

Consent Agenda

June 11, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 9:00 A.M. All members, except Supervisor Miller and Supervisor Shea present. Chairperson Pro-Tem Belt presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jorgensen, and seconded by Wichman, to approve:

- A. June 4, 2024, Minutes as read.
- B. Sheriff – Employment of Henry Nielsen as a Detention Officer.
- C. Secondary Roads – Employment of Monte Isaacson as a Roadside Seasonal Worker.
- D. Renewal of Class E Liquor License for Casey’s Marketing Company d/b/a Caseys’ General Store #3205, Council Bluffs.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Wichman, second by Jorgensen, to canvass Primary Election 2024, and to authorize Auditor to pay election costs.

UNANIMOUS VOTE. Motion Carried.

3. RECEIVED/FILED

- A. Report(s):
 - 1) Recorder Fee Book for May 2024.

4. PUBLIC COMMENTS

No Public Comments.

5. ADJOURN

Motion by Wichman, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 9:23 A. M.

Scott Belt, Chairperson Pro-Tem

ATTEST:

Melvyn Houser, County Auditor

APPROVED: June 18, 2024

PUBLISH: X

I, Melvyn Houser, Auditor of Pottawattamie County, verify the following to be a correct copy of all claims allowed by the Pottawattamie County Board of Supervisors for the month of May 2024.

Vendor Name	Payable Description	Total Payments
3RD DEGREE SCREENING INC	PROF SVC - HR	99.30
4IMPRINT INC	SUPPLIES - PUB HEALTH	372.61
911 CUSTOM LLC	EQUIP - SHERIFF	10,058.00
ABBIE ASHCRAFT	REIMB EXP - SWIA MHDS REGION	154.23
ACCESS TECHNOLOGIES INC	PROF SVC - SWIA MHDS REGION	60.63
ACCURATE CONTROL INC	PROF SVC - JAIL	15,319.36
ACCURATE LAWN & IRRIGATION LLC	MO BILL - B&G	2,450.00
ACME RESTORATIONS INC	PROF SVC - SHERIFF	5,669.09
ADAM KLEIN	REIMB EXP - IT	152.76
ADVANCE SOUTHWEST IOWA CORPORATION	PROF SVC - PLANNING	1,481.25
AHLERS & COONEY PC	SVC FEES - NON-DEPARTMENTAL	2,083.50
AIRGAS INC	ROADS/RENT	58.08
AJR PROPERTIES INC	RENT ASSIST - GA	250.00
ALEGENT CREIGHTON CLINIC	MED SVC - BOARD	3,353.86
ALEGENT HEALTH BERGAN MERCY HEALTH SYSTEM	MED SVC - JAIL	3,236.00
ALL COPY PRODUCTS INC	PROF SVC - WIC	61.93
ALLEY POYNER MACCHIETTO ARCHITECTURE INCORPORATED	PROF SVC - BOARD	3,950.39
ALLISON HEAD	REIMB EXP - PUB HEALTH	138.02
ALLISON WISE	TRANSCRIPTS - CO ATTORNEY	70.00
AMAZON CAPITAL SERVICES INC	SUPPLIES - JAIL	15,450.98
AMERICAN JAIL ASSOCIATION	MEMBERSHIP - JAIL	60.00
AMERICAN NATIONAL BANK	MO BILL - SHERIFF	28,592.90
AMY JOBE	REIMB EXP - SWIA MHDS REGION	73.03
ANCHOR HOMES INC	COMM LIVING - SWIA MHDS REGION	5,840.64
ANDREA C FREENY	TRANSCRIPTS - CO ATTORNEY	16.00
ARAMARK UNIFORM & CAREER APAREL GROUP INC	SUPPLIES - JAIL	69,361.61
ARNOLD MOTOR SUPPLY	ROADS/PARTS	7.42
AT&T MOBILITY LLC	MO BILL - EMA	335.37
AUTUMN PARK OF SHENANDOAH	RENT - SWIA MHDS REGION	50.00
AVI-SPL LLC	EQUIP - BOARD	8,647.88
AVOCA VETERINARY	PROF SVC - CONSERVATION	250.00
BARBARA CHENEY	REIMB EXP - SWIA MHDS REGION	522.60
BAUER BUILT INC	PROF SVC - SHERIFF	533.56
BAUERLY & LANGEL PLC	LEGAL REP - SWIA MHDS REGION	94.50
BAXTER & WILD LAW OFFICES PC	LEGAL REP - SWIA MHDS REGION	361.60
BETTY COLLINSON	PROF SVC - JAIL	493.50
BILL M DEYEAGER	MEETING - BOARD	50.00
BILLS WATER CONDITIONING INC	MO BILL - JAIL	725.83
BILLYS INC	SUPPLIES - CONSERVATION	269.00
BISHOP BUSINESS EQUIPMENT COMPANY	SUPPLIES - SHERIFF	4,567.35
BLACK HILLS UTILITY HOLDING	MO BILL - JAIL	9,031.07
BLU MOVING	PROF SVC - B&G	4,380.00
BOB BARKER COMPANY INC	SUPPLIES - JAIL	809.68
BODE DUE INC	ROADS/TIRE REPAIR - 373	255.00
BOLTON & MENK INC	DRAINAGE - C&R - PROF SVC	26,434.00
BOMGAARS SUPPLY INC	ROADS/SUPPLIES	165.13
BOO INC	PROF SVC - SHERIFF	1,005.57
BOYD JONES CONSTRUCTION COMPANY	PROF SVC - BOARD/NON-DEPARTMENTAL	678,793.63
BP ENTERPRISES INC	PROF SVC - CONSERVATION	711.40
BRADLEY POEN	RELOCATION - VSO	2,500.00
BRANDON RAMSEY	PROF SVC - CONSERVATION	1,500.00
BREDA TELEPHONE CORPORATION	MO BILL - COMMUNICATIONS	736.00
BRENDA R HENRY-SCHREIBER	GUARDIAN/CONSERVATOR - SWIA MHDS REGION	125.00
BRIAN BAUMKER	RENT ASSIST - GA	500.00
BRIGHTLY SOFTWARE INC	PROF SVC - IT	14,663.88
BUILDERS SUPPLY CO INC	SUPPLIES - CONSERVATION	259.20
BUSINESS CLEANING SOLUTIONS INC	PROF SVC - CONSERVATION	517.00
C & A SCALES SERVICE INC	PROF SVC - ENV HEALTH	282.50
C & J INDUSTRIAL SUPPLY INC	PROF SVC - JAIL	273.75
CAP8 HEIGHTS LLC	RENT ASSIST - GA	2,100.00
CAPITAL ONE NA	SUPPLIES - DHS	56.00
CAPITAL SANITARY SUPPLY CO INC	SUPPLIES - JAIL	895.96
CASS COUNTY (IA)	MHA - SWIA MHDS REGION	5,175.19
CDW LLC	EQUIP/SUPPLIES - COMMUNICATIONS	19,121.23
CENTURY LINK COMMUNICATIONS LLC	MO BILL - COMMUNICATIONS	3,363.04
CENTURYLINK INC	ROADS/UTILITIES	1,250.24
CHASITY KEPHART	REIMB EXP - SWIA MHDS REGION	62.58
CHOICE INC	COMM LIVING - SWIA MHDS REGION	1,615.67
CHRISTINE CIRCO	REIMB EXP - CO ATTORNEY	55.61
CHRISTOPHER WAGMAN	WELL CLOSURE - ENV HEALTH	500.00
CHS INC	FUEL - EMA	710.55
CINTAS CORPORATION NO 2	ROADS/SUPPLIES	770.43
CIOX HEALTH LLC	RECORDS - CO ATTORNEY	7.50
CITY OF COUNCIL BLUFFS	ROADS/UTILITIES	3,937.00
CITY OF HANCOCK	MO BILL - CONSERVATION	258.90

CITY OF LOGAN	RENT - WIC	100.00
CITY OF OAKLAND	MO BILL - ENV HEALTH	25.00
CITY OF OMAHA	SPONSORSHIP - BOARD	2,500.00
CITY OF ONAWA	RENT - WIC	120.00
CLAIRERECE PETERSON	MED SVC - JAIL	358.33
COLUMN SOFTWARE PBC	PUBLICATIONS - BOARD	700.68
COMMERCIAL FARM INDUSTRIAL TIRE SERVICE INC	ROADS/TIRES - 440	1,319.69
COMMUNITY OPTIONS INC	VOC/DAY - SWIA MHDS REGION	4,000.00
CONCERNED INC	COMM LIVING - SWIA MHDS REGION	189.00
CONEQUIP PARTS & EQUIPMENT LLC	ROADS/PARTS	616.00
CONNER PSYCHOLOGICAL SERVICES PC	MED SVC - JAIL	425.00
COOKS DIRECT INC	SUPPLIES - JAIL	879.63
CORNHUSKER INTERNATIONAL TRUCKS INC	ROADS/PARTS	829.07
CORPORATE TRANSLATION SERVICES INC	PROF SVC - WIC	95.74
COUNCIL BLUFFS LEASED HOUSING ASSOCIATES I LLLP	RENT ASSIST - GA	700.00
COUNCIL BLUFFS WATER WORKS	MO BILL - JAIL	4,799.96
COUNTRY CARE CENTER CORPORATION	RCF - SWIA MHDS REGION	91,353.60
COX COMMUNICATIONS INC	MO BILLING - VARIOUS	6,164.26
CROWL PROPERTY MANAGEMENT INC	RENT ASSIST - GA	500.00
CRYSTAL CLEAR WATER INC	MO BILL - RECORDER	43.75
CSI SSP INC	SUPPLIES - B&G	162.40
CUTLER ONEILL INC	TRANSPORT - MED EXAMINER	6,900.00
D & D CONSTRUCTION SERVICES INC	PROF SVC - CONSERVATION	11,500.00
D PUTNAM ENTERPRISES LLC	SUPPLIES - SHERIFF	2,116.00
DAMIEN SHULL	ROADS/SERVICE	4,300.00
DANELLE BRUCE	REIMB EXP - SWIA MHDS REGION	371.18
DAVES PLACE LLC	COMM LIVING - SWIA MHDS REGION	9,351.00
DAVID BAYER	REIMB EXP - IT	58.29
DEAN ANDERSON	MEETING - BOARD	50.00
DEBBIE CARLSON	HWY TRL - NON-DEPARTMENTAL	2,420.88
DEBBIE SCHULER	REIMB EXP - SWIA MHDS REGION	322.81
DELL MARKETING LP	EQUIP - IT	20,315.96
DEPARTMENT OF HEALTH AND HUMAN SERVICES	CERTIFICATION - PUB HEALTH	297.00
DEVAN FEIGENBUTZ	ROADS/REIMB	11.76
DEVELOPEMENT CONCEPTS INC	SUPPLIES - JAIL	819.89
DIAMOND MOWERS LLC	ROADS/PARTS	1,263.31
DIAMOND OIL COMPANY	FUEL - CONSERVATION	2,803.04
DIXIE WILSON	REIMB EXP - AUDITOR	41.54
DIXON SHANE LLC	PRESCRIPTIONS - PUB HEALTH	62.94
DONALD NIELSON	PUBLICATIONS - BOARD	2,189.89
DONALD NIELSON	PUBLICATIONS - BOARD	2,021.08
DONALD W MATHEWS	PROF SVC - SHERIFF	2,963.85
DOUGLAS COUNTY (NE)	PROF SVC - BOARD	300.00
DRAKE WILLIAMS STEEL INC	SUPPLIES - CR SKI HILL	966.00
DULTMEIER SALES LLC	ROADS/PARTS	428.80
DUSTIN AUSDEMORE	ROADS/REIMB	14.96
DUSTIN PEREGRINE	REIMB EXP - IT	135.34
EAST POTTAWATTAMIE SWCD	HYDRANT - BOARD/EAST POTT SWCD	75,000.00
EBS c/o AMERICAN NATIONAL BANK	EBS RETIREES - JAIL	2,600.70
ECHO GROUP INC	SUPPLIES - CONSERVATION	846.91
ECHOSAT INC	ROADS/UTILITIES	224.75
EDWARDS CHEVROLET CADILLAC INC	ROADS/PARTS	47.23
EDWARDS MOTORSPORTS LLC	VEHICLE - SHERIFF	34,394.86
ELECTION SYSTEMS & SOFTWARE LLC	PROF SVC - AUDITOR	24,996.46
ELECTRONIC CONTRACTING COMPANY	PROF SVC - JAIL	1,680.00
EMBRACE IOWA INC	RENT - SWIA MHDS REGION	500.00
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	PROF SVC - GIS	37,625.00
ENVOY INC	PROF SVC - SWIA MHDS REGION	476.64
ERICH RACHWITZ	MED SVC - SHERIFF	719.66
EVANS CONSOLES IN	EQUIP - COMMUNICATIONS	119,669.40
EVIZZIT LLC	MH SVC - SWIA MHDS REGION	3,143.29
FARM SERVICE COOPERATIVE	ROADS/FUEL	64,495.79
FARMERS MUTUAL COOPERATIVE TELEPHONE COMPANY	ROADS/UTILITIES	637.83
FBI LEEDA INC	TRAINING - COMMUNICATIONS	2,385.00
FIKES COMMERCIAL HYGIENE LLC	ROADS/UTILITIES - HANCOCK	514.16
FIRESPRING PRINT INC	SUPPLIES - BOARD	354.12
FIRST WIRELESS INC	SUPPLIES - COMMUNICATIONS	60.13
FLORENCE CRITTENTON HOME OF SIOUX CITY	PROF SVC - DHS	2,938.95
FMTC SWT INC	ROADS/UTILITIES	122.45
FOUR ACES TRANSPORTATION	TRANSPORT - JAIL	69.00
FOX DIRT LLC	PROF SVC - WEST POTT SWCD	1,300.00
FRED G HENRY	LANDSCAPING - EAST POTT SWCD	7,869.25
FRONTIER COMMUNICATIONS OF IOWA LLC	MO BILL - COMMUNICATIONS	426.10
GEORGIA HARLEY	REIMB EXP - JAIL	54.63
GINA HUEBNER	REIMB EXP - SWIA MHDS REGION	120.52
GL DODGE CITY LLC	VEHICLE - SHERIFF	43,938.00
GLENDA KUNZE	WELL CLOSURE - ENV HEALTH	500.00
GOVCONNECTION INC	PROF SVC - IT	1,374.11

