

**POTTAWATTAMIE COUNTY
COMMISSION OF VETERAN AFFAIRS
REGULAR MONTHLY MEETING**

Monday January 13, 2025 @ 3:00 pm

MPR Room Pottawattamie County Veteran Service Office

TEAMS MEETING Connect ID 282 399 095 949 Passcode: FURkTU

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

AGENDA

- Pledge of Allegiance
- Roll Call
- Additions/Corrections
- BOS Updates
- Commissioner Updates
- Guest Speaker

OLD BUSINESS

- Approval of minutes Regular Monthly Meeting December 2024:
- Approval of Assistance given for December 2024:
- **Routine Office Reports**
 - Budget 2023-2024: Should be 50% Currently @ 41% (Average of Administrator Salary and General Fund 2 usage percentages)
 - Budget FY26 Finance Review Jan 16th @ 11:00am and BOS Presentation Jan 21st @ 1:00pm
 - Facilities Update
 - ❖ MPR Room: Routine Usage by VFW, County Departments and Community Agencies
 - ❖ Seating: All side tables have been removed from the chairs, so everything is now open seating. Currently we have enough seating for 30, 10 additional chairs have been ordered to take the seating/capacity up to 40
 - ❖ Tables: B&G are looking into repair options for our existing tables
 - ❖ It has been suggested that we may want to put the MPR room/building furniture on a review/repair/replacement schedule.
 - ❖ Viewing Screen Update:
 - Website Usage:
 - Office Production Report: See Attachment
- **Federal County Assistance report for:** Review Updates and Modifications

	December 2024	Previous Month Nov 2024	Mirror Month Dec 2023
Walk Ins:	158	222	180
Calls:	416	390	336
E/Mail/I-O:	245	250	154
Total Contacts:	819	862	670
Client Contacts:	670	697	
Unique Contacts:	367		289

County	State	Federal
New Clients 20	Driver License Application	Total Fed Forms
Pantry/Clothing 6	License Plate Application 1	Benefit Application
Grave Marker	Hunting/Fishing License	Intent to File
Appointments 55	MTE/DMTE 2	Home Loan Certificate
		SF-180

UNFINISHED BUSINESS

- Open House Update:
- Relocation Allocation Approval for J16892 and E16940

NEW BUSINESS

- Additional Services for Veterans:
- Veteran National Resource:
- Veteran Era Perspective: The youngest age of a Period of War Veteran:
- MOU Pottawattamie County VSO and Omaha Vet Center/Approval
 - Sent to Kristen Bracker Co Attorney Liaison: Co Attorney Reviewed Acceptable as is.
 - Sent to Garfield Coleman Safety and Risk Management: MOU Reviewed Acceptable as is.
 - BOS Review Tuesday 01/14/2025 Board Meeting
- Veteran's Day on the Hill January 22, 2025

Public Comment (3 min limit)

ADJOURN OPEN SESSION

CLOSED SESSION AS ALLOWED PER CODE OF IOWA CHAPTER 21.5, 1(A) January ASSISTANCE REQUESTS

0 Requests for Assistance

ADJOURN CLOSED SESSION

Return to OPEN SESSION

ADJOURN MEETING:

NEXT MEETING: February 10, 2025