

**POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING**

Monday September 9, 2024 @ 3:00 pm

MPR Room Pottawattamie County Veteran Service Office

TEAMS MEETING Connect ID 282 399 095 949 Passcode: FUrKTU

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

AGENDA

- Pledge of Allegiance
- Roll Call
- Additions/Corrections
- BOS Updates
- Commissioner Updates
- ~~Guest Speaker~~

OLD BUSINESS

- Approval of minutes Regular Monthly Meeting August 12, 2024: (Chairwoman Holly and Board)
- ~~Approval of Assistance given for August 12, 2024:~~
- **Routine Office Reports**
 - Budget 2023-2024: Should be 17% Currently @ 14% (Chairwoman Holly and Board Review)
 - Facilities Update (Peggy)
 - ❖ MPR Room: Routine Usage by VFW, County Departments and Community Agencies
 - ❖ Vet Center Usage Begins Friday September 6, 2024
 - ❖ FEMA Usage of the Building: Ended Saturday 8/31/24
 - ❖ Office/Building/Commission/Staff 'Notification' and 'Safety' Concerns to Discuss with BOS Liaison
 - ❖ Issues regarding Building User Expectations
 - Website/Social Media Update:(Rebekah)
 - Office Production Report: See Attachment (Chairwoman Holly and Board Review)
- **Federal County Assistance report for March 2024** (Chairwoman Holly and Board Review)

	August 2024	Previous Month July
Walk Ins:	222	247
Calls:	390	424
Total:	612	672
Client Contacts:	532	599

County		State		Federal	
New Clients	10	Driver License Application		Total Fed Forms	130
Pantry/Clothing	11	License Plate Application	6	Benefit Application	38
Grave Marker	2	Hunting/Fishing License		Intent to File	24
E/Mail I/O	250	MTE/DMTE		Home Loan Certificate	
Appointments	66			SF-180	2

UNFINISHED BUSINESS

- Fall School of Instruction: (Peggy) Hosted by the IA Dept of Veteran Affairs: Commissioners Training Monday October 14 @ Camp Dodge. Reception the night before, Holly Collins and David Hazelwood have registered to attend. Caseworker training Tuesday October 15 thru Thursday October 17, 2024, Peggy Becker, Kara Behrens and the new employee will be attending.
- Reset October & November Commission Meeting Date: (Chairwoman Holly & Board)
- Staffing Changes Update: (Peggy)
- Nursing Home Contacts: (Peggy)

NEW BUSINESS

- Budget Study Session prior to Budget Review (Peggy)

Public Comment (3 min limit)

ADJOURN OPEN SESSION

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) September ASSISTANCE REQUESTS

1 Request for Assistance

ADJOURN CLOSED SESSION

ADJOURN MEETING:

NEXT MEETING: , 2024