

Consent Agenda

December 26, 2023**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Shea presiding.

PLEDGE OF ALLEGIANCE**1. CONSENT AGENDA**

After discussion was held by the Board, a motion was made by Miller, and second by Jorgensen, to approve:

- A. Amended December 12, 2023, Minutes as read.
- B. December 19, 2023, Minutes as read.
- C. Jail – Employment of Daniel Allen as a Detention Officer.
- D. Attorney – Employment of Shelby Stanford as Attorney I.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

John Rasmussen/Engineer appeared before the Board to discuss the Secondary Roads Department's Road Improvement Policy. The Board would like to discuss this further at the January 2, 2024, meeting. Discussion only. No Action Taken.

Motion by Belt, second by Miller, to approve and authorize Board Chairman to sign Iowa DOT funding agreement 4-23-HBP-S-010 for the Pigeon Creek Bridge on 210th Street in the amount of \$1.8 million. UNANIMOUS VOTE. Motion Carried.

Motion by Miller, second by Wichman, to approve and authorize Board Chairman to sign Professional Service Agreement for the project identified as Summit Carbon Solutions Carbon Express Pipeline – County Inspector Services with Snyder and Associates. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the removal of tree from Parcel #744412380001 and to accept the bid from Hughes Tree Service in the amount of \$2,350. UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to fill vacancy on the Zoning Board of Adjustment to Stella Huerter for a five-year term.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to fill vacancy on the Planning and Zoning Commission to Jill Chapman for a five-year term.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to fill vacancies on the Board of Health to Lea Voss and Susan Lorkovic for a five-year term.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to fill vacancy on the Magistrate Appointing Commission to Mitch Kay for a six-year term.

UNANIMOUS VOTE. AYES: Shea, Belt, Wichman, Jorgensen. NAYS: Miller. Motion Carried.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week. Discussion only. No action taken.

5. RECEIVED/FILED

- A. Salary Action(s):
 - 1) Communications – Payroll status change for Katherine Ritschard.

6. PUBLIC COMMENTS

No Public Comments.

7. BUDGET STUDY SESSION

Mitch Kay/Chief Financial Officer appeared before the Board for a Budget Study Session. Discussion only. No Action Taken.

8. ADJOURN

Motion by Belt, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 10:55 A.M.

Brian Shea, Chairman

ATTEST:

Melvyn Houser, County Auditor

APPROVED: January 2, 2024

PUBLISH: X

Scheduled Sessions

**Election of Board Chair and Chair Pro-
Tem for 2024.**

John Rasmussen / County Engineer

Discussion and/or decision to approve and authorize Board to sign Resolution No. 06-2024 entitled: Resolution Authorizing the County Engineer to close Secondary Roads for construction and/or maintenance.

RESOLUTION NO. 06-2024

RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO CLOSE SECONDARY ROADS FOR CONSTRUCTION AND/OR MAINTENANCE.

WHEREAS, Section 306.41 of the Code of Iowa, 2002, provides that “The agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonably necessary because of construction, reconstruction, maintenance, or natural disaster and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or the persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of highway or the contents of such vehicle or for any injuries to any person that enters the closed section of highway, unless the damages are caused by gross negligence of the agency or contractor,”

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 2nd day of January, 2024, that the County Engineer be authorized to close Pottawattamie County Secondary roads as necessary with the actual dates of closure to be determined by the County Engineer as follows:

For Construction: Any project as described in the approved “Pottawattamie County Secondary Road Construction Program for the fiscal year 2024-2025, and any approved supplements thereto.”

For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer.

Dated this 2nd day of January, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

John Rasmussen / County Engineer

Discussion and/or decision to approve and authorize Board to sign Resolution No. 07-2024 entitled: Resolution Authorizing the County Engineer to Certify Completion Papers and Make Final Acceptance of Contract Work on the Farm to Market and Federal Aid Systems.

RESOLUTION NO. 07-2024

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO ADMINISTER AND MANAGE CONTRACTS FOR THE SECONDARY ROADS DEPARTMENT, CERTIFY COMPLETION PAPERS AND MAKE FINAL ACCEPTANCE OF CONTRACT WORK USING LOCAL, FARM TO MARKET, AND FEDERAL AID FUNDS.

WHEREAS, it is necessary that the Pottawattamie County Engineer be empowered by the Pottawattamie County Board of Supervisors to execute the Certificate of Completion and make final acceptance of Farm-to-Market contract construction work as provided for in Section 310 of the Code of Iowa, 2002, as well as, Local and Federally funded contract construction work,

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 2nd day of January, 2024, that said County Engineer John A. Rasmussen, be hereby designated, authorized, and empowered on behalf of the Pottawattamie County Board of Supervisors to administer and manage contracts for the Secondary Roads Department, execute the Certification of Completion of Work and Final Acceptance thereof in accordance with plans and specifications utilizing Local, Farm-to-Market and Federally funded construction projects for the Secondary Roads Department in Pottawattamie County for the year 2024.

Dated this 2nd day of January, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

John Rasmussen / County Engineer

Discussion and/or decision to approve and authorize Board to sign Resolution No. 08-2024 entitled: Resolution to authorize the County Engineer to Issue and sign Special Permits for the Movement of Vehicles of Excessive Size and Weight upon Pottawattamie County Secondary Roads.

RESOLUTION NO. 08-2024

RESOLUTION TO AUTHORIZE THE COUNTY ENGINEER TO ISSUE AND SIGN SPECIAL PERMITS FOR THE MOVEMENT OF VEHICLES OF EXCESSIVE SIZE AND WEIGHT UPON POTTAWATTAMIE COUNTY SECONDARY ROADS.

WHEREAS, the Board of Supervisors is empowered under authority of Section 321E.1 of the 2002 Code of Iowa to issue permits for the movement of machines, vehicles, or loads, or combinations thereof which exceed the maximum dimensions and/or weights specified in Sections 321.452 to 321.466 but within the limitations of Chapter 321E upon Secondary Roads under their jurisdiction, and

WHEREAS, it is important that such permits be issued by persons familiar with the statutes and regulations relating to such permits and also with the limitations of the County's roadways, road surfaces, and structures along the selected or designated routes,

NOW THEREFORE BE IT RESOLVED by the Pottawattamie County Board of Supervisors in session this 2nd day of January, 2024, that the Pottawattamie County Engineer and the following named employees of the Secondary Roads Department be authorized to issue and sign special permits for the movement of vehicles of excessive size and weight upon Pottawattamie County Secondary Roads in accordance with said Chapters 321E and 321 as amended:

John A. Rasmussen, County Engineer
Brandon Burmeister, Assistant County Engineer
Mike Bonnet, Program Administrator
Kristina R. Treantos, Operations Administrator

Dated this 2nd day of January, 2024.

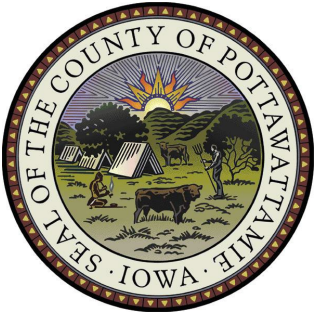
	ROLL CALL VOTE			
	AYE	NAY	ABSTAIN	ABSENT
_____ Brain Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

RECOMMENDED: _____
Pottawattamie County Engineer

John Rasmussen/Engineer

Discussion and/or to approve and authorize Board to sign Secondary Roads Department's Road Improvement Policy.