GRACE UNITED METHODIST CHURCH	RENT - WIC	40.00
GRAHAM TIRE CO OF LINCOLN LLC	PROF SVC - SHERIFF	503.82
GREAT PLAINS COMMUNICATIONS HOLDINGS LLC	MO BILL - IT	1,771.03
GREAT PLAINS PEST SERVICES INC	PROF SVC - B&G	139.00
GREAT PLAINS UNIFORMS	EQUIP - JAIL	9,702.32
GREG MATHIS	PROF SVC - WEST POTT SWCD	458.26
GRP & ASSOCIATES INC	PROF SVC - JAIL	258.00
GUARDIANS OF NORTHEAST IOWA INC	GUARDIAN/CONSERVATOR - SWIA MHDS REGION	750.00
GUYER MACHINE SHOP INC	ROADS/PARTS	952.42
GY ATLANTIC LLC	ROADS/EQUIPMENT - 460	42,725.00
HADLEY MIKOVEC	REIMB EXP - SHERIFF	120.18
HAMELE GROUP INC	ROADS/TOOLS	30.42
HARRISON COUNTY (IA)	PRESCRIPTIONS - SWIA MHDS REGION	1,279.13
HARRISON COUNTY HOMEMAKERS	HOME HEALTH AID - SWIA MHDS REGION	1,370.34
HARRISON COUNTY RURAL ELECTRIC COOPERATIVE	MO BILL - COMMUNICATIONS	558.89
HEARTLAND FAMILY SERVICE	TLP - SWIA MHDS REGION	175,982.57
HENRY SCHEIN INC	SUPPLIES - JAIL	510.00
HIGHWAY SIGNING INC	ROADS/SUPPLIES	540.00
HILLCREST FAMILY SERVICES	RCF - SWIA MHDS REGION	3,246.63
HOLTZ SERVICE & SMALL ENGINE LLC	ROADS/REPAIR - 620	16.00
HOTSY EQUIPMENT CO	ROADS/SERVICE - HANCOCK	277.00
HUEBERT FIBERBOARD INC	SUPPLIES - CONSERVATION	468.00
HUGHES TREE SERVICES	PROF SVC - B&G	5,500.00
IMAGING SPECTRUM INC	PROF SVC - RECORDER	1,837.47
IMT INSURANCE COMPANY	BONDING - AUDITOR	100.00
INDOFF INCORPORATED	ROADS/SUPPLIES	35,401.69
INFOSAFE SHREDDING LLC	PROF SVC - DHS	716.00
INSIGHT PUBLIC SECTOR	LICENSE - AUDITOR	2,825.12
INTAB LLC	SUPPLIES - AUDITOR	1,815.78
INTOUCH TECHNOLOGY GROUP INC	PROF SVC - CR SKI HILL	333.33
IOWA ASSOCIATION OF COUNTY COMMISSIONERS AND VETERAN SERVICE	MEMBERSHIP - VSO	50.00
IOWA COMMUNITIES ASSURANCE POOL	INSURANCE - BOARD	915.00
IOWA DEPARTMENT OF TRANSPORTATION	ROADS/MATERIALS	3,488.50
IOWA MUNICIPALITIES WORKERS COMPENSATION ASSOCIATION	WORK COMP - BOARD	54,069.00
IOWA PRISON INDUSTRIES	EQUIP - CONSERVATION	319.00
IOWA WASTE SERVICES HOLDING INC	MO BILL - JAIL	3,167.16
IOWA WASTE SERVICES HOLDINGS INC	PROF SVC - ENV HEALTH	2,901.69
IVAN DELGADO	MED SVC - JAIL	6,311.25
J&R MECHANICAL	PROF SVC - CONSERVATION	9,093.00
JACKSON SERVICES INC	PROF SVC - B&G	652.45
JAMIE PETERSEN	REIMB EXP - GIS	89.78
JAMIE/AMY CASSON	PROF SVC - SHERIFF	1,437.37
JASON LEMASTER	REIMB EXP - SHERIFF	80.00
JDW MIDWEST LLC	PROF SVC - PLANNING	1,660.00
JEBRO INCORPORATED	ROADS/SUPPLIES	3,875.72
JEFFREY JORGENSEN	REIMB EXP - BOARD	96.90
JEFFREY W ANDERSEN	ROADS/TIRES - 400	1,931.07
JEFFS WASH & GLO	PROF SVC - SHERIFF	285.00
JESSA ERICKSON	PROF SVC - SWIA MHDS REGION	165.60
JIM DOTY	REIMB EXP - SHERIFF	30.94
JODIE BECKMAN	REIMB EXP - AUDITOR	66.33
JOEL LEADERS	MEETING - BOARD	50.00
JOHN COOL	REIMB EXP - SHERIFF	13.00
JOHN DEERE FINANCIAL	ROADS/PARTS	1,046.22
JOHN HEITHOFF	LEGAL REP - SWIA MHDS REGION	576.70
JOLENE YODER	REIMB EXP - CONSERVATION	100.00
JON THOMAS	REIMB EXP - JAIL	36,530.31
JONAS BRUNING	LANDSCAPING - WEST POTT SWCD	5,540.85
JONES AUTOMOTIVE INC	PROF SVC - SHERIFF	16,015.03
JP BORING CO	PROF SVC - ENV HEALTH	8,224.30
JP LUMBER INC	ROADS/SUPPLIES	281.73
JPC AND SONS CONSTRUCTION LLC	PROF SVC - BOARD/CONSERVATION	74,388.50
KAKISH SCHMIDT AND PARTNERS	ROADS/DRUG SCREENING	115.00
KAMBY ENTERPRISES LLC	POSTAGE - SHERIFF	61.32
KAREN POTTER MAXWELL	PROF SVC - WIC	100.00
KATIE LAUDON	REFUND - CONSERVATION	210.00
KENDRA OLSON	LEGAL REP - SWIA MHDS REGION	168.00
KENT SIEVERS	LANDSCAPING - EAST POTT SWCD	1,275.00
KEY MASTERS OF GREATER OMAHA	PROF SVC - JAIL	1,660.00
KMC PROPERTIES	RENT ASSIST - GA	500.00
KONE INC	PROF SVC - JAIL	347.24
KRIS WOOD	REIMB EXP - WIC	18.00
KRISANNE CORL WEIMER	LEGAL FEES - BOARD	380.00
KRISTINA M RICHEY	REIMB EXP - SWIA MHDS REGION	692.11
KRONOS SAASHR INC	PROF SVC - IT	1,209.31
KURT LARSEN	PROF SVC - CONSERVATION	6,335.00
KWA PERFORMANCE INDUSTRIES INC	EQUIP - SHERIFF	86.27
LAMMERT FARMS INC	LANDSCAPING - WEST POTT SWCD	5,724.75

LANG DIESEL INC	PROF SVC - JAIL	740.52
LANGUAGE LINE SERVICE INC	PROF SVC - JAIL	194.28
LARRY VANFOSSAN	RENT ASSIST - GA	700.00
LARSEN SUPPLY CO	PROF SVC - CONSERVATION	222.71
LAURENCE WOLLUM	EQUIP - CR SKI HILL	2,835.92
LAWSON PRODUCTS INC	ROADS/SUPPLIES	210.06
LEA A VOSS	REIMB EXP - TREASURER	586.92
LEE BHM CORP	PUBLICATIONS - BOARD	249.74
LEE BHM CORPORATION	SUBSCRIPTION - CO ATTORNEY	296.40
LEELAND HARVEY	HWY TRL - NON-DEPARTMENTAL	3,514.00
LOFTUS HEATING AND AIR LLC	PROF SVC - JAIL	8,000.00
LUKE BATTERMAN	WELL CLOSURE - ENV HEALTH	500.00
LYLES DISCOUNT TIRES INC	PROF SVC - CONSERVATION	23.36
MAC INVESTMENTS INC	RENT ASSIST - GA	575.00
MAIL SERVICES LLC	POSTAGE - TREASURER	7,126.85
MAILANDER LAW PPC	LEGAL REP - SWIA MHDS REGION	1,633.58
MARILYN KENNEDY	REIMB EXP - AUDITOR	171.59
MARK MERTES	PROF SVC - ENV HEALTH	168.68
MARNE & ELK HORN TELEPHONE COMPANY	MO BILL - COMMUNICATIONS	541.67
MARY BETH ROSKENS	REIMB EXP - SWIA MHDS REGION	274.03
MATTHEW BOSWELL	WELL CLOSURE - ENV HEALTH	500.00
MATTHEW REEVES	REIMB EXP - IT	29.48
MAURA GOALEY	SVC FEES - BOARD	1,975.00
MAXILL INC	SUPPLIES - JAIL	900.00
MCCLURE ENGINEERING	ROADS/SERVICE	18,506.72
MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS LLC	SUPPLIES - PUB HEALTH	41.46
MCLAUGHLIN SEPTIC & PORTABLES	PROF SVC - CONSERVATION	715.00
MEAAD HOLDING LLC	RENT - PUB HEALTH	1,623.65
MEDEA & ASSOCIATES INC	TRAINING - SWIA MHDS REGION	123.60
MEDTOX LABORATORIES INC	MED SVC - PUB HEALTH	20.00
MELISSA MEDLEY	RENT ASSIST - GA	500.00
MELVYN HOUSER	REIMB EXP - AUDITOR	129.98
MENARDS INC	SUPPLIES - CONSERVATION	3,193.59
METAL CULVERTS INC	ROADS/MATERIALS	10,926.50
MICHAEL M SALES	PROF SVC - RECORDER	960.50
MICHELLE SIDERS	WELL CHLORINATION - ENV HEALTH	249.31
MIDAMERICAN ENERGY COMPANY	MO BILL - B&G	30,968.26
MIDLANDS HUMANE SOCIETY	PROF SVC - ANIMAL CONTROL	7,335.28
MIDWEST COMPLIANCE ASSOCIATES	PROF SVC - PUB HEALTH	72.00
MIDWEST EYE CARE PC	MED SVC - JAIL	378.00
MIDWEST MEDICAL AND SAFETY INC	SUPPLIES - SHERIFF	81.55
MIDWEST MENTAL HEALTH	MED SVC - SWIA MHDS REGION	15,331.49
MIDWEST SPECIAL SERVICES INC	TRANSPORT - JAIL	1,070.95
MIKAELA REYNOLDS	MED SVC - PUB HEALTH	5,785.00
MILLER ORTHOPAEDIC AFFILIATES PC	MED SVC - JAIL	330.00
MMB LLC	SUPPLIES - CONSERVATION	146.24
MMIS HOLDINGS LLC	PROF SVC - BOARD/CONSERVATION	127,805.00
MOLLY BROWN	REIMB EXP - SWIA MHDS REGION	490.94
MONARCA ENTERPRISE LLC	RENT - SWIA MHDS REGION	1,375.00
MONONA COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	378.88
MOSAIC	RENT/COMM LIVING - SWIA MHDS REGION	2,583.60
MYRA NIXON	REIMB EXP - RECORDER	77.32
NARCOTICS ANONYMOUS WORLD SERVICES INC	SUPPLIES - JAIL	748.36
NATHAN SHERRILL	HWY TRL - NON-DEPARTMENTAL	3,907.12
NATIONAL CONCRETE CUTTING INC	PROF SVC - B&G	3,500.00
NCH CORPORATION	PROF SVC - B&G	1,488.10
NEBRASKA IOWA INDUSTRIAL FASTENERS CORP	SUPPLIES - CR SKI HILL	360.45
NEW VISIONS HOMELESS SERVICES	RELOCATION - BOARD/PUB HEALTH	92,694.08
NEWMAN SIGNS INC	ROADS/MATERIALS	5,982.45
NINA HOANG	REIMB EXP - JAIL	142.99
NISHNA PRODUCTIONS INC	RENT/COMM LIVING/VOC DAY/HAB - SWIA MHDS R	12,404.37
NISHNABOTNA VALLEY RURAL ELECTRIC COOPERATIVE	ROADS/UTILITIES	1,913.55
NMC GROUP INC	ROADS/PARTS - 209	7,716.82
NORTHWEST IOWA YOUTH EMERGENCY SERVICES CENTER	TRANSPORT - SWIA MHDS REGION	79.25
ODEN ENTERPRISES INC	ROADS/MATERIALS	7,820.00
ODP BUSINESS SOLUTIONS	SUPPLIES - DHS	607.47
OMAHA COMPOUND COMPANY	SUPPLIES - JAIL	2,682.19
OMAHA SLINGS INC	ROADS/SUPPLIES	76.18
OMAHA TRUCK CENTER COMPANY INC	ROADS/SERVICE - 304	209.85
OMG MIDWEST INC	ROADS/MATERIALS	1,657.75
OMNI CENTRE LLC	RENT - WIC	1,983.00
OPTIMAE LIFESERVICES INC	COMM LIVING - SWIA MHDS REGION	17,506.80
OPTIMIZED SYSTEMS LLC	ROADS/SERVICE	9,450.00
OTIS ELEVATOR COMPANY	PROF SVC - B&G	2,150.00
OTTO LORENCE & WIEDERSTEIN PLLC	LEGAL REP - SWIA MHDS REGION	272.00
OUTDOOR POWER GROUP INC	SUPPLIES - CONSERVATION	1,010.69
PAGE COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	237.20
PATRICIA SCHELNOST	LEGAL REP - SWIA MHDS REGION	94.90

