



**Board of Supervisors**  
Chairperson Susan Miller  
Scott Belt  
Tim Wichman  
Brian Shea  
Jeff Jorgensen

Posted Monday, October 28 @ 9:30 A.M.

BOARD OF SUPERVISORS' HEARING ROOM  
POTTAWATTAMIE COUNTY COURTHOUSE, 2<sup>ND</sup> FLOOR  
227 South 6<sup>th</sup> Street  
Council Bluffs, IA 51501  
Ph: 712-328-5644 | Fax: 712-328-5770  
PottCounty-ia.gov

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## AGENDA

Tuesday, October 29, 2024

10:00 A.M.

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### How to Participate in this meeting:

- In Person
  - Telephone Conference Call: (402) 819-2955 conference ID: 25 78 84 8#
  - <https://pr.pott.co/BOS-Teams>
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### Pledge of Allegiance

#### 1. CONSENT AGENDA

- October 22, 2024, Minutes as read.
- Communications – Employment of Devin Mayne as a Telecommunicator.
- Class C Liquor License ownership update, granting privileges of Class C Liquor License/Outdoor Service for Pottawattamie County Conservation Boards d/b/a Crescent Ridge Ski and Recreation Area, Honey Creek.

#### 2. SCHEDULED SESSIONS

- Judge Kathleen Kilnoski– Discussion and/or decision to approve Application for Use of Pottawattamie County Grounds for use of County Courthouse for National Adoption Day Celebration on Saturday, November 23, 2024.
- Mark Eckman/Executive Director, Council Bluffs Convention & Visitors Bureau – Update from Pottawattamie Tourism.
- Matt Wyant/Director, Planning and Development and Maria Sieck/ Administrator, Public Health - Discussion and/or decision to sign letter of support to the American Medical Association (AMA) award nomination for Maria Torres, Health Equity Coordinator.
- Peggy Becker/Administrator, Veterans Service - Discussion and/or decision to approve and authorize the Board to sign **Resolution No. 61 -2024** entitled: Resolution Supporting Operation Green Light for Veterans.
- Peggy Becker/Administrator, Veterans Service – Discussion and/or decision to approve and authorize the signage for the Veterans Service building.
- John Rasmussen/Engineer - Discussion and/or decision to approve Right of Way contract for:
  - Project BRS-CO78(177)—8J-78 with Gabriel Robinson in the amount of \$289.03.
  - Project BRS-CO78(177)—8J-78 with RBR Farms LLC in the amount of \$22,413.00.
  - Project BRS-CO78(177)—8J-78 with RBR Farms LLC in the amount of \$3,255.00.
  - Project BRS-CO78(177)—8J-78 with Michael & Sheryl Genereux in the amount of \$2,488.80.
  - Project BRS-CO78(177)—8J-78 with Larson Wonder Valley LLC in the amount of \$7,473.98.
- Tracy Nosekabel/Environmental Health Coordinator, Planning and Development – Discussion and/or decision to approve and authorize the Board Chairperson to sign the 2024 Weed Commissioner’s Report.

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- H. David Bayer/Chief Information Officer, Information Technology – Discussion and/or decision to authorize the Board Chairperson to sign Colocation Agreement with City of Council Bluffs.
- I. Jason Slack/Director, Buildings and Grounds – Discussion and/or decision:
  - 1) On Courthouse North Parking Lot striping plan.
  - 2) On Awarding contract to Midwest DCM for the Courthouse North Parking Lot.
- J. Jamie Petersen/GIS Coordinator, GIS – Discussion and/or decision to authorize the Board Chairperson to sign Agreement for GIS Services with the Omaha-Council Bluffs Metropolitan Planning Agency.
- K. Becky Lenihan/Finance & Tax Officer, Auditor’s Office – Discussion and/or decision to approve and authorize Board to sign:
  - 1) **Resolution No. 62-2024** entitled: Resolution for Transfer from General Basic Fund to Impact Fund.
  - 2) **Resolution No. 63-2024** entitled: Resolution for Transfer from LOST Secondary Roads Fund to Bond Series 2020B Debt Fund.
  - 3) **Resolution No. 64-2024** entitled: Resolution for Transfer from LOST Secondary Roads Fund to Bond Series 2021C Debt Fund.
  - 4) **Resolution No. 65-2024** entitled: Resolution for Transfer from Rural Services Fund to Secondary Roads Fund.