Pottawattamie County Secondary Roads

223 South 6TH Street
Council Bluffs, Iowa, 51501

REVISED 12/29/23

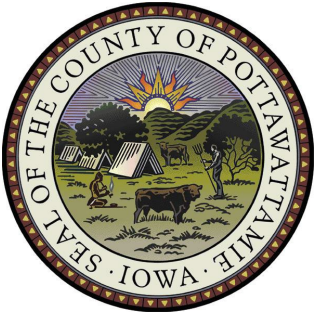
Road Improvement Policy

Pottawattamie County desires to uniformly participate with property owners who seek to improve their road by petitioning for a “Secondary Road Assessment District” or a “Special Secondary Road Assessment District”. This type of petition is a proposal by property owners to pay some or all of the costs to improve a county road along their property. Petitioners should refer to Iowa Code Chapter 311 for the definitions and lawful application of this road improvement tool.

Procedures and Information for Petitioners:

- 1) Interested parties should contact the Secondary Roads Department for assistance in meeting the petition requirements and to request a pre-petition meeting. After the interested parties have contacted the Secondary Roads Department, the County Engineer will place the proposed project on the Board of Supervisor’s agenda as a study session regarding apportionment for the Board to consider. This shall take place prior to the pre-petition meeting. During the study session, the Board shall have the opportunity discuss options for apportionment for the project. Prior to a pre-petition meeting being scheduled, the Board shall make a decision on the apportionment for the project. The Board will direct the County Engineer to provide the approximate cost per parcel for the improvement based on the apportionment to the interested parties at the pre-petition meeting. A pre-petition meeting may then be scheduled with the interested parties, wherein the Secondary Roads Department will assist in identifying the Secondary Roads Assessment District, provide the apportionment range, and resolve questions prior to the petition being distributed.
- 2) The Secondary Road Assessment District shall terminate at a Public Road Intersection or at a Cul-de-Sac and shall not extend more than ½ mile from each side of the road.
- 3) The Petition shall follow Iowa Code Chapter 311.7, and indicate one of the following options:
 - a) The Petitioners may request to establish a Special Assessment District; in which case the costs will be assessed against the lands included in the district over a 10-year period with simple interest.
 - ~~b) The Petitioners may request improvement of the road by Donation in lieu of assessment. The road may be paid for, or “sponsored” by any number of petitioners or non-petitioner owners of adjacent parcels to the proposed road. Sponsors may deposit the portion provided for in the petition with the County Treasurer in lieu of the Special Assessment. Upon the completion of the road, and the satisfaction of all claims in relation to the road, any balance then remaining of the funds provided by the sponsors shall be returned to them according to their respective interests, providing all guarantees made by the sponsors have been fulfilled. The petitioners may deposit the portion provided for in the petition with the County Treasurer in lieu of the Special Assessment. The road may be sponsored by any number of petitioners or non-petitioner owners of adjacent parcels to the proposed road. Upon the completion of the road, and the satisfaction of~~

Pottawattamie County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders or consultants that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids and proposals as appropriate in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.



Pottawattamie County Secondary Roads

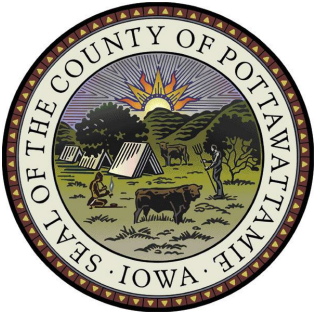
223 South 6TH Street
Council Bluffs, Iowa, 51501

REVISED 12/29/23

~~all claims in relation to the road, any balance then remaining of the funds provided by the sponsors shall be returned to them according to their respective interests, providing all guarantees made by the sponsors have been fulfilled.~~

- 4) Before submitting the petition 75% of the listed parcels must show the owner's signature(s) as approval for the road improvement costs and provide the required ownership documentation provided herein. Those opposed to the petition should not sign the petition. Each parcel shall be counted as having one owner, even if owned jointly, as tenants in common, under contract for purchase, or in a life estate; more than one signature may be provided for such parcels. Corporations, trusts, and partnerships require the signature of a corporate officer, trustee, or partner, respectively. Life estates require the signature of the estate holder, and not remaindermen. Signatures provided under a power of attorney must accompany a copy of the power of attorney. A parcel under the jurisdiction of any probate court should be noted on the signature page(s).
- 5) The petition and all signature pages shall be date stamped and filed with the County Engineer on or before October 1st to be constructed in the following season. The Engineer shall have the petition reviewed by the County Attorney's Office to determine whether the petition meets legal criteria for consideration under Iowa Code Chapter 311.
- 6) Once reviewed by the County Attorney's Office the County Engineer will place the petition on the agenda for the Board of Supervisors to consider for approval. A petition for improvement by Donation In Lieu of Assessment will not be considered until sufficient funds have been deposited; or if sufficient funds have not been deposited, the petition will be rejected, and funds returned to the sponsors after the second regular Board of Supervisors meeting in January.
- 7) The petition may not be withdrawn by the petitioners after it has been submitted. The Board of Supervisors may reject, approve, or modify and approve the petition, including excluding or adding parcels to the proposed district during the approval process.
- 8) Final Costs, while estimated and provided, are not apportioned until the final public hearing and may change as a result of public comment presented in the initial Public Hearing(s). Estimates are subject to change during the process.
- 9) County Participation is limited to no more than 50% of the total project cost as provided for in Iowa Code Chapter 311.
 - a) The sum of maintenance credits and County participation shall not exceed 50% of the project costs.
 - b) The County contribution shall be 30% on roads designated as Farm to Market routes; 20% on local thru routes; and 10% on dead-end roads.

Pottawattamie County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders or consultants that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids and proposals as appropriate in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.



Pottawattamie County Secondary Roads
223 South 6TH Street
Council Bluffs, Iowa, 51501

REVISED 12/29/23

10) The initial proposal will provide for apportionment of costs in the following manner:

Apportionment of the costs may be changed by the Board of Supervisors as a result of comments at the Public Hearings and in an effort to have apportionments meet the requirements of Iowa Code Chapter 311.

Apportionment shall be calculated as follows:

- a) The total district value shall be determined based on the sum of published assessed values.
- b) The individual assessed value shall be divided by the total district value to determine a percentage of the district value, this is the individual assessment percentage.
- c) The individual assessment percentage shall be multiplied by the estimated cost to determine each property's apportioned cost.

11) Parcels owned by public entities are to be included to the extent allowed by Iowa Code §311.10.

Pottawattamie County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders or consultants that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids and proposals as appropriate in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

