

**December 10, 2024**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairperson Miller presiding.

**PLEDGE OF ALLEGIANCE**

**1. CONSENT AGENDA**

After discussion was held by the Board, a Motion was made by Shea, and second by Jorgensen, to approve:

- A. December 3, 2024, Minutes as read.
- B. November 2024 Vendor Publication Report.
- C. Communications – Employment of Ian Beinlich as a Telecommunicator.

UNANIMOUS VOTE. Motion Carried.

**2. SCHEDULED SESSIONS**

Motion by Belt, second by Shea, to open Bids for the Pottawattamie Secondary Roads Project plans for L-(WS31)—73-78, 3 bids were received.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Shea, to approve and authorize the Chairperson to sign the Safe Streets for All Grants safety pledge.

UNANIMOUS VOTE. Motion Carried.

Motion by Belt, second by Jorgensen, to approve Director to sign and submit a response proposal to ADS-25-001 Disability Access Points Request for Proposals for District 4, to the Iowa Department of Health and Human Services.

UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve Final Plat of Pablo's Addition, a subdivision situated in Garner Township; and to sign **Planning and Zoning Resolution No. 2024-09.**

**PLANNING AND ZONING  
RESOLUTION NO. 2024-09**

**WHEREAS**, this Board had approved the preliminary plat of **Pablo's Addition**, a residential subdivision situated in **Garner Township**, by approval of Planning and Zoning Resolution No. **2024-08**, dated **November 12, 2024**; and

**WHEREAS**, the final plat and supporting documents required by Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, has been filed with this Board for its study and consideration under **Case #SUB-2024-05**; and

**WHEREAS**, this Board has examined the final plat and has found they are in substantial compliance with the approved preliminary plats; and

**WHEREAS**, after careful study, and due consideration this Board has determined that the final plat and supporting documents conform to the requirements of Chapter 9.10 of the Pottawattamie County, Iowa, Code and Chapter 354, Code of Iowa, and it has deemed it to be in the best interest of Pottawattamie County, Iowa, to approve the final plats.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POTTAWATTAMIE COUNTY, IOWA:** That the final plat of **Pablo's Addition**, a residential subdivision in Pottawattamie County, Iowa, be, and the same is hereby approved as the final plat of said subdivision.

And that the Chairperson of the Board of Supervisors is hereby authorized to enter such approval upon said final plat.

PASSED AND APPROVED December 10<sup>th</sup>, 2024

**ROLL CALL VOTE**  
**AYE      NAY      ABSTAIN      ABSENT**

|                           |   |   |   |   |
|---------------------------|---|---|---|---|
| _____                     | ○ | ○ | ○ | ○ |
| Susan Miller, Chairperson |   |   |   |   |
| _____                     | ○ | ○ | ○ | ○ |
| Scott Belt                |   |   |   |   |
| _____                     | ○ | ○ | ○ | ○ |
| Jeff Jorgensen            |   |   |   |   |
| _____                     | ○ | ○ | ○ | ○ |
| Tim Wichman               |   |   |   |   |
| _____                     | ○ | ○ | ○ | ○ |
| Brian Shea                |   |   |   |   |

Attest: \_\_\_\_\_

Melvyn Houser, County Auditor  
Pottawattamie County, Iowa

RECORD: After Passage

Roll Call Vote: **AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.**

Motion by Wichman, second by Shea, to deny the change order 001, for Courthouse North Parking Lot. UNANIMOUS VOTE. Motion Carried.

**3. OTHER BUSINESS**

Motion by Wichman, second by Belt, to approve Board Chairperson to sign Tyler Technologies Amendment. UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Belt, to approve the following applications made to the Assessor’s Office: Homestead (approximately 130 recommend allowed, 10 recommend disallowed), Military (7 recommend allowed, 2 recommend disallowed), Disabled Veteran Homestead (7 recommend allowed, 0 recommend disallowed), Family Farm (8 recommend allowed, 0 recommend disallowed). UNANIMOUS VOTE. Motion Carried.

Motion by Wichman, second by Jorgensen, to not move forward with approval purchase agreement with Motorola. UNANIMOUS VOTE. Motion Carried.

**4. COMMITTEE APPOINTMENTS**

Board discussed Committee meetings from the past week.

**5. RECEIVED/FILED**

- A. Out of State Travel Notification(s):
  - 1) Jail – Out of State Travel Notifications for Kayla Smeal, Megan Leggett, and Shannon Holman.
  - 2) Public Health – Out of State Travel Notifications for Candy Steenbock and Jason Kuehnhold.
- B. Report(s):
  - 1) Recorder Fee Book for November 2024.
- C. Salary Action(s):
  - 1) Crescent Ridge Ski Hill – Employment of Shelby Divelbess as a Ski/Snowboard Instructor.
  - 2) Crescent Ridge Ski Hill – Employment of Clayton Bohnenkamp as a Chair Lift Operator.
  - 3) Crescent Ridge Ski Hill – Employment of Brockus Price as a Rental Shop Team Lead.
  - 4) Veteran Service – Payroll status change for Kara Behrens.

**6. PUBLIC COMMENTS**

No public comments.

**7. CLOSED SESION**

Motion by Shea, second by Belt, to go into Closed Session pursuant Iowa Code 21.5(1)(j) for discussion and/or decision on the purchase or sale of particular real estate.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Jorgensen, to go out of Closed Session.

Roll Call Vote: AYES: Miller, Belt, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea to move forward as discussed in Closed Session.

UNANIMOUS VOTE. Motion Carried.

## 8. STUDY SESSION

Parlay Consulting Firm appeared before the Board to give a presentation on the Opioid Action Plan. Discussion only. No Action Taken.

## 9. ADJOURN

Motion by Shea, second by Belt, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 1:07 P. M.

\_\_\_\_\_  
Susan Miller, Chair

ATTEST:

\_\_\_\_\_  
Becky Lenihan, Finance and Tax Officer, Auditor's Office

APPROVED: December 17, 2024

PUBLISH: X