PAULEY JONES FUNERAL HOME	TRANSPORT - MED EXAMINER	600.00
PETERSON CONTRACTORS INC	ROADS/VOUCHER 3	124,167.42
PILLAR PROPERTY MANAGEMENT LLC	RENT ASSIST - GA	1,070.00
PLATTE RIVER DUST CONTROL INC	ROADS/DUMFRIES	27,855.40
POPCO INC	MO BILL - PLANNING	176.25
POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS	28E AGREEMENT - EMA	1,998,434.81
POTTAWATTAMIE COUNTY EMERGENCY MGT AGENCY	911 CONTRIBUTION - BOARD	2,283,372.50
POTTAWATTAMIE COUNTY IT DEPARTMENT	REIMB LICENSE - SWIA MHDS REGION	535.96
POTTAWATTAMIE COUNTY JAIL	PRESCRIPTIONS - SWIA MHDS REGION	8,297.08
POTTAWATTAMIE COUNTY SHERIFF	TRANSPORT - BOARD	17,230.66
POTTAWATTAMIE COUNTY TREASURER	PLATES - CO ATTORNEY	349.00
PPE INC	SUPPLIES - SHERIFF	3,929.00
PRAIRIE CONSTRUCTION COMPANY	ROADS/PA17	107,680.90
PRAIRIE RIDGE INTEGRATED BEHAVIORAL HEALTHCARE	PRESCRIPTIONS - SWIA MHDS REGION	300.00
PRECISION DYNAMICS CORPORATION	SUPPLIES - JAIL	914.24
PREMIUM VELOCITY AUTO LLC	PROF SVC - SHERIFF	349.27
QUADIENT INC	POSTAGE - VARIOUS	2,510.63
QUADIENT LEASING USA INC	MO BILL - BOARD	1,776.51
R & S WASTE DISPOSAL LLC	ROADS/UTILITIES	1,371.00
RACHAEL NAGUNST	UNIFORMS - CONSERVATION	1,941.00
RADIOLOGY CONSULTANTS PC	MED SVC - JAIL	19.60
RAFAEL RODRIGUEZ	REIMB EXP - IT	34.17
RANDALL MCALPIN	RELOCATION - VSO	2,500.00
RANDIE HARDIMAN	REIMB EXP - JAIL	121.64
RAY MARTIN COMPANY OF OMAHA	PROF SVC - B&G	891.20
RED OAK WELDING SUPPLIES	ROADS/RENT	383.88
REDWOOD TOXICOLOGY LABORATORY INC	PROF SVC - JAIL	31.87
REGAL AWARDS INC	PROF SVC - CONSERVATION	160.50
REGIONAL WATER INC	MO BILL - CONSERVATION	1,161.40
RELIAS LLC	PROF SVC - JAIL	356.80
REM DEVELOPMENTAL SERVICES INC	COMM LIVING - SWIA MHDS REGION	24,315.00
REPORTING SERVICES LLC	TRANSCRIPTS - CO ATTORNEY	160.20
RICHARD BLETH	MEETING - BOARD	50.00
RIVER CITY CHIMNEY & HEARTH	PROF SVC - CONSERVATION	4,899.00
ROBERT PETERSON	MED SVC - JAIL	1,620.00
RONALD JAMES CISAR	PRESENTER - CONSERVATION	750.00
ROSANNA THURMAN	MED SVC - SHERIFF	520.00
RUETERS & ZENOR CO	ROADS/EQUIPMENT	112,900.00
RYAN OLDEROG	REIMB EXP - SHERIFF	214.95
S & L SANITATION ENTERPRISES INC	MO BILL - CONSERVATION	231.00
SAM ASHER COMPUTING SERVICES INC	MO BILL - IT	268.17
SANDAU BROTHERS SIGN COMPANY INC	PROF SVC - PUB HEALTH	2,550.00
SANOFI US SERVICES INC	SUPPLIES - PUB HEALTH	464.64
SCHILDBERG CONSTRUCTION COMPANY INC	ROADS/ROCK	200,381.29
SCI NEBRASKA FUNERAL SERVICES	FUNERAL ASSIST - GA	400.00
SCOTT BELT	REIMB EXP - BOARD	105.61
SENTRY SECURITY FASTENERS INC	SUPPLIES - JAIL	1,790.03
SERVTECH COMMERCIAL FOOD EQUIPMENT SERVICE AND REPAIR LLC	PROF SVC - JAIL	195.00
SHANNON HOLMAN	REIMB EXP - JAIL	59.87
SHELBY COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	105.00
SHELLEY WELTER	REIMB EXP - SWIA MHDS REGION	487.76
SHERBONDY GARDEN CENTER INC	SUPPLIES - CONSERVATION	55.00
SIR LLC	RENT ASSIST - GA	500.00
SMV BLUFFS APARTMENTS	RENT ASSIST - GA	500.00
SMV FEATHERSTONE LLC	RENT ASSIST - GA	575.00
SNAP REALTY LLC	RENT ASSIST - GA	500.00
SOLID WASTE EQUIPMENT CO INC	PROF SVC - ENV HEALTH	603.12
SONYA KENNEDY	TRANSCRIPTS - CO ATTORNEY	80.00
SOUTHWEST IOWA PLANNING COUNCIL	TRANSPORT - SWIA MHDS REGION	1,725.58
SOUTHWEST IOWA TILING	PROF SVC - NON-DEPARTMENTAL	2,125.00
SPEE DEE DELIVERY SERVICE INC	PROF SVC - DHS	253.75
SPEER FINANCIAL INC	PROF SVC - BOARD	375.00
ST LUCIE COUNTY SHERIFFS OFFICE	SVC FEES - BOARD	50.00
ST LUKES HEALTH RESOURCES	ROADS/DRUG SCREENING	126.00
STAPLES INC	SUPPLIES - AUDITOR	268.62
STAPLES INC	SUPPLIES - DHS	1,183.92
STATE UNIVERSITY OF IOWA	PROF SVC - ENV HEALTH	507.50
STERICYCLE INC	PROF SVC - WIC	143.79
STEVE WINCHELL	REIMB EXP - SHERIFF	120.18
SUNSHINE HOMES INC	MED SVC - SWIA MHDS REGION	8,145.76
SURFACE SEALERS INC	PROF SVC - JAIL	9,000.00
SUSAN MILLER	REIMB EXP - BOARD	613.72
SUSANN CONLON	PROF SVC - CR SKI HILL	332.50
SUZANNE WATSON	REIMB EXP - SWIA MHDS REGION	299.13
SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	MED SVC - JAIL	575.00
SYNCHRONY BANK	SUPPLIES - JAIL/SHERIFF	3,182.48
TAMMY DEYEAGER	MEETING - BOARD	150.00
TECH INC	ROADS/ROCK	102,510.42

THE COMMUNITY SUPPORTS NETWORK INC	COMM LIVING - SWIA MHDS REGION	13,617.79
THE NATURE CONSERVANCY	PROF SVC - CONSERVATION	75.00
THE PRIDE GROUP INC	RCF - SWIA MHDS REGION	20,307.00
THE SHERWIN WILLIAMS COMPANY	SUPPLIES - JAIL	338.27
THOMAS ROYCE	PROF SVC - DHS	840.00
TIMEKEEPING SYSTEMS INC	PROF SVC - JAIL	116.97
TIMOTHY & DIANNE WHITE REV TRUST	LANDSCAPING - EAST POTT SWCD	1,108.00
TORYANN CROZIER	PROF SVC - CONSERVATION	355.00
TOTAL MAINTENANCE SOLUTIONS SOUTH INC	SUPPLIES - JAIL	1,182.10
TRACY CLEAVELAND	PROF SVC - ENV HEALTH	94.10
TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC	PROF SVC - SHERIFF	75.00
TRAVIS HEALY	REIMB EXP - SHERIFF	95.05
TRENT COZAD	RENT ASSIST - GA	600.00
TRISHA BERNHARDS	REIMB EXP - JAIL	265.21
TRIVIUM LIFE SERVICES	RENT - SWIA MHDS REGION	10,666.34
TW VENDING INC	SUPPLIES - JAIL	684.39
TYLER TECHNOLOGIES INC	PROF SVC - IT	9,586.75
ULINE INC	SUPPLIES - JAIL	734.10
UMB BANK NA	BOND - DBT SVC	3,289,512.50
UNDERWOOD FARM SUPPLY LLC	ROADS/FUEL	242.05
UNITED SEEDS INC	ROADS/MATERIALS	780.00
UNITED STATES CELLULAR CORPORATION	MO BILL - COMMUNICATIONS	647.12
US BANK NATIONAL ASSOCIATION	MO BILL - EMA	2,683.88
US POSTAL SERVICE (QUADIENT)	POSTAGE - TREASURER	12,000.00
VAN WALL EQUIPMENT	ROADS/PARTS	214.60
VERIZON COMMUNICATIONS INC	MO BILL - SHERIFF	11,789.62
VERIZON CONNECT FLEET USA LLC	ROADS/UTILITIES	1,685.72
VERMEER SALES & SERVICE INC	ROADS/PARTS	282.31
VISUAL EDGE INC	ROADS/CENTRAL	115.05
VOCATIONAL DEVELOPMENT CENTER INC	VOC/DAY - SWIA MHDS REGION	22,723.93
WALKERS FIRST AVENUE	PROF SVC - SHERIFF	11.90
WAUBONSIE MENTAL HEALTH CENTER	COMM LIVING - SWIA MHDS REGION	18,768.34
WELLS FARGO FINANCIAL LEASING INC	MO BILL - DHS	1,021.29
WESLEY HENDERSON	PROF SVC - BOARD	1,061.20
WEST CENTRAL COMMUNITY ACTION	RENT - WIC	585.00
WEST PUBLISHING CORPORATION	PROF SVC - CO ATTORNEY	5,799.44
WESTLAKE HARDWARE INC	SUPPLIES - B&G	77.65
WEX BANK	ROADS/FUEL	33,650.86
WHEELER LUMBER LLC	ROADS/MATERIALS	37,728.89
WILLIAM CAROLUS	MEETING - BOARD	80.00
WINDSTREAM HOLDINGS INC	MO BILL - COMMUNICATIONS	372.65
WOODBURY COUNTY (IA)	TRANSPORT - SWIA MHDS REGION	145.00
WOODHOUSE FORD CHRYSLER	PROF SVC - SHERIFF	142.52
WORLD BOOK BANK INC	SUPPLIES - JAIL	279.44
WORLDGATE LLC	PROF SVC - IT	2,280.00
YANT TESTING SUPPLY & EQUIPMENT INC	ROADS/REPAIR - CENTRAL	75.18
YLONDA MAGUIRE	REIMB EXP - SWIA MHDS REGION	388.60
ZETRON INC	PROF SVC - JAIL	287,995.37
ZION RECOVERY SERVICES INC	CSRS - SWIA MHDS REGION	36,370.64
		<hr/>
		11,473,309.54

Fund Summary

Fund	Payment Amount
0001 - GENERAL BASIC FUND	1118945.82
0002 - GENERAL SUPPLEMENTAL FUND	2397165.14
0003 - GAMBLING RESOURCES FUND	155213.48
0005 - WIC/FEDERAL FUNDING FUND	10060.55
0007 - LOST CONSERVATION FUND	35277.7
0011 - RURAL SERVICES BASIC FUND	30070.26
0017 - CO ATTORNEY DEL FINE COLLECT FUN	1112
0019 - PROPERTY ACQUISITION/IMPROVEMENT/M/	337996.32
0020 - SECONDARY ROADS FUND	621777.33
0023 - REAP FUND	825
0027 - CO CONSERV LAND ACQ	2500.85
0036 - LOST SOIL CONS WEST FUND	11265.6
0037 - LOST SOIL CONS EAST FUND	10252.25
0042 - AMERICAN RESCUE PLAN ACT (ARPA)	482521.96
0046 - WEST SWCD/POTT CO STRUCTURES FUN	1758.26
0052 - VETERANS RELOCATION ALLOCATION FUNE	5000
1620 - BOND SERIES 2020A CAPITAL FUND	220243.92
1630 - BOND SERIES 2021A CAPITAL FUND	83223.26
1650 - BOND SERIES 2022 CAPITAL FUND	70187.5
1700 - BIKE TRAIL FUND	9842
2200 - BOND SERIES 2016A DEBT FUND	94162.5
2210 - BOND SERIES 2018 DEBT FUND	525850
2220 - BOND SERIES 2020A DEBT FUND	771150
2225 - BOND SERIES 2020B (LOSST) DEBT FUND	202350
2230 - BOND SERIES 2021A DEBT FUND	244550

2235 - BOND SERIES 2021C (LOSST) DEBT FUND	338450
2240 - BOND SERIES 2021B DEBT FUND	509500
2250 - BOND SERIES 2022 DEBT FUND	603500
4000 - EMER MANAGEMENT SERVICE FUND	1998908.96
4010 - E911 FUND	24758.97
4155 - MHDS REGION FUND	522164.45
6000 - DRAINAGE	26434
8000 - CRESCENT RIDGE SKI HILL	<u>6291.46</u>
	<u>11473309.54</u>

Scheduled Sessions

Discussion and/or decision on disaster recovery response.

Andy Brown/Sheriff

Discussion and/or decision to approve and authorize Chairman to sign Law Enforcement Services Contracts between Pottawattamie County and the following: City of Avoca, City of Carson, City of Crescent, City of Hancock, City of Macedonia, City of McClelland, City of Minden, City of Neola, City of Oakland, City of Treynor, City of Underwood, and City of Walnut.

LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024, the incorporated **City of Avoca, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement to provide Law Enforcement Services.