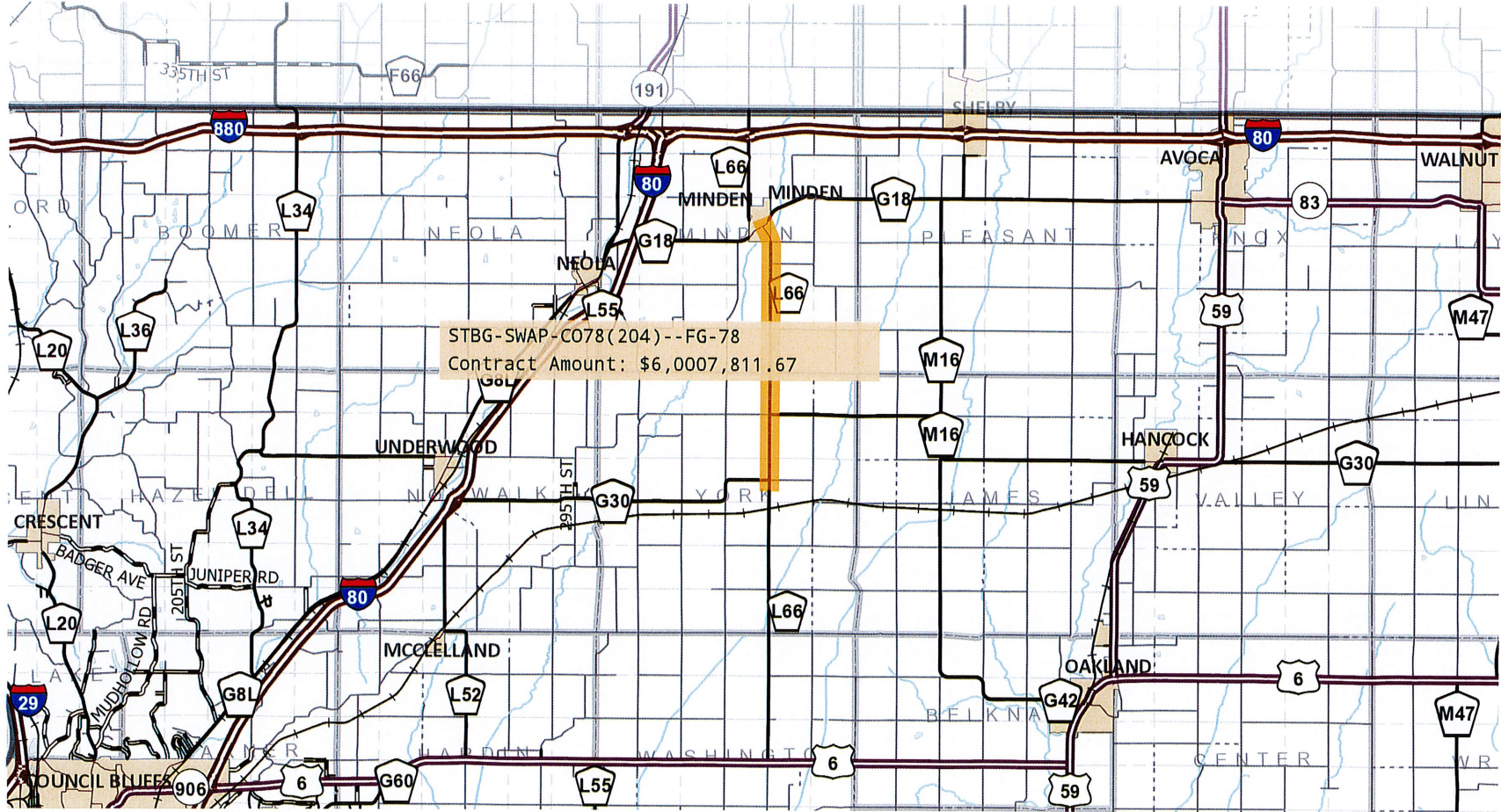
John Rasmussen/Engineer

**Discussion and/or to approve and authorize the
Chairperson to sign the final voucher for project STBG-
SWAP-C078(204)—FG-78 with Western Engineering.**

Untitled project

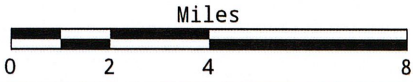
Pottawattamie - ICEASB Easy Map

8:59 AM, Thu, Dec 28, 2023



Feature Key

- | | | | | |
|-------------|------------|-----------|-----------------|----------------|
| Earth | Gravel | Seal Coat | County Pavement | State Pavement |
| Divided Hwy | Water | City | Township | Railroad |
| Bridge | County Hwy | State Hwy | US Hwy | |



FINAL

Contract 037854



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

Voucher No. 20

~~HMA Pavement - New/Replace/Widen~~
POTTAWATTAMIE COUNTY ENGINEER

DATE LAST VOUCHER 05 -10 -23
MO. DAY YR.

THIS VOUCHER 12-18-23
MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
<u>12-18-23</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>

Contractor No. 48600 **WESTERN ENGINEERING CO INC** HARLAN, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL PARTICIPATING		RURAL NON-PARTICIPATING		URBAN PARTICIPATING		URBAN NON-PARTICIPATING	
0010	<u>182.200</u>	<u>182.200</u>	Cubic Yd	<u>410</u>			<u>000</u>	<u>180400</u>		<u>000</u>		<u>000</u>	
	ITEM DESCRIPTION				TOTAL TO DATE								
	EMBANKMENT-IN-PLACE												
0020	<u>43243.700</u>	<u>50320.000</u>	Cubic Yd	<u>410</u>			<u>000</u>	<u>50320000</u>		<u>000</u>		<u>000</u>	
	EXCAVATION, CL 10, RDWY+BORROW				TOTAL TO DATE								
0030	<u>1119.800</u>	<u>267.350</u>	Cubic Yd	<u>410</u>			<u>000</u>	<u>267350</u>		<u>000</u>		<u>000</u>	
	EXCAVATION, CL 13, WASTE				TOTAL TO DATE								
0040	<u>3205.700</u>	<u>3205.700</u>	Cubic Yd	<u>410</u>			<u>000</u>	<u>3205700</u>		<u>000</u>		<u>000</u>	
	TOPSOIL, STRIP, SALVAGE+SPREAD				TOTAL TO DATE								
0050	<u>556.300</u>	<u>568.050</u>	Cubic Yd	<u>410</u>			<u>000</u>	<u>568050</u>		<u>000</u>		<u>000</u>	
	COMPACT BACKFILL ADJ TO BRDG/CULV/STRU CT				TOTAL TO DATE								
0060	<u>146441.600</u>	<u>158530.700</u>	Sq Yard	<u>410</u>			<u>000</u>	<u>158530700</u>		<u>000</u>		<u>000</u>	
	SUBGRADE STABIL MAT'L, POLYMER GRID				TOTAL TO DATE								
0070	<u>29900.300</u>	<u>37375.375</u>	Cubic Yd	<u>410</u>			<u>000</u>	<u>37375375</u>		<u>000</u>		<u>000</u>	
	MODIFIED SUBBASE				TOTAL TO DATE								
0080	<u>10483.700</u>	<u>5564.560</u>	Ton	<u>410</u>			<u>000</u>	<u>5564560</u>		<u>000</u>		<u>000</u>	
	GRANULAR SHLD, TYPE B				TOTAL TO DATE								
0090	<u>655.710</u>	<u>655.710</u>	Station	<u>441</u>			<u>000</u>	<u>655710</u>		<u>000</u>		<u>000</u>	
	SHLD CONSTRUCTION, EARTH				TOTAL TO DATE								

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE _____ PROJECT ENGINEER CERTIFICATION
- DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.
- DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE _____ SIGNED CLAIMANT (CONTRACTOR)

Contract 037854



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STBG-SWAP-C078(204)--FG-78 PAGE 2
 HMA Pavement - New/Replace/Widen
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 20

DATE LAST VOUCHER 05-10-23
 MO. DAY YR.

