

**June 4, 2024**

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

**1. CONSENT AGENDA**

After discussion was held by the Board, a motion was made by Wichman, and second by Belt, to approve:

- A. May 28, 2024, Minutes as read.
- B. Communications – Employment of Maria McKinley as a Telecommunicator.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Discussion on disaster recovery response update provided by Doug Reed/Director, Emergency Management.

Discussion only. No Action Taken.

Cheri Dahlheim/Director Chief Medical Examiner Investigator, Cody Pane/Chief Deputy Medical Examiner Investigator Coordinator, and Dr. Elliott/Medical Examiner appeared before the Board to update the Board and to discuss autopsy transportation fees.

Discussion only. No Action Taken.

Jason Slack/Director, Buildings and Grounds appeared before the Board to open bids received for the Annex building Demolition Project, 3 bids were opened.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and award the bid to Cox Contracting, Inc. to demolish the Annex Building for \$38,000.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve and authorize Board to sign **Resolution No. 44-2024 amending Resolution 07-2024**, entitled: Resolution to Authorize the County Engineer and Assistant Engineer to Certify Completion Papers and Make Final Acceptance of Contract Work on the Farm to Market and Federal Aid Systems. Said Resolution is set out as follows:

**RESOLUTION NO. 44-2024**

**RESOLUTION TO AMEND RESOLUTION NO. 07-2024 TO AUTHORIZE THE COUNTY ENGINEER AND ASSISTANT ENGINEER TO ADMINISTER AND MANAGE CONTRACTS FOR THE SECONDARY ROADS DEPARTMENT, CERTIFY COMPLETION PAPERS AND MAKE FINAL ACCEPTANCE OF CONTRACT WORK USING LOCAL, FARM TO MARKET, AND FEDERAL AID FUNDS.**

**WHEREAS**, it is necessary that the Pottawattamie County Engineer and the Assistant County Engineer be empowered by the Pottawattamie County Board of Supervisors to execute the Certificate of Completion and make final acceptance of Farm-to-Market contract construction work as provided for in Section 310 of the Code of Iowa, 2002, as well as, Local and Federally funded contract construction work,

**NOW THEREFORE BE IT RESOLVED** by the Pottawattamie County Board of Supervisors in session this 4th day of June, 2024, that said County Engineer John A. Rasmussen and County Assistant Engineer Brandon Burmeister, be hereby designated, authorized, and empowered on behalf of the Pottawattamie County Board of Supervisors to administer and manage contracts for the Secondary Roads Department, execute the Certification of Completion of Work and Final Acceptance thereof in accordance with plans and specifications utilizing Local, Farm-to-Market and Federally funded construction projects for the Secondary Roads Department in Pottawattamie County for the year 2024.

**Dated this 4th day of June, 2024.**

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chair	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

RECOMMENDED: \_\_\_\_\_  
Pottawattamie County Engineer

**Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Belt, second by Jorgensen, to authorize the Chair to sign the Acknowledgement of Forgiveness Request Satisfaction and Loan Forgiveness for the City of Crescent.  
UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Shea, to authorize the Chair to sign the Library Agreement with Pottawattamie County Libraries Trustee of the Towns of Avoca, Carter Lake, Council Bluffs, Oakland, and Walnut which will expire June 30, 2027.  
UNANIMOUS VOTE. Motion Carried.

**3. OTHER BUSINESS**

Motion by Belt, second by Shea, to approve application for permit upon receipt of updated insurance to display fireworks filed by Conor Gillaspie, on June 29 or July 3<sup>rd</sup>, in the event of rain, at 27538 Dogwood Rd, Treynor.  
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve the purchase of 7 chairs with arms for the Board Hearing Room at a cost of \$897 each paid with LCTF grant money.  
AYES: Miller, Belt, Shea, Jorgensen. NAYS: Wichman. Motion Carried.

**4. COMMITTEE APPOINTMENTS**

Board discussed Committee meetings from the past week.

**5. RECEIVED/FILED**

- A. Salary Action(s):
  - 1) Sheriff – Payroll status change for Trey Carstens.
- B. Report(s):
  - 1) Sheriff Report of Fees Disbursed and Collected for April 2024.
- C. Out of State Travel Notification(s):
  - 1) Sheriff – Travel Notification for Dan Temeyer and Jon Hilz.

**6. PUBLIC COMMENTS**

No Public Comments.

**7. STUDY SESSION**

Discussion on proposed changes made to the Department Heads contracts.  
Discussion only. No Action Taken.

**8. ADJOURN**

Motion by Belt, second by Shea, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:40 A. M.

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Susan Miller, Chair

ATTEST:

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Melvyn Houser, County Auditor

APPROVED: June 11, 2024

PUBLISH: X