1. **Term.** The initial term of this Agreement shall be July 1, 2024 through June 30, 2025. Additional one year terms (contract year) beginning on July 1st of each year may be agreed to in writing by the parties. The Agreement shall be reviewed annually in December of the current contract year. If an Agreement is not reached, in whole or part, by the end of December in current contract year, this Agreement shall automatically terminate on June 30 of the following year.
2. **Services.** The County will provide the City with limited law enforcement services by and through the Pottawattamie County Sheriff's Office. These services will include, but not be limited to the following:
 - A. *Basic Services.* The County shall provide law enforcement coverage when the City of Avoca's Police Department is not on duty. The County does not guarantee any specific hours of patrol but agrees to respond to all law enforcement calls placed to the Pottawattamie County Communications Department during hours when the City police are not on duty. Follow-up investigations will also be completed by the County when that incident originated with a call taken by the County. The County will also assist the Avoca Police Department with additional investigations when requested.
3. **Fees.** In consideration for the law enforcement services described above, City agrees to pay County as follows:
 - A. *Basic Services.* City will pay an annual sum of \$21,218.00 to the County. This shall be billed by the Pottawattamie County Sheriff's Office and shall be paid in equal quarterly installments of \$5,304.50 to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.
4. **Liability.** City shall not be required to assume any liability for the payment of salaries, wages, or other compensation for any County personnel performing services under this Agreement and shall not be liable for compensation for any indemnity to any County employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. The County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of the City, its officer or employees, and the City shall hold the County, its officers and

employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. The City is not responsible for any act, injury or damage arising out of the performance of this Agreement by the County, and in case any claims are made by any third party, the County shall defend, indemnify, and hold harmless City for the actions of the County, its officers and employees.

5. Termination. This Agreement may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail to or personal service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of Avoca.
6. Recording. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State. Signatures will include the Mayor of Avoca, Iowa; the City Clerk of Avoca, Iowa; the Pottawattamie County Sheriff; Pottawattamie County Auditor and the Chairperson of the Board of Supervisors. The City seal shall be affixed to the Agreement before returning to the County for filing.

Chair, Pottawattamie County
Board of Supervisors



Mayor

Pottawattamie County Auditor



City Clerk



Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)

LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024, the incorporated **City of Carson, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:

- A. Radar operations to control speed.
- B. Issuing violations under city ordinances (including animal control citations) at request.
- C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
- D. Service of abatement notices on request.
- E. Periodically checking commercial building for unlocked doors and trespassers.
- F. Investigation of traffic accidents and complaints.
- G. Providing a detective division to investigate crimes and conduct on-going investigations.
- H. Providing services by the Pottawattamie County Drug Task Force.
- I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
- J. Routine patrols and special patrols upon request by the mayor or members of the city council.
- K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$18.57 (based on the 2020 census figures of 766) to County, which amounts to the annual sum of \$14,224.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

3. If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Carson, Iowa, the City Clerk of Carson, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors

Tim Todd

Mayor

Melvyn J. Houser
Pottawattamie County Auditor

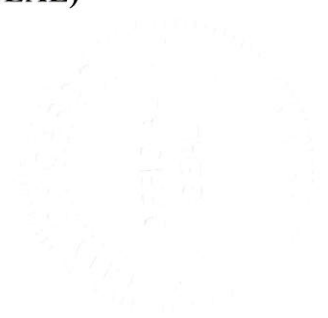
Brianne Ouedu

City Clerk

Andy Brown

Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)



LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024, the incorporated **City of Crescent, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$18.25 (based on the 2020 census figures of 628) to County, which amounts to the annual sum of \$11,461.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

3. If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

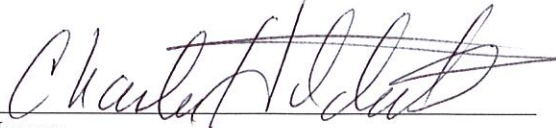
5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Crescent, Iowa, the City Clerk of Crescent, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors



Mayor

Melvyn J. Houser
Pottawattamie County Auditor



City Clerk



Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)

LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024 ,the incorporated **City of Hancock, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$18.20 (based on the 2020 census figures of 200) to County, which amounts to the annual sum of \$3,640.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

3. If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

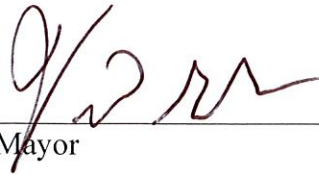
5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Hancock, Iowa, the City Clerk of Hancock, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.


8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors




Mayor

Melvyn J. Houser
Pottawattamie County Auditor



City Clerk



Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)

LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024, the incorporated **City of Macedonia, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$17.11 (based on the 2020 census figures of 267) to County, which amounts to the annual sum of \$4,568.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

~~3.~~ If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Macedonia, Iowa, the City Clerk of Macedonia, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors

Melvia Clark

Mayor

Melvyn J. Houser
Pottawattamie County Auditor

Mervin Mahan

City Clerk

AB 78-1

Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)

LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024, the incorporated **City of McClelland, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$19.20 (based on the 2020 census figures of 146) to County, which amounts to the annual sum of \$2,804.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

3. If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of McClelland, Iowa, the City Clerk of McClelland, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors




Mayor

Melvyn J. Houser
Pottawattamie County Auditor



City Clerk



Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)

LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024, the incorporated **City of Minden, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

 2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$18.54 (based on the 2020 census figures of 600) to County, which amounts to the annual sum of \$11,123.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.
- (PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)
3. If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Minden, Iowa, the City Clerk of Minden, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors

Tom Schredleith
Mayor *mayor Pro Tem*

Melvyn J. Houser
Pottawattamie County Auditor

Teresa Tem

City Clerk

Andy Brown
Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)



LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024 ,the incorporated **City of Neola, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$17.03 (based on the 2020 census figures of 918) to County, which amounts to the annual sum of \$15,636.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

3. If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Neola, Iowa, the City Clerk of Neola, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors

Karla Rogge

Mayor

Melvyn J. Houser
Pottawattamie County Auditor

Neddi Euri

City Clerk

AB 78-1

Andy Brown
Pottawattamie County Sheriff



LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024, the incorporated **City of Oakland, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$18.61 (based on the 2020 census figures of 1,524) to County, which amounts to the annual sum of \$28,356.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

3. If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Oakland, Iowa, the City Clerk of Oakland, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors



Mayor

Melvyn J. Houser
Pottawattamie County Auditor



City Clerk



Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)

LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024 ,the incorporated **City of Treynor , Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$34.55 (based on the 2020 census figures of 1,032) to County, which amounts to the annual sum of \$35,654.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

3. That City wishes to contract for additional guaranteed coverage within the City limits of City. In consideration for this extra coverage, County is guaranteeing 2 hours of patrol / coverage per day within the City limits of City. The cost of this additional coverage is \$9,294.00

for an hour of additional coverage for 365 days during the year. This amount shall be paid in equal quarterly installments as set forth in Paragraph 2.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

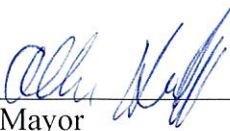
5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Treynor, Iowa, the City Clerk of Treynor, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

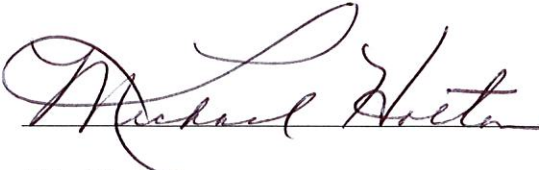
8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors



Mayor

Melvyn J. Houser
Pottawattamie County Auditor



City Clerk



Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)



LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024, the incorporated **City of Underwood, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$17.85 (based on the 2020 census figures of 954) to County, which amounts to the annual sum of \$17,029.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

3. If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Underwood, Iowa, the City Clerk of Underwood, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors

Dennis C Bradley

Mayor

Melvyn J. Houser
Pottawattamie County Auditor

City Clerk

City Clerk

Andy Brown

Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)

LAW ENFORCEMENT SERVICES CONTRACT

On this 1st day of July, 2024, the incorporated **City of Walnut, Iowa**, hereinafter referred to as "City", and **Pottawattamie County, Iowa**, hereinafter referred to as "County", enter into the following agreement:

1. The County will provide the City with law enforcement services through the Pottawattamie County Sheriff's Office. These services will include but not be limited to:
 - A. Radar operations to control speed.
 - B. Issuing violations under city ordinances (including animal control citations) at request.
 - C. Housing inmates who have been incarcerated under a city ordinance without charge to the city.
 - D. Service of abatement notices on request.
 - E. Periodically checking commercial building for unlocked doors and trespassers.
 - F. Investigation of traffic accidents and complaints.
 - G. Providing a detective division to investigate crimes and conduct on-going investigations.
 - H. Providing services by the Pottawattamie County Drug Task Force.
 - I. Supplying schools or community clubs with officers and materials for special programs and talks upon request.
 - J. Routine patrols and special patrols upon request by the mayor or members of the city council.
 - K. Supply fully equipped patrol cars with radio, lights, siren, and all related equipment, gasoline and oil, tires, and maintenance, uniforms, and all other personal equipment for sheriff's deputies.

2. In consideration for the law enforcement services above described, City will pay a per capita rate of \$19.51 (based on the 2020 census figures of 747) to County, which amounts to the annual sum of \$14,577.00. This shall be billed by the Pottawattamie County Sheriff's Office and paid in equal quarterly installments to the Pottawattamie County Sheriff's Office on July 1, October 1, January 1, and April 1.

(PARAGRAPH 3 IS OPTIONAL: STRIKE IF CITY DOES NOT INTEND TO CONTRACT FOR ADDITIONAL COVERAGE)

~~3.~~ If City wishes to contract for additional coverage service, the Sheriff's Office will execute an addendum to this agreement to provide the cost of such additional service.

4. Law enforcement policy, regulations and other matters pertaining to the employment of Pottawattamie County Deputy Sheriffs are to be determined solely by the Pottawattamie County Sheriff. The Pottawattamie County Sheriff's Office will provide law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place, and manner in which these services are implemented shall be in the sole discretion of the Pottawattamie County Sheriff's Office.

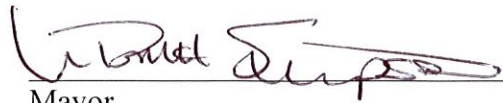
5. This contractual agreement shall commence on the 1st day of July, 2024, and shall continue for one year ending on the 30th day of June, 2025. The contract shall be reviewed annually in December of the contract year. This Agreement is renewable on an annual basis upon mutual agreement of the parties herein. If agreement is not reached by the end of December in the given contract year, this contract shall automatically terminate on June 30 of the following year.

6. In accordance with Chapter 28E, Code of Iowa, a copy of this agreement shall be filed with the Secretary of State and recorded with the Pottawattamie County Recorder. Signatures will include the Mayor of Walnut, Iowa, the City Clerk of Walnut, Iowa, the Pottawattamie County Sheriff, Pottawattamie County Auditor, and the Chairperson of the Board of Supervisors. The city seal shall be affixed to the contract before returning to the county for filing.

7. City shall not be required to assume any liability for payment of salaries, wages or other compensation for any county personnel performing services under this contract and shall not be liable for compensation for any indemnity to any county employee for injury or sickness arising out of his/her employment, and the County agrees to hold harmless the City against any such claim. County, its officers, and employees, shall not be deemed to assume any liability for intentional or negligent acts of City, its officers or employees, and City shall hold County, its officers and employees harmless there from, and shall defend said County and its officers and employees against any claim for damages resulting there from. City is not responsible for any act, injury or damage arising out of the performance of this contract by County, and in case any claim is made by any third party, County shall defend, indemnify, and hold harmless City.

8. This contract may be terminated by either party for any reason. Termination is effective upon a three (3) month written notice to either party, and this shall be accomplished by certified mail or personal service by service upon the Pottawattamie County Board of Supervisors at 227 South 6th Street, Council Bluffs, Iowa 51501, or upon written notice to the City Clerk of City.

Chair, Pottawattamie County
Board of Supervisors

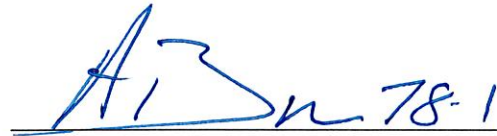


Mayor

Melvyn J. Houser
Pottawattamie County Auditor



City Clerk



Andy Brown
Pottawattamie County Sheriff

(CITY SEAL)

Eric Hough/President, Conservation
Board

Employment of Conservation Director and Salary.

Matt Wyant/Director, Planning & Development

**Update on Implementation of a wind policy for the
recycling center.**

April 24, 2024

Wind Policy

To stay compliant with the Iowa Department of Natural Resources permitting of Iowa Transfer Stations and be good neighbors; Pottawattamie County is adopting a wind policy and procedure for the County Recycling Center located at 41911 Industrial Drive, Oakland.

Preventative Measures

1. A wind break will be established on the north and south of the site.
2. Slots will be installed on the western side of the fence.
3. Monthly checks will be conducted to ensure that the trees and shrubs are healthy and that the fence is in serviceable condition.

Procedure

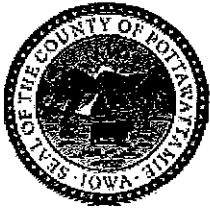
1. County Recycling Center Manager will monitor weather conditions. If the Manager is not onsite the Operator will contact the Director of Planning to update them on changing weather conditions.
2. If the Recycling center is having wind gust 15 mile per hour or more outdoor dumping of Construction Debris will be halted. Scrap metal and tires can still be unloaded.
3. The staff will ensure that the sign is changed to show that our wind policy is activated.
4. Staff will ensure that the open top dumpster is covered to the best of their ability.
5. During this time construction debris loads will be turned away and not allowed to dump material until such time as the wind has slowed.

Clean Up

1. As soon as practicable staff will start cleaning up wind-blown trash from neighboring properties.
2. Staff will notify, to the best of their knowledge, property owners that they are entering the property to retrieve trash.
3. Trash gathered will be placed into the compactor building for compaction into the dumpster.

Lea Voss/Treasurer

Discussion and/or decision to approve tax abatement for Iowa Southern Railroad for property located at 200 29th Avenue, Council Bluffs.