THIS VOUCHER 12-18-23
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA									
TO DATE	LAST VOUCH.	AUTH.		ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING
<u>12-50</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>										
0100	<u>6.200</u>	<u>6.200</u>	Miles	<u>441</u>						<u>000</u>	<u>6200</u>	<u>000</u>	<u>000</u>
	CLEAN+PREPARATION OF BASE												
0110	<u>20.000</u>	<u>20.000</u>	Each	<u>441</u>						<u>000</u>	<u>15000</u>	<u>000</u>	<u>000</u>
	RELOCATION OF MAIL BOX												
0120	<u>21853.590</u>	<u>19894.450</u>	Ton	<u>442</u>						<u>000</u>	<u>19894450</u>	<u>000</u>	<u>000</u>
	HMA ST BASE, 3/4"												
0130	<u>7449.590</u>	<u>7449.590</u>	Ton	<u>442</u>						<u>000</u>	<u>7831720</u>	<u>000</u>	<u>000</u>
	HMA ST INTERMEDIATE, 1/2"												
0140	<u>7412.710</u>	<u>7412.710</u>	Ton	<u>442</u>						<u>000</u>	<u>7484830</u>	<u>000</u>	<u>000</u>
	HMA ST SURF, 1/2", NO FRIC												
0150	<u>2202.950</u>	<u>2017.580</u>	Ton	<u>442</u>						<u>000</u>	<u>2018780</u>	<u>000</u>	<u>000</u>
	ASPH BINDER, PG 58-28S												
0160	<u>7000.000</u>	<u>7000.000</u>	Lump Sum	<u>442</u>						<u>000</u>	<u>7000000</u>	<u>000</u>	<u>000</u>
	HMA PAV'T SAMPLE												
0170	<u>18347.000</u>	<u>18347.000</u>	Each	<u>442</u>						<u>000</u>	<u>30989160</u>	<u>000</u>	<u>000</u>
	PAY ADJ I/D-HMA MIXTURE LABORATORY VOIDS												
0180	<u>18347.000</u>	<u>18347.000</u>	Each	<u>442</u>						<u>000</u>	<u>12942650</u>	<u>000</u>	<u>000</u>
	PAY ADJ I/D-HMA MIXTURE FIELD VOIDS												

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE _____ PROJECT ENGINEER CERTIFICATION
- DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.
- DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____

for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE _____ SIGNED CLAIMANT (CONTRACTOR)

Contract 037854



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STBG-SWAP-C078(204)--FG-78 PAGE 3
 HMA Pavement - New/Replace/Widen
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 20

DATE LAST VOUCHER 05 -10 -23
 MO. DAY YR.

THIS VOUCHER 12 -18 -23
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
12750	127.5	129.0	3.000

Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL		URBAN	
						PARTICIPATING	NON-PARTICIPATING	PARTICIPATING	NON-PARTICIPATING
0190	2.000	2.000	Each	442		000	2000	000	000
RUMBLE STRIP PANEL (HMA SURF)						TOTAL TO DATE			
0200	21515.000	21515.000	Each	444		000	000	000	000
PAY ADJ I/D-HMA PAV'T SMOOTHNESS						TOTAL TO DATE			
0210	259.400	259.400	Cubic Yd	430		000	700 000 259400	000	000
FLOODED BACKFILL						TOTAL TO DATE			
0220	370.000	370.000	Cubic Yd	430		000	370000	000	000
EXCAVATION, CL 20, RDWY PIPE CULV						TOTAL TO DATE			
0230	2.500	2.500	Cubic Yd	430		000	2500	000	000
STRUCT CONC (MISCELLANEOUS)						TOTAL TO DATE			
0240	105.000	124.000	Pound	430		000	124000	000	000
REINFORC STEEL						TOTAL TO DATE			
0250	36.000	36.000	Each	420		000	36000	000	000
APRON, SAFETY SLOPE, 18"						TOTAL TO DATE			
0260	21.000	21.000	Each	420		000	23000	000	000
APRON, SAFETY SLOPE, 24"						TOTAL TO DATE			
0270	1.000	1.000	Each	420		000	1000	000	000
APRON, SAFETY SLOPE, 36"						TOTAL TO DATE			

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE _____ PROJECT ENGINEER CERTIFICATION
- DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.
- DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE _____ SIGNED CLAIMANT (CONTRACTOR)

Contract 037854



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STBG-SWAP-C078(204)--FG-78 PAGE 4
 HMA Pavement - New/Replace/Widen
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 20

DATE LAST VOUCHER 05 -10 -23
 MO. DAY YR.

THIS VOUCHER 12-18-23
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA										
TO DATE	LAST VOUCH.	AUTH.		ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
<u>12750</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>											
				ITEM DESCRIPTION										
	<u>614.000</u>	<u>614.000</u>		Linn Ft	<u>420</u>					<u>000</u>	<u>614000</u>	<u>000</u>	<u>000</u>	<u>000</u>
<u>0280</u>	CULV, CMP ENT, 18"													
	<u>491.000</u>	<u>491.000</u>		Linn Ft	<u>420</u>					<u>000</u>	<u>527000</u>	<u>000</u>	<u>000</u>	<u>000</u>
<u>0290</u>	CULV, CMP ENT, 24"													
	<u>9.000</u>	<u>9.000</u>		Linn Ft	<u>420</u>					<u>000</u>	<u>9000</u>	<u>000</u>	<u>000</u>	<u>000</u>
<u>0300</u>	CULV, CMP RDWY, 24"													
	<u>3.000</u>	<u>3.000</u>		Linn Ft	<u>420</u>					<u>000</u>	<u>3000</u>	<u>000</u>	<u>000</u>	<u>000</u>
<u>0310</u>	CULV, CMP RDWY, 30"													
	<u>12.000</u>	<u>12.000</u>		Linn Ft	<u>420</u>					<u>000</u>	<u>12000</u>	<u>000</u>	<u>000</u>	<u>000</u>
<u>0320</u>	CULV, CMP RDWY, 36"													
	<u>77.000</u>	<u>77.000</u>		Linn Ft	<u>420</u>					<u>000</u>	<u>77000</u>	<u>000</u>	<u>000</u>	<u>000</u>
<u>0330</u>	CULV, CMP RDWY, 54"													
	<u>17374.000</u>	<u>17374.000</u>		Linn Ft	<u>418</u>					<u>000</u>	<u>5978000</u>	<u>000</u>	<u>000</u>	<u>000</u>
<u>0340</u>	SUBDRAIN, LONGITUDINAL, (SHLD) 4"													
	<u>306.000</u>	<u>44.000</u>		Each	<u>418</u>					<u>000</u>	<u>44000</u>	<u>000</u>	<u>000</u>	<u>000</u>
<u>0350</u>	SUBDRAIN OUTLET, 500-10													
	<u>80181.000</u>	<u>80181.000</u>		Sq Yard	<u>410</u>					<u>000</u>	<u>80000000</u>	<u>000</u>	<u>000</u>	<u>000</u>
<u>0360</u>	RMVL OF PAV'T										<u>80,181,000</u>			

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. _____
 DATE PROJECT ENGINEER CERTIFICATION

2. _____
 DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.

3. _____
 DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.
 Project approved for payment.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

 DATE SIGNED CLAIMANT (CONTRACTOR)

Contract 037854



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STBG-SWAP-C078(204)--FG-78 PAGE 5
 HMA Pavement - New/Replace/Widen
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 20

DATE LAST VOUCHER 05-10-23
 MO. DAY YR.

THIS VOUCHER 12-18-23
 MO. DAY YR.

DAYS WORKED			RET. %
TO DATE	LAST VOUCH.	AUTH.	
127.50	127.5	129.0	3.000

Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA

ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	RURAL		URBAN	
						PARTICIPATING	NON-PARTICIPATING	PARTICIPATING	NON-PARTICIPATING
0370	344.400	344.400	Sq Yard	410		000	344400	000	000
	RMVL OF PAVED DRIVEWAY				TOTAL TO DATE				
0380	3985.790	3985.790	Station	442		000	1108010	000	000
	PAINTED PAV'T MARK, WATERBORNE/SOLVENT				TOTAL TO DATE				
0390	1.020	1.020	Station	442		000	630	000	000
	PAINTED PAV'T MARK, DURABLE				TOTAL TO DATE				
0400	9.000	9.000	Each	401		000	8000	000	000
	SAFETY CLOSURE				TOTAL TO DATE				
0410	22000.000	22000.000	Lump Sum	401		000	19800000	000	000
	TRAFFIC CONTROL				TOTAL TO DATE				
0420	280.000	58.500	Each	401		000	58500	000	000
	FLAGGER				TOTAL TO DATE				
0430	70.000	0.000	Each	401		000	000	000	000
	PILOT CAR				TOTAL TO DATE				
0440	160000.000	160000.000	Lump Sum	401		000	160000000	000	000
	MOBILIZATION				TOTAL TO DATE				
0450	9.200	9.200	Cubic Yd	441		000	5100	000	000
	('CUBIC YARDS' ITEM)				TOTAL TO DATE				

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE _____ PROJECT ENGINEER CERTIFICATION
- DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
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- DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.
 Project approved for payment.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
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DATE _____ SIGNED CLAIMANT (CONTRACTOR)

Contract 037854



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STBG-SWAP-C078(204)--FG-78 PAGE 6
 HMA Pavement - New/Replace/Widen
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 20

DATE LAST VOUCHER 05 -10 -23
 MO. DAY YR.

