

**POTTAWATTAMIE COUNTY  
COMMISSION OF VETERAN AFFAIRS**

Budget Study Session Monday December 9, 2024 @ 2:00 pm

**\*No deliberation or formal action will be taken during the Study Session\***

**REGULAR MONTHLY MEETING**

Monday December 9, 2024 @ 3:00

MPR Room Pottawattamie County Veteran Service Office

TEAMS MEETING Connect ID 282 399 095 949 Passcode: FURKTU

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

**REGULAR MONTHLY MEETING AGENDA**

- Pledge of Allegiance
- Roll Call
- Additions/Corrections
- BOS Updates
- Commissioner Updates
- Guest Speaker: VFW can speak now or under facilities update

**OLD BUSINESS**

- Approval of minutes Regular Monthly Meeting November 2024:
- ~~Approval of Assistance given for November 2024: No Assistance Requested~~
- **Routine Office Reports**
  - Budget 2023-2024: Should be 42% Currently @ 30%
  - Facilities Update
    - ❖ MPR Room: Routine Usage by VFW, County Departments and Community Agencies
    - ❖ VFW Dick Ryba & Trustees
    - ❖ Additional Viewing Display
  - Website Usage:
  - Social Media Report:
  - Office Production Report: See Attachment
- **Federal County Assistance report for November 2024**

	November 2024	Previous Month October
Walk Ins:	390	225
Calls:	222	417
E/Mail/I/O	250	368
<b>Total:</b>	<b>862</b>	<b>1010</b>

County		State		Federal	
New Clients	10	Driver License Application	1	Total Fed Forms	129
Pantry/Clothing	11	License Plate Application		Benefit Application	36
Grave Marker	2	Hunting/Fishing License		Intent to File	9
Appointment	66	MTE/DMTE	5	Home Loan Certificate	1
Client Contacts	697				

**UNFINISHED BUSINESS**

- Budget Review/Approval for FY26:
- Outreach Resources: DMV and DMTE:
- Veterans Day Parade Review:

**NEW BUSINESS**

- Holiday Office Gathering

**Public Comment (3 min limit)**

**ADJOURN OPEN SESSION**

**CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) December ASSISTANCE REQUESTS**

*1 Request for Assistance*

**ADJOURN CLOSED SESSION**

**OPEN SESSION**

**ADJOURN MEETING:**

**NEXT MEETING:** Monday January 13, 2025