B. Salary Action(s):
  - 1) Sheriff – Payroll status change for Chad Freeberg and Richard Hiatt.
  - 2) Communications – Payroll status change for Torie Brummett, Rachel Bieghler, and Jamie Watts.
  - 3) Jail – Payroll status change for Melissa McLean.
  - 4) Conservation – Employment of Joshua Dickinson as a Natural Areas Management Intern – Hitchcock.

#### 6. PUBLIC COMMENTS

---

**Monday, January 8, 2024**

---

3:00 P.M.

Veteran Service

Jorgensen/Shea