THIS VOUCHER 12-18-25
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA										
TO DATE	LAST VOUCH.	AUTH.		ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
127.50	127.5	129.0	3.000											
				MULCH	2.600	2.600	Acre	448		000	1390	000	000	
											1500			
				SEED+FERTILIZE (RURAL)	2.600	2.600	Acre	448		000	1390	000	000	
											1500			
				SLOPE PROTECTION, WOOD EXCELSIOR	52.000	52.000	Square	448		000	23940	000	000	
											64940			
				STABILIZE CROP - SEED+FERTILIZE	2.600	2.600	Acre	448		000	000	000	000	
				WATER-SOD/SPEC DITCH CNTL/SLOPE PROTECT	10.300	10.300	M-Gal	448		000	000	000	000	
											2200			
				MOBILIZATION FOR WATERING	3.000	3.000	Each	448		000	000	000	000	
											2000			
				PERIMETER+SLOPE SEDIMENT CNTL DEVICE, 1 2"	4760.000	4760.000	Linn Ft	448		000	3036000	000	000	
				RMVL OF PER+SLOPE/DITCH CHK SED CNTL DEV	4760.000	4760.000	Linn Ft	448		000	000	000	000	
				MOBILIZATION, EROSION CONTROL	4.000	4.000	Each	448		000	5000	000	000	
											60000			

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.
 SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

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- DATE _____ PROJECT ENGINEER CERTIFICATION
- DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
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- DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.
 Project approved for payment.

DATE _____ SIGNED CLAIMANT (CONTRACTOR)

Contract 037854



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STBG-SWAP-C078(204)--FG-78 PAGE 7
 HMA Pavement - New/Replace/Widen
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 20

DATE LAST VOUCHER 05 -10 -23
 MO. DAY YR.

THIS VOUCHER 12 -18 -23
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA										
TO DATE	LAST VOUCH.	AUTH.		ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
<u>127.50</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>											
				1.000	1.000	Each	448			000	000	000	000	
				MOBILIZATION, EMERGENCY EROSION CONTROL										
				7475.075	7475.075	Cubic Yd	410			000	000	000	000	
				APPLIES TO ITEM 0070 MODIFIED SUBBASE										
				7076.300	7076.300	Cubic Yd	410			000	000	000	000	
				APPLIES TO ITEM 0020 EXCAVATION, CL 10, RDWY+BORROW										
				-852.450	-852.450	Cubic Yd	410			000	000	000	000	
				APPLIES TO ITEM 0030 EXCAVATION, CL 13, WASTE										
				11.750	11.750	Cubic Yd	410			000	000	000	000	
				APPLIES TO ITEM 0050 COMPACT BACKFILL ADJ TO BRDG/CULV/STRU										
				12089.100	12089.100	Sq Yard	410			000	000	000	000	
				APPLIES TO ITEM 0060 SUBGRADE STABIL MAT'L, POLYMER GRID										
				-4919.140	-4919.140	Ton	410			000	000	000	000	
				APPLIES TO ITEM 0080 GRANULAR SHLD, TYPE B										
				-1959.140	-1959.140	Ton	442			000	000	000	000	
				APPLIES TO ITEM 0120 HMA ST BASE, 3/4"										
				-185.370	-185.370	Ton	442			000	000	000	000	
				APPLIES TO ITEM 0150 ASPH BINDER, PG 58-28S										

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. DATE _____ PROJECT ENGINEER CERTIFICATION

2. DATE _____ CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.

3. DATE _____ DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

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DATE _____ SIGNED CLAIMANT (CONTRACTOR)

Contract 037854



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STBG-SWAP-C078(204)--FG-78 PAGE 8
 HMA Pavement - New/Replace/Widen
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 20

DATE LAST VOUCHER 05-10-23
 MO. DAY YR.

THIS VOUCHER 12-18-23
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA										
TO DATE	LAST VOUCH.	AUTH.		ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
<u>12-18-23</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>											
7009	19.000	19.000	Pound	430						000	000	000	000	000
7010	-262.000	-262.000	Each	418						000	000	000	000	000
7011	-221.500	-221.500	Each	401						000	000	000	000	000
7012	-70.000	-70.000	Each	401						000	000	000	000	000
7013	-3983.570	-3983.570		448						000	000	000	000	000
8001	1595.000	1595.000		448						000	1595000	000	000	000
8002	-1.000	-1.000	Each	448						000	000	000	000	000
8003	3983.570	0.000		448						000	000	000	000	000
8004	5282.740	5282.740	Cubic Yd	448						000	000	000	000	000

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

1. _____
 DATE PROJECT ENGINEER CERTIFICATION

2. _____
 DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
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3. _____
 DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
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CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE _____ SIGNED CLAIMANT (CONTRACTOR)

5,282,740

Contract 037854



Iowa Department of Transportation
CONTRACT CONSTRUCTION PROGRESS VOUCHER

STBG-SWAP-C078(204)--FG-78 PAGE 9
 HMA Pavement - New/Replace/Widen
 POTTAWATTAMIE COUNTY ENGINEER

Voucher No. 20

DATE LAST VOUCHER 05 -10 -23
 MO. DAY YR.

THIS VOUCHER 12-18-23
 MO. DAY YR.

DAYS WORKED			RET. %	Contractor No. 48600 WESTERN ENGINEERING CO INC HARLAN, IA										
TO DATE	LAST VOUCH.	AUTH.		ITEM NO.	QUANTITY AWARDED	QUANTITY AUTHORIZED	UNIT OF MEASURE	FCT.	Compl. Last Voucher	TOTAL TO DATE	RURAL PARTICIPATING	RURAL NON-PARTICIPATING	URBAN PARTICIPATING	URBAN NON-PARTICIPATING
<u>12750</u>	<u>127.5</u>	<u>129.0</u>	<u>3.000</u>											
				<u>8999</u>	<u>1.000</u>	<u>1.000</u>	<u>Lump Sum</u>	<u>401</u>			<u>000</u>	<u>000</u>	<u>000</u>	<u>000</u>
				ITEM DESCRIPTION										
				STOCKPILED MATERIALS										
									Compl. Last Voucher					
									TOTAL TO DATE					
									Compl. Last Voucher					
									TOTAL TO DATE					
									Compl. Last Voucher					
									TOTAL TO DATE					
									Compl. Last Voucher					
									TOTAL TO DATE					
									Compl. Last Voucher					
									TOTAL TO DATE					
									Compl. Last Voucher					
									TOTAL TO DATE					
									Compl. Last Voucher					
									TOTAL TO DATE					

I certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

SIGNATURES REQUIRED ON LINES 1 & 2 FOR PROGRESS PAYMENT AND LINES 1-3 FOR FINAL PAYMENT AS APPLICABLE.

