

Consent Agenda

November 26, 2024

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

After discussion was held by the Board, a Motion was made by Jorgensen, and second by Shea, to approve:

- A. November 19, 2024, Minutes as read.
- B. Jail – Employment of Caden Selander as a Detention Officer.

UNANIMOUS VOTE. Motion Carried.

2. SCHEDULED SESSIONS

Motion by Belt, second by Jorgensen, to open Public Hearing on First Consideration of **Ordinance No. 2024-08**, an Ordinance to amend Chapter 7.50; Winter Parking Restrictions; and set date for Second Consideration.

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Wichman, second by Belt, to close public hearing.

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

First Consideration of Ordinance No. 2024-08, an Ordinance to amend Chapter 7.50; Winter Parking Restrictions.

Discussion Only. No Action Taken.

3. OTHER BUSINESS

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign: **Resolution No. 67-2024** entitled: Resolution for Transfer from Pott County Industrial Park Fund to Impact Fund.

RESOLUTION NO. 67-2024

RESOLUTION FOR TRANSFER FROM POTT COUNTY INDUSTRIAL PARK FUND TO IMPACT FUND

WHEREAS, it is desired to transfer money from the Pott County Industrial Park Fund to the Impact Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$101,740.49 is ordered to be transferred from Pott County Industrial Park Fund to Impact Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 26th Day of November 2024.

ROLL CALL VOTE

	AYE	NAY	ABSTAIN	ABSENT
_____ Susan Miller, Chairperson	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
_____ Scott Belt	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tim Wichman				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Brian Shea				
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Jeff Jorgensen				

ATTEST: _____
Melvyn Houser, County Auditor

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Jorgensen, second by Shea, to approve funding request for Family Crisis Center for Western Iowa Survivors of Homicide Unit in the amount of \$5,000 from Gaming.
UNANIMOUS VOTE. Motion Carried.

4. COMMITTEE APPOINTMENTS

Board discussed Committee meetings from the past week.

5. RECEIVED/FILED

- A. Reports
 - 1.) GAAP Summary Report
- B. Salary Action (s):
 - 1.) Crescent Ridge Ski Hill – Employment of Mary Alice Nagengast as Snowsports School Coordinator.
 - 2.) Crescent Ridge Ski Hill – Employment of Julian Jay as a Ski/Snowboard Instructor.
 - 3.) Crescent Ridge Ski Hill – Employment of Alex Graeve as a Rental Shop Team Member.
- C. Out of State Travel Notification(s):
 - 1.) Conservation – Out of State Travel for Aric Ping and Jeremy Yost

6. PUBLIC COMMENTS

No public comments.

7. SCHEDULED SESSIONS

Motion by Shea, second by Belt, to approve a one-time payment for current, full-time, non-union employees hired at Step 1 between January 6, 2021, and May 8, 2024. This decision was prompted by discrepancies between the Board of Supervisors Memo dated July 6, 2021, and the Employee Handbook Policy 109 effective July 1, 2009, which outlined differing approaches to pay progression.

Action Taken:

The Board approved the one-time payment with the following details:

- 1. Eligibility:
 - o Current, full-time, non-union employees hired at Step 1 between January 6, 2021, and May 8, 2024.
- 2. Payment Calculation:
 - o The calculation is based on the number of hours worked since the employee's hire date, less 1,044 hours, which accounts for the six months they would have remained at Step 1.
 - o This figure will be multiplied by the difference between Step 2 and Step 1 of their current respective grade, regardless of the employee's current step as of November 8, 2024.
- 3. Rationale:
 - o This action seeks to balance the directions outlined in the Board of Supervisors Memo and the information provided to employees that may have led them to believe they were entitled to a step increase after six months of employment.

AYES: Miller, Belt, Shea, Jorgensen. NAYS: Wichman. Motion Carried.

Motion by Wichman, second by Shea to deny request to return Steve Noecker 96 hours of sick leave.
UNANIMOUS VOTE. Motion Carried.