### 3. OTHER BUSINESS

- A. Jana Lemrick/Director, Human Resources - Discussion and/or decision on Employee Handbook Policy #109 Introductory Period.
- B. Jana Lemrick/Director, Human Resources – Discussion and/or decision to approve Policy Committee’s recommendations to amend Employee Handbook Policy #109 Introductory Period.
- C. Jana Lemrick/Director, Human Resources – Discussion and/or decision to approve Policy Committee’s recommendations to amend Employee Handbook Policy #402 Vacation Leave.
- D. Kristen Bracker/Attorney – Discussion and/or decision to approve Application for Use of Pottawattamie County Grounds for use of County Courthouse for Fourth Judicial District Bar Association on Thursday, November 21, 2024.

### 4. COMMITTEE APPOINTMENTS

### 5. RECEIVED/FILED

- A. Salary Action(s):
  - 1) Crescent Ridge Ski Hill – Employment of Blaine Hamilton and Miles Jarecki as a Chair Lift Attendant.
  - 2) Crescent Ridge Ski Hill – Employment of Ted Duitsman, Gabor Czako, Matthew Blair, Nathan Hunt, Scott Vanarsdale, Kevin Hess, Colby Laughhunn, Toni Henderson, Brett Zarontonello, Edward Shaefer, and Dennis Schaeppi as a Ski/Snowboard Instructors.
  - 3) Crescent Ridge Ski Hill – Employment of Noah Kiley, Quintin Ahmann, Kimberly Starkovich, Kodie Donovan, Jack Jaffe, Kirk Pulliam, Ryland Waterkotte, Evan Wham, Cooper Schaa, Elliot Coziahr, Rex Eichler, Brody Applegate, and Keaton Hawkins as Rental Shop Team Members.
  - 4) Crescent Ridge Ski Hill – Employment of Harper Turgeon, Melanie Cave, Daulton Garrison, and Trace Mergen as Cleaning and Support Team Members.
  - 5) Crescent Ridge Ski Hill – Employment of Peyton Bell, Tessa Clifton, and Makenzie Stephens as Hospitality and Guest Services.

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- 6) Crescent Ridge Ski Hill – Employment of Cheyenne Thomas as a Kitchen Staff Team Lead.
  - 7) Crescent Ridge Ski Hill – Employment of Caden Reece as a Snowmaking Team Lead.
  - 8) Crescent Ridge Ski Hill – Employment of Julie Kraw as a Rental Shop Team Lead.
  - 9) Crescent Ridge Ski Hill – Employment of Saul Rodriguez and Joshua Putnam as a Chair Lift Operator.
  - 10) Crescent Ridge Ski Hill – Employment of Kylie Elbin as a Marketing Coordinator Seasonal Intern.
  - 11) Crescent Ridge Ski Hill – Employment of Jason Boulton as a Snowmaking Team Member.
- B. Report(s):
- 1) Sheriff Report of Fees Disbursed and Collected for September 2024.

**6. PUBLIC COMMENTS**

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<b>Wednesday, October 30, 2024</b>		
11:30 A.M.	Advance Southwest Iowa Corporation	Shea/Wichman

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<b>Thursday, October 31, 2024</b>		
8:00 A.M.	PACE	Jorgensen/Miller

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<b>Monday, November 4, 2024</b>		
3:00 P.M.	Veterans Services	Jorgensen/Shea
6:00 P.M.	Minden Bowl Re-Opening	