- DATE PROJECT ENGINEER CERTIFICATION
- DATE CHAIRMAN OF BOARD OF SUPERVISORS APPROVAL
 IDOT is not involved in this Farm to Market project.
- DATE DISTRICT CONSTRUCTION/LOCAL SYSTEMS ENGINEER OR OFFICE DIRECTOR APPROVAL
 Project records reviewed. Project records not reviewed. Recommend payment based on the project engineers certification.
 Project approved for payment. based on the project engineers certification.

CLAIMANT'S CERTIFICATION (Required for Final Payment Only)

I, _____ the _____
 for _____ (contractor) certify that the work items shown herein are just and unpaid, and that the requirements of the Iowa Department of Transportation specifications for this project, including all requirements as to maximum hours of labor and minimum wages have been complied with.

DATE _____ SIGNED CLAIMANT (CONTRACTOR) _____

CERTIFICATION FOR HOURS AND LABOR APPLIES ONLY TO FEDERAL PARTICIPATING PROJECT.

Other Business

Adopt Robert's Rules of Order

Establish Policy on Board Sessions.

**Discussion and/or decision to approve
and authorize Board to sign Resolution
No. 01-2024 entitled: Resolution
pertaining to the payment of County
bills.**

RESOLUTION NO. 01-2024

BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that the Auditor be, and is hereby authorized and directed to issue warrants in payment of claims before audit, and when the Board is not in session for the following purposes:

FIRST:

For salaries where such compensation shall have been previously fixed by the Board of Supervisors. When services of an employee are terminated upon certification of the officer under which such compensation has been earned.

SECOND:

For transportation of persons transferred at the County’s expense to various State Institutions, when such expenses have been previously authorized and ordered by the court or direction of the Department of Human Services, and to include transients for Pottawattamie County Human Services.

THIRD:

For Clerk of Court’s certified bills for payment of Grand Jury.

FOURTH:

For benefits for salaries on County payroll, where benefit rates have been previously fixed by the Board of Supervisors.

Dated this 2nd Day of January, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brain Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

**Discussion and/or decision to approve
and authorize Board to sign Resolution
No. 02-2024 entitled: Resolution
authorizing the Auditor to destroy
county vouchers on or before January
1, 2014.**

RESOLUTION NO. 02-2024

WHEREAS, the Pottawattamie County Auditor has on file county vouchers and canceled county warrants, which have been on file on or before January 1, 2014; and

WHEREAS, Code of Iowa, Section 331.323(e), requires the Board of Supervisors to authorize the Auditor to destroy county vouchers and canceled county warrants, which have been on file for more than ten years.

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors, Pottawattamie County, Iowa, authorizes the Auditor to destroy county vouchers and canceled county warrants dated before January 1, 2014.

Dated this 2nd Day of January, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
<hr/> Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<hr/> Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<hr/> Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<hr/> Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<hr/> Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST:

Melvyn Houser, County Auditor

**Discussion and/or decision to approve
and authorize Board to sign Resolution
No. 03-2024 entitled: Resolution
approval of Deputy Appointments.**

RESOLUTION NO. 03-2024

RESOLUTION APPOINTING DEPUTIES

WHEREAS, the Code of Iowa, Chapter 331.903, states that the auditor, treasurer, recorder, sheriff and county attorney may each appoint, with approval of the board, one or more deputies, assistants, or clerks for whose acts the principal officer is responsible, and

WHEREAS, the number of deputies, assistants, and clerks for each office shall be determined by the board and the number and approval of each appointment shall be adopted by a resolution recorded in the minutes of the board, and

WHEREAS, each deputy officer, assistant and clerk shall perform the duties assigned by the principal officer making the appointment and during the absence or disability of the principal officer, the first deputy shall perform the duties of the principal officer.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors hereby approves the following deputy appointments:

Attorney	Jon Jacobmeier, Chief Deputy
Auditor	Linda Swolley, First Deputy, Real Estate
Recorder	Lynn Herrington, First Deputy
Sheriff	Jeff Theulen, Chief Deputy
Treasurer	Jamie Smothers, First Deputy Heather Ausdemore, First Deputy

Dated this 2nd Day of January, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Discussion and/or decision to approve and authorize Board to sign Resolution No. 04-2024 entitled: Resolution pertaining to the taxable value of the lengths of mileage of the several railroad, telegraph, telephone, and express companies in Pottawattamie County.

RESOLUTION NO. 04-2024

BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, that it is hereby ordered that the lengths of the mileage of the several railroad, and express companies in Pottawattamie County, and the taxable value thereof, as fixed by the Department of Revenue, within the several towns, townships, and school districts of Pottawattamie County be fixed according to schedule and the County Auditor is hereby ordered to publish and spread the same upon the taxes levied for said County for the Fiscal Year 2024-2025.

RECAPITULATION

RAILROADS	\$ 84,725,289.19
PIPELINE	\$ 91,573,222.26
TOTAL FOR COUNTY	\$ 176,298,511.45

Dated this 2nd Day of January, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Discussion and/or decision to approve and authorize Board to sign Resolution No. 05-2024 entitled: Construction Evaluation Resolution relating to the construction of a confinement feeding operation.

RESOLUTION NO. 05-2024

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code Section 459.304(3), sets out the procedure if a Board of Supervisors wishes to adopt a “Construction Evaluation Resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2024, and January 31, 2025, and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix as provided in Iowa Code Section 459.305, but the Board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code Section 459.304(3).

Dated this 2nd day of January, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

**Approval of Official Newspapers for
Pottawattamie County for 2024.**

THE JOURNAL-HERALD

An Award Winning Weekly Newspaper Devoted To Covering The Local News

164 S. Elm Street, P.O. Box 308, Avoca, IA 51521

Phone: (888) 343-2154 • Fax: (712) 343-2262

Donald L. Nielson
Owner & Publisher
Since 1974

E-mail: avocajh2@gmail.com
Cell: 402-681-4763

December 14, 2023

Pottawattamie County
Board of Supervisors
Box 649
Council Bluffs, IA 51501-0649

Board of Supervisors:

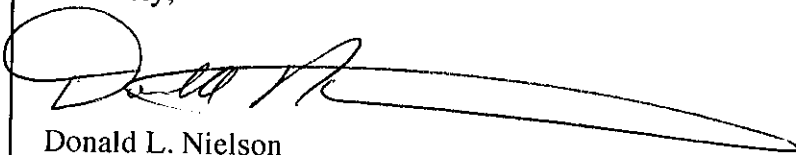
I hereby formally request that the Journal Herald be designated as an official county legal newspaper in Pottawattamie County for the 2024 calendar year and that we be eligible to print publications and such other legal notices of county importance.

The Journal Herald has been designated as a county legal newspaper for many years, as our records show, and we hope that this designation will be granted again.

Please advise as to the date you'll need our subscription list, in the event that a contest exists.

Your consideration in granting the Herald county newspapers status will be greatly appreciated.

Sincerely,



Donald L. Nielson
Publisher

THE HERALD

Your Award Winning Weekly Newspaper
Serving OAKLAND, CARSON, MACEDONIA, NEOLA, MINDEN & PERSIA
P.O. Box 556, Oakland, IA 51560-0556
Phone: (888) 343-2154 • Fax: (712) 343-2262

Donald L. Nielson
Owner & Publisher
Since 1993

E-mail: avocajh2@gmail.com
Cell: 402-681-4763

December 14, 2023

Pottawattamie County
Board of Supervisors
Box 649
Council Bluffs, IA 51501-0649

Board of Supervisors:

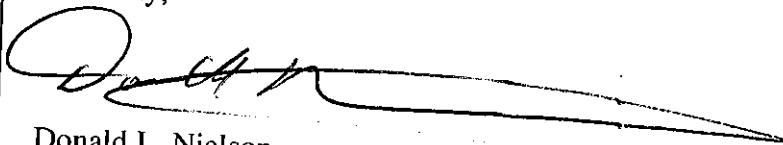
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The Herald has been designated as a county legal newspaper for many years, as our records show, and we hope that this designation will be granted again.

