

August 20, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jorgensen, and second by Shea, to approve:

- A. August 13, 2024, Minutes as read.
- B. Jail – Employment of Robert Gran as a Detention Officer.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Greg Mathis, PL-566 Inspector and Brooke Bauer, Conservation Assistant, West Pottawattamie Soil and Water appeared before the Board to present on the PL-566 structures. Discussion only. No Action Taken.

Mark Shoemaker and Jeff Franco/Executive Directors, Conservation, appeared before the Board to give an update on Conservation. Discussion only. No Action Taken.

Recognition of Mark Shoemaker’s/Executive Director, Conservation dedicated Service and Retirement. Discussion only. No Action Taken.

Motion by Belt, second by Shea, to approve and authorize Board to sign **Resolution No. 52-2024** entitled: Resolution for Transfer from Gaming Fund to West SWCD/Pott Co. Structures Fund and East SWCD/Pott Co. Structures Fund.

RESOLUTION NO. 52-2024

RESOLUTION FOR TRANSFER FROM GAMING FUND TO WEST SWCD/POTT CO. STRUCTURES FUND AND EAST SWCD/POTT CO STRUCTURES FUND

WHEREAS, it is desired to transfer money from the Gaming Fund to West SWCD/Pott Co. Structures Fund and from the Gaming Fund to East SWCD/Pott Co. Structures Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$15,000.00 is ordered to be transferred from Gaming Fund to the West SWCD/Pott Co. Structures Fund;

SECTION 2: The sum of \$10,000.00 is ordered to be transferred from Gaming Fund to the East SWCD/Pott Co. Structures Fund;

SECTION 3: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 20th Day of August, 2024.

ROLL CALL VOTE

| | AYE | NAY | ABSTAIN | ABSENT |
|------------------------------------|-----|-----|---------|--------|
| _____ Susan Miller, Chairperson | ○ | ○ | ○ | ○ |
| _____ Scott Belt | ○ | ○ | ○ | ○ |

| | | | | |
|----------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Tim Wichman | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Brian Shea | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Jeff Jorgensen | | | | |

ATTEST: _____
 Becky Lenihan, Finance and Tax Officer, Auditor’s Office

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Jorgensen, second by Shea, to approve and authorize Board to sign **Resolution No. 53-2024** entitled: Resolution for Transfer from General Basic Fund to Veterans Relocation Allocation Fund.

RESOLUTION NO. 53-2024

RESOLUTION FOR TRANSFER FROM GENERAL BASIC FUND TO VETERANS RELOCATION ALLOCATION FUND

WHEREAS, it is desired to transfer money from the General Basic Fund to Veterans Relocation Allocation Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$17,500.00 is ordered to be transferred from General Basic Fund to the Veterans Relocation Allocation Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 20th Day of August, 2024.

ROLL CALL VOTE

| | AYE | NAY | ABSTAIN | ABSENT |
|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Susan Miller, Chairperson | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Scott Belt | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Tim Wichman | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Brian Shea | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Jeff Jorgensen | | | | |

ATTEST: _____
 Becky Lenihan, Finance and Tax Officer, Auditor’s Office

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Wichman, second by Belt, to approve and authorize Board to sign **Resolution No. 54-2024** entitled: Resolution for Transfer from General Basic Fund to Secondary Roads Fund.

RESOLUTION NO. 54-2024

RESOLUTION FOR TRANSFER FROM GENERAL BASIC FUND TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the General Basic Fund to Secondary Roads Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$125,467.00 is ordered to be transferred from General Basic Fund to the Secondary Roads Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 20th Day of August, 2024.

ROLL CALL VOTE

| | AYE | NAY | ABSTAIN | ABSENT |
|------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____ Susan Miller, Chairperson | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Scott Belt | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Tim Wichman | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Brian Shea | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| _____ Jeff Jorgensen | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

ATTEST: _____
Becky Lenihan, Finance and Tax Officer, Auditor's Office

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Belt, second by Shea, to approve and authorize Board to sign Resolution No. 55-2024 entitled: Resolution for Transfer from General Basic Fund to Property Acquisition/Improvement Donations Fund.

RESOLUTION NO. 55-2024

RESOLUTION FOR TRANSFER FROM GENERAL BASIC FUND TO PROPERTY ACQUISITION/IMPROVEMENT FUND

WHEREAS, it is desired to transfer money from the General Basic Fund to Property Acquisition/Improvement Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$1,000,000 is ordered to be transferred from General Basic Fund to Property Acquisition/Improvement Fund, and

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 20th Day of August, 2024.

ROLL CALL VOTE

| AYE | NAY | ABSTAIN | ABSENT |
|-----|-----|---------|--------|
|-----|-----|---------|--------|

| | | | | |
|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Susan Miller, Chairperson | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Scott Belt | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Tim Wichman | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Brian Shea | | | | |
| _____ | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Jeff Jorgensen | | | | |

ATTEST: _____
 Becky Lenihan, Finance and Tax Officer, Auditor’s Office

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

3. OTHER BUSINESS

Motion by Wichman, second by Belt, to approve job description and pay for the position of Inspector Lead as a grade 532 pay scale.
 UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to approve job description and pay for the position of County Inspector II as a grade 529 pay scale.
 UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to approve job description and pay for the position of County Inspector I as a grade 527 pay scale.
 UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve and authorize Board Chair to sign School Resource Officer Operations Agreement and Addendum A.
 UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve the termination at will of Director Chief Medical Examiner Investigator with a 30-day severance pay.
 UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

5. RECEIVED/FILED

- A. Salary Action(s):
 - 1) SWI Juvenile Detention Center – Employment of Isabella Minatra and Zackery Black as a Part-Time Youth Corrections Worker.
 - 2) Information Technology – Payroll status change for Todd Butterbaugh.
 - 3) Sheriff – Payroll status change for Daniel Allen.
- B. Out of State Travel Notification(s):
 - 1) Sheriff – Out of State Travel Notifications for Steve Winchell, Eric Shea, and Chad Freeberg.
 - 2) Jail – Out of State Travel Notification for Joshua Kirlin and Trish Bernhards.
- C. Report(s):
 - 1) Recorded Trustee Warranty Deed.
 - 2) Pottawattamie County Conservation Peace Officer Retiree Health Insurance and Sick Time.

6. PUBLIC COMMENTS

The following individuals appeared before the Board:
 Tim Kealy

7. ADJOURN

Motion by Shea, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:32 A. M.

Susan Miller, Chair

ATTEST: _____
Melvyn Houser, Auditor

APPROVED: September 3 2024
PUBLISH: X