Pottawattamie County Treasurer
 Lea A. Voss
 227 South 6th Street
 Council Bluffs, IA 51501
 (712) 328-5627
 lea.voss@pottcounty-ia.gov

**OFFICIAL NOTICE OF
 DELINQUENT TAXES**

IMPORTANT TAX INFORMATION ENCLOSED

IA SOUTHERN RR C/O CB RAILWAY CO
 200 29TH AVE
 COUNCIL BLUFFS, IA 51503

Parcel Number	
000035000002301000000	
Group Number	
836	
GRAND TOTAL	DUE BY
\$5,615.00	05/31/2024

****RETURN THIS PORTION WITH YOUR PAYMENT****

Notice of Tax Delinquency

You are hereby notified that the below described property is delinquent in the payment of property tax, drainage and/or special assessment and is accruing interest monthly.

Online payments accepted at: iowatreasurers.org

Tax sales must be paid in guaranteed funds.

Type Parcel Legal	District	Bill Number	Due Date	Tax	Interest	Additional Costs	Total Due	
1994 - Tax	000	990071.0	09/30/1995	\$235.00	\$1,199.00	\$4.00	\$1,438.00	
1994 - Tax	000	990071.0	03/31/1996	\$235.00	\$1,177.00	\$0.00	\$1,412.00	
1995 - Tax	000	990079.0	09/30/1996	\$235.00	\$1,156.00	\$4.00	\$1,395.00	
1995 - Tax	000	990079.0	03/31/1997	\$235.00	\$1,135.00	\$0.00	\$1,370.00	
000035000002301000000				Total	\$940.00	\$4,667.00	\$8.00	\$5,615.00

Deed Name(s): IA SOUTHERN RR C/O CB
 RAILWAY CO

**Becky Lenihan/Finance and
Tax Officer, Auditor's Officer**

**Discussion and/or decision to Re-appropriate funds from
Board of Supervisors (Department 01) to Auditor
(Department 02), and to sign Resolution No. 48-2024
regarding said re-appropriation.**

RESOLUTION NO. 48-2024

RESOLUTION FOR RE-APPROPRIATION BETWEEN DEPARTMENTS

WHEREAS, it is desired to re-appropriate money from Board of Supervisors (Department 01) to Auditor (Department 02); and

WHEREAS, said re-appropriation is in accordance with Section 331-434(6), Code of Iowa, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Pottawattamie County, Iowa, as follows:

SECTION 1: The sum of \$30,000 is ordered to be re-appropriated from Board of Supervisors (Department 01) to Auditor (Department 02), and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of this operating re-appropriation.

Dated this 18th Day of June, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

FY 2023/2024 Budget Appropriations

DEPT #	DEPARTMENT NAME	CERTIFIED BUDGET 04/18/23	ORIGINAL 49-2023	AMENDMENT 10/24/2023	AMENDMENT 4/9/2024	Reappropriation 6/18/2024	Original Budget	DEPT #
				66-2023	24-2024	XX-2024	With Amendments	
01	Board of Supervisors	28,514,132	28,514,132	(1,925,000)	400,000	(30,000)	26,989,132	01
02	Auditor	1,679,783	1,679,783			30,000	1,679,783	02
03	Treasurer	1,879,927	1,879,927				1,879,927	03
04	Attorney	3,768,268	3,768,268	100,000			3,868,268	04
05	Sheriff	9,863,059	9,863,059	50,000			9,913,059	05
06	Debt Service/Supervisors	3,542,825	3,542,825				3,542,825	06
07	Recorder	912,225	912,225				912,225	07
12	Medical Examiner	455,515	455,515		77,568		533,083	12
20	Secondary Roads	20,352,047	20,352,047				20,352,047	20
21	Veterans Service Office	506,424	506,424	5,000			511,424	21
22	Conservation	3,780,130	3,780,130	92,634	110,000		3,982,764	22
23	Physical Health & Education	1,748,097	1,748,097		15,000		1,763,097	23
24	General Assistance	230,744	230,744				230,744	24
25	DHS	332,300	332,300				332,300	25
27	Animal Control	187,813	187,813				187,813	27
29	Corrections-Jail	15,793,126	15,793,126	25,000	333,000		16,151,126	29
37	Communications-911	3,955,289	3,955,289				3,955,289	37
38	Environmental Health	715,194	715,194		40,600		755,794	38
40	Unemployment--HR	40,000	40,000				40,000	40
48	WIC	755,752	755,752				755,752	48
50	Human Resources	627,016	627,016		28,147		655,163	50
51	Building and Grounds	1,483,210	1,483,210				1,483,210	51
52	Information Services	2,435,941	2,435,941	50,000			2,485,941	52
53	Planning & Development	736,477	736,477		93,750		830,227	53
54	GIS	420,349	420,349				420,349	54
57	Thriving Families	476,483	476,483		95,517		572,000	57
58	CD Treatment Services	4,000	4,000				4,000	58
60	Mental Health	2,129,342	2,129,342				2,129,342	60
99	Non Departmental	24,224,811	24,224,811	610,453			24,835,264	99
	TOTAL	131,550,279	131,550,279	-991,913	1,193,582	0	131,751,948	

Other Business

**Suzanne Watson/Director, Community
Services and Mary-Beth Roskens/Supervisor,
Community Services**

**Discussion and/or decision to appoint Cindy
Goodin as Pottawattamie County's Judicial
Mental Health Advocate.**

Peggy Becker/Administrator, Veterans Service

Application for use of Pottawattamie County Grounds at the Veteran Service Building for VFW 11355 (Monthly Meetings – usage for 3 years), VFW 11355 (2024 Car Show), and Iowa Veterans Foundation (Routine Meetings- usage 3 years).



**Pottawattamie
County**

Find Your Fire

**APPLICATION FOR USE OF
POTTAWATTAMIE COUNTY GROUNDS**

After you have completed this form, please return it to: Pottawattamie County Veterans Service Office, 623 6th Ave, Council Bluffs, Iowa or by fax to (712) 328-5726. For questions concerning this application, please contact the Veterans Service Office at (712) 328-5797. All applications should be submitted at least three weeks in advance of your event.

This form must be accompanied by a cover letter describing the event. Any changes to the event or Responsible Party after the Application has been approved must be reported to the Veterans Affairs Commission (712-328-5797). Applications must be resubmitted on an annual basis unless otherwise indicated.

All County grounds and buildings are Smoke-Free and Weapons-Free.

Requesting Use of: Veteran's Building (Only available for use by approved Veterans Organizations)

Date(s) of use: 2nd Tuesday of every month

Time of use (start and end times): 7:00 P.M. to 8:30 P.M.

Name of Contact Person: Richard (Dick) Ryba

Telephone Number: 402-669-7805 Fax Number: _____

Contact E-mail Address: arborguy@frontier.com

Name of Event: V.F.W Post 11355 - Commander - Dick Ryba

Type of Event/Use: Hold our monthly meetings

Is the event open to the general public? Yes No

Length of Term: One time only 1 year 3 years

Number of participants expected: 25

What equipment will be used on the grounds? (e.g.: chairs, tables, electrical equipment, restroom facilities) None

When will equipment be set up? _____

Is food and/or beverage to be served? Yes No (NOTE: NO alcohol beverages are allowed.)
If yes, describe: Donuts at meetings

Has this group used Courthouse grounds for other events? Yes No

If so, please list functions and dates: 2nd Tuesday of every month

A liability insurance policy naming the County as an "additional insured" is required in the amount of at least \$1 million at the time of event.

Does this group have liability insurance to cover this event? Yes No N/A

.....
I have read the *Rules For Use of Pottawattamie County Courthouse Grounds*. I understand that Courthouse grounds will be left in a clean and neat condition after use. I am liable for all damages, expenses and loss caused by any person who attends or participates in this scheduled event. By signing this application, I agree to defend and hold the County (including its governing bodies, individual departments, employees, and agents) free and harmless from any damage, loss, liability, cost or expense that may arise during or be caused in any way by this scheduled event and any activities related to it.

Richard Lyba
Signature of Responsible Party

5-12-24
Date

*** FOR COUNTY USE ONLY ***

Certificate of Insurance Received: Yes Date Received: _____ No Waived

Buildings and Grounds: N/A One time Approved - 1 year Approved - 3 years Denied

Sheriff/Courthouse Security: N/A One time Approved - 1 year Approved - 3 years Denied

BOARD OF SUPERVISORS DECISION Board

Meeting Date: _____

Board Decision: One time Approved - 1 year Approved - 3 years Denied

Reason(s) for Denial: _____

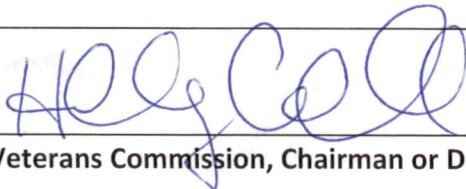
Board of Supervisors, Chairman or Designee

VETERANS COMMISSION DECISION (Veterans Building Only)

Commission Meeting Date: 6/10/24

Commission Decision: One time Approved - 1 year Approved - 3 years Denied

Reason(s) for Denial: _____



Veterans Commission, Chairman or Designee



**Pottawattamie
County**

Find Your Fire

**APPLICATION FOR USE OF
POTTAWATTAMIE COUNTY GROUNDS**

*6/4/24
emailed copy of
Ins Policy to
Garfield.*

After you have completed this form, please return it to: Pottawattamie County Veterans Service Office, 623 6th Ave, Council Bluffs, Iowa or by fax to (712) 328-5726. For questions concerning this application, please contact the Veterans Service Office at (712) 328-5797. All applications should be submitted at least three weeks in advance of your event.

This form must be accompanied by a cover letter describing the event. Any changes to the event or Responsible Party after the Application has been approved must be reported to the Veterans Affairs Commission (712-328-5797). Applications must be resubmitted on an annual basis unless otherwise indicated.

All County grounds and buildings are Smoke-Free and Weapons-Free.

Requesting Use of: Veteran's Building (Only available for use by approved Veterans Organizations)

Date(s) of use: August 3, 2024

Time of use (start and end times): 0:8:30 AM. 3:30 PM.

Name of Contact Person: Richard "Dick" Ryba

Telephone Number: 402-669-7805 Fax Number: _____

Contact E-mail Address: arborguy@frontier.com

Name of Event: Veteran Memorial Car Show

Type of Event/Use: Old and Cars rebuilt

Is the event open to the general public? Yes No

Length of Term: One time only 1 year 3 years

*Usually the end
of July or first of
August on Saturday*

*Marked
Wrong Spot
B 150
6/11/24
See page 5*

Number of participants expected: 150

What equipment will be used on the grounds? (e.g.: chairs, tables, electrical equipment, restroom facilities) Chairs, Tables - and all of the above

When will equipment be set up? DAY of Event

Is food and/or beverage to be served? Yes No (NOTE: NO alcohol beverages are allowed.)
If yes, describe: Hamburgers, hot Dogs, pop, water

Has this group used Courthouse grounds for other events? Yes No

If so, please list functions and dates: LAST part of July or beginning of August on Saturday

A liability insurance policy naming the County as an "additional insured" is required in the amount of at least \$1 million at the time of event.

Does this group have liability insurance to cover this event? Yes No N/A

.....
I have read the *Rules For Use of Pottawattamie County Courthouse Grounds*. I understand that Courthouse grounds will be left in a clean and neat condition after use. I am liable for all damages, expenses and loss caused by any person who attends or participates in this scheduled event. By signing this application, I agree to defend and hold the County (including its governing bodies, individual departments, employees, and agents) free and harmless from any damage, loss, liability, cost or expense that may arise during or be caused in any way by this scheduled event and any activities related to it.

Richard Ryba
Signature of Responsible Party

5-14-24
Date

*** FOR COUNTY USE ONLY ***

Certificate of Insurance Received: Yes Date Received: _____ No Waived

Buildings and Grounds: N/A One time Approved - 1 year Approved - 3 years Denied

Sheriff/Courthouse Security: N/A One time Approved - 1 year Approved - 3 years Denied

BOARD OF SUPERVISORS DECISION Board

Meeting Date: _____

Board Decision: One time Approved - 1 year Approved - 3 years Denied

Reason(s) for Denial: _____

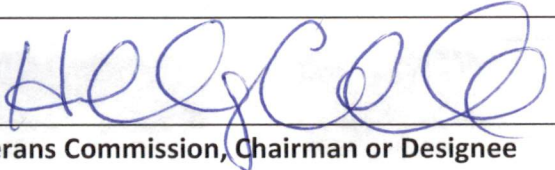
Board of Supervisors, Chairman or Designee

VETERANS COMMISSION DECISION (Veterans Building Only)

Commission Meeting Date: _____

Commission Decision: One time Approved - 1 year Approved - 3 years Denied

Reason(s) for Denial: _____



Veterans Commission, Chairman or Designee

*Noted next
Commission meeting
Date 6/11/24*



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/15/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Smith Davis Insurance, Inc an ISU Network Member 532 First Avenue Council Bluffs IA 51503		CONTACT NAME: Dorothy Johnson PHONE (A/C, No, Ext): (712) 322-1600 E-MAIL ADDRESS: dorothy@smithdavisins.com FAX (A/C, No): (712) 322-9204	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Philadelphia Insurance Company	
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 24/24 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		EV140154	08/03/2024	08/04/2024	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						MED EXP (Any one person) \$
	OTHER:						PERSONAL & ADV INJURY \$ 1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Pottawattamie County is additional insured

CERTIFICATE HOLDER

Pottawattamie County
227 South 6th Street

Council Bluffs IA 51501

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Dorothy Johnson



**Pottawattamie
County**

Find Your Fire

**APPLICATION FOR USE OF
POTTAWATTAMIE COUNTY GROUNDS**

After you have completed this form, please return it to: Pottawattamie County Veterans Service Office, 623 6th Ave, Council Bluffs, Iowa or by fax to (712) 328-5726. For questions concerning this application, please contact the Veterans Service Office at (712) 328-5797. All applications should be submitted at least three weeks in advance of your event.

This form must be accompanied by a cover letter describing the event. Any changes to the event or Responsible Party after the Application has been approved must be reported to the Veterans Affairs Commission (712-328-5797). Applications must be resubmitted on an annual basis unless otherwise indicated.

