

October 29, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a motion was made by Shea, and second by Belt to remove item 2. H. and 3. A. from the agenda and to approve Consent Agenda

- A. October 22, 2024, Minutes as read.
- B. Communications – Employment of Devin Mayne as a Telecommunicator.
- C. Class C Liquor License ownership update, granting privileges of Class C Liquor License/Outdoor Service for Pottawattamie County Conservation Boards d/b/a Crescent Ridge Ski and Recreation Area, Honey Creek.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Wichman, second by Shea, to approve Application for Use of Pottawattamie County Grounds for National Adoption Day Celebration on Saturday, November 23, 2024.

UNANIMOUS VOTE. Motion Carried.

Mark Eckman/Executive Director, Council Bluffs Convention & Visitors Bureau, appeared before the Board to give an update on Pottawattamie County Tourism.

Discussion only. No Action Taken.

Motion by Belt, second by Shea, to sign letter of support to the American Medical Association (AMA) award nomination for Maria Torres, Health Equity Coordinator.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 61-2024** entitled: RESOLUTION SUPPORTING OPERATION GREEN LIGHT FOR VETERANS.

RESOLUTION NO. 61-2024

Supporting Operation Green Light for Veterans

WHEREAS, the residents of Pottawattamie County Iowa have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Pottawattamie County Iowa seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, Pottawattamie County Iowa appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Pottawattamie County Iowa hereby declares from Sunday November 3rd, 2024, through Veterans Day, November 11th, 2024, a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Pottawattamie County Iowa encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 3rd through the 11th, 2024.

Dated this 29th Day of October, 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Becky Lenihan, Finance and Tax Officer, Auditor’s Office

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Shea, second by Jorgensen, to approve and authorize the signage for the Veterans Service building to Metal Logo in the amount of \$19, 935.75, to be paid from gaming.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to sign contract to purchase additional Right of Way for Project BRS-C078(177) --8J-78 with Gabriel Robinson in the amount of \$289.03.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to sign contract to purchase additional Right of Way for Project BRS-C078(177)--8J-78 with RBR Farms LLC in the amount of \$22,413.00.
UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Jorgensen, to sign contract to purchase additional Right of Way for Project BRS-C078(177) –8J-78 with RBR Farms LLC in the amount of \$3,255.00.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to sign contract to purchase additional Right of Way for Project BRS-C078(177) –8J-78 with Michael & Sheryl Genereux in the amount of \$2,488.80.
UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Belt, to sign contract to purchase additional Right of Way for Project BRS-C078(177)—8J-78 with Larson Wonder Valley LLC in the amount of \$7,473.98.
UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Shea, to approve and authorize the Chairperson to sign the 2024 Weed Commissioner's Report.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to approve the Courthouse North Parking Lot striping plan for 37 spaces. Jason Slack/Director, Buildings and Grounds will come back with options for Handicap parking.
UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Shea, to approve awarding contract to Midwest DCM for the Courthouse North Parking Lot.
UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Shea, to approve and authorize the Board Chairperson to sign Agreement for GIS Services with the Omaha-Council Bluffs Metropolitan Area Planning Agency.
UNANIMOUS VOTE. Motion Carried.

Motion by Jorgensen, second by Belt, to approve and authorize Board to sign **Resolution No. 62-2024** entitled: Resolution for Transfer from General Basic Fund to Impact Fund. After further discussion, the motion by Jorgensen, and second by Belt, was rescinded and tabled for one week.

RESOLUTION NO. 62-2024

RESOLUTION FOR TRANSFER FROM GENERAL BASIC FUND TO IMPACT FUND

WHEREAS, it is desired to transfer money from the General Basic Fund to Impact Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$350,000.00 is ordered to be transferred from General Basic Fund to the Impact Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 29th Day of October 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Becky Lenihan, Finance and Tax Officer, Auditor’s Office

No Action Taken.

Motion by Belt, second by Jorgensen, to approve and authorize Board to sign **Resolution No. 63-2024** entitled: Resolution for Transfer from LOST Secondary Roads Fund to Bond Series 2020B Debt Fund.

RESOLUTION NO. 63-2024

RESOLUTION FOR TRANSFER FROM LOST SECONDARY ROADS FUND TO BOND SERIES 2020B DEBT FUND

WHEREAS, it is desired to transfer money from the LOST Secondary Roads Fund to Bond Series 2020B Debt Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$213,850.00 is ordered to be transferred from LOST Secondary Roads Fund to Bond Series 2020B Debt Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 29th Day of October 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Becky Lenihan, Finance and Tax Officer, Auditor’s Office

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Shea, second by Belt, to approve and authorize Board to sign **Resolution No. 64-2024** entitled: Resolution for Transfer from LOST Secondary Roads Fund to Bond Series 2021C Debt Fund.