8. CLOSED SESSION

Motion by Belt, second by Shea, to go into Closed Session pursuant to Iowa Code 21.5(1)(j), for discussion and/or decision on the purchase or sale of real estate.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Belt, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

9. ADJOURN

Motion by Shea, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 11:57 A. M.

Susan Miller, Chair

ATTEST: _____
Melvyn Houser, Auditor

APPROVED: December 3, 2024

PUBLISH: X

Scheduled Sessions

**Brenda Mainwaring/President & CEO, Iowa
West Foundation**

**Update and discussion on grant award cycle
3 and Vibrant Rural Community grants.**

**Bethany Wilcoxon/Senior Advisor, McClure
and Associates**

Update on work in Minden.

**Discussion and/or decision on River issue
from Randy Feenstra's office.**

**Matt Wyant/Director, Planning and
Development**

**Discussion and/or decision on Annual report
for Stoneybrook East Phase 1.**

Cody Pane/Medical Examiner Investigator,
Medical Examiner

Update on the Medical Examiner's Office.

Other Business

**Discussion on Board meetings for December
and January.**

**Discussion on the Pottawattamie County's
State Audit report for year ending June 30,
2023.**

Committee Appointments

Update from Board members on Committee meetings from the past week.

Received/Filed

Office of **Nº 049802**
Pottawattamie County Treasurer

11/22/24 for October
 Date 2024

Received from Pottawattamie County
Sheriffs Office

Payor Pottawattamie county
sheriffs office

Amount Seventy Two Thousand Fifteen
Dollars & 43/100 — \$ 72,015.43

Account to be credited See below

Descriptions of funds See below

Received by AV cks

Date 11/22/24 October 1, 2024

Pottawattamie County Sheriffs Office		
Total	Description	Line Item
\$0.00	Bank Interest	0001-4-05-1060-600000-000
\$2,050.00	Weapon Permits	0001-1-05-1060-441000-000
\$69,645.43	Civil Fees	0001-1-05-1060-440000-000
\$320.00	Outstanding Checks	0001-1-05-1060-820000-000
\$72,015.43	Total Deposit	
	\$44,195.79	total check #224757
	\$27,499.64	total check #224758
	\$320.00	total check #224759
	\$72,015.43	total deposit

F12817

Pottawattamie County Sheriff's Office

Report of Fees Disbursed for

10/01/2024 - 10/31/2024

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees disbursed by me from my office for the period 10/01/2024 - 10/31/2024.

Disbursements:

Paid to Others:

State - Weapon Permit Amount	460.00
Refunds; Publication; Sales; Com	253,295.82

Subtotal	253,755.82
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Paid to Treasurer:

Service Fees - Notary Fees; Copy Fees	49,712.76
Postage	5,630.03
Transport - Officer Expenses	7,995.09
Mileage Amount	5,807.55
Report Amount	220.00
County - Weapon Permit Amount	2,050.00
Refunds; Publication; Sales; Com	320.00
Other - Subpoena	280.00

Subtotal	72,015.43
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Total	325,771.25
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The above information is respectfully submitted on 11/22/2024



Andy Brown
Pottawattamie County, IA

Pottawattamie County Sheriff's Office

Report of Fees Collected for

10/01/2024 - 10/31/2024

I Andy Brown, Sheriff of Pottawattamie County IA., do hereby certify that the following is a correct statement of fees collected by me in my office for the period 10/01/2024 - 10/31/2024.

Receipts:

Service Fees - Notary Fees; Copy Fees	50,475.84
Postage	5,894.92
Transport - Officer Expenses	7,995.09
Mileage Amount	5,578.55
Report Amount	200.00
County - Weapon Permit Amount	2,790.00
State - Weapon Permit Amount	660.00
Refunds; Publication; Sales; Com	259,540.05
Other - Subpoena	210.00
Unapplied	-179.00
Total	333,165.45

The above information is respectfully submitted on 11/22/2024



Andy Brown
Pottawattamie County, IA

Public Comments

Study Session

Discussion on ISICS network proposal.