

Monday, April 15 @ 9:30 A.M.



**Board of Supervisors**  
Chairperson Susan Miller  
Scott Belt  
Tim Wichman  
Brian Shea  
Jeff Jorgensen

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>ND</sup> FLOOR  
227 South 6<sup>th</sup> Street  
Council Bluffs, IA 51501  
Ph: 712-328-5644 | Fax: 712-328-5770  
PottCounty-ia.gov

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## AGENDA

Tuesday, April 16, 2024

10:00 A.M.

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### How to Participate in this meeting:

- In Person
  - Telephone Conference Call: (402) 819-2955 conference ID: 25 78 84 8#
  - <https://pr.pott.co/BOS-Teams>
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### Pledge of Allegiance

#### 1. CONSENT AGENDA

- A. April 9, 2024, Minutes as read.

#### 2. SCHEDULED SESSIONS

- A. Matt Wyant/Director, Planning and Zoning and Pam Kalstrup/Zoning and Land Use Coordinator – **Public Hearing** on proposed preliminary plat of Cedar Woods Addition, a subdivision situated in Lewis Township; and to approve and authorize Board to sign Planning and Zoning **Resolution No. 2024-01**.
- B. Matt Wyant/Director, Planning and Zoning and Pam Kalstrup/Zoning and Land Use Coordinator – **Public Hearing** on proposed preliminary plat of Leinen Subdivision, a subdivision situated in Lewis Township; and to approve and authorize Board to sign Planning and Zoning **Resolution No. 2024-02**.
- C. Matt Wyant/Director, Planning and Development – Discussion and/or decision to approve and authorize the Board to sign **Resolution No. 34-2024**, Resolution Setting Date for a Public Hearing on Designation of the 2024 RMP Housing Urban Renewal Area and on Urban Renewal Plan and Project.
- D. Discussion and/or decision to approve and sign Proclamation designating the week of April 14 –20, 2024, National Public Safety Telecommunicators week.
- E. Sam Arkfeld/Captain, Communications Center – Update on the 911 Center.
- F. Debi Redmon/Supervisor, General Assistance – Discussion and/or decision to approve and authorize the Board Chairperson to sign Contract Number 24-09 for 2024 Pottawattamie County Housing Trust Fund Grant and an overview of the 2023 General Assistance.
- G. John Rasmussen/Engineer – Discussion and/or decision to:
- 1) Approve Iowa DOT Funding Agreement 4-24-RAISE-005 in the amount of \$4,900,000 for project HDP-7830(601)--6B-78.
  - 2) Approve Right of Way (ROW) contract to Meredith Farms Inc for project L-2024(LY12)--73-78.
  - 3) Approve Right of Way (ROW) contract to 6 Down 73-2 Go LLC for project L-2024(LY12)--73-78.
  - 4) Approve Right of Way (ROW) contract to Don Parish Trust for project L-2024(NO22)--73-78.
  - 5) Approve Right of Way (ROW) contract to Daniel W. & Emily Huneke for project L-2024(NO22)--73-78.

- H. Maria Sieck/Administrator, Public Health - Discussion and/or decision to allow signature authority for DHHS Substance Abuse Grant Application.
- I. Jason Slack/Director, Buildings and Grounds and Garfield Coleman, Risk Manager – Update on recent developments regarding wind damage to the Courthouse roof.
- I. Mitch Kay/Chief Financial Officer – Discussion and/or decision to approve and authorize the Board to sign **Resolution No. 35-2024**; entitled: Resolution of the Pottawattamie County Board of Supervisors Regarding Wage Increases for Nonunion Employees.

**3. OTHER BUSINESS**

- A. Lea Voss/Treasurer - Discussion and/or decision on re-hire of Treasurer Clerk II and pay.
- B. Maria Sieck/Administrator, Public Health and Jana Lemrick/Director, Human Resources – Discussion and/or decision to update Animal Control Officer job description and reclassification.
- C. Jana Lemrick/Director, Human Resources - Discussion and/or decision to approve and authorize Board to sign Pottawattamie County Sheriff’s Deputies Association Wage Reopener Agreement, effective July 1, 2024, through June 30, 2025.

**4. COMMITTEE APPOINTMENTS**

**5. RECEIVED/FILED**

- A. Out of State Travel Notification(s):
  - 1) Sheriff – Out of State Travel Notification for Anthony Kava.
  - 2) Sheriff – Out of State Travel Notification for Torie Brumment, Heather Townsend, Angie Dobyns, Abby Fredrich, and Merissa Cox.
- B. Salary Action(s):
  - 1) SWI Juvenile Detention – Employment of Robert Durbin Jr as a Part-Time Youth Corrections Worker.
  - 2) Conservation – Employment of Hannah Hazlehurst, Cecelia Donegan, and Ian Parker as a Natural Areas Management Interns.
  - 3) Conservation – Employment of Joseph Goltl as a Environmental Education Intern.

**6. PUBLIC COMMENTS**

<b>Tuesday, April 16, 2024</b>		
5:30 P.M.	West Central Community Action	Jorgensen/Shea
<b>Wednesday, April 17, 2024</b>		
12:00 P.M.	SW Iowa Juvenile	Jorgensen/Miller
<b>Thursday, April 18, 2024</b>		
7:30 A.M.	IWRA Board Meeting	
8:00 A.M.	East Pottawattamie Soil & Water	Wichman/Miller
11:00 A.M.	What Should Be Committee	Miller/Wichman
4:00 P.M.	Council Bluffs Airport	Jorgensen/Belt