

POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING

Monday April 17, 2023 @ 2:00 PM

MPR Room Pottawattamie County Veteran Affairs Building

AGENDA

- Pledge of Allegiance Meeting called to order @ 2:02 PM by Chairwoman Holly Collins, all in attendance stood and recited the Pledge of Allegiance
- Roll Call: Holly Collins Chairwoman; David Hazlewood, Secretary; Mick Gutttau Member; Dr Dan Kinney, Member; James Murray Member Office Personnel Peggy Becker, Caseworker III; Paul Rosenberg, Caseworker II; Sam Pettit, Caseworker II and Randy Markell, Caseworker II.
- Additions: Under Old Business Relocation Allocation Approval Under New Business Pantry Donation
- BOS Updates: Jeff Jorgensen BOS liaison was present he introduced himself offering his assistance if anything is needed.
- Commissioner Updates: None

OLD BUSINESS

- Approval of the minutes for Regular Monthly Meeting March 13, 2023: Motion to approve made by Dr Dan Kinney, Member second by Mick Gutttau, Member All in Favor 5 Aye 0 Nay Motion carries.
- ~~Approval of assistance given for March 2023 (No Assistance Requested)~~
- Budget 2021-2022: Should be @ 75% currently @ 75% Budget is running right on schedule. Some final purchases need to be made from the State Allocation, but overall things look good.
- Federal & County Progress Report for March 2023

	March	Previous Month February
Walk Ins:	172	182
Calls:	353	321
Total Contacts:	525	503
Website Usage	571 Hits 75% New User	430 Hits 69.2% New User

County		State		Federal	
New Clients /Calls	6	Driver License Application	3	Total Fed Forms 156 of these were	
Pantry/Clothing	3	License Plate Application	1	Benefit Application	40
Grave Marker	1	Hunting/Fishing License	1	Intent to File	9
E/Mail I/O	138	MTE/DMTE	3	Headstone Application	6
Appointments	56			Home Loan Certificate	1
				SF-180	2

FACILITIES UPDATE:

- MPR Usage: Routine usage by VFW, other County Departments and Community Agencies

OLD BUSINESS/UNFINISHED BUSINESS

- Community Foundation for Western Iowa Endowment Fund: Donna Dostal President & CEO of the foundation provided a presentation in regard the Foundation as well providing details and as answering questions about the Endowments our office holds at the foundation.
- Spring School: Update from those attending: Peggy Becker, Caseworker III reported that the training went well the staff attending learned about changes in some laws as well as the Pact Act. Andrew Dewey Ex-officio Member stated that the training was informative.
- Relocation Allocation Approval: Motion to approve applicant made by David Hazlewood, Member second by Mick Gutttau, Member All in Favor 5 Aye 0 Nay motions carries. This is the last of the funds available until the next fiscal year.

NEW BUSINESS

- Commissioner Stipend: Human resources has requested that the Commissioner make a list of 'attendances' they believe they should be paid the stipend for so it can be presented to the BOS for their approval.
- Satellite Office Report: A discussion was held about how well the satellite offices are going over, at present Avoca is the most used and last month Carter Lake had some turnout both Neola and Carson have had minimal use. It was discussed keeping Avoca and Carter Lake and moving to Minden and Treynor in the next fiscal year.
- Staffing Updates: Randy Markel Caseworker II has expressed his intent to resign but hasn't made a decision on the date. He did not attend the Spring CEU Training.
- Final Salute IA Veteran's Cemetery: The Abandoned Cremains of 7 Veterans and 2 Widows will be given the honors they deserve on June 23rd, 2023, beginning with a funeral service @ 11:00 am and an interment service at the cemetery @ 2:00 pm. All staff and Commissioners were urged to attend.

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- VA Pension vs Compensation/Aid and Attendance Claims Process: The majority of the Commission are familiar with the Compensation Claims Process but have little experience with the Non-Service-Connected Pension process. The checklist that is provided to the families of what is needed to apply for the NSC Pension and Aid and Attendance was provided to each commissioner so they could see the detail of what is needed to file one of these claims.
- Pantry Donation: Brad Powell of the Council Bluffs Veteran's Day Parade Committee presented the Commission with a check donation for our Pantry.

Public Comment (3-minute limit)

***CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) April ASSISTANCE REQUESTS
0 Request for Assistance***

OPEN SESSION

ADJOURN: Motion to Adjourn Open Session made by Mick Gutttau, Member second by David Hazlewood, Secretary

NEXT MEETING: Monday May 8th @ 3:00 PM