RESOLUTION NO. 64-2024

RESOLUTION FOR TRANSFER FROM LOST SECONDARY ROADS FUND TO BOND SERIES 2021C DEBT FUND

WHEREAS, it is desired to transfer money from the LOST Secondary Roads Fund to Bond Series 2021C Debt Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$392,300.00 is ordered to be transferred from LOST Secondary Roads Fund to Bond Series 2021C Debt Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 29th Day of October 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Becky Lenihan, Finance and Tax Officer, Auditor’s Office

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Belt, second by Shea, to approve and authorize Board to sign **Resolution No. 65-2024** entitled: Resolution for Transfer from Rural Services Fund to Secondary Roads Fund.

RESOLUTION NO. 65-2024

RESOLUTION FOR TRANSFER FROM RURAL SERIES FUND TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the Rural Series Fund to Secondary Roads Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$1,375,000.00 is ordered to be transferred from Rural Series Fund to Secondary Roads Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 29th Day of October 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Tim Wichman	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Brian Shea	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Jeff Jorgensen	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

3. OTHER BUSINESS

Motion by Wichman, second by Belt, to approve Policy Committee’s recommendation to amend Employee Handbook Policy #109 Introductory Period.
UNANIMOUS VOTE. Motion Carried.

After discussion was held by the Board, they tabled the Policy Committee’s recommendation to amend Employee Handbook Policy #402 Vacation Leave.
Discussion only. No Action Taken.

Motion by Wichman to deny Application for Use for Pottawattamie County Grounds for the Fourth Judicial District Bar Association on Thursday, November 21, 2024. Motion died from lack of Second.

Motion by Belt , second by Shea, to approve Application for Use of Pottawattamie County Grounds for the Fourth Judicial District Bar Association on Thursday, November 21, 2024.
Roll Call Vote: **AYES: Belt. NAYS: Miller, Wichman, Shea. ABSTAIN: Jorgensen. Motion Denied.**

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

5. RECEIVED/FILED

A. Salary Action(s):

- 1) Crescent Ridge Ski Hill – Employment of Blaine Hamilton and Miles Jarecki as a Chair Lift Attendant.
- 2) Crescent Ridge Ski Hill – Employment of Ted Duitsman, Gabor Czako, Matthew Blair, Nathan Hunt, Scott Vanarsdale, Kevin Hess, Colby Laughhunn, Toni Henderson, Brett Zarbonello, Edward Shaefer, and Dennis Schaeppi as a Ski/Snowboard Instructors.
- 3) Crescent Ridge Ski Hill – Employment of Noah Kiley, Quintin Ahmann, Kimberly Starkovich, Kodie Donovan, Jack Jaffe, Kirk Pulliam, Ryland Waterkotte, Evan Wham, Cooper Schaa, Elliot Coziahr, Rex Eichler, Brody Applegate, and Keaton Hawkins as Rental Shop Team Members.
- 4) Crescent Ridge Ski Hill – Employment of Harper Turgeon, Melanie Cave, Daulton Garrison, and Trace Mergen as Cleaning and Support Team Members.
- 5) Crescent Ridge Ski Hill – Employment of Peyton Bell, Tessa Clifton, and Makenzie Stephens as Hospitality and Guest Services.
- 6) Crescent Ridge Ski Hill – Employment of Cheyenne Thomas as a Kitchen Staff Team Lead.
- 7) Crescent Ridge Ski Hill – Employment of Caden Reece as a Snowmaking Team Lead.
- 8) Crescent Ridge Ski Hill – Employment of Julie Kraw as a Rental Shop Team Lead.
- 9) Crescent Ridge Ski Hill – Employment of Saul Rodriguez and Joshua Putnam as a Chair Lift Operator.
- 10) Crescent Ridge Ski Hill – Employment of Kylie Elbin as a Marketing Coordinator Seasonal Intern.
- 11) Crescent Ridge Ski Hill – Employment of Jason Boulton as a Snowmaking Team Member.

B. Report(s):

- 1) Sheriff Report of Fees Disbursed and Collected for September 2024.

6. PUBLIC COMMENTS

No public comments.

7. ADJOURN

Motion by Belt, second by Shea, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:58 P. M.

Susan Miller, Chair

ATTEST:

Becky Lenihan, Finance and Tax Officer, Auditor's Office

APPROVED: November 5, 2024

PUBLISH: X