

**POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING**

Monday November 4th, 2024 @ 3:00 pm

MPR Room Pottawattamie County Veteran Service Office

TEAMS MEETING Connect ID 282 399 095 949 Passcode: FURkTU

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

AGENDA

- Pledge of Allegiance
- Roll Call
- Additions/Corrections
- BOS Updates
- Commissioner Updates
- ~~Guest Speaker~~

OLD BUSINESS

- Approval of minutes Regular Monthly Meeting October 7, 2024:
- Approval of minutes Special Monthly Meeting October 28, 2024
- ~~Approval of Assistance given for October 7, 2024: No Assistance Requested~~
- **Routine Office Reports**
 - Budget 2023-2024: Should be @ 33% Currently @ 24%
 - Facilities Update
 - ❖ MPR Room: Routine Usage by VFW, County Departments and Community Agencies
 - ❖ Outdoor Signage Update: The Bid by Metal Logos was approved by the BOS
 - ❖ Building Usage Update Notification Review & Approval
 - Website Usage:
 - Office Production Report: See Attachment
- **Federal County Assistance report for October 2024**

	October 2024	Previous Month September
Walk Ins:	225	213
Calls:	417	401
E/Mail I/O	368	248
Total:	1010	862

County	State	Federal
New Clients	Driver License Application	Total Fed Forms 170
Pantry/Clothing	License Plate Application	Benefit Application 44
Grave Marker	Hunting/Fishing License	Intent to File 23
Appointment	MTE/DMTE	Home Loan Certificate
Client Contacts Calls/In Person 580		SF-180 6

UNFINISHED BUSINESS

- Operation Greenlight: Proclamation BOS Tues 10/29 Greenlight Recognition Sunday Nov 3rd thru Tuesday Nov 11th.
- Fall School of Instruction: Commissioners Monday October 14, Caseworkers Tuesday October 15 thru Thursday October 17, 2024
- Veterans Day Parade Saturday November 9, 2024, Lineup begins @ 10:00 am Parade begins @ 11:00 am

NEW BUSINESS

- Vietnam Veterans Memorial Program
- Additional VA Burial Benefit

Public Comment (3 min limit)

ADJOURN OPEN SESSION

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) ASSISTANCE REQUESTS

0 Requests for Assistance

ADJOURN CLOSED SESSION

Return to OPEN SESSION

ADJOURN MEETING: