

**POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING**

Monday October 7, 2024 @ 3:00 pm

MPR Room Pottawattamie County Veteran Service Office

TEAMS MEETING Connect ID Passcode:

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

AGENDA

- ❖ Pledge of Allegiance
- ❖ Roll Call
- ❖ Additions/Corrections
- ❖ BOS Updates
- ❖ Commissioner Updates
- ❖ Guest Speakers (Facilities Update Building Security Plan) Lee Volkens/Ryan Olderog

OLD BUSINESS

- Approval of minutes Regular Monthly Meeting September 09, 2024:
- Approval of Assistance given for September 09, 2024: Defer Approval until after closed session
- **Routine Office Reports**
 - Budget 2023-2024: Should be 25% Currently @ 19%
 - Facilities Update
 - ❖ MPR Room: Routine Usage by VFW, County Departments and Community Agencies
 - ❖ Building Security Plan (Lee Volkens and Ryan Olderog)
 - ❖ Pantry Donation
 - Website/Social Media Update:
 - Office Production Report: See Attachment
- **Federal County Assistance report for September 2024**

	September 2024	Previous Month August
Walk Ins:	213	216
Calls:	401	450
Total:	614	666
Client Contacts:	549	567

County	State	Federal
New Clients 15	Driver License Application	Total Fed Forms 220
Pantry/Clothing 7	License Plate Application 1	Benefit Application 83
Grave Marker 1	Hunting/Fishing License	Intent to File 24
E/Mail I/O 248	MTE/DMTE 4	Home Loan Certificate 2
Appointments 87		SF-180 4

UNFINISHED BUSINESS

- Meet New Caseworker Jacob Townsend
- HF 259 Update
- Fall School of Instruction
- Veteran's Day Parade
- Budget Study Session

NEW BUSINESS

- Secretary of State Press Conference
- Budget Review/Set Session
- Holiday Plans/Christmas Cards

Public Comment (3 min limit)

ADJOURN OPEN SESSION

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) ASSISTANCE REQUESTS

0 Requests for Assistance

1 Review for Assistance Provided by Administrative Decision after September Commission Meeting

ADJOURN CLOSED SESSION

Return to OPEN SESSION

ADJOURN MEETING: NEXT MEETING: November 4, 2024