

POTTAWATTAMIE COUNTY
 COMMISSION OF VETERAN AFFAIRS
 REGULAR MONTHLY MEETING
 Monday February 13, 2023 @ 3:00 PM
 MPR Room Pottawattamie County Veteran Affairs Building

AGENDA

- Call to Order: Holly Collins, Chairwoman called the meeting to order @ 3:00 pm
- Pledge of Allegiance: All in attendance stood and recited the Pledge of Allegiance
- Roll Call: Holly Collins, Chairwoman; Mick Gutttau, Member (Media Attend); David Hazelwood, Member; Dr Dan Kinney, Member; James Murray, Member and Andrew Dewey Ex-Officio Member: Staff: Peggy Becker, Caseworker III, and Sam Pettit, Caseworker II; Paul Rosenberg, Caseworker II and Randy Markell, Caseworker II Absent Lynn Grobe Ex-Officio Member
- Additions or Corrections to the Agenda: None
- BOS Updates: No BOS Present
- Commissioner Updates: No Commission Updates were given.

OLD BUSINESS

- Approval of the minutes for Regular Monthly Meeting January 9, 2023: Motion to approve made by Mick Gutttau, Member second by David Hazlewood, Member All in Favor 5 Aye 0 Nay Motion Carries
- Approval of assistance given for January 2023: Motion to approve made by David Hazlewood, Member second by Mick Gutttau, Member All in Favor 5 Aye 0 Nay Motion Carries
- Budget 2021-2022: Should be @ 58% currently @ 63%
- Federal County Assistance Report for January 2023

	January	Previous Month December
Walk Ins:	164	91
Calls:	345	271
Total:	509	362

County	State	Federal
New Clients /Calls 8	Driver License Application 3	Total Fed Forms 161 of these were
Pantry/Clothing 6	License Plate Application	Benefit Application 45
Grave Marker	Hunting/Fishing License	Intent to File 9
E/Mail I/O 89	MTE/DMTE 1	Headstone Application 1
Appointments 61		Home Loan Certificate
		SF-180 2

FACILITIES UPDATE:

- MPR Usage: Routine usage by VFW, other County Departments and Community Agencies

OLD BUSINESS/UNFINISHED BUSINESS

- FY 23 Budget presentation to BOS: Proposed Budget was submitted to the BOS on 1/24/23 there were a few questions especially about increasing the Burial Line
- Kilnoski Donation/Community Foundation of Western Iowa: David Hazlewood, Member gave an update on the information he gleaned from reading the Original Contract of the endowments we have at the Community Foundation of Western IA the Kilnoski donation being the largest. An appointment is scheduled to meet with Donna Dostal on Thursday February 16th @ 3:00 pm to review endowment guidelines.
- Outreach: Optimist Breakfast: Paul Rosenberg Attended stating everything went well
- Veterans Day @ the Capitol/Blizzard Members of the Commission were unable to attend due to the weather.
- Website Usage: Information was provided regarding how much the public uses our website.
- Jana Lemrick HR Director re Commissioner Update: HR Director Jana Lemrick, explained the process the board went through to fill the open seats on the Commission Panel. (Two seats were open due to term expiration and once seat due to the resignation of Brittney Rockwell, Member); There was a total of six applications five people were interviewed only because they were unable to get ahold of one of the applicants. Holly Collins was reappointed, two were chosen for the open seats and two were chosen to be the ex-officio members.

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NEW BUSINESS

- Meet the New Commissioners: Jana Lemrick HR Director Introduced the new Commissioners, Dr Dan Kinney and James Murray and the two ex-officio members Andrew Dewey and Lynn Grobe. Each member present gave a small personnel bio.
- Informational Marquee: The office has been looking into getting a Digital Billboard, Sandau Brother Signs came out and provided an estimate. Unfortunately, the estimate is a bit out of reach for our department alone. Other departments within the County have expressed an interest in possible using the billboard so a Department Head email will be sent out to determine which departments are interested.
- Spring School: Begins Tuesday April 11th end Thursday April 13th Holiday Inn/Airport, this is CEU training at present, all caseworkers will be attending.
- Proposed Changes to Iowa Code: Documentation of the proposed changes was provided via email to the Commission in summary the primary changes are: ‘that all accredited representatives are required to have a PIV card; NG/Reserve Members in receipt of Compensation be given full Veteran Status in the State and a portion of the \$10,000 allocation will be required to be used for Education/Training.’
- Employee Coordinators: Paul Rosenberg, Caseworker II has been appointed as the Social Medal Coordinator and Sam Pettit, Caseworker II as the Outreach Coordinator they will work together with the help of the Public Relations Director to get our Media Presence more out there.
- Care Facility Enrichment: With a bit of Research done by Randy Markell, Caseworker II, it has been determined that there are at least 21 care facilities in Pottawattamie County, so they have been divided between the Caseworker II’s (Paul Rosenberg, Sam Pettit and Randy Markell) and they will contact each facility administration about Veteran and Survivor Benefits Every quarter we will provide an update of the number of Veterans and Survivors that are in the facilities around the Community

Commission Positions: Brad Powell was the Commission Secretary so new positions will need to be determined. After a discussion was held among the Commissioners Holly Collins, Chairwoman made a motion to appoint David Hazlewood, Member as the new Secretary second by Mick Gutttau, Member All in Favor 5 Aye 0 Nay Motion Carries Current Commissioner appointments and terms are as follows:

Holly Collins re-appointed retro back to 7/1/2022 end of current term 6/30/25 Mick Gutttau reappointed 7/1/2020 end of current term 6/30/23 David Hazlewood replacing Ellen Fritz 12/2021 end of current term 6/30/24 Dr. Dan Kinney appointed 1/31/23 (replacing Brad Powell/term end) end of current term 6/30/25 and James Murray appointed 1/31/23 replacing (Brittney Rockwell/resignation) end of current term 6/30/24.

Public Comment (3-minute limit) Former Commissioner Brittney Rockwell now representative of Senator Ernst Office and Former Commissioner Brad Powell representing American Legion Post 2 were both present

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) February ASSISTANCE REQUESTS
1 Request for Assistance***

Motion to go into closed session 3:31 pm made by David Hazlewood, Member second by Dr. Dan Kinney, Member

OPEN SESSION: Motion to return to open session 3:48 pm made by David Hazlewood, Member second by Dr. Dan Kinney, Member

Motion to approve items as discussed made by Mick Gutttau, Member second by David Hazlewood, Member All in favor 5 Aye 0 Nay Motion Carries

ADJOURN: Motion to adjourn made at 3:53 pm by David Hazlewood, Member second by Mick Gutttau, Member All in Favor 5 Aye 0 Nay meeting adjourned

NEXT MEETING: Monday March 13th 3:00 pm Veteran Affairs Building MPR