All County grounds and buildings are Smoke-Free and Weapons-Free.

Requesting Use of: Veteran's Building (Only available for use by approved Veterans Organizations)

Date(s) of use: Quarterly - January, April, July, October - Wednesday ^{3rd}

Time of use (start and end times): 5:00pm - 6:00 pm

Name of Contact Person: Darlene McMane

Telephone Number: 712-249-5101 Fax Number: _____

Contact E-mail Address: Macmp75@gmail.com

Name of Event: Iowa Veterans Foundation, Inc

Type of Event/Use: Board Meeting

Is the event open to the general public? Yes No

Length of Term: One time only 1 year 3 years

Number of participants expected: 10

What equipment will be used on the grounds? (e.g.: chairs, tables, electrical equipment, restroom facilities) Tables, chairs, restroom

When will equipment be set up? None

Is food and/or beverage to be served? Yes No (NOTE: NO alcohol beverages are allowed.)
If yes, describe: _____

Has this group used Courthouse grounds for other events? Yes No

If so, please list functions and dates: _____

A liability insurance policy naming the County as an "additional insured" is required in the amount of at least \$1 million at the time of event.

Does this group have liability insurance to cover this event? Yes No N/A

.....
I have read the *Rules For Use of Pottawattamie County Courthouse Grounds*. I understand that Courthouse grounds will be left in a clean and neat condition after use. I am liable for all damages, expenses and loss caused by any person who attends or participates in this scheduled event. By signing this application, I agree to defend and hold the County (including its governing bodies, individual departments, employees, and agents) free and harmless from any damage, loss, liability, cost or expense that may arise during or be caused in any way by this scheduled event and any activities related to it.


Signature of Responsible Party

5-28-24
Date

*** FOR COUNTY USE ONLY ***

Certificate of Insurance Received: Yes Date Received: _____ No Waived

Buildings and Grounds: N/A One time Approved - 1 year Approved - 3 years Denied

Sheriff/Courthouse Security: N/A One time Approved - 1 year Approved - 3 years Denied

BOARD OF SUPERVISORS DECISION Board

Meeting Date: _____

Board Decision: One time Approved - 1 year Approved - 3 years Denied

Reason(s) for Denial: _____

Board of Supervisors, Chairman or Designee

VETERANS COMMISSION DECISION (Veterans Building Only)

Commission Meeting Date: 6/11/24

Commission Decision: One time Approved - 1 year Approved - 3 years Denied

Reason(s) for Denial: _____



Veterans Commission, Chairman or Designee

Peggy Becker/Administrator, Veterans Service

Update on Operations Appreciation Program.

Operation Appreciation

Pottawattamie County Veteran Affairs is seeking nominations for people in our community that 'go the extra' mile to assist our Veterans.

Please complete a ballot for the person you wish to nominate, we will need their name, contact information and why you are nominating them. We cannot honor them if we do not have this information. Fold up the ballot and drop it in the box located in our office.

Ballots and Ballot Box are located on the counter by the sink in the lobby

(If you are not able to make it into the office to complete the ballot please call and we will fill out the information on the ballot form for you and drop it in the box.)

A token of appreciation will be presented to three nominees each fiscal year quarter

(1st Jul, Aug, Sep)- (2nd Oct, Nov, Dec)-(3rd Jan, Feb, Mar)- (4th Apr, May, Jun) until the limited supply of tokens are gone.

Ballot drawing will occur the last day of the first month of the quarter. (Jul, Oct, Jan & Apr)

On the ballot you can provide your name and contact information to be present when they receive their token, or you can stay anonymous.

If more than three ballots are in the nomination box, three nominees will be chosen in blind drawing and the remaining ballots will stay in the box until the next drawing.

A nominee is only eligible for one token no matter how many times their name is entered.

OPERATION APPRECIATION NOMINATION BALLOT

Nominee Name _____ Phone Number _____

Why are you nominating them for an appreciation token:

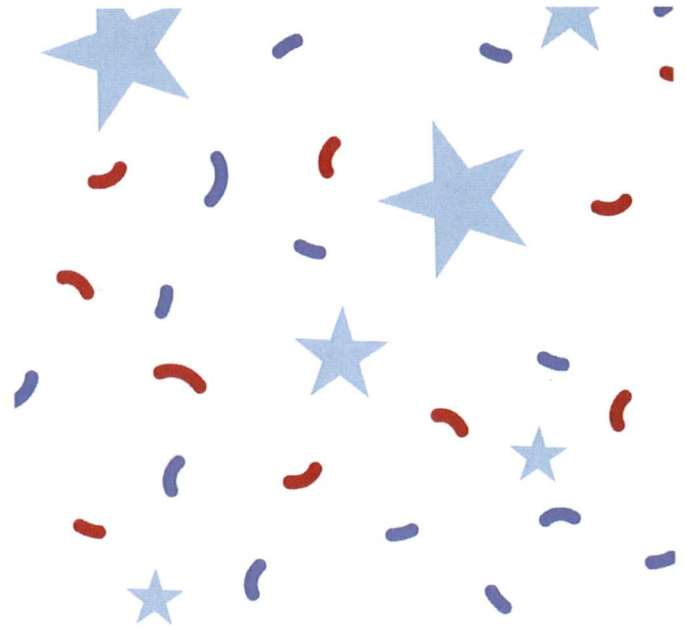
Do you wish to be present when they receive their token?

Yes

No

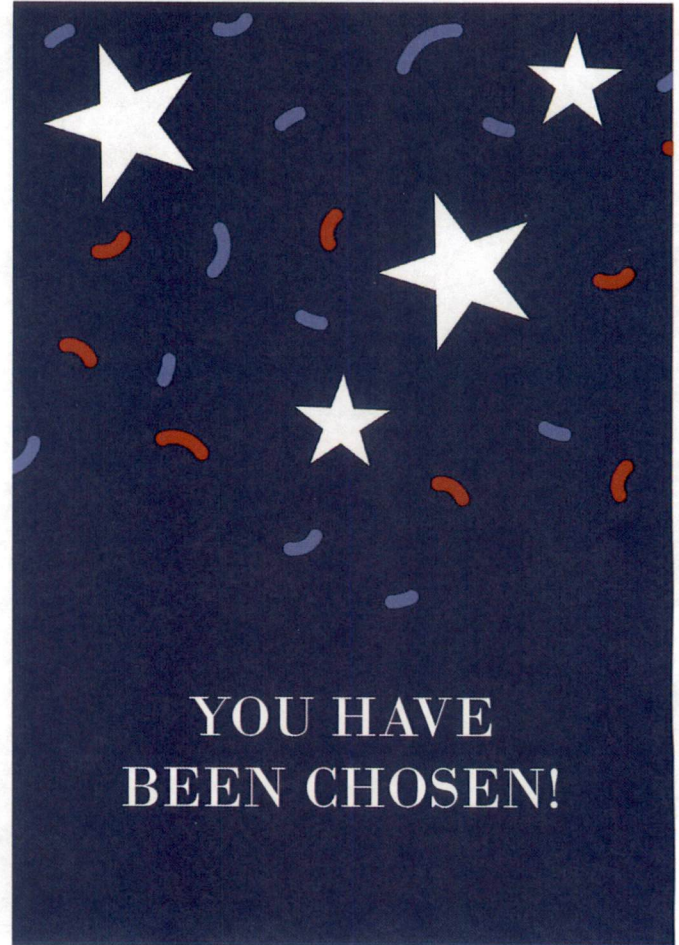
If Yes

Your Name _____ Phone Number _____



To Receive
A Token of Appreciation
PLEASE JOIN US!

09/11/23 @ 3:00 pm | VA Building | 623 6th Ave Council Bluffs IA



YOU HAVE
BEEN CHOSEN!

Discussion and/or decision to approve and authorize Chairman to sign Rural Transit System Joint Participation Agreement with SWIPCO; and approve funding request in the amount of \$6,000.



A Bright Look Ahead™

May 28, 2024

Please sign both copies of the JPA agreement. Retain one for your records and return the other signed copy to us.

This project is billable after July 1, 2024, as this is for fiscal year 2025.

Thanks,

Dee Holtz

Administrative Assistant

1501 S.W. 7th Street · Atlantic, IA 50022-2206 · P 712 243 4196 · TF 866 279 4720 · F 712 243 3458 · www.swipco.org

SWIPCO is an equal opportunity provider, lender, and employer.

SWIPCO · Southwest Iowa Planning Council

1501 S.W. 7th Street · Atlantic, IA 50022-2206 · P 712 243 4196 · TF 866 279 4720 · F 712 243 3458 · www.swipco.org

SWIPCO is an equal opportunity provider, lender, and employer.

RURAL TRANSIT SYSTEM JOINT PARTICIPATION AGREEMENT

This AGREEMENT is made this 1 day of July, 2024 by and between the Southwest Iowa Planning Council (hereinafter SWIPCO) with its office in Atlantic, Iowa and Pottawattamie County (hereinafter County).

WHEREAS, SWIPCO has been approved by County, a participant in Transit Region 13, to establish a regional transit system according to Iowa Administrative Code 761, Chapter 910, Public Transit Division; and

WHEREAS, County is desirous of operating a rural transit system for the general public, and has delegated its authority regarding actual operation of said system to SWIPCO.

NOW, THEREFORE, in consideration of the mutual agreements herein contained, the parties hereto agree and contract as follows:

1. The purpose of this Agreement is to provide for the operation of a rural transit system for use by the general public within the designated geographical area with each party to this Agreement assuming their respective responsibilities determined by this Agreement.
2. This Agreement is subject to the conditions expressed in the annual agreement between SWIPCO and the Iowa Department of Transportation, Office of Public Transit, for the operation of a Regional Transit Authority with SWIPCO as Transit Director.
3. SWIPCO shall serve as Transit Director and shall have general authority and responsibility for operation of the rural transit system unless otherwise provided in this Agreement. Said responsibility and authority shall include, but not be limited to:
 - a. Operation of any vehicle under this program, including collection of the established fee per Rider for use of the vehicle.
 - b. Supervision of persons employed to operate any vehicle under this program.
 - c. Maintenance and insurance of any vehicle operated under this program.
 - d. Maintenance of the books and records regarding local operation of this rural transit system.
 - e. Establishment of the general operational budget on an annual basis.
4. County shall be a participant in the operation of this rural transit system under the general direction of SWIPCO as provided above, and shall:
 - a. Contribute **\$6,000.00** to the operation of this project, billable on July 1, 2024. In the event County contributes any motor vehicle, the County shall maintain title to said motor vehicle.
 - b. Provide for a member of the Transit Advisory Committee and may form a County Transit Advisory Committee, as needed.
5. All fees collected from the operation of this rural transit system shall be entered into the SWIPCO account and used for the operation of this program.
6. All users of this transit system shall pay an established fee in cash or check. Rules for the public use of the rural transit system shall be established by SWIPCO

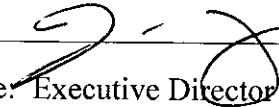
7. All parties to this Agreement shall fulfill their responsibilities and said service shall be administered in conformance with the goals and objectives of the regional and state transit plans. All parties shall cooperate in and operate services for the eight (8) counties of Transit Region 13, including operation of the integrated transit system described in Iowa Administrative Code 761, Chapter 910, "Public Transit Division."
8. SWIPCO shall have the power as Transit Director to withhold all funds from any other party to this Agreement when it is determined by SWIPCO or the Iowa Department of Transportation that said other party is in substantial noncompliance with the conditions of this Agreement. Or, at the election of SWIPCO, SWIPCO may terminate said Agreement upon thirty (30) days written notice to the party in substantial noncompliance.
9. This Agreement shall only be modified or amended by written agreement of all parties hereto; and this Agreement may be extended from year to year by the written agreement of the parties hereto, subject to review by the Iowa Department of Transportation.
10. Any other provision of the Agreement notwithstanding, this Agreement may be terminated upon thirty (30) days written notice of termination by the terminating party upon all other parties to the Agreement and all unused funds returned to participating parties upon termination.
11. It shall be a material and substantial condition of this Agreement that this Agreement shall be effective only as long as project funding is available from the Iowa Department of Transportation or such other funding sources as may be agreed upon between the parties of this Agreement as an amendment to this Agreement.
12. No member, officer, or employee of SWIPCO or of the County during his or her tenure or for one year thereafter shall have any interest, direct or indirect, in this contract or proceeds thereof.
13. No party to this Agreement shall discriminate against any qualifying rider on the grounds of race, religion, sex, age, color, handicap, or national origin; and the parties to this Agreement shall, as applicable, be subject to the six (6) nondiscrimination clauses attached hereto as "Attachment A," by this reference incorporated herein and, as applicable, be observed.
14. This Agreement expresses the entire agreement between the parties hereto. No representatives, promises, or warranties have been made by any of the parties that are not fully expressed herein concerning this project.
15. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would otherwise conform to the terms and requirements of applicable law and the intentions of the parties.
16. All words used herein the singular form shall, as the context requires to achieve the intentions of this Agreement, extend to and include the plural. All words used herein the plural form shall, as the context requires to achieve the intentions of the Agreement, extend to and include the singular. All words used in any gender shall, as the context requires, extend to and include all genders.

This Agreement shall be effective from July 1, 2024, through and including June 30, 2025.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement this 1 day of July, 2024.

