

**September 24, 2024**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

**PLEDGE OF ALLEGIANCE**

**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Belt, and second by Jorgensen, to approve:

- A. September 17, 2024, Minutes as read.
- B. Veterans Services – Employment of Jacob Townsend as a Case Worker I.
- C. Animal Control – Employment of Abigail Leggett as an Animal Control Officer.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion by Shea, second by Jorgensen, to open public hearing on Pottawattamie County’s amendment to current county budget for fiscal year 2024-25.

**Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Belt, second by Shea, to close public hearing.

**Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Wichman, second by Belt, to approve and authorize Board to sign **Resolution No. 58-2024**, a Resolution to Approve Pottawattamie County’s amendment to current county budget for fiscal year 2024-25 Said resolution is set out as follows:

**RESOLUTION NO. 58-2024**

**WHEREAS**, there were necessary expenses incurred in several county departments, causing the budget of that department to exceed 100% of costs; and

**WHEREAS**, the Board of Supervisors, County Attorney, Sheriff, Medical Examiner, Roads, Conservation, Public Health, WIC, Buildings and Grounds, IT, Planning and Development, and Nondepartmental will exceed their Budget due to said necessary expenditures; and

**WHEREAS**, the Amendment to the Fiscal Year 2023/24 Budget for the Board of Supervisors, County Attorney, Sheriff, Veteran Services, Conservation, Jail, IT, and Nondepartmental shall be substantially as follows:

Department	DEPT #	Revenue Amount	Expense Amount
Board	01		\$ 1,213,918
Attorney	04	\$ 14,731	\$ 27,900
Sheriff	05		\$ 100,000
Medical Examiner	12	\$ 57,500	\$ 52,000
Roads	20		\$ 2,350,000
Conservation	22		\$ 510,000
Public Health	23	\$ 7,200	\$ 7,200
WIC	48	\$ 92,802	\$ 92,802
B & G	51	\$ 349,371	\$ 584,000
IT	52		\$ 20,000
Planning	53	\$ 80,000	\$ 80,000

Non - Departmental	99		\$ 403,093
		\$ 601,604	\$ 5,440,913

**WHEREAS**, the Board of Supervisors desires to allow those expenditures, and no tax increase will occur due to these expenditures; and

**WHEREAS**, the public had due notice of the Budget Amendment Hearing held on August 30, 2024, and at the hearing, due time was allowed for objections to any and all portions of the amended budget.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Supervisors of Pottawattamie County, hereby amends the Fiscal Year 2024/25 budget.

**Dated this 24th day of September, 2024.**

**ROLL CALL VOTE**

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn J. Houser, County Auditor

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Recognition of Penny Ravlin’s, Assessor, dedicated Service and Retirement.  
Discussion only. No Action Taken.

Motion made by Belt, second by Shea, to approve and sign Proclamation designating the month of September 2024 as National Preparedness Month.

**PROCLAMATION  
NATIONAL PREPAREDNESS MONTH  
SEPTEMBER 2024**

**WHEREAS**, the spring and summer of 2024 has reminded us that no one can predict when or where the next disaster will occur; and

**WHEREAS**, Pottawattamie County is vulnerable to natural, technological, and man-made hazards; and

**WHEREAS**, government agencies and disaster organizations cannot bear the sole responsibility to prepare for, respond to, and recover from disasters; and

**WHEREAS**, emergency preparedness is the responsibility of every resident in Pottawattamie County, and all residents are urged to make preparedness a priority and work together, as a team, to ensure that individuals, families, and communities are prepared for disasters and emergencies of any time; and

**WHEREAS**, Pottawattamie County Emergency Management, an organization that works to coordinate and integrate all activities necessary to build, sustain, and improve our collective resiliency to disasters and emergencies, encourages households to create a family disaster plan during National Preparedness Month to ensure everyone is ready for the next emergency or disaster.

NOW, THEREFORE, be it resolved that we, the Pottawattamie County Board of Supervisors, do hereby proclaim the month of September 2024, to be:

NATIONAL PREPAREDNESS MONTH

in Pottawattamie County, Iowa, and urges all residents to become better prepared in the event of a disaster and encourages attendance to the 2024 Pottawattamie County Preparedness Fair to be conducted on September 26, 2024, from 5pm – 8pm, at the Pottawattamie County Emergency Operations Center. Signed this 24<sup>th</sup> day of September, 2024, in Pottawattamie County, Iowa.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: \_\_\_\_\_  
Melvyn Houser, County Auditor

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Chairperson to sign contract with Husker Steel Inc. in the amount of \$14,788.80 for miscellaneous bridge materials. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve and authorize Chairperson to sign contract with Husker Steel Inc. in the amount of \$59,790.00 for bridge beams. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to approve and authorize Chairperson to sign contract with Oden Enterprises Inc. in the amount of \$69,159.32 for bridge piling. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve and authorize Chairperson to sign contract with Wheeler Lumber. in the amount of \$103,965.80 for bridge deck materials. UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Shea, to approve and allow Maria Sieck to sign the Grant activities documents. UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS

Motion by Belt, second by Jorgensen, to approve the appointment of Cody Pane as Director Medical Examiner Investigator at \$85,000. UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve updated Employee Recognition/Miscellaneous Expenditures policy effective October 4, 2024. UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

5. RECEIVED/FILED

- A. Salary Action(s):
  - 1) Conservation – Payroll status change for Samuel Raine.

B. Out of State Travel Notification(s):

- 1) Attorney – Out of State Travel for Jon Jacobmeier.

**6. PUBLIC COMMENTS**

The following individuals appeared before the Board:

David Snyder

Tim Kealy

**7. STUDY SESSION**

Dr Elliott/Medical Examiner appeared before the Board to discuss the organizational structure of Medical Examiner office.

Sam Arkfeld/Captain, Communications appeared before the Board for discussion on communication.

Board of Supervisors had a discussion on Compensation Board changes effective July 1, 2024.

Jana Lemrick/Director, Human Resources appeared before the Board for discussion on Payroll Status Change forms.

**8. ADJOURN**

Motion by Wichman, second by Shea, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:55 P. M.

\_\_\_\_\_  
Susan Miller, Chair

ATTEST: \_\_\_\_\_  
Melvyn Houser, Auditor

APPROVED: October 1, 2024

PUBLISH: X