

November 19, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Shea, and second by Jorgensen, to approve:

- A. November 12, 2024, Minutes as read.
- B. November 13, 2024, Minutes as read.
- C. Jail – Employment of Misty Costello as a Registered Nurse.

UNANIMOUS VOTE. Motion carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Jorgensen, to canvass 2<sup>nd</sup> Tier Public Measures.  
UNANIMOUS VOTE. Motion carried.

Motion by Shea, second by Belt, to approve Board Chairperson to sign Validation of Correct Point of Contact for Public Assistance Recovery.  
UNANIMOUS VOTE. Motion carried.

Motion by Shea, second by Belt, to approve and sign Project plans for L-(WS31) – 73-78 and set bid opening for 10 A.M. on December 10, 2024.  
UNANIMOUS VOTE. Motion carried.

Motion by Belt, second by Jorgensen, to approve **Resolution No. 66-2024** to establish a stop sign on Aspen Road at the 240<sup>th</sup> Street Intersection.

**RESOLUTION NO. 66-2024**

**RESOLUTION FOR THE ESTABLISHMENT OF A STOP SIGN AT THE INTERSECTION OF 240<sup>TH</sup> STREET AND ASPEN ROAD**

**WHEREAS**, under the provisions of Section 321.255 and 321.236 (1.C.6) of 2021 Code of Iowa, the Board of Supervisors and County Engineer are empowered to designate the location and erection of stop signs.

**AND WHEREAS**, The County Board and County Engineer may designate certain roads as through roads and erect stop signs at specified locations to furnish access thereto or designate any intersection as a stop intersection and erect like signs at one or more locations of access to such intersections.

**AND WHEREAS**, there are currently no stop signs controlling traffic at the intersection.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Supervisors of Pottawattamie County on this 19 day of November, 2024, recognize 240<sup>th</sup> Street as a through road and cause the erection of a stop sign on Aspen Road.

**Dated this 19th day of November, 2024.**

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	○	○	○	○
_____ Scott Belt	○	○	○	○

_____	○	○	○	○
Tim Wichman				
_____	○	○	○	○
Brian Shea				
_____	○	○	○	○
Jeff Jorgensen				

ATTEST: \_\_\_\_\_  
 Melvyn Houser, County Auditor

**Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Wichman, second by Shea, to approve to work with Snyder and Associates on a solution for the Courthouse Entrance.  
 UNANIMOUS VOTE. Motion carried.

**3. OTHER BUSINESS**

Motion by Wichman, second by Shea, to approve updated Acceptable Use Policy #804 of the Employee Handbook.  
 UNANIMOUS VOTE. Motion carried.

**4. COMMITTEE APPOINTMENTS**

Board discussed Committee meetings from the past week.

**5. RECEIVED/FILED**

- A. Salary Action (s):
  - 1) Crescent Ridge Ski Hill – Employment of Zachary Barnhart as a Chair Lift Operator.
  - 2) Crescent Ridge Ski Hill – Employment of Inga Jaffe as a Hospitality and Guest Services.
  - 3) Crescent Ridge Ski Hill – Employment of Cody Black as a Snowmaking Team Member.
  - 4) Crescent Ridge Ski Hill – Employment of Jonas Sauser as a Cleaning Support Team Member.
  - 5) Crescent Ridge Ski Hill – Employment of Jordan Borgaila, Drew Turgeon, Carter Grothe-Phippen, Gabriel Barajas, Jackson Cooper, Gavin McIntosh, Jackson Hathaway, and Aaron Kiley as a Rental Shop Team Members.
  - 6) Crescent Ridge Ski Hill – Employment of Elliott Schmitz, Nicole Craig, Konatsu Taira, Lauren Hargreaves, Clara Galvan, and Jacqueline Ericson as a Ski/Snowboard Instructors.
  - 7) Crescent Ridge Ski Hill – Employment of Cason Wickersham and Cynthia Blanchard as a Kitchen Staff Team Member.
  - 8) Jail – Payroll status change for Trevor Ceder and Ryan Hecker.
  - 9) Medical Examiner – Payroll status change for Felicia Luczek.
  - 10) Human Resources – Payroll status change for Heather Shafer.
  - 11) Jail – Payroll status change for Timothy McBride.

**6. PUBLIC COMMENTS**

No public comments.

**7. STUDY SESSIONS**

The Board held a Study Session on the Introductory Pay Policy.  
 Discussion only. No Action Taken.

**8. BUDGET STUDY SESSION**

Mitch Kay, Chief Financial Officer appeared before the Board for a Budget Study Session.  
 Discussion only. No Action Taken.

**9. CLOSED SESSION**

Motion by Shea, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5.(1)(j) for discussion and/or decision on purchase or sale of particular real estate.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Belt, second by Shea, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5.(1)(j) for discussion and/or decision on purchase or sale of particular real estate.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Jorgensen, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

**10. ADJOURN**

Motion by Shea, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:35 P.M.

\_\_\_\_\_  
Susan Miller, Chair

ATTEST:

\_\_\_\_\_  
Melvyn Houser, Auditor

APPROVED: November 26, 2024

PUBLISH: X