Southwest Iowa Planning Council

Pottawattamie County Board of Supervisors



Title: Executive Director

Title: Pottawattamie County Board Chair

ATTACHMENT A

Nondiscrimination Clauses

During the performance of the Agreement, SWIPCO for itself, its assignees and successors in interest agrees as follows:

1. **Compliance with Regulations:** The Agreement will comply with the regulations of the U.S. Department of Transportation relative to nondiscrimination in federally assisted programs of the U. S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
2. **Nondiscrimination:** SWIPCO, with regard to the work performed after award and prior to completion of the Agreement work, will not discriminate on the grounds of race, religion, sex, age, color, handicap, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. SWIPCO will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices on the grounds of race, religion, sex, age, color, handicap or national origin.
3. **Solicitations for Subcontractors, including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by SWIPCO for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by SWIPCO of the contractor's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, religion, sex, age, color, handicap, or nation origin.
4. **Information and Reports:** SWIPCO will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Iowa Department of Transportation to be pertinent to ascertain compliance with Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, SWIPCO shall so certify to the Iowa Department of Transportation and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this Agreement, the Iowa Department of Transportation shall impose sanctions as they may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the contractor under the Agreement until the contractor complies, and/or;
 - b. Cancellation, termination, or suspension of the Agreement, in whole or in part.
6. **Incorporation of Provisions:** SWIPCO will include the provision of paragraph (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. SWIPCO will take such action with respect to any subcontract or procurement as the Iowa Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however that, in the event SWIPCO becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, SWIPCO may request the State to enter into such litigation to protect the interests of the State.

ATTACHMENT B

Federal Transit Administration and Iowa Department of Transportation Requirements

The following are mandatory Federal Transit Administration and Iowa Department of Transportation requirements to be incorporated in all third party operating Contracts and Agreements. Some of the items were discussed in the text of this Agreement.

1. Service is for the transportation of passengers and is open to all members of the general public on an equal basis.
2. SWIPCO owned vehicles are insured for service to all members of the public.
3. All drivers of SWIPCO vehicles shall have a valid Commercial Motor Vehicle Driver's License (CDL) with passenger endorsement and will annually submit a yearly Motor Vehicle Report (MVR)
4. All revenues received from passengers must be reported and will be credited against transit operating costs of the transit service.

ATTACHMENT C

Federal Drug and Alcohol Testing Responsibilities

SWIPCO drivers and other safety sensitive employees shall be subject to various types of testing: pre-employment, random, post-accident, reasonable suspicion, return to duty, and follow-up according to the Omnibus Transportation Employee Testing Act of 1991 (49 CFR parts 40, 382, 653, and 654). SWIPCO shall bear the cost of these tests for SWIPCO employees.

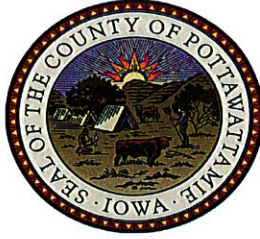
The Purchaser drivers and other safety sensitive employees shall be subject to various types of testing: pre-employment, random, post-accident, reasonable suspicion, return to duty, and follow-up according to the Omnibus Transportation Employee Testing Act of 1991 (49 CFR parts 40, 382, 653, and 654). The Purchaser shall bear the cost of these tests for Purchaser employees.

All drivers, mechanics, and other safety sensitive employees connected with the operation of a public transit vehicle will be subject to random drug and alcohol testing as of January 1, 1996.

Any driver, mechanic, or other safety sensitive employee working with a vehicle providing public transportation under the auspices of SWIPCO must be registered with SWIPCO and subject to random drug and alcohol testing.

Any driver, mechanic, or other safety sensitive employee working with a vehicle providing public transportation under the auspices of the Purchaser must be registered with the Purchaser and subject to random drug and alcohol testing.

**Discussion and/or decision to
approve application for Permit to
Display Fireworks filed by Ryan
Rogers, for display on June 29, at
15759 214th St, Council Bluffs.**



FIREWORKS DISPLAY ACKNOWLEDGEMENT AND WAIVER

I understand that the Code of Iowa prohibits certain use of fireworks, but that the Pottawattamie County Board of Supervisors may, upon a written application, grant a permit for the display of display fireworks by municipalities, fair associations, amusement parks, and other organizations or groups of individuals approved by the County Board of Supervisors when the fireworks display will be handled by a competent operator. I understand that the Code of Iowa provides that the sale of fireworks for such display may be made for that purpose only. I understand further that this permit will be null and void during times when open burning is prohibited by the State Fire Marshall. Permits to display fireworks are NOT valid during times of a county-wide burn ban.

I hereby acknowledge that I have adequate insurance coverage for any and all claims that may result from the requested display of fireworks. I agree to hold Pottawattamie County harmless from any suit or claim that may result from the granting of a permit for this event. I further acknowledge and agree that I have obtained the services of a competent operator to handle the fireworks display as required under the Iowa Code. Information concerning the competency of the operator is attached as provided below.

I hereby request that the Pottawattamie County Board of Supervisors grant a permit for display of fireworks to the following:

Date of Fireworks Display: June 29th 2024


Name of Municipality or
Other Organization Requesting Permit: Ryan Rogers

Name of Individual Requesting Permit: Ryan Rogers

Address: 15259 214th St.

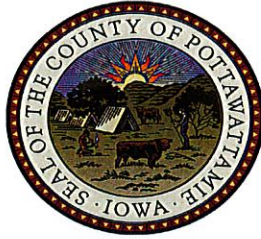
City/State/Zip Code: Co. B. IA 51503

Telephone Number: (402) 250-3296

Signature of Person Requesting Permit: 

I certify by this signature that I am legally authorized to sign on behalf of the municipality or organization above.

AN APPLICATION, APPLICATION FEE OF \$25.00, CERTIFICATE OF INSURANCE, AND EVIDENCE OF OPERATOR'S COMPETENCE (INCLUDING OPERATOR'S STAFF, SITE PLAN – DISTANCES FROM SPECTATORS AND SAFETY PLAN) TO HANDLE THE FIREWORKS DISPLAY MUST BE ATTACHED TO THIS REQUEST.



**POTTAWATTAMIE COUNTY
APPLICATION FOR PERMIT TO DISPLAY FIREWORKS**

DEADLINE TO SUBMIT APPLICATION: 21 DAYS PRIOR TO DATE OF DISPLAY

1. Telephone Number(s): Business: 402 250 3296 Residential: _____
2. Date and location of the fireworks display and storage. These facilities may be inspected prior to this permit being issued.
8-29-24

3. How long will the display fireworks be stored before and after display?
Some Day

4. Display fireworks operator information: (Please provide additional sheets if necessary.)
Name: by [unclear] Date of Birth: 11/11/1979
Address: 15259 214th St.
City: C.B. State: IA Zip: 51503
Telephone Number(s): (402) 250-3296
5. What training or expertise does the Display Fireworks Operator possess? Attach all supporting documentation and/or a resume if available.
Liscense on file

6. Provide safety guidelines for display fireworks display, including fire suspension plan, distance of fireworks from spectators, and how and where fireworks will be stored prior to and following display.
1000 ft away

7. Number of anticipated spectators for the display? Adults: 400 Children: 100
8. Documents to be attached: In addition to any documents supporting your above responses, please attach the following: 1) Certificate of Liability Insurance for this event, and 2) Application Fee of \$25.00, made payable to Pottawattamie County, Iowa.

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF
Correspondence To
ATF - Chief, FELC
244 Needy Road
Martinsburg, WV 25405-9431

License/Permit
Number
5-IA-155-54-5F-00633

Chief, Federal Explosives Licensing Center (FELC)

Expiration
Date
June 1, 2025

Mama Howard

Name
ROGERS, RYAN CARL

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**15259 214TH STREET
COUNCIL BLUFFS, IA 51503**

Type of License or Permit

54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

ROGERS, RYAN CARL
15259 214TH STREET
COUNCIL BLUFFS, IA 51503-

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

Previous Edition is Obsolete **ROGERS, RYAN CARL 15259 214TH STREET 51503 5-IA-155-54-5F-00633 June 1, 2025 54-USER OF EXPLOSIVES**

ATF Form 5400.14-5400.15 Part 1
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **ROGERS, RYAN CARL**

Business Name:

License Permit Number: **5-IA-155-54-5F-00633**

License Permit Type: **54-USER OF EXPLOSIVES**

Expiration: **June 1, 2025**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.





U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Federal Explosives Licensing Center
244 Needy Road
Martinsburg, West Virginia 25405

901090: MH/FLS
5400
File Number: 5IA00633

05/23/2022

SUBJECT: RESPONSIBLE PERSON LETTER OF CLEARANCE for:

RYAN CARL ROGERS

OWNER
(402)250-3296

15259 214TH ST
COUNCIL BLUFFS, IA 51503

and is ONLY valid under the following Federal explosive license/permit:

5-IA-155-54-5F-00633

ROGERS, RYAN CARL
15259 214TH STREET
COUNCIL BLUFFS, IA 51503

Dear RYAN ROGERS:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

Marna Howard
Chief, Federal Explosives Licensing Center (FELC)

FELC Customer Service. If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF
Chief, FELC
Attn.: LOC Correction
244 Needy Road
Martinsburg, West Virginia 25405

Fax: 1-304-616-4401
Chief, FELC
Attn.: LOC Correction

Call toll-free: 1-877-283-3352

WWW.ATF.GOV

RYAN CARL ROGERS

Responsible Person Letter of Clearance for:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/30/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

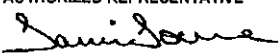
PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	CONTACT NAME: Kristy Wolfe	
	PHONE (A/C, No, Ext): 308-382-2330	FAX (A/C, No): 308-382-7109
E-MAIL ADDRESS: kwolfe@ryderinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Arch Insurance Company		11150
INSURER B: SCOTTSDALE INS CO		41297
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 715656249 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			CPS4054513	10/15/2023	10/15/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			FBCAT0578900	10/15/2023	10/15/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			FWS0000019	10/15/2023	10/15/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.
 Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
 Date: 6/29/2024 Rain Date: 6/30/24
 Location: 15259 214th St. Council Bluffs Iowa
 Additional Insured: Ryan Rogers

CERTIFICATE HOLDER Ryan Rogers 15259 214th ST. Council Bluffs IA 51503	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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ACORD 25 (2010/05)

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THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE



**Kris Wood/WIC Director, Maria Sieck/Public
Health Administrator, and/or Jana Lemrick/
Human Resources Director**

**Discussion and/or decision on full-time WIC
Program Nutrition Educator.**

POTTAWATTAMIE COUNTY - WIC PROGRAM

JOB DESCRIPTION

POSITION TITLE: Full-time WIC Nutrition Educator

REPORTS TO: WIC Program Coordinator

SUPERVISES: -----

PURPOSE OF POSITION: Responsible for assessing diet and providing nutrition education to families, assisting with planning, implementation and evaluating nutrition goals and objectives of program and certifying WIC participants for all clinics included in Collaborative Service Area #3.

ESSENTIAL FUNCTIONS:

Functions as competent professional authority for determination of program eligibility and certification: following assessment of individual anthropometric, biochemical and dietary data.

As part of the certification process, conducts any or all of the following tests necessary for indicating nutritional risk:

- a) Diet history
- b) Measurement of length/height, weight, and hemoglobin.
- c) Health history

Coordinates and assures nutrition education of all participants, both on an individual and group basis; monitors all materials used in the education program; ensures that all WIC participants receive nutrition education contacts required; completes all required documentation of education received into participant record.

Tailors the program food package to best meet individual dietary needs of the participants.

Refers WIC participants to other community resources.

Attends and participates in HHS meetings and other conferences which serve to enhance training and skills.

Assists program coordinator in development and implementation of action plans as outlined in yearly funding applications.

Coordinate services with and promote services of WIC community partners in our service area.

MARGINAL FUNCTIONS:

Serves as the staff person qualified to provide program nutrition information to interested professionals, outside agencies, organization and individuals.

Provides needed nutrition education and orientation to new nutrition staff, interns and at staff in-services as needed.

Assists with the overall functioning of the WIC clinic and performs other duties as needed.

ESSENTIAL KNOWLEDGE, EXPERIENCE AND ABILITY:

Must meet the qualifications set by the HHS Iowa WIC Program Policies and Procedures for a Nutrition Educator.

Ability to work with general public who possess varied educational, economic and ethnic backgrounds.

Ability to work effectively with people and convey information in most effective manner.

Willing to travel to WIC clinics and out-of-town meetings/training sessions.

ESSENTIAL PHYSICAL DEMANDS AND TYPICAL WORKING CONDITIONS:

Work is generally performed indoors in an office setting -- clinics are held in churches or other public buildings with or without air conditioning.

Normal to considerable contact with public -- work may be stressful at times.

Work may require bending, lifting and carrying various clinic supplies weighing up to 30 pounds.

WIC PHYSICAL REQUIREMENTS ANALYSIS

Position: NUTRITIONIST

Legend

- N = Never
- O = Occasional; represents 1 to 33% or 1 to 2 hours of an 8 hour work day
- F = Frequently; represents 34 to 66% or 2 1/2 to 5 1/2 hours of an 8 hour work day
- C = Continuous; represents 67 to 100% of 6 to 8 hours of an 8 hour work day

N	O	F	C	PHYSICAL ACTIVITY
___	<u>X</u>	___	___	Walking
___	___	<u>X</u>	___	Sitting/Standing
___	<u>X</u>	___	___	Reaching:
___	<u>X</u>	___	___	Shoulder height
___	<u>X</u>	___	___	Above Shoulder Height
___	<u>X</u>	___	___	Below Shoulder Height
<u>X</u>	___	___	___	Climbing
___	<u>X</u>	___	___	Pulling/Pushing: 20 Pounds or Less
___	<u>X</u>	___	___	Lifting: 30 Pounds or Less
___	<u>X</u>	___	___	Carrying: 30 Pounds or Less
___	<u>X</u>	___	___	Crawling/Kneeling
___	<u>X</u>	___	___	Bending/Stooping/Crouching
___	<u>X</u>	___	___	Twisting/Turning
___	___	<u>X</u>	___	Repetitive Movement (writing/computer)

ACCEPTABLE MINIMUM PHYSICAL ABILITY

Vision	<u>X</u> Good	___ Poor	___ Blind
Color Vision	___ Normal	<u>X</u> Impaired	
Hearing	___ Normal	<u>X</u> Moderate Loss	___ Deaf
Manual Dexterity	<u>X</u> Good	___ Fair	___ Poor
Talking/Speech	<u>X</u> Good	___ Fair	___ Mute

Jana Lemrick/ Human Resources Director

**Discussion and/or decision on approval of
Job description modification for Finance and
Budget position.**

Job Description

Position Title	Chief Financial Officer (CFO) Finance & Budget Director
Reports To	Board of Supervisors
Supervises	N/A
FLSA Status	Exempt
Bargaining Unit	N/A
Grade	N/A
Updated	6.18.24

Summary of Position

[Under the direction of the Board of Supervisors, the Chief Financial Officer \(CFO\) is responsible for the financial leadership and management of the county's fiscal operations. The CFO will ensure the financial health and integrity of Pottawattamie County through effective planning, analysis, and communication of financial information. Some functions will need to be in coordination with other departments and elected offices.](#)~~Under limited supervision, this position is responsible for directing the County's finance and budget functions. Work involves preparing the County budget, valuation reports, financial reports (annual and monthly) preparing the Auditor's portion, processes the County's levy preparation, prepare valuations and other duties as assigned.~~

Essential Functions

Directs and assists department heads in the preparation of departmental budgets; provides training and guidance on policies and procedures; assist department heads in the management of approved budgets; prepares related financial information for the preparation of the overall county budget; analyzes and reports revenue and expenditure growth, trends, and projections.