Please advise as to the date you'll need our subscription list, in the event that a contest exists.

Your consideration in granting the Herald county newspapers status will be greatly appreciated.

Sincerely,



Donald L. Nielson
Publisher

**Discussion and/or decision on Legal
Holidays for 2024.**

2024 Legal Holidays

	Date	Observed
New Year's Day	January 1, 2024	January 1, 2024
Martin Luther King Day	January 15, 2024	January 15, 2024
Presidents Day	February 19, 2024	February 19, 2024
Memorial Day	May 27, 2024	May 27, 2024
Independence Day	July 4, 2024	July 4, 2024
Labor Day	September 2, 2024	September 2, 2024
Veteran's Day	November 11, 2024	November 11, 2024
Thanksgiving Day	November 28, 2024	November 28, 2024
Day After Thanksgiving (Lieu of Lincoln's Birthday)	November 29, 2024	November 29, 2024
Christmas Day	December 25, 2024	December 25, 2024
New Year's Day 2025	January 1, 2025	January 1, 2025

**Approval of Federal Standard Mileage
Rate for 2024.**



IRS issues standard mileage rates for 2024; mileage rate increases to 67 cents a mile, up 1.5 cents from 2023

IR-2023-239, Dec. 14, 2023

WASHINGTON — The Internal Revenue Service today issued the 2024 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2024, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 67 cents per mile driven for business use, up 1.5 cents from 2023.
- 21 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, a decrease of 1 cent from 2023.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2023.

These rates apply to electric and hybrid-electric automobiles as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving expenses for members of the armed forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the

standard mileage rate is chosen.

[Notice 2024-08](#) [PDF](#) contains the optional 2024 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2024 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

Page Last Reviewed or Updated: 14-Dec-2023

**Discussion and/or decision of
appointment to Southwest Iowa Region
Mental Health & Disability Services
Board for 2024.**

**Discussion and/or decision of
appointment to the Fourth Judicial
District Department of Correctional
Services Board of Directors for 2024.**

**Discussion and/or decision of
appointment of representatives to the
IGHCP Board for 2024.**

**Discussion and/or decision of
appointment of MAPA representative
for 2024.**

**Discussion and review of Board
Members' assignment to 2024
Representative Appointments.**

2024 Representative Appointments

Agency	Meeting Dates / Location	Contact Info	2024 Primary	2024 Alternate
Advance SW Iowa Corporation	Day / Time :last Wednesday of Every month @ 11:30AM (No meetings Jul & Nov)	Paula Hazlewood – 712-256-5636 phazlewood@selectgreateromaha.com		
	Location: CB Library (unless noted)			
Council Bluffs Airport Authority	Day / Time: 3 rd Wednesday @ 4:00PM	Andy Biller andybiller@cbairport.com		
	Location: 16801 McCandless Ln, Ste 2, Council Bluffs			
Conservation Board	Day / Time: 2 nd Tuesday @ 7:00PM	Kim Wickersham – 712-328-5638 Kimberly.wickersham@pottcounty-ia.gov		
	Location: TBD			
E911 Board	Day / Time: TBD	Sam Arkfeld -712-3284866 Sam.arkfeld@sheriff.pottcounty-ia.gov		
	Location: BOS Hearing Room			
East Pott Soil & Water Conservation	Day / Time: 3 rd Wednesday @ 8:00AM	Susan Rush– 712-482-6408 susan.rushd@ia.nacdnet.net		
	Location: 321 Oakland Ave, Oakland			
EMA Board	Day / Time: TBD (Will Contact)	Doug Reed – 712-328-5777 dreed@pcema-ia.org		
	Location: TBD (Will Contact)			
Fourth Judicial District	Day / Time: 2nd Wednesday of February, June, and November @ 12:00PM	Jen Foltz – 712-396-2203 Jen.foltz@iowa.gov		
	Location: 801 S 10 th Street, Council Bluffs			
Golden Hills RC&D	Day / Time: 3:00 PM,	Cara Morgan - cara.morgan@goldenhillsrccd.org		
	Location: Oakland office or zoom			
Hungry Canyons	Day / Time: Quarterly (TBD) 3/1, 6/7, 9/6, 12/6 First Friday June, September, December 10 A.M.	John Thomas john@goldenhillsrccd.org		
	Location: TBD			
Iowa West Racing Assoc.	Day / Time: Lunch meetings 3x/year (IWF grant cycle) Location: 4201 River’s Edge Parkway suite 400	Brenda Mainwaring -712-309-3001 brenda@iowawestfoundation.org		
Loess Hills Alliance Board	Day / Time: 3/6, 6/5, 9/4, 12/4 1 P.M.	Jeannette Riesberg mccbsec@mononacounty.org		
	Location:			
MAPA	Board of Directors: Last Thursday @ 1:30PM			
	Finance Committee: 3 rd Wednesday @ 8:30AM			
	Location: 2222 Cuming St, Omaha			
MH&DS – DHS- GA	Day / Time: 1/29, 3/25, 6/3, 7/29, 9/30 & 11/25 2024 @ 1:00PM	Suzanne Watson 712-328-5643 swatson@swiamhds.org		
	Location: Oakland Community Center			
*PACE	Day / Time: 1/24, 3/27, 5/22, 7/24, 9/25, 12/4 @ 3:30 PM	Danna Kehm – 712-890-5602 danna@paceartsiowa.org		
	Location: 1001 S 6 th St, CB			
712 Initiative	Day / Time: 4 th Thursday @ 7:30AM	Jennifer Fletcher – 712-396-2464 jennifer.fletcher2@nmhs.org		
	Location: 1228 S Main St, CB			

Pott County Trails Board	Day / Time: 4 th Tuesday @ 5:30 PM	Courtney Harter Charter@councilbluffs-ia.gov		
	Location: CB Library			
Promise Partners	Planning Committee: 1/24, 3/27, 5/22 @ 1PM	Jordan Morse – 712-256-9920 jmorse@thrivingfamiliesalliance.org		
	Locations: Charles E. Lakin Campus – Red Cross Bldg, CB			
SW Iowa Juvenile Services	Day / Time: 3 rd Wednesday @12:00 PM	Melissa Vanderpool – 4893 melissa.vanderpool@pottcounty-ia.gov		
	Location: Quaker Steak & Lube, CB			
SWIPCO / SWITA	Day / Time: 4 th Thursday @ 1:30 PM (September chosen by board) November & December is picked in October	Tammy DeBord – 712-243-4196 tamy.debord@swipco.org		
	Location: 1501 SW 7 th St, Atlantic			
Veteran Affairs	Day / Time: 2 nd Monday @ 3:00 PM	Peggy Becker– 712-328-3046 peggy.becker@pottcounty-ia.gov		
	Location: 623 6 th Ave, CB			
Board of Health	Day / Time: Second Friday EOM @ 7:30AM	Melissa Castro – 1133 melissa.castro@pottcounty-ia.gov		
	Location: BOS Hearing Room			
West Central Community Action	Day / Time: 3 rd Tuesday @ 5:30 PM	Brittany Schoof- 712-755-5135 bschoof@westcca.org		
	Location: 1408 Hwy 44, Harlan			
*West Pott Soil & Water Conservation	Day / Time: 2 nd Tuesday @ 5:00PM	Brooke Bauer – 712-328-2489 brooke.bauer@ia.nacdnet.net		
	Location: 305 McKenzie Ave			
WIDA	Day /Time: 2 nd Wednesday of each month@7:30 am	Stacie Kinney – 712-482-3029 westerniowadevelopment@outlookl.com		
	Location: TBD			
Workforce Investment Board	Day / Time:			
	Location: IWCC Loft Hall			
Pott County Quarterly Dept Head	Day / Time: 2 nd Week (Jan, April, July, Oct)			
	Location: BOS Hearing Room			
Pott County Ops/Policy Committee	Day / Time: 1 st Tuesday @ 1:30PM			
	Location: BOS Hearing Room			
Pott County Wellness Committee	Day / Time: Quarterly 1 st Thursday @ 1:30PM			
	Location: BOS Hearing Room			
IGHCP	Day / Time:			
	Location:			
Pott County Tourism	Every other month (Jan, Mar, May, July, Sept, Nov)	Mark Eckman – 712-256-2577 meckman@unleashcb.com		
	2nd Wednesday except January			

