

**POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING**

Monday June 10, 2024 @ 3:00 pm

MPR Room Pottawattamie County Veteran Service Office

TEAMS MEETING Connect ID: 211 223 342 796 Passcode: s3RpWx

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

AGENDA

- Pledge of Allegiance
- Roll Call
- Additions/Corrections
- BOS Updates
- Commissioner Updates
- Guest Speaker: Andrew Moats Director Recorder’s Office

OLD BUSINESS

- Approval of minutes Regular Monthly Meeting May 9, 2024: (Holly Chairwoman & Board Review)
- ~~Approval of Assistance given for May 9, 2024:~~
- **Routine Office Reports** (Holly Chairwoman and Board Review)
 - Budget 2023-2024: Should be 92% Currently @ 79%
 - ❖ Training Budget FY25 & FY26 (Peggy)
 - Facilities Update (Holly Chairwoman and Board Review)
 - ❖ MPR Room: Routine Usage by VFW, County Departments and Community Agencies
 - ❖ Building Usage Renewal Applications Review/Approval
 1. VFW 11355 Routine Usage Applying for 3 years.
 2. VFW 11355 Car Show Usage Applying for 3 years.
 - Digital Sign Update: (Paul)
 - Website Usage: (Sam)
 - Recorders Honors Program/Facebook “National Day” Campaign (Andrew Moats/Peggy)
 - Office Production Report: See Attachment (Holly Chairwoman and Board Review)
- **Federal County Assistance report for May 2024**

	May 2024	Previous Month April
Walk Ins:	214	205
Calls:	468	449
Total:	682	654
Client Contacts:	601	574

County		State		Federal	
New Clients	17	Driver License Application	0	Total Fed Forms	154
Pantry/Clothing	7	License Plate Application	5	Benefit Application	45
Grave Marker	2	Hunting/Fishing License	0	Intent to File	14
E/Mail I/O	251/198	MTE/DMTE	3	Home Loan Certificate	0
Appointments	62			SF-180	2

UNFINISHED BUSINESS

- National CEU Training Denver May 13 thru May 17, 2024: Paul and Sam attended in person; Peggy attended virtually.
- Relocation Allocation Review/Approval VS#16727 (Holly Chairwoman and Board Review)

NEW BUSINESS

- Iowa Code keeping of Grave Registrations Digitation Recommendations (Peggy)

Public Comment (3 min limit)

ADJOURN OPEN SESSION

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) ASSISTANCE REQUESTS

0 Requests for Assistance

ADJOURN CLOSED SESSION Motioned by Second by **Return to OPEN SESSION**

ADJOURN MEETING: Motioned by Second by All In Favor Aye Nay Motion Carries Fails

NEXT MEETING: , 2024