[Coordinate the preparation and presentation of the county's annual budget. Prepares the County budget and appropriate documents, Ppresents to the Board of Supervisors and the general publicpublic;](#) addresses questions related to all County financial information.

[Formulate and prepare the County's annual report and year-end report.](#)~~Analyze and report on revenue and expenditure trends and projections.~~

Prepare and present monthly, quarterly, and annual financial reports as requested by the Board of Supervisors.

Act as a financial liaison between the Board of Supervisors, county departments, and other governmental entities. Respond to financial inquiries from the public, state auditors and press. Prepare and present financial information for public relations purposes.

Provides ongoing research and financial analysis of events that affect the financial management of the County, monitors legislative, programmatic and policy decision at the local, state and federal levels to determine impact on the County's financial operation and status.

Recommends and implements financial/operational policies and procedures.

~~In coordination with the Auditor's office, manages~~ Coordinates County debt ~~management~~ activities including analysis of dept capacity, new/refunding opportunities, ~~issuance~~issuance, and compliance with restrictions/bond covenants.

~~In coordination with the Auditor's office, oversee the county's debt issuance process ensuring compliance with regulations to tax-exempt bonds, coordinate debt financing and manage bond compliance reporting, provide data, and maintain the county's credit rating with Moody's and other financial institutions.~~

Oversee the accounting, recordkeeping and reporting, of grants awarded and managed by the Board of Supervisors office.

Prepare and monitor the county's capital improvement plan. Monitor and report on capital project expenditures.

Serve as the county's credit card administrator, managing issuance, cancellation, and billing issues.

Participate in various committees, providing financial expertise and guidance. Work closely with Human Resources during union negotiations to develop feasible pay ranges within budget constraints.

Assist in potential litigation for or against the county, providing financial analysis and support.

Coordinate the buying and selling of county property as directed by the Board of Supervisors.

Marginal Functions

Perform other duties as directed or as the situation dictates.

Essential Knowledge, Experience and Ability

Proficiency in the use of financial software and applications. Ability to create and maintain complex ~~ledgers / spreadsheets~~ ledgers, spreadsheets including mathematical formulas and computations ~~./ accounting formulas, utilizing various hardware and software programs.~~ Proficiency in public finance, fiscal planning and budgetary accounting systems.

Ability to prepare and analyze complex financial reports.

Extensive knowledge of Government Accounting Standards Board (GASB) accounting standards.

Strong understanding of debt issuance procedures and compliance.

~~Ability to make routine decisions, in accordance with laws, rules, regulations, and departmental policies and procedures.~~

~~Ability to research, analyze, and resolve moderately complex problems / discrepancies.~~

~~Ability to juggle several tasks at once; continuously prioritize / re-prioritize tasks.~~ Ability to manage multiple priorities and work under pressure.

Ability to communicate effectively both verbally and in writing.

~~Ability to maintain accurate and complete office records.~~

~~Ability to establish and maintain satisfactory working relationships with other County employees and the general public using courtesy, patience, and diplomacy.~~ Excellent communication and interpersonal skills.

Essential Education, Certification and/or Licences

Bachelor's degree in Accounting, Finance, Business Administration, Public Administration, or related field required.

Master's degree in Accounting, Finance, Business Administration, Public Administration, or related field preferred. Other relevant certifications preferred (CPA, etc.)

Job Description

Minimum of seven years' experience in accounting or finance, with at least three years in a supervisory or management role.

Position requires a high school diploma or GED. Bachelor's Degree and 5 years' experience in accounting or any combination of training and experience that will have provided the required knowledge, skills, and abilities.

Preferred experience with fund accounting and local government budgeting / financial management procedures.

Essential Physical Demands and Typical Working Conditions

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Reliable attendance at work is essential to this position. Work is generally performed indoors and requires some physical activity, including extended periods of sitting or standing. An incumbent must have the ability to transport themselves to and from various locations throughout the Courthouse.

Duties also require the ability to tolerate an indoor work environment. An incumbent must have the ability to occasionally frequently push, pull and/or carry supplies and other materials weighing up to 10 lbs. An incumbent must also possess the hand-eye coordination and manual dexterity to use hands and arms to reach, finger, handle, grasp and feel; and operate personal computers, standard office equipment and any other equipment that is used to perform the essential functions of the job.

Work hours may occasionally be required before or after standard business hours. Noise level is usually moderate. Vision abilities, correctable to normal ranges, include

close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. Communication abilities include the ability to talk and hear within normal ranges.

Work requires extensive personal interaction and may be stressful when dealing with irate individuals and/or time constraints and project deadlines.

Jana Lemrick/ Human Resources Director

**Discussion and/or decision on approval of
Job description for Chief Information Officer
position.**

Job Description

Position Title	Chief Information Officer
Reports To	Board of Supervisors
Supervises	Information Technology (IT) Staff
FLSA Status	Exempt
Bargaining Unit	Non-Union
Grade	N/A
Updated	June 18, 2024

Summary of Position

Oversees all aspects of the County's information technology department. Performs complex professional work managing day-to-day IT operations including the operation of the County's IT-administered computing, storage, and telecommunications systems; leading the operational activities of all IT staff; overseeing and communicating on major projects, department activities, personnel matters; ensuring computer, network and IT systems efficiency and capacity, developing IT policies and procedures for systems security and IT asset inventory.

Essential Functions

Oversees IT operations to ensure that IT Department Projects and tasks are completed on time and within budget, sets priorities, establishes workflows, leads and manages IT staff and maintains a positive culture, supervises, and evaluates department staff. Develops and implements IT strategies.

Develops and implements systems, policies, and procedures to protect County information. Oversees the maintenance, upgrade and security of the organization's IT infrastructure including networks, servers, and systems for all County departments.

Prepares and monitors department budget.

Evaluates vendors for technical projects. Evaluates, recommends, and implements software and systems to improve business processes and productivity.

Maintains effective working relationships with other County leaders, staff, vendors, and other agencies. Monitors department customer service to ensure quality.

Ensures that IT networks, systems and data are secure and backed up. Ensures business continuity and disaster recovery for Information Technology services and data.

Job Description

Administers and provides input on IT Department and Countywide technical policies.

Implements countywide training programs where appropriate.

Follows compliance and standards including, but not limited to CJIS, HIPAA, and PCI.

Marginal Functions

Perform other duties as directed or as the situation dictates.

Essential Knowledge, Experience and Ability

Knowledge of software design and development.

Knowledge of operating systems and security; knowledge in providing technical support to end-users.

Knowledge of IT functions; knowledge of department regulations, policies, and procedures.

Skill in the use of personal computers, associated software packages, hardware, and peripheral equipment.

Skill in project management, customer service, and relationship building.

Ability to remain current with technology trends, analyze user requirements and recommend efficient, cost-effective solutions in hardware, software, and network/communications.

Ability to identify needs and issues and develop responses and solutions.

Ability to communicate effectively orally and in writing.

Ability to analyze situations and in reaching decisions quickly.

Ability to plan, organize, direct, and evaluate the work of subordinate employee.

Ability to handle confidential information according to established procedure.

Ability to perform and organize work independently and in a team.

Ability to multitask.

Ability to use strong interpersonal and customer service skills using tact, patience and courtesy.

Ability to establish and maintain effective working relationships with Board of Supervisors, consultants, contractors, employees, executive and senior leadership, vendors, and the general public.

Essential Education, Certification and/or Licences

Bachelor's degree in information technology, Computer Science, or related field.

5 years' experience in a technical field.

5 years' leadership experience.

Obtain National Crime Information Center certification within 6 months of hire.

Essential Physical Demands and Typical Working Conditions

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is generally performed indoors in an office setting and requires some physical activity, including extended periods of sitting, standing, walking, kneeling, bending, crouching, reaching, stooping, and climbing. The incumbent must have the ability to transport themselves to and from various locations within the County courthouse, annex buildings and off-site county facilities.

An incumbent must have the ability to frequently lift and/or carry computer monitors, terminals, equipment, supplies and other materials weighing between 30 and 40 lbs. An incumbent must also possess the hand-eye coordination and manual dexterity necessary to use hands and arms to reach, finger, handle, grasp and feel; and operate the following: computers and any other equipment that is used to perform the essential functions of the job.

Work hours may occasionally be required before or after daylight hours. Noise level is usually quiet or moderate. Vision abilities, correctable to normal ranges, include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. Communication abilities include the ability to talk and hear within normal ranges.

Work requires extensive personal interaction and may be stressful when dealing with irate individuals and/or time constraints.

Jana Lemrick/Director, Human Resources

Discussion and/or decision to approve and authorize Chairperson to sign Employment Agreements with Chief Information Officer David Bayer, Human Resource Director Jana Lemrick, Buildings and Grounds Director Jason Slack, Chief Financial Officer Mitch Kay, Planning and Development Director Matt Wyant, Community Services Director Suzanne Watson, Engineer John Rasmussen, Conservation Director Mark Shoemaker, Administrator Veterans Service Office Peggy Becker, GIS Coordinator Jamie Petersen, and Director Chief Medical Examiner Investigator Cheri Dahlheim.

John Rasmussen/Engineer

Discussion and/or decision to approve and authorize Chairperson to sign Employment Agreements with Engineer John Rasmussen.

Committee Appointments

Update from Board members on Committee meetings from the past week.

Received/Filed

Public Comments

Study Session

John Rasmussen/Engineer

Discussion on a new ordinance to restrict heavy commercial traffic on our roadways.

CHAPTER 7.70

ORDINANCE RESTRICTING CERTAIN SECONDARY ROADS FOR USE BY TRUCKS AND COMMERCIAL VEHICLES

SECTIONS

7.70.010	PURPOSE
7.70.020	RESTRICTIONS
7.70.030	EXEMPTIONS
7.70.040	PERMITS AND FEES
7.70.050	SIGNS
7.70.060	RESTRICTED ROADS
7.70.070	PENALTY

7.70.010 PURPOSE. The purpose of this ordinance is to establish restrictions on the use of certain secondary roads by trucks and commercial vehicles to eliminate hazards to persons using the roads and to protect the roadways from damage and deterioration. This ordinance is adopted pursuant to the authority of Iowa Code §321.236(8) and §321.473.

7.70.020 RESTRICTIONS. No Commercial Vehicle with a Gross Vehicle Weight Rating greater than 26,001 pounds in any combination may be operated or towed at any time on the roads or sections of roads described in Section 7.70.060 of this ordinance. For purposes of this ordinance, “combination” shall be defined as provided in Iowa Code §321.1(9).

7.70.030 EXEMPTIONS. The restrictions of this ordinance shall not apply to the following vehicles:

1. State, county, and city vehicles.
2. Implements of husbandry as defined in Iowa Code §321.1(32).
3. Implements of husbandry loaded on hauling units for transporting the implements to locations for repair.
4. Vehicles moving farm produce, fuel, feed, household waste, well drillers, wastewater (septic pumpers) to or from a destination on the restricted road.
5. Vehicles moving construction materials to a farm or home on a restricted road.
6. Fire or emergency medical apparatus owned by, under lease to, or used in the performance of a contract with a state or local authority.
7. Vehicles authorized to use the road under a current permit issued by the County Engineer.
8. Any Commercial Vehicle, with a destination point on the road, shall not enter designated routes except at the point on the road nearest to its destination and then proceed directly to such destination.

7.70.040 PERMITS AND FEES. Those vehicles that are restricted and not on the exempted list in Section 7.70.030 may apply for a temporary exemption:

1. Upon written application, the County Engineer may issue temporary permits to vehicles which are shown to be needed to provide a transportation service to a destination on the restricted road which cannot be provided by a vehicle which complies with this ordinance.
2. A fee of \$25 will be charged for a single use permit.

7.70.050 SIGNS. The County Engineer shall mark with signs each end of the roads and sections of roads subject to restrictions under this ordinance with “No Commercial Vehicles” (R5-4).

7.70.060 RESTRICTED ROADS. The restriction provided in Section 7.70.020 of this ordinance shall apply to the following roads or sections of roads:

1. Longview Loop
2. State Orchard Road
3. Sunnydale Road
4. Meadowview Parkway
5. Berryhill Road

7.70.070 PENALTY. Any person who operates or tows any vehicle upon any restricted and marked road in violation of this ordinance shall ~~be guilty of a simple misdemeanor and, upon conviction, shall be subject to a fine of \$400, per axle exceeding the limit of three axles and imprisonment of not more than 30 days for each offense.~~

Commented [JR1]: The draft language was from Dubuque County. I can't find a code section that says "Misdemeanor" or 30 days in jail.

EFFECTIVE DATE

EFFECTIVE DATE. This ordinance shall be effective upon final approval and publication as provided by law.

**Jeff Franco/Chief Deputy, and
Kylie Jacott/Promotions &
Outreach Coordinator
Conservation**

Mt Crescent Master Plan Key Stakeholder Interview.