Capital Plan Committee	Day / Time: 3 rd Wednesday of the Month			
	Location:			
ROI Committee	Day / Time:			
	Location: BOS Hearing Room			
“What Should Be” Committee	Day / Time: Monthly 9:00AM			
	Location: Wild Rose Conference Room			

Discussion and/or decision on monthly stipend amount for Elected Official's mobile cellular usage for 2024.

**Jana Lemrick/Director, Human
Resources**

**Discussion and/or decision to approve
appointment of Jana Lemrick as Title VI
Coordinator.**

Melvyn Houser/Auditor

**Discussion and/or decision on Precinct
Election Official compensation.**

Dixie Wilson/Assistant Finance **& Tax Officer**

**Discussion and/or decision to approve and authorize the
Board to sign Resolution No. 09-2024 entitled:
TOWNSHIP TRUSTEE AND CLERK COMPENSATION.**

RESOLUTION NO. 09-2024

TOWNSHIP TRUSTEE AND CLERK COMPENSATION

WHEREAS, the Pottawattamie County Board of Supervisors currently authorizes that all Township Trustees and Clerks may be compensated at the rate of \$40.00 per meeting, and

WHEREAS, all Trustees and Clerks are expected to attend three (3) meetings per fiscal year (Pre-budget, Budget, and Financial Report). The number of county paid meetings may only exceed three (3) in any year with prior approval from the Board of Supervisors. The meetings must be open to the public, posted at the County Court House and the Trustee or Clerk must attend the meeting to request payment.

WHEREAS, Clerks are expected to conduct work sessions each month at which they update township receipts, disbursements, and other official records. Clerks may be compensated at a rate of \$40.00 per month for this time. Only Township Clerks will be compensated for said work sessions and said sessions are limited to twelve (12) per year.

WHEREAS, all payments shall be made by the County Auditor's Office and a completed affidavit timesheet shall be submitted to receive payment.

NOW, THEREFORE, BE IT RESOLVED that the Pottawattamie County Board of Supervisors authorized the Compensation and number of meetings/work sessions effective January 1, 2024:

Approved this 2nd day of January, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Susan Miller	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Debi Redmon/Supervisor,
General Assistance

**Discussion and/or decision to approve and authorize
the Chairperson to sign Contract Number 23-01 for
Pottawattamie County Housing Trust Fund Grant
Amendment 1.**

**2023 POTTAWATTAMIE COUNTY HOUSING TRUST FUND
GRANT AMENDMENT 1**

This Grant Amendment (Amendment) is made by and between **Pottawattamie County General Assistance** as Grantee and the **Pottawattamie County Housing Trust Fund, Inc.** (PottCoHTF) as Grantor.

WITNESSETH

WHEREAS, the parties entered into PottCoHTF Grant Agreement Contract Number 23-01 (Agreement) on May 23, 2023 for the GAP Assistance Program.

WHEREAS, the Grantor is required by the Iowa Finance Authority (IFA) Local Housing Trust Fund (LHTF) Program to allocate at least 30% of all program funds to households below 30% MFI.

WHEREAS, Grantees are to perform their projects according to the prescribed Scope of Grant Agreement.

WHEREAS, the Grantee has received nearly their limit of 31-80% MFI applicants, fewer 0-30% MFI applicants than expected, and the average disbursement per beneficiary to date is higher than estimated.

WHEREAS, the Grantor’s current program budget is able to amend the Scope of Grant Agreement and maintain compliance with the IFA Program allocation guidelines.

NOW, THEREFORE, in mutual consideration, the parties agree as follows:

1. Except as set forth in this Amendment, the terms of the Agreement are otherwise unaffected and shall continue if full force and effect.

2. PottCoHTF and the Grantee agree to modify Section 1 of the Agreement as follows:

- Total/Approximate Number of Units Serving 0-30% Median Family Income (MFI) or Below: 17
- Total/Approximate Number of Units Serving 31-80% MFI or Below: 17
- Total/Approximate Number of All Units Served: 34
- Total/Approximate Number of Individuals/Households Served: 34

3. This Amendment is made and shall be effective as of this 13th day of December, 2023.

Pottawattamie County Housing Trust Fund (PottCoHTF)

By: _____
Courtney Harter, President

Date

Pottawattamie County General Assistance

By: _____
Brian Shea, Board of Supervisors Chairperson

Date

Committee Appointments

Update from Board members on Committee meetings from the past week.

Received/Filed

Office of

No 047294

Pottawattamie County Treasurer

12/21/23 for November 2023

Date

Received from Pottawattamie County
Sheriffs office

Payor Pottawattamie County Sheriffs
office

Amount Forty Five Thousand Nine Hundred
Thirty Two Dollars & 19/100 \$ 45,932.19

Account to be credited See below

Descriptions of funds see below

Received by AS

Date received 12-21-23

November 1, 2023

Pottawattamie County Sheriffs Office

Total	Description	Line Item
\$0.00	Bank Interest	0001-4-05-1060-600000-000
\$2,665.00	Weapon Permits	0001-1-05-1060-441000-000
\$43,267.19	Civil Fees	0001-1-05-1060-440000-000
\$0.00	Outstanding Checks	0001-1-05-1060-820000-000
\$45,932.19	Total Deposit	
	\$23,645.94	total check #223777
	\$22,286.25	total check #223778
	\$45,932.19	total deposit

Pottawattamie County Sheriff's Office

Report of Fees Disbursed for

11/01/2023 - 11/30/2023

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees disbursed by me from my office for the period 11/01/2023 - 11/30/2023.

Disbursements:

Paid to Others:

State - Weapon Permit Amount 590.00

Refunds; Publication; Sales; Com 440,689.80

Subtotal 441,279.80

Paid to Treasurer:

Service Fees - Notary Fees; Copy Fees 29,567.80

Postage 3,370.75

Transport - Officer Expenses 5,810.90

Mileage Amount 4,152.74

Report Amount 120.00

County - Weapon Permit Amount 2,665.00

Other - Subpoena 245.00

Subtotal 45,932.19

Total 487,211.99

The above information is respectfully submitted on 12/18/2023



Andy Brown
Pottawattamie County, IA

Pottawattamie County Sheriff's Office

Report of Fees Collected for

11/01/2023 - 11/30/2023

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees collected by me in my office for the period 11/01/2023 - 11/30/2023.

Receipts:

Service Fees - Notary Fees; Copy Fees	31,839.50
Postage	3,674.60
Transport - Officer Expenses	5,810.90
Mileage Amount	4,295.74
Report Amount	120.00
County - Weapon Permit Amount	3,050.00
State - Weapon Permit Amount	665.00
Refunds; Publication; Sales; Com	223,748.76
Other - Subpoena	245.00
Unapplied	-149.00
Total	273,300.50

The above information is respectfully submitted on 12/18/2023



Andy Brown
Pottawattamie County, IA

Public Comments